



सत्यमेव जयते

Government of Gujarat

# Gujarat State Procurement Policy 2024

Industries and Mines Department  
Sachivalaya, Gandhinagar

## Gujarat State Procurement Policy 2024

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**Gujarat State Procurement Policy 2024**

**Government of Gujarat  
Industries & Mines Department  
Resolution No: SPO-102021-188460-CH  
Sachivalaya, Gandhinagar  
Date: 14-03-2024**

**Read:**

1. Finance Department's circular no. STA/2752/1173/K, dated 02/05/1962
2. Finance Department's circular no. GST/1070/6246/Th, dated 30/01/1971
3. Industries and Mines Department's GR no. SPO/102002/UOR/24/ CH, dated 28/01/2003
4. Industries and Mines Department's GR no. SPO/102002/UOR/24/ CH, dated 21/05/2003
5. Industries and Mines Department's GR no. SPO/102005/1407/Ch, dated 22/11/2006
6. Industries and Mines Department's GR no. SPO/102005/1405/ CH, dated 08/07/2011
7. Industries and Mines Department's GR no. SPO/102002/UOR/24/ CH, dated 27/12/2011
8. Industries and Mines Department's GR no. SPO/102015/691093/ CH, dated 03/06/2016
9. Industries and Mines Department's GR no. SPO/102015/691093/CH, dated 03/02/2021
10. Industries and Mines Department's GR no. SPO/102015/691093(Board/ Corporation)/CH, dated 14/08/2017
11. Industries and Mines Department's Circular no. KHRAD/102018/UOR.1/CH, dated 11/04/2018
12. Industries and Mines Department's GR no. KHARAD/102018/UOR.1/CH, dated 30/04/2018
13. Industries and Mines Department's GR no. SPO/102015/691093/CH, dated 01/07/2019

**Introduction:**

Gujarat State Procurement Policy 2016 was notified vide resolution dated 03-06-2016 cited at no. (8) above. The Policy, inter-alia, provided impetus towards fair and transparent procurement from all eligible suppliers with due preference to micro and small units of the State. Subsequently, the Public Procurement (Preference to Make in India) Order, 2017 of Government of India was issued to promote procurement of indigenous goods and services.

Inspired by the vision of Aatmanirbhar Bharat of Hon'ble Prime Minister, the Government of Gujarat decided to formulate a new Procurement Policy so as to significantly include the Make in India initiative with all the relevant considerations towards the realization of Viksit Bharat - Viksit Gujarat.

**Resolution:**

In supersession of the Resolution dated 03-06-2016 in respect of Gujarat Procurement Policy 2016, after careful consideration, the Government of Gujarat is pleased to notify the first "**Gujarat State Procurement Policy 2024**" in Amrit Kaal. The Policy is aimed to provide special impetus to Micro and Small Industries, Women Entrepreneurs and Startups of the State so as to enable them to directly take part in Government purchases for providing goods and services to various Government Organisations at reasonable and competitive prices.

**1. Definitions**

**'Local Content'** means the amount of value added in India (in % of total value of item) which shall be the total value of the item to be procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

**Local Content for Class I:** The supplier who has the production/manufacturing/service activities in India and meets the criterion of minimum local content of 50%, shall be considered as Class I.

**Local Content for Class II:** The supplier who has the production/manufacturing/service activities in India and meets the criterion of minimum local content of 20%, shall be considered as Class II.

**'Class-I Gujarat MSE'** means a manufacturer of goods or provider of services located/situated and registered in Gujarat as Micro or Small Enterprise as per the MSMED Act 2006 as amended from time to time including Start-ups recognised by DPIIT and having Udyam registration & CSPO/NSIC registration as an MSE, and subsequent revisions under the said Act, whose goods or services offered for procurement, through its production / manufacturing/service activities in Gujarat, meets the condition of Local content for Class I.

**'Class-I Local Supplier'** means a supplier of goods or provider of services from India, other than Class-I Gujarat MSE whose goods or services offered for procurement, meets the condition of Local content for Class I, that is minimum local content of 50%.

**'Class-II Gujarat MSE'** means a manufacturer for goods or provider of services located/situated and registered in Gujarat as Micro or Small Enterprise as per the MSMED Act 2006 as amended time to time including Start-ups recognised by DPIIT and having Udyam registration & CSPO/NSIC registration as an MSE, whose goods

or services offered for procurement, through its production/manufacturing/service activities in Gujarat, meets the condition of Local content for Class II.

**'Class-II Local Supplier'** means a supplier or service provider from India, other than Class-II Gujarat MSE whose goods or services offered for procurement, meets the condition of Local content for Class II, that is minimum local content of 20%.

**'Non – Local supplier'** means a supplier of goods or provider of services, whose goods or services offered for procurement, has local content less than that prescribed for **Local Content for Class II Supplier** under this resolution.

**'Global Tender Enquiry'** means where the Estimated value of procurement of item/s is more than Rs. 200 Crore shall be eligible to float Global Inquiry.

**'L1'** means the lowest Tender/lowest Bid/lowest Price or Rate quoted among all tenders whose price bid is as adjudged in the evaluation process as per the tender or other procurement solicitation.

**'Margin of purchase preference'** means the margin for purchase preference shall be maximum to the extent of 20% over the price/rate quoted by L1 bidder. This means price/rate offered by any bidder above 20% of L1 bidder shall not be eligible for purchase preference.

**'Tender Scrutiny Committee'** means internal technical committee of the procuring entity who shall finalize the technical specifications & scrutinize the tender bids, evaluate & qualify bidders, to put purchase agenda to concern purchase committee for finalizing L1.

**'Procuring Entity'** means a Department/Head of the Department (HoD) of State Government, or its boards/corporations/societies registered under the Societies Act or subordinate office of, or autonomous body controlled by the Government of Gujarat and includes Government companies.

## **2. Make in India**

### **A. Eligibility criteria for different types of procurement:**

- a) In procurement of goods and services, only 'Class-I Gujarat MSE', 'Class-I Local Supplier', 'Class-II Gujarat MSE' and 'Class-II Local Supplier', as defined under this resolution, shall be eligible to participate in bid/tender.
- b) If Procuring entity fails to get any eligible offers from 'Class-I Gujarat MSE', 'Class-I Local Supplier', 'Class-II Gujarat MSE' and 'Class-II Local Supplier' in two trials to finalize the bid/tender, in such cases procuring entity may invite bid as open bid with the approval of the concerned Purchase Committee.
- c) In Global Tender Enquiries, 'Non-local suppliers' shall also be eligible to bid along with 'Class-I Gujarat MSE', 'Class-I Local Supplier', 'Class-II Gujarat MSE' and 'Class-II Local Supplier'.
- d) Normally a Global Tender Enquiry is to be floated for procurement of item/s more than INR 200 crore only. In case of specific technical requirements, non-

availability of item/s in India, and if it is mandatory to purchase from outside India, a Global Tender Enquiry can be floated for purchases less than INR 200 Crore with the prior approval of Secretaries Purchase Committee (SPC).

**Exemption of purchases:** Procurements up to Rs. 5 lakhs shall be exempted from Clause 2. However, it shall be ensured by procuring entities that procurement is not split for the purpose of avoiding the provisions of Clause 2(A) above.

**B. Procurement specification:**

- a) The minimum local content, the margin of purchase preference and the procedure for preference to Make in India shall be specified in the notice inviting tenders or other form of procurement solicitation and shall not be varied during a particular procurement transaction.
- b) Procuring entity shall endeavor to see that eligibility conditions, including on matters like turnover, production capability and financial strength do not result in unreasonable exclusion of 'Class-I Gujarat MSE' / 'Class-I Local Supplier' / 'Class-II Gujarat MSE' / 'Class-II Local Supplier', or recognized Startups who would otherwise be eligible, beyond what is essential for ensuring supply schedule or creditworthiness of the supplier.

**C. Verification of local content:**

- a) The 'Class-I Gujarat MSE', 'Class-I Local Supplier' 'Class-II Gujarat MSE' and 'Class-II Local Supplier', shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement at the time of tender bidding or solicitation. They shall also provide details of the location(s) at which the local value addition is being done.
- b) In cases of procurement for a value in excess of Rs. 10 crore, the 'Class-I Gujarat MSE', 'Class-I Local Supplier', 'Class-II Gujarat MSE' and 'Class-II Local Supplier' shall be required to provide a certificate from the statutory auditor or cost auditor of the company, if entity is registered under company Act. While in case of other entity, supplier shall provide certificate from a practicing cost accountant or practicing chartered accountant certifying the percentage of local content.
- c) The Technical Committee (Tender Scrutiny Committee) shall verify local content for all cases having bid value of INR 10 crore or more and may randomly verify content for all cases having bid value of less than INR 10 crore. The respective Purchase Committee may nominate internal or external expert/s for independent verification of self-declarations and auditor's/ chartered accountant's certificates if required.
- d) False declarations/certificate will lead to breach of the Clause 2 (C) of this Policy for which a bidder or its successors shall be debarred for up to two years with other such actions as may be permissible under law. Debarment shall be done as per the provisions of Purchase Manual (2004) with the concurrence of Industries & Mines Department.

- e) A Supplier who has been debarred by any procuring entity for violation of any provision of this resolution shall not be eligible to participate in tender for procurement by any procuring entity of the State Government for the duration of the debarment.
- D. **Manufacture under license/ technology collaboration agreements with phased indigenization:** While notifying the minimum local content, Secretary Purchase Committee (SPC) may make special provisions for exempting suppliers from meeting the stipulated local content if the product is being manufactured in India under a license from a foreign manufacturer who holds intellectual property rights and where there is a technology collaboration agreement / transfer of technology agreement for indigenous manufacture of a product developed abroad, with clear phasing of increase in local Content.
- E. In procurement of all goods and services in respect of which there is substantial quantity of public procurement and there is insufficient local capacity and local competition, the concerned purchase committee after SPC approval shall notify an upper threshold value of procurement beyond which foreign companies shall enter into a joint venture with an Indian company to participate in the tender. Procuring entities, while procuring such items beyond the notified threshold value, shall prescribe in their respective tenders that foreign companies may enter into a joint venture with an Indian company to participate in the tender. SPC shall make special provisions for exempting such joint ventures from meeting the stipulated minimum local content requirement, which shall be increased in a phased manner.
- F. **Reciprocity Clause**
- When the Procuring Entity identifies that Indian supplier of an item are not allowed to participate and/ or compete in procurement by any foreign government, by incorporating the restrictive tender conditions which have direct or indirect effect of barring Indian companies such as restriction/registration in the procuring country, execution of projects of specific value in the procuring country etc., it shall undertake appropriate reciprocal action.
  - Procuring entity should incorporate such provisions in their respective tenders to restrict such countries from participation.
  - The term 'entity' of a country shall have the same meaning as under the FDI Policy of DPIIT as amended from time to time.
  - Procuring Entity shall ensure that the provisions mentioned above shall strictly be complied before processing the tender/bid.
- G. All administrative Departments whose procurement exceeds Rs. 100 Crore per annum may notify / update their procurement projections every year, including those of the PSEs/PSUs, for the next 5 years on their respective website.

### **3. Turnover of the bidder**

The minimum average annual financial turnover or actual production of the bidder/during the last three years, ending on 31st March of the previous financial year, should be at least twice the bid value. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the financial turnover or actual production details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average financial turnover or actual production in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. This will also be applicable for procurement through GeM.

### **4. Criteria for Tender Fee and Earnest Money Deposit (E.M.D)**

#### **A. Eligibility for Exemption:**

- a) Micro & small-scale enterprises which participate directly in tendering process for the product which they are manufacturing / service which they are providing and have Udyam registration for items / service under procurement and having registration with CSPO or National Small Industries Corporation.
- b) Startups which participate directly in tendering process for the product which they are manufacturing / service which they are providing and recognised by DPIIT under the Start-up India Program and has obtained Udyam registration & CSPO/NSIC registration as MSE.
- c) Organization which has registration certificate for the manufacturing product of the tender, from Gujarat Khadi Gramodyog Board or Khadi and Village Industries Commission (K.V.I.C) or Commissioner of Cottage Industries.
- d) Board/Corporations/PSUs of the Central/State Government for their own manufactured items.
- e) State Government recognized organizations like (i) organizations for blinds, dumb and deaf, disabled, mentally disabled persons; (ii) women's self-help group recognized by Gujarat Livelihood Promotion Company; which participate directly in tendering process for the product which they are manufacturing / service which /they are providing.
- f) Sellers who have got their credentials verified through the process of Vendor Assessment by Vendor Assessment Agencies through GeM for the Primary Product/Primary Service for which Bid/RA floated on GeM.
- g) In keeping with GeM guidelines, OEM and service providers rendering services directly or by its own and having annual turnover of INR 500 Crore or more.
- h) In keeping with GeM guidelines, Sellers/Service Providers holding BIS license for the Primary Product Category whose credentials are validated through BIS database.

**B. Tender fees and Earnest Money Deposit (EMD):**

For Enterprises – other than those mentioned above, taking part in tendering process, the tender fees and E.M.D shall be as follows:

Total Estimated Amount of the Tender	Tender Fees	E.M.D
Up to Rs. 25 Lakh	Rs. 1,500	As per rate of 3% of the Total Estimated cost of the Tender (this will also be applicable for procurement through GeM)
Above Rs. 25 Lakh up to Rs. 50 Lakh	Rs. 2,500	
Above Rs. 50 Lakh up to Rs. 1 Cr	Rs. 5,000	
Above Rs. 1 Cr	Rs. 15,000	

Once the successful bidder is identified after opening of commercial bid / price bid, the EMD of all other unsuccessful bidders shall be released by the procuring entity within 7 working days. EMD shall not be deposited in the bank account. EMD should be in the form of Demand Draft, Pay Order and Bank Guarantee only from banks approved by Finance Department, Gujarat.

**5. Security Deposit:**

In Tender Process, for L-1 Bidder (Lowest Bidder) Security Deposit will be charged as per table below. This will also be applicable as Performance Security/e-PBG for procurement through GeM.

Category of the Unit	Security Deposit	
	Purchase up to Rs. 5 Lakh	Purchase of more than Rs. 5 Lakh
Enterprises Or Organizations Which Are Exempted From Paying Tender Fees & EMD As Per This Procurement Policy	Exempted	3% of order value
For all other enterprises	5% of order value	5% of order value

## **6. Procedure for Purchase Preference and Price Matching**

### **A. Purchase Preference for items that are divisible in nature**

- a) Purchase preference shall be given in order of "Class-I Gujarat MSE, Class-I Local Supplier, Class-II Gujarat MSE, Class-II Local Supplier, Non-local supplier" as provided under this resolution subject to matching the L1 price & quantity. Illustration of different possible outcomes of bidding process is provided at Appendix-A.
- b) The purchase preference mechanism is summarized as follows:
  - i. If the L1 price is of a Class-I Gujarat MSE, 100% bid quantity shall be awarded to Class-I Gujarat MSE.
  - ii. If L1 price is of a Class-I Local Supplier, preference shall be given to Class-I Gujarat MSEs, subject to the margin of purchase preference and matching the L1 price, then 50% of the bid quantity shall be awarded to Class-I Gujarat MSE, and the balance quantity shall be awarded to Class-I Local Supplier.
  - iii. If L1 price is of a Class-II Gujarat MSE, preference shall be given to Class-I Gujarat MSEs, subject to the margin of purchase preference and matching the L1 price, then 50% of the bid quantity shall be awarded to Class-I Gujarat MSE, and the balance quantity shall be awarded to the L1 bidder. If any of the Class-I Gujarat MSEs within the margin of purchase preference is unable to match the L1 price, the 'class-I Local supplier' subject to the margin of purchase preference and matching the L1 price and bid shall be awarded accordingly. In case none of the Class-I bidders within the margin of purchase preference matches the L1 price, the entire bid quantity shall be awarded to the L1 bidder.
  - iv. If L1 price is of a Class-II Local Supplier, preference shall be given to Class-I Gujarat MSEs, subject to the margin of purchase preference and matching of the L1 price, then 50% of the bid quantity and the balance quantity may be awarded to the L1 bidder. If any of the Class-I Gujarat MSEs within the margin of purchase preference is unable to match the L1 price, the 'Class-I Local Supplier' subject to the margin of purchase preference and matching the L1 price and bid shall be awarded accordingly. In case none of the Class-I bidders within the margin of purchase preference matches the L1 price, the 'Class-II Gujarat MSE' subject to the margin of purchase preference and matching the L1 price and so on. In case none of the Class-II Gujarat MSE within the margin of purchase preference matches the L1 price, the entire bid quantity shall be awarded to the L1 bidder.

In case if the bid quantity is in odd numbers and the quantity to be divided between two bidders then higher quantity will be awarded to L1. (For example, the bid quantity is seven, then it will be divided into four versus three).

Procuring entity shall issue a price matching offer to all eligible bidders fulfilling the local content, in the above order of preference and price matching criteria, and shall provide 3 working days to bidders to submit their written/online offer.

#### **B. Purchase Preference for items that are not divisible in nature**

In the procurements of goods or services which are not divisible in nature, and in procurement of services where the bid is evaluated on price alone, the 'Class-I Gujarat MSE', 'Class-I Local Supplier' shall get purchase preference over 'Class-II Gujarat MSE', 'Class-II Local Supplier', subject to margin of purchase preference and price matching, as per the below order of preference:

In order of Class-I Gujarat MSE, Class-I Local Supplier, Class-II Gujarat MSE, Class-II Local Supplier, Non-local supplier.

a) The purchase preference mechanism is summarized as follows:

- i. If the L1 price is of a Class-I Gujarat MSE, 100% bid quantity shall be awarded to Class-I Gujarat MSE.
- ii. If L1 price is of a Class-I Local Supplier, preference shall be given to Class-I Gujarat MSEs, subject to the margin of purchase preference and matching the L1 price, then 100% of the bid quantity shall be awarded to Class-I Gujarat MSE. In case none of the Class-I Gujarat MSEs bidders within the margin of purchase preference matches the L1 price, the entire bid quantity shall be awarded to the L1 bidder.
- iii. If L1 price is of a Class-II Gujarat MSE, preference shall be given to Class-I Gujarat MSEs, subject to the margin of purchase preference and matching the L1 price, then 100% of the bid quantity shall be awarded to Class-I Gujarat MSE. If any of the Class-I Gujarat MSEs within the margin of purchase preference is unable to match the L1 price, the 'Class-I Local Supplier' subject to the margin of purchase preference and matching the L1 price and bid shall be awarded accordingly. In case none of the Class-I bidders within the margin of purchase preference matches the L1 price, the entire bid quantity shall be awarded to the L1 bidder.
- iv. If L1 price is of a Class-II Local Supplier, preference shall be given to Class-I Gujarat MSEs, subject to the margin of purchase preference and matching of the L1 price, then 100% of the bid quantity may be awarded to the Class-I Gujarat MSEs. If any of the Class-I Gujarat MSEs within the margin of purchase preference is unable to match the L1 price, the 'Class-I Local Supplier' subject to the margin of purchase preference and matching the L1 price and bid quantity shall be awarded accordingly. In case none of the Class-I bidders within the margin of purchase preference matches the L1 price, the 'Class-II Gujarat MSE' subject to the margin of purchase preference

and matching the L1 price and so on. In case none of the Class-II Gujarat MSE within the margin of purchase preference matches the L1 price, the entire bid quantity shall be awarded to the L1 bidder.

**C. Applicability in tenders where contract is to be awarded to multiple bidders**

In tenders where contract is awarded to multiple bidders subject to matching of L1 rates order of preference (for scenarios listed in Clause 6A) shall be: Class-I Gujarat MSE, Class-I Local Supplier, Class-II Gujarat MSE, Class-II Local Supplier, Non-local supplier. Order splitting quantity shall be finalized by the concerned procuring entity before tendering & shall clearly mention in the tender.

- D. In case of Bunch Bid, Supplier will get benefits of Clause 6, only if supplier fulfils criteria of local content for all items of Bunch bid. Bunch bid is the grouping of similar products/services in a single bid based on the relevance of the categories of products/services being procured.

**7. Reservation for micro, cottage and small-scale industries and Startups**

The list of reserved goods manufactured by micro, cottage & small-scale industries as notified by the Government of India in its order 'Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012' and as amended time to time (as per Appendix-B of this Policy) shall be procured from MSEs and Startups recognised by DPIIT under the Startup India Program and having Udyam registration as well as registration with CSPO or National Small Industries Corporation as a MSE. Moreover, purchase preference of 20% shall be provided to MSEs situated and registered in Gujarat including startups recognized by DPIIT and funded by State Government.

Procuring Entities shall endeavour to procure minimum 25% of annual purchase of goods and services from Micro & Small Enterprises (MSEs). A sub-target of 4% out of 25% target of annual procurement may be earmarked for procurement from MSEs owned by SC/ST entrepreneurs. 3% from within the 25% target may be earmarked for procurement from Micro and Small Enterprises owned by women entrepreneurs.

**Exemption from reservation:** Items reserved for micro, cottage & small-scale industries are included in Appendix "B". In case, if the eligible supplier is not complying the quality criteria of the item to be procured or there is a lack of competition or any specific reason, the procuring entity shall have to obtain prior approval of Secretaries Purchase Committee (SPC) for the exemption from purchase of items under the above-mentioned reserved list.

## **8. Purchase without Tender**

### **A. Categories of organisations and financial restrictions for purchase without tender**

#### **Category: (A) Government Organization:** (1) Jail

Only such goods that are manufactured by this organisation can be purchased within the financial ceiling of Rs. 15,00,000 (per item per annum) without inviting bids / tenders. However, for purchases beyond this ceiling, procuring entity shall obtain prior approval of the SPC.

#### **Category: (B) Government owned Organizations/Public Sector Units (PSUs):** (1) Gujarat State Forest Development Ltd (Vanil Udyog); (2) Gujarat State Handloom & Handicraft Development Corporation Ltd (Gurjari); (3) Gujarat Narmada Valley Fertilizers & Chemicals (For Neem Products only)

Only such goods that are manufactured by these organisations/PSUs can be purchased within the financial ceiling of Rs. 15,00,000 (total items per annum) without inviting bids / tenders.

#### **Category: (C) Government recognised organisations:** (1) Organisations recognised by Gujarat Khadi and Village Industries Board/ Khadi & Village Industries Commission (KVIC) and approved by Industries and Mines Department for below mentioned items: *Cotton clothes, Poly Khadi (Poly Vastra), Woolen clothes, Wooden/Steel Furniture, Oil Ghani (Tel Ghani), Home-made species, Bakery items, Hand-made papers, Soap (made of non-edible oils), Indensive Fl. Centre (Charm Udyog - Leather industry) and Footwear;* (2) Organisation for the Divyangjan (Differently aided persons) approved by Industries and Mines Department, Gujarat; (3) Women's Self-help Groups approved by Gujarat Livelihood Promotion Company.

Only such goods that are manufactured by these organisations can be purchased within the financial ceiling of Rs. 5,00,000 (total items per annum) without inviting bids / tenders.

#### **Category: (D) Start-ups:** Start-ups recognised by DPIIT under the Start-up India Program and having Udyam registration certificate as well as registration with CSPO or National Small Industries Corporation as a MSE. The detailed guidelines and the list of goods and services that may be procured from the eligible Startups will be published by the Startup Cell, Industries Commissionerate.

Only such goods that are manufactured by the Startups mentioned in this category can be purchased within the financial ceiling of Rs. 15,00,000 (total items per annum). without inviting bids / tenders.

## **B. Other conditions for purchase without tender**

- a) The Head of the organization for Category (A) & (B) and concerned approving authority for Category (C) shall issue a certificate of the item-wise annual manufacturing capacity of these organisations/PSUs at the beginning of every year, i.e. before 10<sup>th</sup> April of each year.
- b) For organisations in Category (C), eligibility criteria for recognition/approval of such organisations shall be issued by the concerned approving authority.
- c) It will be the responsibility of the Procuring Entity to submit the data of annual purchases made from such organisations including items, quantity and value of purchases latest by April 30<sup>th</sup> of the subsequent financial year, to Industries & Mines Department and Industries Commissionerate.
- d) It will be the responsibility of the organisations under Category (A), (B), (C) & (D) to submit the data of annual sales made to all Government Procuring Entities including items, quantity and value of sales latest by April 30<sup>th</sup> of subsequent financial year, to Industries & Mines Department and Industries Commissionerate.
- e) For Startups under Category (D), the Procuring Entity shall ensure that if any other eligible Startup is offering similar goods/services, then the Procuring Entity shall invite quotation from all such eligible Startups before placing the order.

## **9. Purchase of branded items / Proprietary Article Certificate (PAC):**

Generally, branded item can be purchased when only one manufacturer is available and its unique requirement is established. Otherwise, it is advisable to publish such limited tender that creates competition among brands having same specifications.

- For purchase of branded items, certificate of technical specification & fairness of price issued by Secretary of the concerned Department shall be submitted.

Following conditions must be fulfilled for the purchase of branded items / Proprietary Article Certificate (PAC).

- a) Certificate of Secretary/Principal Secretary/ ACS of the concerned Department & copy of budget provision and administrative approval to purchase branded items.
- b) Technical justification and clear recommendation of HOD to purchase branded items.
- c) Brochure/catalogue/literature for the branded item to be purchased along with the price justification.

## **10. Procurement from Startups**

- A. Start-ups recognised by DPIIT under the Start-up India Program and having Udyam registration certificate as well as registration with CSPO or National Small Industries Corporation as a MSE.

Startups having a valid recognition and registration as above shall be exempted from the criteria of minimum prior experience and minimum turnover requirements, which would otherwise make them ineligible to participate in the procurement process. The total annual production capacity of startups claiming exemption under this Clause shall be at least twice the bid quantity.

Reseller/Trader of any products shall not be eligible to get benefit as startup.

CSPO registration of Startups will be given within 15 working days.

- B. **Grievance redressal mechanism:** For any grievances relating to procurement from Startups, the concerned General Manager, District Industries Centre (DIC) shall be the nodal officer and shall respond to the grievance within a reasonable period of time. In case of Policy related matter, GM, DIC (nodal officer) shall forward such grievance along with their report and recommendation to the CSPO within a reasonable period of time.

CSPO will examine and resolve the concern with the approval of the Industries Commissioner within a reasonable period of time.

## **11. Restriction on Public Procurement from bidders of certain countries:**

Restrictions would be applicable as per the GFR order (Public Procurement No. 1) with F. no. 6/18/2019-PPD dated 23 July 2020 and as amended from time-to-time by the Ministry of Finance, Government of India which has been circulated by the Industries and Mines Department, Gujarat vide letter no. SPO-102020-UOR-10-CH dated 15<sup>th</sup> October 2020 to all the Departments.

## **12. Rate contract:**

The State Government has mandated procurement through the GeM portal for all purchases which is a dynamic platform. However, rate contract can be undertaken only for such items which may be required during the year but is not completely predictable in advance (means can't be quantified at once). For example, a rate contract can be made for dewatering pumps which may be required by the administration in case of waterlogging due to heavy rains in the monsoon season. Moreover, rate contract would require prior approval of the Secretary Purchase Committee (SPC) or the competent apex authority.

The maximum validity of such rate contract shall not be more than 1 (one) year. Tender fees, EMD, Security Deposit and approval of the concerned Purchase Committee to finalize the Rate Contract shall be decided based on the total

purchase value of item in the previous year or estimated purchase value through the Rate Contract.

### **13. Purchase Committees & Delegation of Financial Powers:**

#### **A. Purchase Committees:**

To finalise procurement for all types of goods and services, approval of concerned Purchase Committees shall be required as under. The participation of CSPO officials in each procurement committee meetings shall be mandatory.

##### **a) District Level Purchase Committee (DLPC)**

Head of District Office	Chairman
District Treasury Officer / Accounts Officer – District Panchayat (as per IMD circular no. – 102019 – 73- ch)	Member
General Manager, District Industries Center	Member
Accounts Officer – District Office	Member Secretary
Technical Expert, if required	Invitee

##### **b) Department Purchase Committee (DPC)**

Head of Department	Chairman
Representative of concerned Administrative Department – Not below the rank of Deputy Secretary.	Member
Senior Account Officer	Member
Officer of CSPO – Not below the rank of Class-1	Member
Senior Officer not below the rank of Class-1	Member Secretary
Technical Expert, if required	Invitee

In case of district / regional level office declared as Head of Department (HoD), DPC may be constituted by the respective administrative Department, with concurrence of Industries and Mines Department

**c) Departmental Purchase Committee for Administrative Departments**

Senior Additional Secretary/ Joint Secretary / Deputy Secretary of Concerned administrative Department	Chairman
Financial advisor of concerned administrative Department	Member
Officer of CSPO – Not below the rank of Class-1	Member
Senior Officer, not below rank of Class-I of concerned administrative Department	Member Secretary
Technical Expert, if required	Invitee

**d) Secretariat Department Purchase Committee (SDPC)**

Additional Chief Secretary / Principal Secretary / Secretary of Concerned Department	Chairman
Financial advisor of concerned Department	Member
Officer of CSPO – Not below the rank of Class-1	Member
Additional Secretary/Joint Secretary/ Deputy Secretary or HOD	Member Secretary
Technical Expert, if required	Invitee

**e) Secretary Purchase Committee (SPC)**

Additional Chief Secretary / Principal Secretary / Secretary - Industries & Mines Department	Chairman
Additional Chief Secretary / Principal Secretary / Secretary - Administrative Department of the procuring entity	Member
Additional Chief Secretary / Principal Secretary / Secretary - Finance Department of the Government	Member
Head of Department Purchase Committee (DPC)	Member
Additional Industries Commissioner (CSPO) office of Industries Commissioner	Member Secretary
Technical expert, if required	Invitee

**Note:**

- a) These committees pertain to procurement of Government Departments and HoDs.
- b) Boards/corporations/societies/local bodies/autonomous bodies shall take approval of their concerned competent authority for finalization/approval of purchase. The Boards/corporations/societies/local bodies/autonomous bodies shall constitute purchase committees with delegation of financial powers in case if such committees are not constituted.
- c) For the procurement of manpower (peons and drivers only) and housekeeping services, the approval of below mentioned authority shall be required instead of above committees:
  - i. Head of the Department: Up to Rs. 75 lakh
  - ii. Addl. Chief Secretary/ Principal Secretary/Secretary of the concern Department: above Rs. 75 lakh.
- d) SPC may consider to increase or decrease the local content of supply or services for Class-I and Class-II by recording the reasons thereof before issue of Tender.
- e) Global Tender Enquiry for bid value less than INR 200 Crore shall not be issued except with the approval of Secretaries Purchase Committee (SPC).
- f) SPC may exempt any particular item or supplying entities from the operation of this resolution or any part of the resolution.

**B. Financial powers (per item) of different Purchase Committees shall be as follows:**

Type of Purchase	Financial Powers (in INR)			
	DLPC	DPC / DPCAD	SDPC	SPC
Normal Purchase	25,001 & up to 10 lakh	Up to 2 crore	More than 2 crore & up to 10 crore	More than 10 crore
Solitary Offer	Not Permissible	Up to 20 lakh	More than 20 lakh & up to 5 crore	More than 5 crore
Repeat Order	Not Permissible	25% of the DPC approval	25% of the SDPC approval	25% of the SPC approval
Emergency Purchase	Not Permissible	Up to 20 lakh	More than 20 lakh & up to 1 crore	More than 1 crore
Branded Purchase	Not Permissible	Not Permissible	Up to 10 lakh	More than 10 lakh

**Note:**

- a) **Solitary Offer:** Solitary offer means financial bid from a single supplier and/or single tender is qualified in technical verification. In case of solitary offer or restricted competition, the process may be considered valid provided following conditions are satisfied:
  - i. The procurement was satisfactorily advertised and sufficient time was given for submission of bids.
  - ii. the qualification criteria were not unduly restrictive; and
  - iii. prices are reasonable in comparison to market values.
- b) **Repeat Order:** A repeat order can be placed to bidder firm against original order without following tender process subject to following conditions:-
  - i. Repeat order can be placed only once within 6 months from the date of the original order.
  - ii. 25% or less quantity of the original order (tender acceptance letter) can be purchased by the same procuring entity which had floated the tender.
  - iii. The Office which purchases items under repeat order shall submit certificate that the prevalent price of the items purchased under original order has not decreased and there is no technology up-gradation.
- c) **Emergency Purchase:**
  - i. While procuring from GeM Portal, the tender duration of emergency purchase has to be kept as per the instructions prevailing on GeM. If the tender is published outside GeM Portal for less than 15 days, it shall be considered as emergency purchase in extraordinary circumstances like epidemic, natural disaster, riots etc. The Secretary of the concerned administrative Department shall mention the special circumstances and appropriateness of purchase in the Emergency Purchase Certificate for keeping the tender publishing period less than 15 days.
  - ii. Tenders published for emergency purchases should be finalized within a maximum period of 30 days.
  - iii. In extraordinary circumstances like epidemic, natural disaster, etc. a procuring entity can exercise emergency purchase up to 50% of the total value of a contract/purchase order executed by another procuring entity of Gujarat, under the condition that the contract/order was executed within the last three months. In such cases prior approval from the original procuring entity shall be obtained.

#### **14. General Provisions:**

- A. It is mandatory for all procuring entity to procure goods and services through Government-e-Marketplace (GeM). For procurement of goods and services other than the GeM portal due to non-availability on GeM, prior approval of the Industries and Mines Department or Industries Commissionerate shall be obtained as per GR dated 03/02/2021 read at (9) and amended from time-to-time.
- B. Procurement of goods and services above Rs. 1,00,000, shall be made through e-tender only, including procurement through GeM Portal.
- C. The procuring entity shall adopt the BIS product specifications for the procurement of goods for which such BIS specifications are available.
- D. The duration for e-tenders shall be for a minimum period of 15 days (except in case of emergency purchases). In case of procurement through GeM, duration of tenders shall be as per provisions of GeM.
- E. It is mandatory for Procuring Entities not to split the total approved quantity/volume of goods/items as mentioned in the administrative approval of the financial year. In normal circumstances bunch bids should be avoided for procurement of goods/items, since it restricts competition. For example, procurement of computers and stabilizer should not be invited as a bunch bid, since the OEMs for both these items are completely different. Thus, the bid for total approved quantity of computers or stabilizers should be invited in a separate bid and should not be divided into multiple bids.

#### **15. Implementation**

- A. All Government Departments, HODs, District Offices, Authorities, Grant-in-aid institution/ Boards/ Corporations/ Societies of the State shall strictly abide by this Policy.
- B. All Government Authorities, Grant-in-aid institution/ Boards/ Corporations/ Societies of the State including all Local Self Governance Organisations such as Urban Local Bodies (ULBs) and Panchayati Raj Institutions may have their own organisation specific Procurement Policy, which shall be in alignment with this Policy.
- C. In case of any issue regarding implementation of the Policy, Industries & Mines Department shall be consulted & interpretation/decision of Industries & Mines Department shall be final & binding. In case of any discrepancy in the procurement procedure, Gujarat State Procurement Policy 2024 shall prevail.
- D. Gujarat State Procurement Policy 2024 shall come into force with effect from 01 April 2024 and shall remain operative till the declaration of a new or revised Policy.

This issues with the concurrence of Finance Department dated 19/02/2024 and Government dated 29/02/2024 on this Department's file of even number.

By order and in the name of Governor of Gujarat.

*(J. B. Patel)*  
(J. B. Patel)  
Joint Secretary  
Industries and Mines Department

Copy forwarded with compliments to:

1. \*Principal Secretary to Hon'ble Governor of Gujarat, Raj Bhavan, Gandhinagar
2. Chief Principal Secretary to Hon'ble Chief Minister, Sachivalaya, Gandhinagar
3. Additional Chief Secretary to Hon'ble Chief Minister, Sachivalaya, Gandhinagar
4. Secretary to Hon'ble Chief Minister, Sachivalaya, Gandhinagar
5. Personal Secretary to all Hon'ble Ministers, Sachivalaya, Gandhinagar
6. Joint Secretary to Chief Secretary, Sachivalaya, Gandhinagar
7. Additional Chief Secretary, Industries and Mines Department
8. Additional Chief Secretary, Finance Department
9. All Departments (to issued necessary instruction to subordinate offices)
10. All HoDs of IMD (to issued necessary instruction to subordinate offices)
11. Accountant General Rajkot/Ahmedabad
12. Additional Industries Commissioner (SP), Udyog Bhavan, Gandhinagar
13. \*Secretary, Gujarat Public Service Commission
14. \*Secretary, Gujarat Vidhansabha Sachivalaya
15. \*Secretary, Gujarat Vigilance Commission
16. \*Registrar, Gujarat High Court, Sola, Ahmedabad
17. \*Registrar, Gujarat Lokayukt Office, Gandhinagar
18. Director of Information, Gandhinagar
19. Computer Cell, Industries and Mines Department
20. Branch Select File
21. Dy SO Select File

\* By letter

### List of Abbreviations

ACS	Additional Chief Secretary
BIS	Bureau of Indian Standards
CSPO	Central Stores Purchase Organization
DIC	District Industries Centre
DLPC	District Level Purchase Committee
DPC	Department Purchase Committee
DPCAD	Department Purchase Committee Administrative Department
DPIIT	Department for Promotion of Industry and Internal Trade
EMD	Earnest Money Deposit
FDI	Foreign Direct Investment
GeM	Government-e-Marketplace
GFR	General Financial Rules
HoDs	Head of Departments
KVIC	Khadi and Village Industries Commission
MSE	Micro and Small Enterprises
MSMED Act	Micro, Small and Medium Enterprises Development Act
NSIC	National Small Industries Corporation
OEM	Original Equipment Manufacturer
PAC	Proprietary Article Certificate
PBG	Performance Bank Guarantee
PSEs	Public Sector Enterprises
PSUs	Public Sector Units
SDPC	Secretariat Department Purchase Committee
SPC	Secretary Purchase Committee
ULBs	Urban Local Bodies

### Appendix A

#### Illustration of different possible outcomes of bidding

<b>Scenario</b>	<b>Bidder no.</b>	<b>Bid value</b>	<b>Supplier Category</b>	<b>Offer rate when invited</b>	<b>Offer qty. when invited</b>	<b>Order qty. in Proposed State Policy</b>
(1)	L1	₹ 100	Class-I Gujarat MSE	-	-	100% order qty.
	L2	₹ 110	Class-I Local Supplier	-	-	
	L3	₹ 115	Class-II Local Supplier	-	-	
(2)	L1	₹ 100	Class-I Local Supplier	-	-	50% order qty.
	L2	₹ 115	Class-II Local Supplier	-	-	
	L3	₹ 120	Class-I Gujarat MSE	L1	50%	50% order qty. (bid within 0-20% margin)
(3)	L1	₹ 100	Class-I Local Supplier	-	-	100% order qty.
	L2	₹ 110	Class-II Local Supplier	-	-	
	L3	₹ 130	Class-I Gujarat MSE	-	-	
(4)	L1	₹ 100	Class-II Local Supplier	-	-	50% order qty.
	L2	₹ 110	Class-I Gujarat MSE	Not matching	-	
	L3	₹ 115	Class-I Local Supplier	L1	50%	50% order qty. (bid within 20% margin)
	L4	₹ 125	Class-I Gujarat MSE	Will not be invited	-	
(5)	L1	₹ 100	Class-II Local Supplier	-	-	50% order qty.
	L2	₹ 110	Class-I Local Supplier	-	-	

<b>Scenario</b>	<b>Bidder no.</b>	<b>Bid value</b>	<b>Supplier Category</b>	<b>Offer rate when invited</b>	<b>Offer qty. when invited</b>	<b>Order qty. in Proposed State Policy</b>
	L3	₹ 115	Class-I Gujarat MSE	Not matching	-	
	L4	₹ 120	Class-I Gujarat MSE	L1	50%	50% order qty. (bid within 20% margin)
(6)	L1	₹ 100	Class-II Local Supplier	-	-	50% order qty.
	L2	₹ 110	Class-I Local Supplier	L1	50%	50% order qty. (bid within 20% margin)
	L3	₹ 115	Class-I Gujarat MSE	Not matching	-	
	L4	₹ 120	Class-I Gujarat MSE	Not matching	-	
(7)	L1	₹ 100	Class-II Gujarat MSE	-	-	100% order qty.
	L2	₹ 120	Class-II Local Supplier	-	-	
	L3	₹ 130	Class-I Gujarat MSE	-	-	
	L4	₹ 140	Class-I Local Supplier	-	-	
(8)	L1	₹ 100	Class-II Local Supplier	-	-	50% order qty.
	L2	₹ 110	Class-I Local Supplier	Not matching	-	
	L3	₹ 115	Class-I Gujarat MSE	Not matching	-	
	L4	₹ 120	Class-II Gujarat MSE	L1	50%	50% order qty. (bid within 20% margin)
(9)	L1	₹ 100	Class-II Local Supplier	-	-	100% order qty.
	L2	₹ 130	Class-II Gujarat MSE	-	-	
	L3	₹ 135	Class-I Gujarat MSE	-	-	
	L4	₹ 140	Class-I Local Supplier	-	-	

## Appendix B

**List of 358 Items Reserved for Purchase from Micro and Small Enterprises (MSEs) and Startups recognized by DPIIT under the Startup India Program and having Udyam registration as well as registration with CSPO or National Small Industries Corporation as a MSE**

**SI. No. Item Description**

1. AAC/& ACSR Conductor upto 19 strands
2. Agricultural Implements
  - a. Hand Operated tools & implements
  - b. Animal driven implements
3. Air/Room Coolers
4. Aluminum builder's hardware
5. Ambulance stretcher
6. Ammeters/ohm meter/Volt meter (Electro magnetic upto Class I accuracy)
7. Anklets Web Khaki
8. Augur (Carpenters)
9. Automobile Head lights Assembly
10. Badges cloth embroidered and metals
11. Bags of all types i.e. made of leather, cotton, canvas & jute etc. including kit bags, mail bags, sleeping bags & water-proof bag
12. Bandage cloth
13. Barbed Wire
14. Basket cane (Procurement can also be made from State Forest Corpn. and State Handicrafts Corporation)
15. Bath tubs
16. Battery Charger
17. Battery Eliminator
18. Beam Scales (upto 1.5 tons)
19. Belt leather & straps
20. Bench Vices
21. Bituminous Paints
22. Blotting Paper
23. Bolts & Nuts
24. Bolts Sliding
25. Bone Meal
26. Boot Polish
27. Boots & Shoes of all types including canvas shoes
28. Bowls
29. Boxes Leather
30. Boxes made of metal
31. Braces
32. Brackets other than those used in Railways
33. Brass Wire
34. Brief Cases (other than moulded luggage)
35. Brooms
36. Brushes of all types
37. Buckets of all types
38. Button of all types
39. Candle Wax Carriage
40. Cane Valves/stock valves (for water fittings only)

41. Cans metallic (for milk & measuring)  
42. Canvas Products :  
    a. Water Proof Deliver, Bags to spec. No. IS - 1422/70  
    b. Bonnet Covers & Radiators Muff. to spec. Drg. Lv  
    7/NSN/IA/130295  
43. Capes Cotton & Woollen  
44. Capes Waterproof  
45. Castor Oil  
46. Ceiling roses upto 15 amps  
47. Centrifugal steel plate blowers  
48. Centrifugal Pumps suction & delivery 150 mm. x 150 mm  
49. Chaff Cutter Blade  
50. Chains lashing  
51. Chappals and sandals  
52. Chamois Leather  
53. Chokes for light fitting  
54. Chrome Tanned leather (Semi-finished Buffalo & Cow)  
55. Circlips  
56. Claw Bars and Wires  
57. Cleaning Powder  
58. Clinical Thermometers  
59. Cloth Covers  
60. Cloth Jaconet  
61. Cloth Sponge  
62. Coir fibre and Coir yarn  
63. Coir mattress cushions and matting  
64. Coir Rope hawserlaid  
65. Community Radio Receivers  
66. Conduit pipes  
67. Copper nail  
68. Copper Napthenate  
69. Copper sulphate  
70. Cord Twine Maker  
71. Cordage Others  
72. Corrugated Paper Board & Boxes  
73. Cotton Absorbent  
74. Cotton Belts  
75. Cotton Carriers  
76. Cotton Cases  
77. Cotton Cord Twine  
78. Cotton Hosiery  
79. Cotton Packs  
80. Cotton Pouches  
81. Cotton Ropes  
82. Cotton Singlets  
83. Cotton Sling  
84. Cotton Straps  
85. Cotton tapes and laces  
86. Cotton Wool (Non absorbent)  
87. Crates Wooden & plastic

88. (a) Crucibles upto No. 200  
(b) Crucibles Graphite upto No. 500  
(c) Other Crucibles upto 30 kgs.
89. Cumblies & blankets
90. Curtains mosquito
91. Cutters
92. Dibutyl phthalate
93. Diesel engines upto 15 H.P
94. Dimethyl Phthalate
95. Disinfectant Fluids
96. Distribution Board upto 15 amps
97. Domestic Electric appliances as per BIS Specifications :- Toaster Electric, Elect. Iron, Hot Plates, Elect. Mixer, Grinders Room heaters & convector and ovens
98. Domestic (House Wiring) P.V.C. Cables and Wires (Aluminum) Conforming to the prescribed BIS Specifications and upto 10.00 mm sq. nominal cross section
99. Drawing & Mathematical Instruments
100. Drums & Barrels
101. Dust Bins
102. Dust Shield leather
103. Dusters Cotton all types except the items required in Khadi
104. Dyes :
  - a. Azo Dyes (Direct & Acid)
  - b. Basic Dyes
105. Electric Call bells/buzzers/door bells
106. Electric Soldering Iron
107. Electric Transmission Line Hardware items like steel cross bars, cross arms clamps arching horn, brackets, etc
108. Electronic door bell
109. Emergency Light (Rechargeable type)
110. Enamel Wares & Enamel Utensils
111. Equipment camouflage Bamboo support
112. Exhaust Muffler
113. Expanded Metal
114. Eyelets
115. Film Polythene - including wide width film
116. Film spools & cans
117. Fire Extinguishers (wall type)
118. Foot Powder
119. French polish
120. Funnels
121. Fuse Cut outs
122. Fuse Unit
123. Garments (excluding supply from Indian Ordnance Factories)
124. Gas mantels
125. Gauze cloth
126. Gauze surgical all types
127. Ghamellas (Tasllas)
128. Glass Ampules

129. Glass & Pressed Wares
130. Glue
131. Grease Nipples & Grease guns
132. Gun cases
133. Gun Metal Bushes
134. Gumptape
135. Hand drawn carts of all types
136. Hand gloves of all types
137. Hand Lamps Railways
138. Hand numbering machine
139. Hand pounded Rice (polished and unpolished)
140. Hand presses
141. Hand Pump
142. Hand Tools of all types
143. Handles wooden and bamboo (Procurement can also be made from State Forest Corpn. and State Handicrafts Corporation)
144. Harness Leather
145. Hasps & Staples
146. Haver Sacks
147. Helmet Non-Metallic
148. Hide and country leather of all types
149. Hinges
150. Hob nails
151. Holdall
152. Honey
153. Horse and Mule Shoes
154. Hydraulic Jacks below 30 ton capacity
155. Insecticides Dust and Sprayers (Manual only)
156. Invalid wheeled chairs.
157. Invertor domestic type upto 5 kvA
158. Iron (dhobi)
159. Key board wooden
160. Kit Boxes
161. Kodali
162. Lace leather
163. Lamp holders
164. Lamp signal
165. Lanterns Posts & bodies
166. Lanyard
167. Latex foam sponge
168. Lathies
169. Letter Boxes
170. Lighting Arresters - upto 22 kv
171. Link Clip
172. Linseed Oil
173. Lint Plain
174. Lockers
175. Lubricators
176. L.T. Porcelain KITKAT & Fuse Grips
177. Machine Screws

178. Magnesium Sulphate
179. Mallet Wooden
180. Manhole covers
181. Measuring Tapes and Sticks
182. Metal clad switches (upto 30 Amps)
183. Metal Polish
184. Metallic containers and drums other than N.E.C. (Not elsewhere classified)
185. Metric weights
186. Microscope for normal medical use
187. Miniature bulbs (for torches only)
188. M.S. Tie Bars
189. Nail Cutters
190. Naphthalene Balls
191. Newar
192. Nickel Sulphate
193. Nylon Stocking
194. Nylon Tapes and Laces
195. Oil Bound Distemper
196. Oil Stoves (Wick stoves only)
197. Pad locks of all types
198. Paint remover
199. Palma Rosa Oil
200. Palmgur
201. Pans Lavatory Flush
202. Paper conversion products, paper bags, envelops, Ice-cream cup, paper cup and saucers & paper Plates
203. Paper Tapes (Gummed)
204. Pappads
205. Pickles & Chutney
206. Piles fabric
207. Pillows
208. Plaster of Paris
209. Plastic Blow Moulded Containers upto 20 litre excluding Poly Ethylene Terphthalate (PET) Containers
210. Plastic cane
211. Playing Cards
212. Plugs & Sockets electric upto 15 Amp
213. Polythene bags
214. Polythene Pipes
215. Post Picket (Wooden)
216. Postal Lead seals
217. Potassium Nitrate
218. Pouches
219. Pressure Die Casting upto 0.75 kg
220. Privy Pans
221. Pulley Wire
222. PVC footwears
223. PVC pipes upto 110 mm
224. PVC Insulated Aluminium Cables (upto 120 sq. mm) (ISS:694)

- 225. Quilts, Razais
- 226. Rags
- 227. Railway Carriage light fittings
- 228. Rakes Ballast
- 229. Razors
- 230. RCC Pipes upto 1200 mm. dia
- 231. RCC Poles Prestressed
- 232. Rivets of all types
- 233. Rolling Shutters
- 234. Roof light Fittings
- 235. Rubber Balloons
- 236. Rubber Cord
- 237. Rubber Hoses (Unbranded)
- 238. Rubber Tubing (Excluding braided tubing)
- 239. Rubberised Garments Cap and Caps etc
- 240. Rust/Scale Removing composition
- 241. Safe meat & milk
- 242. Safety matches
- 243. Safety Pins (and other similar products like paper pins, staples pins etc.)
- 244. Sanitary Plumbing fittings
- 245. Sanitary Towels
- 246. Scientific Laboratory glasswares (Barring sophisticated items)
- 247. Scissors cutting (ordinary)
- 248. Screws of all types including High Tensile
- 249. Sheep skin all types
- 250. Shellac
- 251. Shoe laces
- 252. Shovels
- 253. Sign Boards painted
- 254. Silk ribbon
- 255. Silk Webbing
- 256. Skiboots & shoes
- 257. Sluice Valves
- 258. Snapfastner (Excluding 4 pcs. ones)
- 259. Soap Carbolic
- 260. Soap Curd
- 261. Soap Liquid
- 262. Soap Soft
- 263. Soap washing or laundry soap
- 264. Soap Yellow
- 265. Socket/pipes
- 266. Sodium Nitrate
- 267. Sodium Silicate
- 268. Sole leather
- 269. Spectacle frames
- 270. Spiked boot
- 271. Sports shoes made out of leather (for all Sports games)
- 272. Squirrel Cage Induction Motors upto and including 100 KW440 volts 3 phase

- 273. Stapling machine
- 274. Steel Almirah
- 275. Steel beds stead
- 276. Steel Chair
- 277. Steel desks
- 278. Steel racks/shelf
- 279. Steel stools
- 280. Steel trunks
- 281. Steel wool
- 282. Steel & aluminium windows and ventilators
- 283. Stockinet
- 284. Stone and stone quarry rollers
- 285. Stoneware jars
- 286. Stranded Wire
- 287. Street light fittings
- 288. Student Microscope
- 289. Studs (excluding high tensile)
- 290. Surgical Gloves (Except Plastic)
- 291. Table knives (Excluding Cutlery)
- 292. Tack Metallic
- 293. Taps
- 294. Tarpaulins
- 295. Teak fabricated round blocks
- 296. Tent Poles
- 297. Tentage Civil/Military & Salitah Jute for Tentage
- 298. Textiles manufacturers other than N.E.C. (not elsewhere classified)
- 299. Tiles
- 300. Tin Boxes for postage stamp
- 301. Tin can unprinted upto 4 gallons capacity (other than can O.T.S.)
- 302. Tin Mess
- 303. Tip Boots
- 304. Toggle Switches
- 305. Toilet Rolls
- 306. Transformer type welding sets conforming to IS:1291/75 (upto 600 amps)
- 307. Transistor Radio upto 3 band
- 308. Transistorised Insulation - Testers
- 309. Trays
- 310. Trays for postal use
- 311. Trolley
- 312. Trolleys - drinking water
- 313. Tubular Poles
- 314. Tyres & Tubes (Cycles)
- 315. Umbrellas
- 316. Utensils all types
- 317. Valves Metallic
- 318. Varnish Black Japan
- 319. Voltage Stabilisers including C.V.T's
- 320. Washers all types
- 321. Water Proof Covers

- 322. Water Proof paper
- 323. Water tanks upto 15,000 litres capacity
- 324. Wax sealing
- 325. Waxed paper
- 326. Weighing Scale
- 327. Welded Wiremash
- 328. Wheel barrows
- 329. Whistle
- 330. Wicks cotton
- 331. Wing Shield Wipers (Arms & Blades only)
- 332. Wire brushes and Fibre Brushes
- 333. Wire Fencing & Fittings.
- 334. Wire nails and Horse shoe nails
- 335. Wire nettings of gauze thicker than 100 mesh size
- 336. Wood Wool
- 337. Wooden ammunition boxes
- 338. Wooden Boards
- 339. Wooden Box for Stamps
- 340. Wooden Boxes and Cases N.E.C. (Not elsewhere classified)
- 341. Wooden Chairs
- 342. Wooden Flush Door Shutters
- 343. Wooden packing cases all sizes
- 344. Wooden pins
- 345. Wooden plugs
- 346. Wooden shelves
- 347. Wooden veneers
- 348. Woollen hosiery
- 349. Zinc Sulphate
- 350. Zip Fasteners

#### **HANDICRAFT ITEMS**

##### **Sl. No. Item Description**

- 351 Cane furniture
- 352. Bamboo file tray, Baskets, Pencil stand, side racks etc.
- 353. Artistic Wooden Furniture
- 354. Wooden paper weight, racks etc.
- 355. Glass covers made of wood and grass jute.
- 356. Jute furniture
- 357. Jute bags, file cover
- 358. Woollen & silk carpets.