

2023-03-01

To  
The Chairman

University of Chittagong  
Chittagong, Bangladesh

Through: Chairman, Department of Computer Science and Engineering, University of Chittagong

Subject: Prayer for issuing study leave to pursue porte jacci program in UK\_U, UK.

Dear Sir,

I, the undersigned, joined the Department of Computer Science and Engineering in University of Chittagong as a lecturer on 2023-03-03. It is my immense pleasure to inform you that I have been offered with admission for pursuing porte jacci program in UK\_U, UK starting from 2023-04-08. Along with the admission, I also have been awarded "tk" which covers my living allowances, registration/training/teaching fees. travelling cost, installation and visa related cost. To participate in this 4-year program, it is required to have study leave from the University of Chittagong.

Therefore, I earnestly request you to take necessary steps for issuing me study leave from 2023-04-01 and letting me join this very important academic program.

Kind Regards.

Sabbir Hasan  
lecturer  
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Chittagong, Bangladesh.  
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Attachments:

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