

EMAN HASSAN

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OBJECTIVE

As a high achieving, results-driven professional with a proven track record of success, I am seeking a challenging and rewarding position where I can leverage my exceptional skills and experience to make meaningful contributions to an innovative and dynamic organization. By combining my exceptional problem-solving abilities, attention to detail, and creative thinking, I am confident that I can deliver measurable results that will exceed expectations and set new standards of excellence.

SKILLS

- Financial analysis
- Budgeting and forecasting
- Scientific research
- Critical analysis
- Team management
- Writing
- Communication skills

EDUCATION

OPF GIRLS COLLEGE F-8/2 Islamabad | graduated after completing O'levels in August 2020 with 1A* and 7A's

FROEBEL'S INTERNATIONAL SCHOOL F-7/2 Islamabad | graduated after completing A levels on 100% merit scholarship with 3 A's

NATIONAL UNIVERSITY OF SCIENCES AND TECHNOLOGY H-12 | First year student doing bachelors of accounting and finance | expected to graduate in 2026 | CGPA: 3.3

EXPERIENCE

OCTOBER 2020 - MARCH 2021

HR FOR NITOXI.MEDTECH | Planned team meetings and recruitment interviews, mentored new members, analyzed data and devised development strategies, organized digital files

AUGUST 2021

UPKEY SUMMER INTERNSHIP | learning business and investing strategies, devised a marketing plan attracting many customers

DECEMBER 2021

PR FROMUN | Served as the Public Relations director for the Model United Nations (MUN) of FROEBEL'S, responsible for developing and executing communication strategies to promote MUN events and initiatives

SEPTEMBER 2022- PRESENT

DEPUTY DIRECTOR HR AND LIASON FOR NUST SKILL DEVELOPMENT SOCIETY | Developing job descriptions, posting job openings, reviewing resumes, conducting interviews, sending emails to all departments and organizing events

PROJECTS

IT PAYROLL | developed a payroll for a fictitious company of hatters for a project assigned

BUSINESS | Founded and operated a small business, gaining hands-on experience in business development, marketing, sales, customer service, and financial management

RESEARCH | Conducted independent and team research projects, demonstrating strong analytical and problem-solving skills as well as presentation skills

FINANCE | Conducted in-depth analysis of financial statements for three companies, Pepsi, coca cola and nestle using financial ratios to assess their capital structure, liquidity, profitability, and valuation. Presented findings showcasing strong communication and presentation skills and demonstrating the ability to translate complex financial data into clear and actionable insights.

SPORTS

- Captain of netball team, won 3 regional tournaments, coached juniors
- 1st position in NUST inter- school cricket
- Secured 1st position in multiple school races, demonstrating dedication, perseverance, and a strong work ethic.
- participated in a one-month self-defense course

COMMUNITY SERVICE

Societies: Joined Hope society and Nust community service club to gain experience in organizing fundraising campaigns and events to support community service projects.

YAMAL AUSTISM: Started my own donation campaign for autistic children in our society

Volunteer work: volunteered at Isehaat which is a non-profit organization and food drive community for welfare of people

ENVIRONMENT

Ductus Exemplo: participated in a two-day session of environmental advocacy training by ductus exemplo which certified that the participant demonstrated great learning of leadership skills and environmental knowledge throughout the training.

Globe: took up an extra subject of globe and participated in many trees' plantation drives and analyzed weather conditions.