

Pathways for Transversal Skills and Orientation Experience

Traino Sabrina - Classe 5BM



UNI.CO.:
La nostra missione è
semplificare l'accesso
al **credito** delle imprese

—
[LEGGI DI PIÙ](#)

COMPANY

UNI.CO is a confidi, an institution which provides guarantees to member companies by facilitating access to credit.

- Head office: Ancona
- Secondary offices:
 - Fermo
 - Perugia
 - Pescara
 - Macerata
 - Pesaro
 - Ragusa

It offers:

- Active announcements
- Financial leasing
- Factoring
- Insurances



UNI.CO.
CREDITO E CONSULENZA
ALLE IMPRESE

UNI.CO.:
Il credito diretto
su misura
per te

SCOPRI DI PIÙ

MY MAIN DUTIES

- From 18/05 To 08/06
- Computer field
 - Software Installation
 - PC/Desktop Reset
- From 09/09 To 21/09
- Financial field
 - Accounting
- General researches



Office 365



TOOLS & MACHINES

SOFTWARE

- Excel
- PowerPoint
- Office 365
- Word

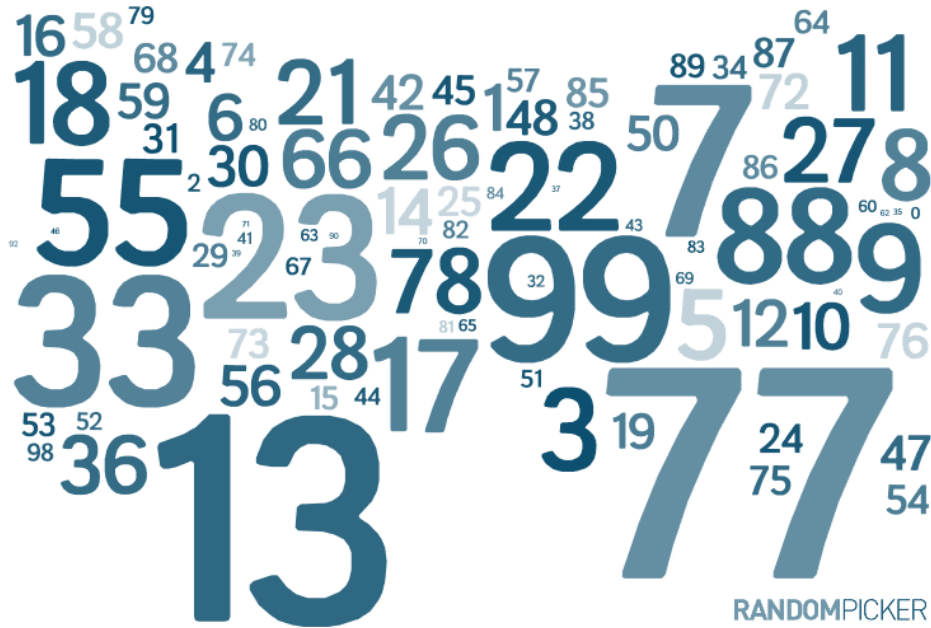
HARDWARE

- PC
- Desktop



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CREDITO E CONSULENZA
ALLE IMPRESE



FINAL EVALUATIONS

- From company

“The girl is very polite and respectful, she does the jobs assigned to her without controversy.”
- From me

The company is not the best place for a PCTO experience, but it teaches how is the office work and how to relate with the different people who work there.