YOUR PAL IN GIT

MEETING 7	
Date	18th September 2018
Time	4.00 p.m. to 5.15 p.m.
Place	School Main Hall
Topic	**Project Review 2**

AGENDA

Begin Time	End Time	Duration	Activity	Description
4.00 p.m.	4.15 p.m.	15 Minutes	**Welcome-Sign in & apologise for non-attendant's**	All participants will sign in the iPad along with the fingerprint and report non-attendant's apologize.
4.15 p.m.	4. 20 p.m.	5 Minutes	**Minutes of the last Meeting (6)**	The secretary will read out the minutes of the last Meeting.
4.20 p.m.	4.45 p.m.	25 Minutes	**Evaluation of Multimedia Project**	Prototype 2 will be presented by Mr. Jayaweera and He will explain the changes made. The improvements and differences are needed to be made the prototype.
4.45 p.m.	5.00 p.m.	15 Minutes	**Evaluation of Overall Project**	Overall progress of the project will be discussed by Mr.Faraday.
5.00 p.m.	5.10 p.m.	10 Minutes	**Client's Address**	The opinion of the Meeting will be delivered by Ms. Watson.The date of the next meeting will be Scheduled.
5.10 p.m.	5.15 p.m.	5 Minutes	**Conclusion And Adjournment**	Considering any comments and suggestions. Next meeting will be adjourned. (Mt No.7)