

Nilesh Dabholkar.

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Add: Flat No 202, 2nd floor, B wing, Moksh Angan Society, Near Babji Bharat Petrol Pump, Ambegaon Budruk Pune- 411 046

Career Objective:

Seeking a challenging environment that encourages continuous creativity and learning to expose new ideas with stimulation of personal and organizational growth.

Professional Experience Summary

- A professional with more than 12 Years and 2 Month of experience in System Administration with technical expertise in the operations and support functions.
- Currently associated with eClerx Services Limited as a “System Engineer”.
- Last associated with Adecco India. at Client Location Intelenet Global Services as a “Desktop Engineer”.

Skill Sets

- Installing, Configuring, and Administering Microsoft Windows XP, windows 7, Windows 8 and windows 10 and MAC OS.
- Managing and Maintaining a Microsoft Windows Server 2012 & 2016.

Educational Qualification: -

- Passed T. Y. B. Com with Second Class from Mumbai University in 2007.
- Passed HSC with First Class from Mumbai University in 2004.
- Passed SSC with Second Class from Mumbai Board in 2002

Certification & Additional Courses:

- Cisco Certified Network Associate [**Cisco CCNA id: - CSC011795162**]
- VMware vSphere Training from Attari Classes

Employer:

- **eClerx Services Limited.**
[From 16th Aug 2012 to till date]

VMware Administrator Job Responsibilities.

- Create and Manage VMs by V-Centre
- Manage Multiple ESXI host
- Configure and Managing clustering features i.e. HA, DRS, FT
- Manage Host Storage
- Monitors and troubleshoots system performance inside the VM environment.
- Log a call with Dell to replace the faulty server part.

System Administrator Job Responsibilities.

- Installation of Operating System and various kinds of application on the server, desktops & Laptops.
- Providing service remotely through dame ware, TeamViewer and skype for business application.
- Diagnose, troubleshoot, and resolve hardware, software or other network and system problem.
- User creation on AD, reset user password and provide share drive access to them.
- Configuring MS-Outlook with Exchange Server & resolve the outlook related issues.
- Weekly user profile movement activity and Citrix profile creation.
- Configure Blackberry Mobile and taking backup
- Configure outlook and Microsoft Lync on Smartphone with the help of MDM Agent.
- Dropbox Configuration which is used for real time backup.
- VPN Configuration
- Coordination with vendors for replacement, repair and standby material and delivery of any IT equipment.
- Managing Inventory of IT Assets.
- To check all the equipment like VC, projector, Polycom and Avaya phones are working properly in all conference rooms and create reports on a daily basis.
- Encrypt Laptop Hard Disk with the help of Symantec Software and Bit Locker for data security.

2. Adecco India. Mumbai, Client: - Intelenet Global Services.

[From: 10th Jan 2011 to 14th Aug 2012 as a Desktop Support Engineer]

Roles & Responsibilities includes...

- Create the user profile in Domain.
- Configure the IP Phone
- To resolve hardware and software related issues for the end users.
- Provides the resolution to users through remotely by using dame ware application

- Troubleshooting all kinds of issues raised by the users if it is not resolved then escalates to the next level as per the escalation matrix defined by the senior management.
- Installation and troubleshooting the Network Printer
- Encrypt Laptop Hard Disk with the help of Symantec Software for data security.
- Install Operating System & Software's in the system with the help of Ghosting.
- **Zenith InfoTech Ltd**
- [From: 2nd Oct 2008 to 7th Jan 2011 as a Trainee NOC Support Engineer.]

Roles & Responsibilities includes....

- Working on Low disk space issue on Multiple UK /US backup servers.
- Manage & maintain Local Area Network.
- Collapsing the Data
- Check data integrity
- Working on Zenith SAAS software.

Personal Information: -

- Date of Birth : 01-11-1984
- Gender : Male
- Marital Status : Married
- Nationality : Indian
- Language Known : English, Hindi, Marathi.
- Interests : Watching TV, Playing Cricket.

I hereby declare that the above particulars are true to the best of my knowledge & belief.

Date: / /

Signature,

Thanking You,

Nilesh A. Dabholkar.