



Aeman Iqbal

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WORK EXPERIENCE

04/01/2022 – 10/09/2022 Peshawar, Pakistan

DIGITAL MARKETING SPECIALIST, GRAPHICS DESIGNER AND CONTENT WRITER ENCODERBYTES PRIVATE LIMITED

Encoderbytes is a bespoke Software Development and emerging Artificial Intelligence first company that works on training youth and building products that focuses on 4th industrial revolution. Working with Encoderbytes, my main activities and responsibilities include:

- Social Media management
- Creating blogposts
- Graphics Designing
- Digital Marketing of the products and services

22/07/2022 – 10/09/2022 Peshawar, Pakistan

GRAPHICS DESIGNING TRAINER SKILLS4U- NATIONAL INCUBATION CENTRE

Skills 4 U is a platform for youth to get trained on latest top-notch digital skills and get Freelancing, Job and Entrepreneurship opportunities. As a trainer at "Skills 4 U Summer Bootcamp", my activities and responsibilities include:

- Training students on Graphics Designing and Motion Graphics
- Guiding them for freelancing platforms
- Motivating them to earn on their own as a freelancer

01/08/2022 – 17/08/2022 Peshawar, Pakistan

GROUP PROJECT LEAD GIZ- COMMISSIONERATE FOR AFGHAN REFUGEES (CAR)

Commissionerate for Afghan Refugees (CAR) organizes various training and awareness sessions seasonally and involves youth in strengthening the Social Cohesion and Social Wellbeing among the two communities i.e., Afghan Refugees and Host Community Khyber Pakhtunkhwa.

This project was to raise voice for the rights of Afghan Refugees Globally as it was aired on Radio channels. This had an optimistic effect on our brother Refugees as in this session we emphasized on training Refugees for various skills, through which they can earn and live their way peacefully in Host Country.

04/2022 – 05/2022 Peshawar, Pakistan

GROUP PROJECT LEAD GIZ- COMMISSIONERATE FOR AFGHAN REFUGEES (CAR)

Commissionerate for Afghan Refugees (CAR) organizes various training and awareness sessions seasonally and involves youth in strengthening the Social Cohesion and Social Wellbeing among the two communities i.e., Afghan Refugees and Host Community Khyber Pakhtunkhwa. I as a team lead managed the requirements of the project and cooperated with the team to emphasize on the agenda provided. The ultimate purpose was to uplift the society of Afghan refugees and help them live in host country, providing them with the fullest rights.

07/2021 – 01/2022 Peshawar, Pakistan

NATIONAL IDEA BANK PROJECT CITY HOST UET PESHAWAR.

National Idea Bank is a collaboration to identify and build a repository of innovative ideas for recognition and support. Inaugurated by the President of Pakistan, Dr. Arif Alvi, on February 4, 2021. The national Idea bank plans to issue first international call for ideas on March 23, 2021. In National Idea Bank Project, I worked as a City Host Volunteer in managing the assigned tasks and coordinated with the team on daily basis. My main tasks were:

- Hosting the online Program for about 3 hours daily.
- Keeping check on the smooth running of program.

- Keeping check on the data of selected innovators.
- Keeping check on time-basis of the program; for the Judges and Innovators.
- Reporting the managed information to the coordinator daily.

01/03/2020 – 31/03/2020 Peshawar, Pakistan

ORGANIZER OF COVID-19 AWARENESS CAMPAIGN UNIVERSITY OF PESHAWAR.

Corona Virus, the only Pandemic, which spread at a rapidly increased rate all over the Globe. It was followed by a Global lock-down leading to a decline of international economy. Hence, after knowing about this pandemic's history as a biotechnology student, it became a sole purpose to organize an "Awareness Campaign" about it. This campaign highlighted the ultimate purpose of making people aware about the origin, cause, transmission medium and prevention of Pandemic. As an organizer my responsibilities were:

- To manage making of banners and posters regarding awareness.
- To make individuals maintain a distance of 6 feet .
- To provide free hand-sanitizers, face masks and gloves.

2019 – 2021 Peshawar, Pakistan

MANAGING DIRECTOR AT "STEP-UP FOR HELP WELFARE SOCIETY" UNIVERSITY OF PESHAWAR.

Step-up For Help Welfare Society is a Nonprofit and Non-Governmental Organization, devoted to make the world a better place through various initiatives, designed to help those in need through charity. As a member and Managing Director of this organization, my responsibilities include:

- Leading the management coordination among members.
- Hosting various events.
- Arranging Cloth drives and Ramadan rashans.
- Arranging campaigns at various sites for collecting donations.

2019 – 2021 Peshawar, Pakistan

MEMBER OF "YOUTH BLOOD HEROES" UNIVERSITY OF PESHAWAR.

Youth Blood Heroes, under the slogan "Donate Blood Save Life" is a society of various students of University of Peshawar. It is founded mainly by the students of **Department of Biotechnology**, University of Peshawar. the sole purpose of this society is to arrange blood for hospitals at an urgent pace. As a member of this society, I have the following responsibilities:

- Organizing blood awareness and donation campaigns.
- Event managements.
- Involving and selecting volunteers for various tasks.

● EDUCATION AND TRAINING

10/09/2022 – CURRENT Islamabad, 44000, Pakistan

MBA-DIGITAL MARKETING Nust Business School

Website <https://nust.edu.pk/>

2018 – 17/08/2022 Peshawar, Pakistan

BS BIOTECHNOLOGY University Of Peshawar

Address 25000, Peshawar, Pakistan | **Website** <http://www.uop.edu.pk>

2017 – 2018 Peshawar, Pakistan

HIGHER SECONDARY SCHOOL CERTIFICATE (HSSC) FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, ISLAMABAD

Address Army Public School and Girls College, 56-A, The Mall, Peshawar Cantt., 25000, Peshawar, Pakistan

2015 – 2016 Peshawar, Pakistan

SECONDARY SCHOOL CERTIFICATE (SSC) FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, ISLAMABAD

Address Army Public School and College For Girls, 56-A, The Mall, Peshawar Cantt., 25000, Peshawar, Pakistan

24/08/2022 – 25/08/2022 Peshawar, Pakistan

VOCATIONAL SKILL TRAINING IN DIGITAL MARKETING Commissionerate for Afghan Refugees
Khyber Pakhtunkhwa (CAR-KP) Peshawar

Address Govt. Advance Technical Training Center 16-A Industrial Estate Hayatabad Peshawar, 25000, Peshawar, Pakistan

06/2021 – 12/2021 Peshawar, Pakistan

1ST POSITION HOLDER IN CIT(WEB, GRAPHICS AND APP DESIGNING) National Centre for Big Data & Cloud Computing, UET Peshawar

Address 25000, Peshawar, Pakistan | **Website** <https://www.uetpeshawar.edu.pk>

16/10/2019 – 18/10/2019 Peshawar, Pakistan

TRAINING ON YOUTH ENGAGEMENT TO PROMOTE SOCIAL COHESION SUSTAINABLE PEACE AND DEVELOPMENT ORGANIZATION (SPADO)

Address Regional Office; Phase-3, Hayatabad, Peshawar, Khyber Pakhtunkhwa , 25000, Peshawar, Pakistan |

Website <https://spado.org.pk>

● LANGUAGE SKILLS

Mother tongue(s): **PASHTO**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
URDU	C2	C2	C2	C2	C1
ENGLISH	C1	C1	C1	C1	C1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● DIGITAL SKILLS

Adobe Photoshop | Adobe Illustrator | Microsoft Powerpoint | Microsoft Word | Visual Studio Code | HTML | CSS | Bootstrap | Time Management | Leadership | Communication | Problem Solving | Teamwork | Adaptability | Writing | Public Speaking | Attention to Detail | Creativity | Responsibility | Flexibility | Decision-making | Motivated | Organization | Reliability