

PROGRAM AGREEMENT

Lana Amawi Coaching Services

Professional Development Programs for Healthcare Professionals

Agreement Date: September 18, 2025

Client Information

Name: Brittany Sparks

Email: wytebypora@mailinator.com

Phone: +1 (868) 576-5411

Institution: Eveniet ad molestia

Position: In doloremque commod

Specialty: Natus suscipit nulla

Selected Program: Leadership Excellence Program

Description: Advanced leadership program for healthcare professionals in management roles, focusing on team leadership, decision-making, and organizational effectiveness.

Duration: 16 weeks

Sessions Included: 10 sessions included

Program Fee: \$499.00

Program Features:

- Leadership style assessment
- Team management strategies
- Conflict resolution skills
- Change management
- Strategic thinking development
- Communication excellence
- Performance management
- Organizational culture building
- Executive coaching techniques
- 360-degree feedback analysis

1. PROGRAM TERMS

This agreement covers the participation of Brittany Sparks ("Client") in the Leadership Excellence Program provided by Lana Amawi Coaching Services ("Coach"). The program includes 10 coaching sessions over a period of 16 weeks.

2. PAYMENT TERMS

The total program fee is \$499.00. Payment is due upon program approval and before the first session. Payment can be made via bank transfer, credit card, or other agreed-upon methods.

3. PROGRAM STRUCTURE

The program includes:

- 10 one-on-one coaching sessions
- Personalized action plans and goal setting
- Email support between sessions
- Progress tracking and assessment
- Access to program resources and materials

4. CLIENT RESPONSIBILITIES

The Client agrees to:

- Attend all scheduled sessions on time and prepared
- Complete any agreed-upon assignments or exercises
- Communicate openly and honestly during sessions
- Provide 24-hour notice for session cancellations or rescheduling
- Take responsibility for implementing coaching insights and strategies
- Maintain confidentiality of program materials and discussions

5. COACH RESPONSIBILITIES

Lana Amawi agrees to:

- Provide professional coaching services in a safe and supportive environment
- Maintain confidentiality as outlined in the privacy policy
- Be punctual and prepared for all scheduled sessions
- Provide 24-hour notice for any session cancellations or rescheduling
- Maintain professional boundaries and ethical standards
- Provide program materials and resources as outlined

6. CONFIDENTIALITY

All information shared during program sessions is confidential, except where disclosure is required by law or where there is a risk of harm to the client or others. The coach will maintain the highest standards of confidentiality and privacy.

7. CANCELLATION POLICY

Both parties agree to provide at least 24 hours' notice for session cancellations or rescheduling. Late cancellations may result in session fees being charged. Emergency situations will be handled on a case-by-case basis.

Program cancellation after commencement will be handled according to the following terms:

- Before first session: Full refund minus administrative fee
- After first session: Pro-rated refund based on sessions completed
- After 50% completion: No refund available

8. LIMITATIONS

Coaching is not a substitute for professional medical, psychological, or legal advice. If the client requires such services, they should seek appropriate professional help. The coach will refer clients to appropriate professionals when necessary.

9. AGREEMENT

By signing this agreement, both parties acknowledge that they have read, understood, and agree to the terms and conditions outlined above.

Client Signature:

Coach Signature:

Date:

Date:

Lana Amawi Coaching Services

This agreement is valid for the Leadership Excellence Program program

For questions or concerns, please contact: wytbypora@mailinator.com