

Abdul manan Rasheed

To make a sound position in corporate world and work enthusiastically in team or individually with devotion and hard work. To succeed in an environment of growth and earn a job which provides self- development and help to achieve organization goals.



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Islamabad, pakistan

EDUCATION

MS(Information Security) Bahria Univeristy

01/2022 - Present,

Computer Science

- information Security

ISLAMABAD

BS(Computer Science) Preston University

06/2015 - 09/2019,

Courses

- Compute Science

ISLAMABAD

Higher Secondary School

Fazaia Inter College Jinnah Camp Rawalpindi

03/2013 - 04/2015,

FBISE

Secondary School

Fazaia Inter College Jinnah Camp Rawalpindi

01/2011 - 01/2013,

FBISE

WORK EXPERIENCE

Cash Officer Gerry's Visa

06/2022 - 12/2022,

ISLAMABAD

Conduct cash transactions with customers Provide a receipt to customer paying in person. -Endorse all checks immediately upon receipt with a restrictive University of Iowa endorsement. -Enter transactions into accounts receivable system, cash register or cash receipt journal/log. -Count the cash and submit the cash & supporting documentation to the Cash Collection Point Supervisor at the end of their shift.

Business Development Officer City Services International

12/2019 - 02/2022,

ISLAMABAD

Achieve agreed sales target as assigned by the Management. Complete adherence to Sales Process and Sales Maximizers. Provide highest level of customer service.

SKILLS

Web Programming

Html

CSS

Graphics Designing

Networking

C++

PERSONAL PROJECTS

Front-End Designing/Development

INTERSHIP

PTCL

Network(operation & Deployment)

CERTIFICATES

Graphic Design (Digiskills.pk)

AI for everyone (Coursera)

Diploma in Computer

Microsoft Office Suite(Word, excel, PowerPoint)

LANGUAGES

Urdu

Native or Bilingual Proficiency

English

Professional Working Proficiency

INTERESTS

INFORMATION SECURITY TECHNOLOGY

FREELANCING

BUSINESS DEVELOPMENT

CYBER SECURITY

PROJECT MANAGEMENT