



H A F Z A H A Q

CONTACT

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EDUCATION

Certificate Courses

Coperate Finance Institute (CFI)
Accounting Fundamentals
Excel Fundamentals- Formulas for fianance
2023

Bachelor in Business Administration

NUML
H9 Islamabad
2021 onword (currently doing)

SKILLS

- Creativity
- Communication
- Teamwork
- Friendly
- Critical thinking
- Teaching
- Management

ABOUT ME

My name is Hafza . I am the student of business administration from National University of Moderen Language. I am able to work independently in busy environments and also within a team setting and able to listen effectively when solving problems. I am always looking for new challenges.

EXPERIENCE

Teaching and Volunteering

2020 - 2021

- Work as a teacher in smart Acadmey
- Valuable contribution / Volunteering in STH Ramadan Drive 2021

Project Management

Numl

2021 - 2022

- Work passionately on Economics and Accounting projects.
- Project of Business fianance on excel sheet
- Project of Manangement and Marketing

LANGUAGE

Urdu

English

Punjabi