



She Can Foundation

REGISTERED UNDER THE INDIAN SOCIETY ACT, 1860

INSPIRING WOMEN TO REACH NEW HEIGHTS

✉ career@shecanfoundation.org

🌐 www.shecanfoundation.org

DATE :

04/07/2024

To

Sabarish S S

We are delighted and excited to inform you that you are appointed as Fundraising intern of She Can Foundation. We are confident that you would play significant role in the overall success of the organization and we wish you the most enjoyable, learning packed and truly meaningful internship experience with She Can Foundation.

Your Appointment will be governed by the terms and conditions presented in Annexure A

We look forward to you joining us. Also, please confirm your acceptance of offer over mail.

Congratulations!

Reeta Mishra

Reeta Mishra,

Founder & President,

She Can Foundation.



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Annexure A: - You shall be governed by the following terms and condition of service during the internship with She Can Foundation, and those may be amended from time to time.

1. You are being hired as a Fundraising Intern. As a Fundraiser, you will be responsible for raising funds for the organization through your own personal network.
2. Your joining date is mentioned on the Offer Letter and the duration of the internship will be 1 month. During this time, you are expected to devote your time and efforts solely to She Can work. You are also required to let your mentor know about your forthcoming events (if any) in advance so that your work can be planned accordingly.
3. You will be working remotely for this internship. You are supposed to connect to your superiors daily and update them with the work.
4. We take data privacy and security very seriously to maintain confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your internship will be your responsibility. She Can Foundation operates on zero tolerance principle with regards to any breach of data security guidelines.
5. Communications will be completely through WhatsApp and two-way communication is expected.
6. You are expected to acknowledge the information, PDFs and messages sent to you and update your Reporting Manager with your progress whenever asked to do so.
7. During the appointment period, you shall not engage yourselves directly or indirectly or in any capacity in any other organization (other than your college).

In the event of breach of this condition, this appointment is liable to be terminated forthwith by the organization.

8. Under normal circumstances, either the company or you may terminate this association by providing a notice of 7 days without assigning any reason. However, the company may terminate this agreement forthwith under situations of in-disciplinary behaviors.



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9. You are expected to conduct yourself in utmost professionalism in dealing with your mentor, team members, colleagues, clients, and others and treat everyone with due respect.

10. She Can Foundation is a Non- Government Organization and we love people who like to go beyond the normal call of duty and can think out of the box. Surprise us with your passion, intelligence, creativity, and hard work – and expect the appreciation & rewards to follow.

11. Do your best and do the right thing – both the principles are core of what She Can Foundation stands for and expect you to imbibe them in our day-to-day actions and continuously challenge us if we falling short of expectations

12. This is a paid internship with perks as below :

- If you raise ₹1000-2000 (You will be rewarded with 20% Stipend + Certificate of Internship)
- If you raise ₹2000-3000 (You will be rewarded with 20% Stipend + Appreciation Certificate + Certificate of Internship)
- If you raise ₹3000-4000 (You will be rewarded with 20% Stipend + Letter of Recommendation + Appreciation Certificate+ Certificate of Internship)
- If you raise more than ₹15,000 (You will be rewarded with 20% Stipend + Letter of Recommendation + Appreciation Certificate+ Certificate of Internship+ Personal LinkedIn Recommendation form Founder & President)

13. You will be rewarded with the perks at the end of the internship. The certificates will be provided via official email of She Can foundation.