Sabuhi Gasimov

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PROFESSIONAL SUMMARY

I am an experienced Payroll and Accounting Specialist with over 1.5 years of experience in financial reporting and salary calculations. Alongside my professional work, I have gained strong skills in frontend development through education, freelance projects, and self-study. My goal is to transition into the field of frontend development, where I can leverage my skills in technologies like HTML, CSS, JavaScript, and React.js to build responsive and user-friendly web applications.

EDUCATION

Mini Full Stack Developer | Pragmatech Education & Development Center

September 2021 - May 2022

- Learned frontend and backend technologies, gaining practical skills in both areas.
- Developed a complete portfolio, creating real-world applications by integrating both frontend and backend components.

Frontend Mentor | Pragmatech Education & Development Center

October 2021 - April 2022

- Provided support to students on practical assignments and projects in frontend development.
- Promoted teamwork within the group and supported students in successfully completing their project assignments.

WORK EXPERIENCE

Payroll and Accounting Specialist | Baku Maintenance Service LLC

January 2024 - Present

- Responsible for calculating, preparing, and verifying employee salaries, including applying deductions.
- Additionally, prepares and submits 5 different supplementary reports for the company.

Frontend Developer | Freelance

December 2023 - Present

Inventory Specialist | Baku Maintenance Service LLC

January 2023 - December 2024

- Managed the process of recording, categorizing, and evaluating incoming and outgoing goods.
- Ensured the accuracy of inventory data by preparing regular reports and presenting them to the team.

Frontend Developer | Freelance

May 2022 - July 2022

- Developed customized websites using HTML, CSS, and Bootstrap to create responsive, user-friendly designs tailored to client needs.
- Integrated interactive features using JavaScript and jQuery to enhance user experiences.

VOLUNTEERING

Audio-Visual (IT Department) | COP29 - United Nations Climate Change Conference | Baku

November 2024 - November 2024

- Provided technical support as part of the IT Department's Audio-Visual team.
- Collaborated with the team to deliver efficient and timely support to conference guests.
- Managed the distribution and functionality of translation headsets, ensuring participants' seamless experience.

Workforce | Formula 1 Azerbaijan Grand Prix | Baku

September 2024 - September 2024

- Supported the management and coordination of workforce teams during the event.
- Oversaw the check-in process for volunteers and staff, ensuring smooth registration and attendance tracking.
- Enhanced my time management and communication skills while working in a fast-paced, highpressure environment.

SKILLS

Technical Skills:

- HTML5, CSS3, Sass/Less
- Bootstrap, Tailwind CSS, Animate.css
- JavaScript (ES5/ES6), TypeScript
- · React.js, Redux, jQuery
- REST APIs, Git, Git Bash, GitHub
- · Figma, Microsoft Office

Soft Skills:

- · Teamwork and collaboration skills
- Strong communication
- · Adaptability and eagerness to learn new technologies
- Attention to detail and accuracy
- · Problem-solving and critical thinking

LANGUAGES

English: Intermediate (Currently improving proficiency)

Turkish: Advanced

CERTIFICATIONS

- COP29 Volunteer Certificate <u>View Certificate</u>
- Formula 1 Volunteer Certificate View Certificate