

# Basit Ali

Available Immediately | Islamabad

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## Profile Summary

As an ACCA-qualified novice, I possess a foundational knowledge of bookkeeping, economics, and finance. I am familiar with accounting tools like QuickBooks, Sage, Xero, Spreadsheets, and Oracle NetSuite. Currently pursuing Google Data Analytics Certification with the aim to improve my data analysis and interpretation abilities. As an enthusiastic individual passionate about business and finance, I am excited to apply my emerging skills and knowledge in a stimulating and dynamic position.

## Skills

- Bookkeeping | Data Cleaning | IFRS | Data Analysis | Basic Financial Analysis | Basic Financial Modelling
- Google Workspace Suite | Microsoft 365
- SQL | HTML | CSS | JAVA | WordPress

## Education and Certifications

<b>ACCA</b> <ul style="list-style-type: none"><li>• Major in Financial Management</li></ul>	<a href="#">Self-Study</a>	08/2018 - 06/2022
<b>Foundation Diploma FD</b> <ul style="list-style-type: none"><li>• Major in Financial Management</li></ul>	<a href="#">TMUC Islamabad</a>	01/2018 - 07/2018
<b>Intuit Bookkeeping Course</b> <ul style="list-style-type: none"><li>• Bookkeeping in QuickBooks</li></ul>	<a href="#">Intuit</a>	08/2022 - 12/2022
<b>Google Data Analytics Cert.</b> <ul style="list-style-type: none"><li>• Data Analysis</li></ul>	<a href="#">Google</a>	09/2022 - 05/2023
<b>Cisco Data Analytics Cert.</b> <ul style="list-style-type: none"><li>• Data Analysis,</li></ul>	<a href="#">Cisco</a>	01/2023 - 04/2023
<b>Microsoft Excel 365</b> <ul style="list-style-type: none"><li>• Pivot Tables, Macros, IF and IFS functions, Sorting, Filtering, Charts</li></ul>	<a href="#">LinkedIn</a>	01/2023 - 04/2023
<b>Zendesk Customer Service Cert.</b> <ul style="list-style-type: none"><li>• Rapport building, Problem solving, Troubleshooting, Conflict Management</li></ul>	<a href="#">Zendesk</a>	07/2022 - 05/2023
<b>Corporate Financial Statements Analysis</b> <ul style="list-style-type: none"><li>• Ratio Analysis, DuPont Framework</li></ul>	<a href="#">LinkedIn</a>	02/2023 - 03/2023
<b>Accounting ethics</b> <ul style="list-style-type: none"><li>• Values, ethics and governance in business</li></ul>	<a href="#">LinkedIn</a>	03/2022 - 03/2022