

# Irsa Safwat

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## EDUCATION

### Ghulam Ishaq Khan Institute of Engineering Sciences and Technology Topi

Bachelors in Management Sciences

2020-2025

### Beaconhouse College Program

A levels Johar Town: Pre-engineering

2018-2020

## WORK EXPERIENCE

### Freelancing

- Excel Financial Analysis of 3 companies  
Used 15+ financial ratios for comparison of 3 textile industries
- Content Writing
- Marketing Process and Planning Word Document

### Volunteer at The Citizens Foundation

- Interacted with 5 grade 25+ students
- Conducted activities like storytelling, sports, reading, theatre, and arts daily

## LEADERSHIP EXPERIENCES

### GIKI Adventure Club - Executive Director Internal Relations and Girls' Head

2023 - present

- Interviewed 10+ members for 5 executive council positions
- Planning and budgeting of upcoming 3 trips with the team

### Learning and Entrepreneurship Society – member

2022 - present

- Worked in coordination with The Catalyst, GIK Incubator to introduce start-up culture
- Organized professional seminars, achieving 200% audience growth
- Supervised the 1-day competition “ENOVATE”

### GIKI Mathematics Society – Subhead

2021 - present

- Led 5+ door-to-doors and conducted 10+ interviews for volunteer and induction calls
- Subhead in All Pak Mathematics Olympiad 2023
- Led APMO’23 liaison drives and arranged on campus accommodation of members
- Managed and coordinated Intra 2023 with 30+ participants
- Content writing for social media posts

### Project Topi – member

2021 - present

- Superintended 15+ door-to-doors for volunteer and induction calls
- Managed “Blood Camp 22” auspiciously collecting 380+ blood bottles in collaboration with Red Crescent
- Effectively administered door-to-door for “Cloth Donation Drive” from students for the working staff of GIKI
- Organized the “Character Building Event” by inviting the Youth Club CEO
- Subhead in Mess bill drive conducted monthly
- Pub head of event KHSB 2023
- Content writing for invitation letters for schools in KHSB 2022 and 2023 and the annual report
- Active member of the finance team and subhead for bimonthly module

### CSBC MUN 2.0 – Head of Registration Team

September 2018

- Planned and executed 10+ liaison drive to different schools for invitation and registration
- Administered and regulated 150+ on event registrations and members entry
- Coordinated the 3-day event and the social night

## HONORS AND AWARDS

- Placed on Dean's Honors List from 1st semester to recent semester
- Appreciation letter and certificate from Project Topi on dedicated services
- Recipient of Appreciation Certificate from Pak Red Crescent Society
- Highest achiever award 4th grade onwards

## OTHER SKILLS AND INTERESTS

- Coursera Writing and Editing: Word Choice and Word Order
- Coursera Microsoft Excel
- Course on Graphic Designing
- Proficient use of Canva
- Basic knowledge of SEO
- Interests: basketball, reading, travelling