Sabrina Lee

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EXPERIENCE

The Boeing Company   *Renton, WA*

Industrial Engineer | October 2018 - Present

- Collaborate with cross-functional teams (mechanics, engineering, business operations, etc.) to develop KPI's to assess the alignment of business objectives and planning execution
- Quantify trend data to determine key business decisions and high-visibility scheduling
- Reduce excess labor time by working with mechanics and electricians to develop cost-saving opportunities that meet critical deadlines and delivery expectations
- Implement process improvements of $150k (2019) in the build plan by analyzing and establishing change in mechanical work flow, ergonomic behavior, and supply chain management
- Consolidate master phasing plans, project life cycles, and root cause analysis to attain accountability among cross-functional teams to focus on the objectives, goals, and impacts of individual projects
- Provide process analysis, labor hour data analytics, and recreate integrated production master schedules to regulate program business plans in optimizing and sustaining company initiatives

UCSD Study Abroad   *San Diego, CA*

Database/ CRM Assistant | September 2017 – March 2018

- Designed and exported performance visuals for a portfolio of 2.5k programs via Tableau and Excel
- Introduced SQL and Excel metrics to reduce manual work and report data with higher quality input
- Initiated participation in roles working face-to-face with clients to identify optimal programs

UCSD Guardian Newspaper   *San Diego, CA*

Web Manager & Account Executive | September 2015 – March 2018

- Managed web traffic focused data to report the performance of external advertising companies
- Led a team of 5, managing up to 30 clients, sustaining sales metrics and account management

Swartz Center of Computational Neuroscience   *San Diego, CA*

Executive Project Coordinator | May 2016 – July 2016

- Sustained budget and reward allocations for a portfolio of 4 projects
- Introduced new processes to increase data accuracy and expedite the reporting of grant submissions

EDUCATION

University of California, San Diego   *San Diego, CA*

Bachelor of Science in Management Science   Sept 2014 - March 2018

TECHNICAL SKILLS

- Microsoft Excel (Advanced)
- Data Analytics
- Project Management
- SQL (Fundamental)
- Visio (Advanced)

OBJECTIVE

Customer driven to continually improve processes and procedures that ultimately impact shareholders. Specialized in data visualization, performance modeling, and work flow design.