

SAMMAR MOBEEN



CONTACT

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EDUCATION

- **Bachelors of Accounting**
University of Management and Technology 2019–2023
- **Intermediate**
Superior College 2016–2018
- **Matric**
The Educators 2013–2015

SKILLS

- Microsoft Office
- Teamwork
- Time Management
- Verbal and Written communication
- Fast learner

LANGUAGES

English
Urdu

PROFILE

To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

EXPERIENCE

• RELATIONSHIP OFFICER

Jubilee life insurance company Jan2021 – March2021

Monitored, followed-up and escalated cases to meet customer response commitments. Retained and grew portfolio of relationships by performing proactive, mobile and value-adding partnership role.

• VOLUNTEER

AI-Khidmat Foundation April2023

Manage campaigns on different platforms. Supported engaging, and smooth-running events by helping with organization and planning.

• VOLUNTEER

Volunteer of Local government (Punjab local government and community development department) May2023

Organizing cultural and sports activities, plantation activities and helping municipal departments.

CERTIFICATES

- Wordpress development
- Air ticketing and Reservation

INTERESTS

Photography, Videography, Travelling, SEO, Influencer Marketing and Blogging