**Date : 10.09.2018**

**TO WHOM IT MAY CONCERN**

This is to inform all concerned that the following item (Computer furniture and accessories) are property of “Office of the State Education Mission authority of Meghalaya Shillong RMSA, Director of Education, Government of Meghalaya.

List of Items

1. HP Core i3 Desktop With Monitor : 10 Nos.
2. Networking rack with Accessories

For Structure : 1 Set

1. Broadband Modem : 1 pc
2. 1KVA Line interactive UPS : 6 Nos
3. HP Laserjet All in one Printer : 1 No
4. Multimedia Projector : 1 No
5. Logitech Webcam : 1 No
6. Projector Screen 6x4 : 1 No
7. Computer Chairs : 10 Nos.
8. Computer Tables : 3 Nos

We are sending the above equipment to Nongspung Sec School for installation.

Thanking you

Regards