

Arooj Fatima

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EDUCATION

GIK Institute of Engineering Sciences and Technology	August 2020 – Present
<i>Bachelor of Science / Computer Science</i>	
- Activities include AIESEC, GIKI Science Society, Women Engineering Society	
The City School - Multan, PK	August 2018 – August 2020
<i>GCE Advanced Level</i>	
The City School - Hyderabad, PK	August 2015 – August 2018
<i>GCE Ordinary Level</i>	

PROFESSIONAL EXPERIENCE

Chawla Systems	June 2022 – August 2022
Web Development Intern	
- Developed multiple web applications using HTML, CSS, JavaScript, jQuery , and React JS . - Effectively diagnosed and resolved technical issues, ensuring smooth operation of web applications.	

LEADERSHIP EXPERIENCE

AIESEC in GIKI	February 2021 - Present
Vice President Human Resources	
- Revamped the reward and recognition system, devised, and executed engagement strategies , and maintained HR performance tools resulting in improved member satisfaction and impact. - Secured at least 85% compliance with AIESEC policies and standards across all membership activities.	
Project Head, Rising Leaders' Summit	
- Organized the flagship leadership summit of AIESEC in Pakistan constituting a total of 100 participants hailing from 11 AIESEC local committees: lead to a profit of Rs. 0.1 million . - Managed a team of nine directors and twenty volunteers , overseeing logistics, marketing, finances, registrations, delegate servicing, and partnership development for the project.	
Recruitment Sub-Head	
- Built a tracking tool that improved collaboration during the recruitment, resulting in 30% reduction in recruitment-related delays as compared to the earlier recruitment.	
Team Lead, Finance & Legal	
- Created financial statements and prepared a financial report summarizing AIESEC in GIKI's performance for a quarterly period .	

ACADEMIC PROJECTS

- Restaurant Delivery and Management System Designed a web-application using HTML, CSS, and PHP , resulting in a functional website with a 90% error-free codebase.
- Computer Opcode Processor Redesign Formulated a report detailing the redesign of CPU Organization and Architecture , resulting in 10% theoretical improvement in CPU performance .
- GUI use to display protein nodes Built a graphical user interface to read and retrieve protein data into circular graph nodes using data structures.

AWARDS AND HONOURS

- Head delegate of GIKI at AIESEC National Planning Summit 2022 , Lahore
- Team Leader of the Quarter – AIESEC in GIKI
- Best Video in South Asia – British Council Your World Competition
- Programming for Everybody – University of Michigan (Coursera)
- Python Data Structures – University of Michigan (Coursera)

ADDITIONAL INFORMATION

- Soft skills include communication, problem-solving, leadership, project management, team collaboration.
- Technical skills include HTML, CSS, Python, SQL, C++, JavaScript, React.js (Intermediate)