

# Training & Placement Cell






## GEC,Patan

### Interview Evolution

Name of Student .....

Sr. No	Characteristics	Tick Mark (From Faculty)			
		Poor	Average	Good	Very Good
1	Manners /Attitude				
2	Dressing				
3	Body Language/Eye Contact				
4	Academic Record/Result				
5	Interview Q-A –Non Technical				
6	Interview Q-A –Technical				
7	Communication Skill				
8	Work & Learning Attitude				
9	Basic Computer Knowledge				
10	Training /Skills				
	Overall Performance:				
Remarks for Any Improvement:					

## Instructions for the interviewer

1.	Prepare the latest resume and take it for interviews.	
2	Keep all documents in file and come with file.	
3.	Come to wearing professional clothing (light colored shirt and dark pants).	
4.	Carry passport size photos and a ballpoint pen with you.	
6.	Wear your college ID card.	

# Frequently asked interview questions with sample answers

<b>1</b>	<b>Tell me about yourself.</b>
<b>Ans</b>	<ul style="list-style-type: none"> <li>➤ My name is [Your Name]. I completed my [Your Study, e.g., Bachelor's in Engineering] in June 2023 from GEC, Patan</li> <li>➤ There are six members in my family. My father is a government employee, my mother is a homemaker. I have one elder sister and two younger brothers.</li> <li>➤ I enjoy playing cricket, carrom, and listening to music in my free time.</li> <li>➤ My strengths are that I'm a good listener, a hardworking person, and I'm cooperative by nature.</li> </ul>
<b>2</b>	<b>What do you know about our company?</b>
<b>Ans</b>	<b>Prepare Note about,</b> Manufacturing Product name <b>OR</b> Business, Establishment Year, Location etc...
<b>3</b>	<b>"Why do you want <i>this</i> job?"</b>
<b>Ans</b>	"I want this job because it's a great opportunity for me to learn new things, improve my skills, and grow in _____ Manufacturing Product.
<b>4</b>	<b>What salary you are expecting from company?</b>
<b>Ans</b>	<b>If You Fresher then Answer should be,</b> "Right now, my main goal is to learn and gain experience. I'm looking for a place where I can grow and explore my abilities. Salary is not a big concern for me at this stage."
<b>5</b>	<b>If you selected then when you join with us?</b>
<b>Ans</b>	As per Joining Date
<b>6</b>	<b>Why we hire You? <b>OR</b> Why We Select You?</b>
<b>Ans</b>	"You should hire me because I'm hardworking, and ready to give my best. I may not know everything yet, but I'm a quick learner and always willing to take on new challenges. I'll do my best to contribute to grow the company."
<b>7</b>	<b>Are you comfortable working in field/site conditions?</b>
<b>Ans</b>	<b>A:</b> Yes, I understand that site visits, testing, and commissioning are essential parts of product-related work.

# Government Engineering College, Patan

## Training & Placement Cell

### Part of Mock Interview

### GROUP DISCUSSION (GD) EVALUATION FORM

Date: \_\_\_\_\_ Group No.: \_\_\_\_\_

Evaluator Name: \_\_\_\_\_

Time Allotted: 10 to 15 Min

Topic for Discussion: \_\_\_\_\_

#### Suggested Topics for Student Group GDs

- Is AI a threat or a tool for students?
- Should mobile phones be allowed in classrooms?
- Role of youth in climate change
- Internship vs Project – What's better?

Group-A				Group-B			
Total No. of Students:				Total No. of Students:			
No.	Criteria	Description	Score (1-5)	No.	Criteria	Description	Score (1-5)
1	Involvement in Discussion	Discuss on given topic		1	Involvement in Discussion	Discuss on given topic	
2	Communication Skills	Clarity		2	Communication Skills	Clarity	
3	Team Participation	Listening, cooperation, and respect for others' viewpoints		3	Team Participation	Listening, cooperation, and respect for others' viewpoints	
4	Leadership & Initiative	Taking lead, guiding discussion, asking questions		4	Leadership & Initiative	Taking lead, guiding discussion, asking questions	
5	Confidence & Body Language	Eye contact, posture, enthusiasm		5	Confidence & Body Language	Eye contact, posture, enthusiasm	

Score: 1 – Poor, 2 – Average, 3 – Good, 4 – Very Good, 5 – Excellent

Evaluator's Comments:

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Overall Group Performance:

Signature of Evaluator: \_\_\_\_\_