

# **How to Create a Gmail Account**

Step 1: Open a web browser and go to [www.gmail.com](http://www.gmail.com).

Step 2: Click on 'Create account'.

Step 3: Choose 'For myself'.

Step 4: Enter your First Name and Last Name.

Step 5: Choose a unique username for your Gmail address.

Step 6: Create a strong password and confirm it.

Step 7: Click 'Next'.

Step 8: Enter your phone number for verification.

Step 9: Enter the verification code sent to your phone.

Step 10: Add recovery email (optional).

Step 11: Enter your date of birth and gender.

Step 12: Accept Google's terms and conditions.

Step 13: Your Gmail account is successfully created.