NAVAERA✧

Change Control Form

Client Radix #:   ***Client Name:***

CHANGE REQUEST ORIGINATOR:

CONFIGURATION ITEM: Software: ☐   Documentation: ☐   Other: ☐

CHANGE TYPE: New Requirement: ☐   Requirement Change: ☐   Design Change: ☐   Other:

REASON: Legal: ☐   Market: ☐   Performance: ☐   Customer Request: ☐   Defect: ☐ Other:

PRIORITY: Emergency: ☐   Urgent: ☐   Routine: ☐   ***Date Required:***

CHANGE DESCRIPTION:

Attachments: Yes ☐ No ☐

TECHNICAL EVALUATION (Navaera to Complete):

Affected Application:

Modules/Screens/Tables/Files Affected:

Required Service Personnel	**Hours**	**Rate**	**Cost**

APPROVALS (Navaera to Complete):

Change Approved: ☐   Change Not Approved: ☐   Hold (Future Enhancement): ☐

1. Signature _____   Date: ____/____/____