



Investing in Science: Investing in the Future!

Gujarat Council on Science and Technology, Gandhinagar

Department of Science and Technology, Govt. of Gujarat

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INSTITUTIONAL AGREEMENT

Establishing an IP Cell at

G. E. C. PATAN (INSTITUTE / UNIVERSITY)

By

Gujarat Council on Science and Technology

Dept. of Science & Technology, Govt. of India.

Preamble

GUJCOST has established the Patent Information Centre (PIC) in collaboration with Dept. of Science and Technology Govt. of India to promote and popularize Intellectual Property Rights (IPR) among different stakeholders as well as creating an IP culture in the State.

The PIC-GUJCOST looks after the IP awareness as well as facilitates IP activities. The PIC-GUJCOST organizes a series of programs and outreach activities to bring awareness and understanding among the school and college students, young researchers, entrepreneurs, grass-root innovators about patent, design, copyrights, trade mark, geographical indication, trade secrets, and so on.

Objectives of PIC, GUJCOST

- Creating awareness and understanding relating to patents and the challenges and opportunities in this area including arranging workshops, seminars, conferences etc.
- Introducing patent information as a vital input in the process of promotion of R&D programmes.
- Providing patenting facilities to scientists and technologists in the country for Indian and foreign patents on a sustained basis
- Keeping a watch on developments in the area of IPR and make important issues known to policy makers Scientists, Industry etc.

In order to sensitize more and more college students, young researchers and the faculties, and to provide services on Intellectual Property Rights, GUJCOST has set up dedicated IP Cells in different university and academic institutions in the state. There are 21 such IP Cells have been set up and are coordinating IP activities in a systematic manner. Now GUJCOST in its IP Cells networks by establishing new IP cells in different universities and academic institutions in the state.

Establishment of IP Cells in Universities/Institutions of the state

For creating awareness and providing services and technical support on Intellectual Property Rights (IPRs), PIC of GUJCOST Gujarat establishes IP Cells and render technical support to the established IP Cells.

To create awareness and provide services and technical support on Intellectual Property Rights (IPRs), the Patent Information Centre (PIC) of GUJCOST, Gujarat, establishes IP Cells and offers technical assistance to these established cells.

Currently, GUJCOST has set up IP Cells at 30 universities/institutes across Gujarat, as well as in 33 district Community Science Centres to promote awareness among school students.

INSTITUTIONAL AGREEMENT

The following institutions:

Gujarat Council on Science and Technology (GUJCOST)

G.E.C. PATAN and
..... (INSTITUTE/UNIVERSITY) NAME

Agree on the following

1. Aim of the Agreement:

The aim of the present agreement is to define the procedures for the establishment of an IP Cell at **YOUR INSTITUTE/UNIVERSITY NAME** by **Gujarat Council on Science and Technology**

This agreement sets out the task, composition and organization of the IP Cell and the conditions governing its implementation and management.

2. Objectives of the IP Cell

The overall objective of the IP Cell in the universities/institution is to support intellectual property rights system in the university to foster creativity and innovation, thereby promoting entrepreneurship.

3. Functions of the IP Cell

The functions of the IP Cell shall include:

- Conduct IPR awareness programmes in collaboration with PIC of GUJCOST.
- Shall strive to provide the information to students, researchers, faculties and scientists about the need for protection of their creations and ways for protection of their inventions through IP.
- Shall conduct seminars and conferences in the IPR domain.
- IP Cell shall organize customized programs for the specific needs of Inventor, entrepreneur, creator of arts, institute etc.
- IP Cell can write proposals to organize Intellectual Property programs at the institute and send them to GUJCOST-PIC.
- Shall include IP as a part of curriculum at the appropriate level (UGC mandate).
- Shall conduct idea competitions and/or solicit inventions and grant prizes to the winners along with analyzing potential patentability of the product/process at least once a year.
- Shall adopt necessary means to connect with National IPR Policy and related campaigns like Make in India, Digital India, Skill India, Start-up India, Smart Cities, and other initiatives in the future.
- Shall provide guidance to researchers on National priority areas of research
- Should provide activity report and outcome at the end of the year.
- Should submit Utilization Certificate and Statement of Expenditure of the granted support by the end of financial year (If financial support is provided by GUJCOST).

4. Responsibility of GUJCOST

- GUJCOST has identified your esteemed institution/University to set up a dedicated IP Cell for students and faculties on campus.

- GUJCOST will provide a token amount of seed money for the establishment of an IP Cell at your institution and arrange to provide academic and financial support for a continued year-long programme and activities through the IP Cell.
- GUJCOST can facilitate analyzing patentability of the inventions referred through IP Cell at the host institute. Upon establishing patentability, facilitation is extended in filing the patents. The statutory fee for filing patents at patent office should be taken care by the host IP Cell of the University/Institute.
- Provide information and render advisory support to conduct seminars, conferences, workshops etc. on IPRs as requested by the established IP Cell.
- Direct and advise specific requests related to the services of host institutions as necessary.

5. Responsibility of the IP Cell

- To provide an IP Cell coordinator and provide the co-ordinator contact from your Institute/University information to GUJCOST to ensure that the center is operational on a full-time basis;
- Facilitate IPR applications filings by the university students, faculties, researchers, and scientists;
- Increase awareness of IP among universities and their affiliated colleges through IP cells;
- The institute shall at least forward 20-50 patents in a year to PIC/GUJCOST for facilitation.
- Promote academic, industrial and business institution collaborations for promoting entrepreneurial development;
- To nominate at least one personnel from students, faculties, scientists or researchers for IPR related seminars organized by GUJCOST upon request.
- Maintain online record of the IPRs filed every year for IPR portfolio analysis.
- Provide GUJCOST with yearly activity reports in the prescribed format or as and when requested.

6. Confidentiality

- The parties will freely exchange information within the framework of this agreement.
- In case the information shared by a party is confidential, the other party shall be informed about such nature of the information in writing. In absence of any such communication, parties shall not be bound to treat the information shared under this agreement as confidential.
- Under no circumstances will restricted information or the one specified by either party as confidential be transferred to a third party by a Party without prior written consent of the other party.
- Any publication, document and/or paper arising out of joint work conducted by the parties pursuant to this agreement will be jointly owned. The use of the name, logo and/or official emblem of the Parties on any publication, document and/or paper will require prior permissions of both Parties.

7. Disputes:

- Any dispute which may arise in connection with the implementation, interpretation or application of this Institutional Agreement will be settled amicably between the parties through mutual consultations.

8. Entry into Force:

- This Agreement will come into effect on the day of its signature and will remain in force for a period of two (02) years. After the said initial period, the Agreement will be automatically extended for further periods of two years, unless one of the Parties notifies the other Party of its intention to terminate the Agreement, by sending a notice in writing at least 30 calendar days before the end of the then-current two-year period.
- This Agreement may be amended by the joint decision of the Parties, formalized by an exchange of written communications, specifying the date of its entry into force.
- Either Party shall communicate with the other, with at least thirty (30) days' notice, of its decision to end its participation in this Agreement.

Signature P. B. J. Shah

Name: P. B. J. Shah

Designation: Principal

Stamp

Principal
Govt. Engineering College
PATAN (M.G.)

Signature Dr. Narottam Sahas

Name: Dr. Narottam Sahas

Designation: Adviser

Stamp



Member Secretary

Guj. Council on Sci. & Tech.
Gandhinagar

Witness

Witness

1) Signature A. B. Dhruv

Name: A. B. Dhruv

Address Professor, Mech. Engg.
Govt. Engg. College, PATAN.

2) Signature Hitesh

Name Dr. Hitesh Panchal

Address Asst. Prof.,
Mech. Engg. Dept.,
Govt. Engg. College Patan.

1) Signature Dr. Roopam Bhargava

Name Dr. Roopam Bhargava

Address GUJCOST

2) Signature Dr. Masuma Hakim

Name Dr. Masuma Hakim

Address GUJCOST





GOVERNMENT ENGINEERING COLLEGE, PATAN

KATPUR, PATAN(N.G)- 384265

Established in - 2004

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विकसित भारत
= अभियान =
1947 TO 2047

Date : 25/07/25

Ref: GUJCOST/PIC/2025-26/1166 DATED 11/07/25

Sub: Establishment of Intellectual Property (IP) Cell at Government Engineering College, Patan by
GUJCOST, Gandhinagar

Dear sir,

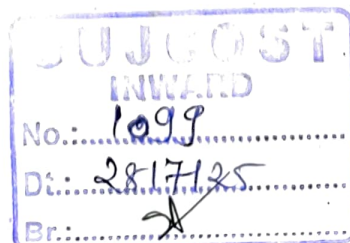
Greeting from GEC Patan

With reference to your letter and email Our college is willing to establishment of IP cell at GEC Patan. So
herewith we submitting the proposal for the same .

Kindly consider our application for the same.

Thank you with best regars

Principal



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