Savitribai Phule Pune University, Pune.
Modern Education Society's
Wadia College of Engineering, Pune 01

PART 'A'

YEAR OF PERFORMANCE APPRAISAL: 2024-25

	SECTION – A: GENERAL		
1.	Name	:	Dr ABC
2.	Designation	:	Assistant Professor
3.	Name of the Department / Centre	:	Computer Engineering
4.	Email Telephone / Mobile number	:	test@example.com / 9876543210
5.	**YEAR OF PERFORMANCE APPRAISAL**	:	2024-25

SECTION - B:

Appendix II

TABLE 1

Sr.	Activity	Grading Criteria	Self-appraisal Grading	Verified Grading
1.	**Teaching** (Number of classes taught/total classes assigned) **(Classes taught includes sessions on tutorials, lab and other teaching related activities)**	80% & above: **Good** Below 80% but 70% & above: **Satisfactory** Less than 70%: **Not satisfactory**	Total Classes Assigned: 104 No. of Classes Taught: 97 % of Classes Taught: 93.27% **Grade: Good**	
2.	**Involvement in the university /college student related activities /research activities:** (a) Administrative responsibilities such as head, chairperson/ Dean /Director/ Co-ordinator, warden etc. (b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. (c) Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. (d) Organizing seminars/conference /workshop, other college/university activities. (e) Evidence of activity involved in guiding PhD students. (f) Conducting minor or major research project (g) Sponsored by national or international agencies. At least one single or joint publication in peer-reviewed or UGC list of journals. *Note: Number of activities can be within or across the broad categories of activities*	Involved in at least 3 activities: **Good** 1-2 activities: **Satisfactory** Not involved / undertaken any of the activities: **Not satisfactory**	(a): Yes (b): Yes (c): No (d): Yes (e): No (f): No (g): No **Grade: Good**	

TABLE 2

Methodology for University and College Teacher for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publication, project sanction letter, utilization and completion certificates issued by the University and acknowledgment for patent filing and approval letters, students' Ph.D. award letter, etc.)

S.N.	Academic / Research Activity	Max Score	Self	Verified
1.	**(*) Research Papers in Peer-Reviewed or UGC listed Journals**	08 per paper	40	
2.	**Publication (other than Research papers)**			
	(a) Books authored which are published by;			
	International publishers	12	0	
	National Publishers	10	10	
	Chapter in Edited Book	05	0	
	Editor of Book by International Publisher	10	0	
	Editor of Book by National Publisher	08	0	
	(b) Translation works in Indian and Foreign Languages by qualified faculties	03	0	
	Book	08	0	
3.	**Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative course and curricula**			
	(a) Development of Innovative pedagogy	05	0	
	(b) Design of new curricula and courses	02 per curricula/course	0	
	(c) MOOCs			
	MOOCs of 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	20	0	
	MOOCs (developed in 4 quadrant) per module/lecture	05	0	
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	0	
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	08	0	
	(d) e-Content			
	Development of e-Content in 4 quadrant for a complete course/e-book	12	0	
	e-Content(developed in 4 quadrants) per module	05	0	
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	0	
	Editor of e-content for complete course/paper/e-book	10	0	
4.	**(a) Research guidance**			
	Ph.D.	10 per degree awarded 05 per thesis submitted	Awarded: 0 Submitted: 0	
	M.Phil/P.G. dissertation	02 per degree awarded	0	
	(b) Research Projects Completed			
	More than 10 lakhs	10	0	
	Less than 10 lakhs	05	0	
	(c) Research Projects Ongoing:			
	More than 10 lakhs	05	0	
	Less than 10 lakhs	02	0	
	(d) Consultancy	03	0	
5.	**(a) Patents**			
	International	10	0	
	National	07	0	
6.	**(b) *Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/ International Monetary Fund etc. or Central Government or State Government)**			
	International	10	0	
	National	07	0	
	State	04	0	
7.	**(c) Awards/Fellowship**			
	International	07	0	
	National	05	0	
8.	***Invited lectures/ Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceeding (Paper presented in Seminars/ Conferences and also published as full paper shall be accounted only once for calculating will be scored as)**			
	International (Abroad)	07	0	
	International (within Country)	05	0	
	National	03	0	
	State University	02	0	

S.N.	Academic / Research Activity	Max Score	Self	Verified
Total 1+2+3+4+5+6=			50	

Signature of the teacher

Signature of HOD

Date:

PART 'B'

(Adverse remarks as well as appreciation of any outstanding work shall be brought to the notice of the person concerned by the Vice-Chancellor/Principal or Head of the University Department with a view to make improvement in the work, by the person concerned.)

1. (a) Assessment by the Principal(or Heads/ Head of the Department(for teachers) of the work done under each head of activity :

Overall Grading for TABLE 1

Assessment Criteria and Methodology for University Teachers

	Verified Grading
Good in teaching and satisfactory or good in activity at Sl. No.2	**Good**
Satisfactory in teaching and good or satisfactory in activity at Sl.No.2	**Satisfactory**
If neither good nor satisfactory in overall grading	**Not Satisfactory**

Note:

For the purpose of assessing the grading of Activity at Serial No.1 and Serial No.2, all such periods of duration which have been spent by the teacher on official and paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment.

The teacher shall be assessed for the remaining period of duration and the same be extrapolated for the entire shall not be assessed for the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, ordinances of the parent institution.

(b) Justification of assessment of work as not satisfactory:

3. Comments of the Head of the Department on Table 1 and Table 2: