

Environmental Ethics

By

Muhammad Sajid

Lecturer SIBA University Kandhkot Campus

Essentials

- ▶ Every company is different but they all should take the following into consideration:
- ▶ Trustworthiness
- ▶ Respect
- ▶ Responsibility
- ▶ Fairness
- ▶ caring

Preamble

- ▶ Work place ethics **differ** from one place to another.
- ▶ however, there are some **ground similarities** that can be observed.
- ▶ Based on that we can formulate **some safe rules** that would work for almost **every work environment**.
- ▶ So, there are **ten rules** that should be followed **in very environment**.

Rule # 01

- ▶ **You should not criticize your boss.**
- ▶ The boss is always right.
- ▶ This ethic must be followed at least as long as you are working with him.
- ▶ Be in good book of him.

Rule # 02

- ▶ Put in a genuine good word when they deserve it, and don't criticize when they err.
- ▶ That way you will never go wrong.

Rule # 03

- ▶ **You should not comment on your colleagues' personal affairs.**
- ▶ Respect your colleagues' private space and they will respect yours.
- ▶ Please do not read your co-workers personal chats over their shoulder, and do not be interested in their mail that is directed to the workplace.

Rule # 04

- ▶ **Please do not compare yourself with how others work.**
- ▶ Do not crib with your employers when someone gets a promotion and you don't.
- ▶ It will certain happen with you if you deserve it.

Rule # 05

- ▶ **Try excelling in the work assigned to you.**
- ▶ If you show off your superiority, your colleagues will think of you as too pompous.
- ▶ Your boss reprimand you for not sticking to your own work.

Rule # 06

- ▶ **Do not break the dress code.**
- ▶ Wearing a semi formal attire is what one must stick to.

Rule # 07

- ▶ Never bring your family at workplace unless they are invited.
- ▶ It is an unwritten rule of workplace.

Rule # 08

- ▶ You should take credit only where it is due, and should be modest then.
- ▶ Creative minds work better when fed on praise.

Rule # 09

Invite your colleagues.

Rule # 10

- ▶ **Always be informed about what is going on in your business.**
- ▶ It does not pay if you are the one always sitting mute below the corner in the front of office,
- ▶ or you the one dozing shamelessly when a business talk is going on.
- ▶ Your work actually speaks volume for you. So, try to follow these work place ethics.

Rule # 11

- ▶ Do not stress, just do your best, and forget the rest!

Examples of good ethics in the workplace

- ▶ Stay productive
- ▶ Be accountable for your actions
- ▶ Take initiative
- ▶ Think critically to be able to solve the problems
- ▶ Be punctual
- ▶ Stay positive
- ▶ stay professional
- ▶ Take pride in your work
- ▶ Immediately attempting to correct an issue
- ▶ Set the examples

How to encourage good ethics

- ▶ Fair consequences
- ▶ Fair treatment
- ▶ Recognition
- ▶ Communication (be clear and consistent)
- ▶ Have office policies
- ▶ Transparency
- ▶ Trainings
- ▶ Have plans of actions
- ▶ Constructive feedback

Rationalization by the wrongdoer

(Attempt by wrongdoers to justifying why they acted a certain way)

- ▶ Everybody does it.
- ▶ It is not part of my job description.
- ▶ Nobody is going to notice.
- ▶ I don't get paid enough.

The background features abstract, overlapping geometric shapes in various shades of blue, ranging from light sky blue to deep navy blue. These shapes are primarily located on the left and right sides of the frame, creating a modern, dynamic feel. The central area is a plain white space where the text is located.

Questions

Answers