



April 08, 2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Neha Singh** (Employee ID - 192022) ("Employee") is an employee of **exl Service.Com (India) Private Limited** ("Company") since July 28, 2022 and Employee presently holds designation as Lead Assistant Manager (Band level B2) . Aforesaid is as per records maintained by the Company in the regular course of its business.

As informed by the Employee to the Company, Employee is travelling to Europe from May 03, 2024 to May 13, 2024 on a personal trip. Company has sanctioned required leaves to the Employee for the aforesaid period and Company has No Objection to Employee's travel.

Appropriate tourist visa may be granted to the Employee as per process.

This letter is issued without prejudice to Company's rights and/or remedies.

For & on behalf of **exl Service.Com (India) Private Limited**,

Deepshikha Verma
Assistant Vice President-Human Resources

Please contact HR Helpdesk at **000-800-040-2089** between **1100 – 2200 IST HRS** Monday till Friday or visit <https://digitalhr.exlservice.com/DigitalHR/Home> to chat with "SIA" your virtual HR assistant on the Digital HR through Planet EXL.