**Test Plan: OrangeHRM Manual QA Project**

**Project Overview:**

Project Name: OrangeHRM Open Source Manual QA Testing

Application URL: https://opensource-demo.orangehrmlive.com

Tested By: Sadia Sultana Prety

**Objective:**

To ensure the core functionalities of the OrangeHRM web application are working as expected through manual testing. The test will identify functional bugs, UI issues, and inconsistencies in user flow.

**Test Scope:**

In-Scope Modules:

1. Login
2. Admin
3. PIM
4. Leave
5. Recruitment
6. Dashboard
7. Logout

Out-of-Scope Modules:

1. Time
2. Directory
3. Performance
4. Maintenance
5. Claim
6. Buzz

**Test Types:**

1. Functional Testing
2. Negative Testing
3. UI Testing
4. Security Testing

**Test Environment:**

| Category | Specifications |
| --- | --- |
| Operating System | Windows 11 |
| Browser | Google Chrome (Version 138.0.7204.169(64-bit)) |
| Tools Used | Google Sheets, Google Docs, Snipping Tool |
| Platform | Web |

**Test Deliverables:**

- ✅ Test Plan (this document)

- ✅ Test Cases (Excel files)

- ✅ Bug Reports (DOCX with screenshots)

- ✅ Test Summary Report

- ✅ Screenshots (pass/fail cases)

**Entry Criteria:**

1. Application is accessible at the live URL
2. Requirements (features/modules) are identified
3. Test data is available or can be created
4. Test environment is ready

**Exit Criteria:**

1. All high-priority test cases are executed
2. All critical and major bugs are resolved
3. Test summary is prepared and reviewed
4. Known limitations are documented

**Risk & Mitigation:**

| Risk | Mitigation |
| --- | --- |
| Module access blocked | Retry later or mark as blocked |
| Server downtime or slowness | Reschedule test / note downtime |
| Incomplete test coverage in limited time | Prioritize high-impact modules |

**Test Schedule:**

| Activity | Target Completion |
| --- | --- |
| Test Planning | Day 1 |
| Test Case Writing | Day 2-3 |
| Test Execution | Day 4 |
| Bug Reporting | Continuous with test execution |
| Summary Writing | Day 5 |

**Approval:**

Prepared by: Sadia Sultana Prety

Role: Manual QA Tester

Date: July 2025