Form-3
PROJECT WEEKLY STATUS MATRIX (FOR PROJECT MENTORS)

NAME OF STUDENT – 1	Safal Sachdeva			
NAME OF PROJECT	E- Post office			
OTHER TEAM MEMBERS	2.	3.		4.

WEEK (TO-FROM)	WORKING ON MODULE	PROGRESS ACHIEVED	COMMENTS	MARKS (X / 10)
Week 1 (Jan) (1-7)	Project setup	Finalized Project Plan	Done &	8
Jan 8-14	System Design	Design Architecture	Done	8
Jan 15-21	(React.js)	Create UI	Done	8
Jan 22-28	(Node.js)	set up server	Done	8
Jan 29-4	Mong.DB	Connected Database	Done	8
Feb 5-11	Booking Module	Built form	Done	8
Feb 12-18	Payment integration	Add Payment Gateway	Done	8
Feb 19-25	notification	SMS / email Alerts	Done	9
Feb 26-Mar 3	Admin	Built admin panel	Done	9
Mar 4-10	Security	Added login and role control	Done	9
Mar 11-17	testing	Tested all Module	Done	8
Mar 18-24	Documentation	Prepared final Documentation	Done	8
~~Hours~~				

TOTAL WEEKS	MODULE COMPLETED (YES / NO)	OVERALL PROGRESS (POOR / AVG / GOOD)	OVERALL COMMENT (POOR / AVG / GOOD)	PERCENTAGE MARKS ESTIMATE
	Yes	Good	Good	

LAB COORDINATOR's remarks & Signature_____

NOTE: 1. This form is to be maintained in a file by lab coordinators for student – 1 of the team to track his / her progress.

2. Lab coordinators must cross check and evaluate the PROGRESS ACHIEVED + it's DOCUMENTATION by student against the work done by student and note their own comments about student's performance.

3. The lab coordinator must evaluate student's work for every lab from a score of 10 points.

4. The lab coordinator must compute average of these points at the end of semester to draw an estimate of the PERCENT MARKS to be awarded to the student for his / her performance.

5. The lab coordinator must IMMEDIATELY CONTACT MENTOR FACULTY of student in case of POOR PERFORMANCE or 2 CONTINUOUS ABSENCE from lab.

6. In case of absence, 00 / 10 MARKS will be awarded if the mentioned work is not presented in next lab by student.