

# YOUR PAL IN GIT

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MEETING 5	
<b>Date</b>	4 <sup>th</sup> September 2018
<b>Time</b>	10.30 a.m. to 11.45 a.m.
<b>Place</b>	School Main Hall
<b>Topic</b>	<b>Project Review</b>

## AGENDA

Begin Time	End Time	Duration	Activity	Description
<b>10.30 a.m.</b>	10.45 a.m.	15 Minutes	<b>Welcome-Sign in &amp; apologise for non-attendant's</b>	All participants will sign in the iPad along with the fingerprint and report non-attendant's apologize.
<b>10.45 a.m</b>	10.50 a.m.	5 Minutes	<b>Minutes of the last Meeting (4)</b>	The secretary will read out the minutes of the last meeting.
<b>10.50 a.m.</b>	11.15 a.m.	25 Minutes	<b>Evaluation of Multimedia Project</b>	The progress of the multimedia project will be discussed by Mr.Jayaweera.
<b>11. 15 a.m.</b>	11.25 a.m.	10 Minutes	<b>Evaluation of overall Project</b>	The overall progress of the project will be discussed by Mr.Faraday.
<b>11.25 a.m.</b>	11.40 a.m.	10 Minutes	<b>Client's Address</b>	Addressing the gathering the opinion of the meeting will be delivered by Ms.Watson
<b>11.40 a.m.</b>	11.45 a.m.	5 Minutes	<b>Conclusion and Adjournment</b>	Comments and Suggestions will be considered. No.5 Meeting will be adjourned.