

# Sabita Akter Koly

First Ladies Hall, SUST, Sylhet.

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## Objective

Passionate and enthusiastic student with excellent interpersonal skills and a high interest in foreign diversity. To build up a career in a well- established and environment friendly organisation where acquired knowledge and expertise can be used effective and efficiently.

## Experience

- Institute of Development Affairs (IDEA)** December 2023 - March 2024  
Internship  
Worked on various projects like Enhancing Child Education in Tea Garden (ECETG), Advancing Women Rights of Access to Information in Bangladesh (AWRAIB), Accessing Learning Opportunities to the Young, Adolescents and Livelihood Options for Women (ALOY-ALOW) Project.  
Key Learnings:
  - Practical understanding of development work.
  - Data collection, Social mapping, Data analysis and Reporting skills.
  - Got chance to communicate within organisation and out of organisation such as with donor body, government officials, and local administration body.
  - Got experience to involve in decision making process in organisation.
- Institute of Research Help Bangladesh (RHB)** February 2024 - May 2024  
Member  
Successful completion of three months online live training course on 'Research Methodology : Basic to Advanced' organised by Research Help Bangladesh.
- Sonchalon** November 2021 - March 2023  
Executive Member  
Connected with blood donation, blood supply, and other social development volunteer work.

## Education

- Shahjalal University of Science and Technology, Sylhet.** Ongoing  
Master of Social Science (MSS)
- Shahjalal University of Science and Technology, Sylhet.** 2022  
Bachelor of Social Science (BSS)  
CGPA- 3.45 (Out of 4.00)
- Netrokona Govt. College** 2018  
Higher Secondary Certificate (HSC)  
GPA- 4.92 (Out of 5.00)
- Netrakona Govt Girls' High School** 2016  
Secondary School Certificate (SSC)  
GPA- 5 (Out of 5.00)

## Skills

- Software Support like - MS word, MS excel, MS PowerPoint.
- Adaptability and problem solving.
- Energetic, sincere, devoted and hardworking.
- Ability to motivate staff and maintain good relations.

## Interests

- Travelling, Music, Photography, Creative Writing and other creative endeavors.

## Languages

- Bengali
- English
- Hindi

## Reference

- **Jahangir Alam - Metro Projects LTD**  
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- **Nazmul Hoque - Institute of Development Affairs**  
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