JM Accessibility

Kickoff (Mini) Meeting

Apr 4, 2024

Agenda

- Scope of Work
- Teams
- Timelines

Scope of Work

Quick review of the project goals

Scope of Work

(from SOW) pg. 1

- Implementing accessibility compliant changes to WCAG 2.1 Level AA for Small Business Self Serve Personal Self Serve and Motive Self Serve

- Provide CWB with accessibility reports (before and after) generated by a third-party company specializing in accessibility

- Initial audit report will be used as the basis for implementing accessibility compliant code. All Must Have /Critical issues listed in the report will be resolved. Lower priority items will be fixed via change control/maintenance enhancement process.

Scope of Work
(from SOW) pg. 2

Not in Scope:

- Fixing Motive Accessibility JIRAS as listed in previous projects
- Fixing 113 Small business and 65 personal Accessibility JIRAs logged from the previous accessibility assessment
- Fixing Any other Accessibility JIRAS logged in Temenos/CWB JIRAS
- Addressing any mobile issues or anything else not specifically listed in the SOW

Technical Scope

- Update the existing Maestro Forms to support Accessibility
- Using Compatibility – Sprint 2 / JM Enhancement Release for audit

Scope of Work

Resolution of items from audit

Each item in the audit will be handled one of the following ways:

- Accutive resolves high/critical items that are within the customized code base, any other items will be placed on the enhancement backlog

- Any design issues will be submitted to CWB for guidance. If guidance returned to Accutive within development timeframes, item will be resolved, if not, item will be placed on enhancement backlog

- Accutive will log support tickets for any Temenos platform issues

Changes to Scope of Work

- Accutive will estimate any new requirements proposed by CWB

- Estimate will include
  - New requirement(s) definition
  - Hours and cost for completing new requirements
  - Proposed changes to schedule (if required)

- Accutive will submit the change request to CWB for approval to proceed

- Once approval is given, work will commence with requested changes.

Teams

Teams

Accutive

- Neil Vany – Project Manager
- Blake Hunter – Architect
- Dan Riberdy – BA
- Sanya Khandhuja – BA/QA
- Brian Gaydon – Dev
- Elena Grishin - Dev
- Layla Salyani - QA

CWB

- Stacy Schmidt
- Candyse Watkinson
- Fusi Olateru
- Ian Hicks
- Ali Anwar
- Dele Fatubarin
- Kiran Moduga
- Trisha Goulet
- Others as required…

Auditor - David Berman Communications
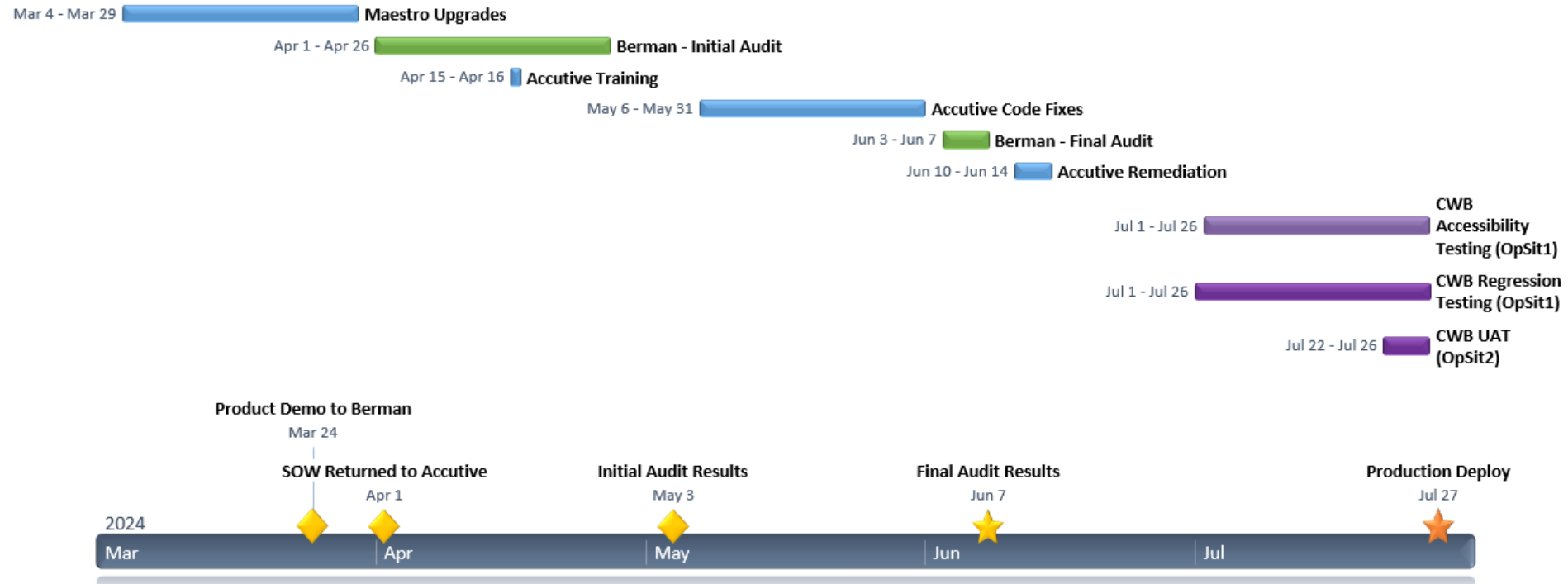
Key Highlights Include:

- Over 30 years of experience in design and communications and has worked extensively in e-accessibility and inclusive interface design.

- Authored (*Do Good Design* [Peachpit/Pearson, 2009, 2013]), expert speaker, designer, communications strategist, his professional work has brought him to over 50 countries.

- In 2019, David and his team were hired by both the Government of Canada and by a coalition of Canada's top accessibility organizations to advise on the content of the Accessible Canada Act, as well as to provide advice on policies that will inform the regulations to come.

- In 2017, David was named to the AODA Standards Committee by the Government of Ontario, to help improve Ontario's world-beating accessibility legislation.

- David is an Invited Expert to the W3C, the publisher of the WCAG standard for e-accessibility.

- David Berman is one of the few hundred people worldwide to hold all the CPWA, WAS, ADS, and CPACC certifications (in fact, he was the first person in Canada to sit for these examinations), the World's highest certification for accessibility professionals, issued by the International Association of Accessibility Professionals. IAAP is a division of G3ICT.

Timelines

Timeline and Milestones

Plan, development and testing periods

Mar 4 - Mar 29	Maestro Upgrades
Apr 1 - Apr 26	Berman - Initial Audit
Apr 15 - Apr 16	Accutive Training
May 6 - May 31	Accutive Code Fixes
Jun 3 - Jun 7	Berman - Final Audit
Jun 10 - Jun 14	Accutive Remediation
Jul 1 - Jul 26	CWB Accessibility Testing (OpSit1)
Jul 1 - Jul 26	CWB Regression Testing (OpSit1)
Jul 22 - Jul 26	CWB UAT (OpSit2)

Product Demo to Berman
Mar 24

SOW Returned to Accutive
Apr 1

Initial Audit Results
May 3

Final Audit Results
Jun 7

Production Deploy
Jul 27

2024
Mar | Apr | May | Jun | Jul

Notes:
- To reduce deployments, Motive Compatibility and Accessibility packages will be deployed to OpSit1 at the same time.
- Both regression and Accessibility testing should be conducted in OpSit1 at the same time.
- Dates and activities beyond the "Berman - Initial Audit" task may change depending on the results from the audit.

Questions

Questions, comments or concerns?