

## [PF-35] Verify Work Shifts functionality

Created: 18/Apr/23 3:43 PM - Updated: 22/Jun/23 2:05 PM - Resolved: 22/Jun/23 2:05 PM

Status: Done

Project: Proiect final
Component/s: None
Fix Version/s: None

Type:TaskPriority:MediumReporter:Sabina GaborAssignee:Unassigned

**Resolution:** Done **Votes:** 0

Labels: None

Original Estimate: Not Specified
Remaining Estimate: Not Specified
Time Spent: Not Specified

## Description

In this feature the HR Admin can define work shifts for an individual or a group of employees. To add an entry, go to Admin>> Job>> Work Shifts and click "Add" and a screen as shown in Figure 2.4 would appear.

Click "Save" once the fields are added.

You may assign employees to the particular shift by selecting the employee's name from the "Available Employees" box and "Add" him/her to the "Assigned Employees" box.

\*Note: An Employee list needs to be created first under the PIM Module before assigning employees to a particular work shift.

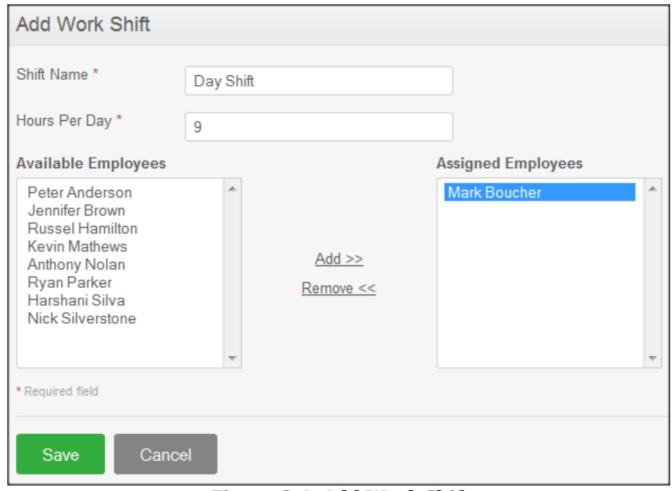


Figure 2.4: Add Work Shift

A list of work shifts as shown in Figure 2.5 would appear once a "Work Shift" is added. To view Work Shift details, click on "Work Shift" name. You may also add multiple entries of work shifts.

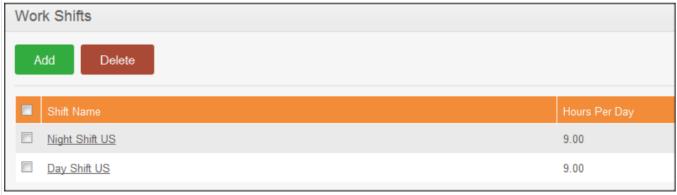


Figure 2.5: Work Shifts List

To delete a work shift click on the check box next to the "Work Shift" name. It is also possible to delete multiple entries at the same time by clicking the check box entries you wish to delete and simply clicking "Delete".

Attachments						
Add Work Shift						
Shift Name *	Day Shift					
Hours Per Day *	9					
Available Employees			Assigned Employee	Assigned Employees		
Peter Anderson Jennifer Brown Russel Hamilton Kevin Mathews Anthony Nolan Ryan Parker Harshani Silva Nick Silverstone  * Required field  Save  Canc	eel .	Add >> Remove <<	Mark Boucher	*		
Figure 2.4: Add Work Shift						
Work Shifts  Add Delete						
Shift Name			Ho	urs Per Day		
Night Shift US			9.0	00		
Day Shift US			9.0	00		
Figure 2.5: Work Shifts List						
Fig. 2.5.png (33 kB)						

Links Relates

relates to	PF-36	Verify if you can add a Work Shifts and the list of work shifts appears	Done
relates to	PF-37	Check the presence of the fields from the Add Work Shift page	Done
relates to	PF-38	Verify if you can assign employees to the particular shift	Done
relates to	PF-40	Verify if you can delete one Work Shifts or multiple at the same time	Done
relates to	<u>PF-69</u>	The "Available Employees" field on the Add Work Shift page isn't present	Done
relates to	<u>PF-70</u>	There wasn't "Employees Available" box and "Employees Allocated" box to be able to assign employees	Done
relates to	<u>PF-4</u>	Verify Job functionality	Done