TTK LOGIN PROCESS

Register your spouse & children for the IBM medical insurance and Dependent Parents & additional children for the IBM medical insurance program through the TPA link that is provided below.

Please note that February 14, 2013 is the last day to complete this registration, failing which you will not be able to avail this program for your dependents in the current year.

Steps for Login:

- •Log on to https://weblogin.ttkhealthcareservices.com
- •Select **CORPORATE Login** from the drop down menu on the right hand corner of the screen and click on **GO**.



- •The four fields that will be displayed are User name, Select branch, User id & Password.
- •The username & Branch will get auto populated
- Type User id and password

- •Enter your Employee code (6 digit SAP number) as User ID.
- •Your Initial Password will be your employee ID

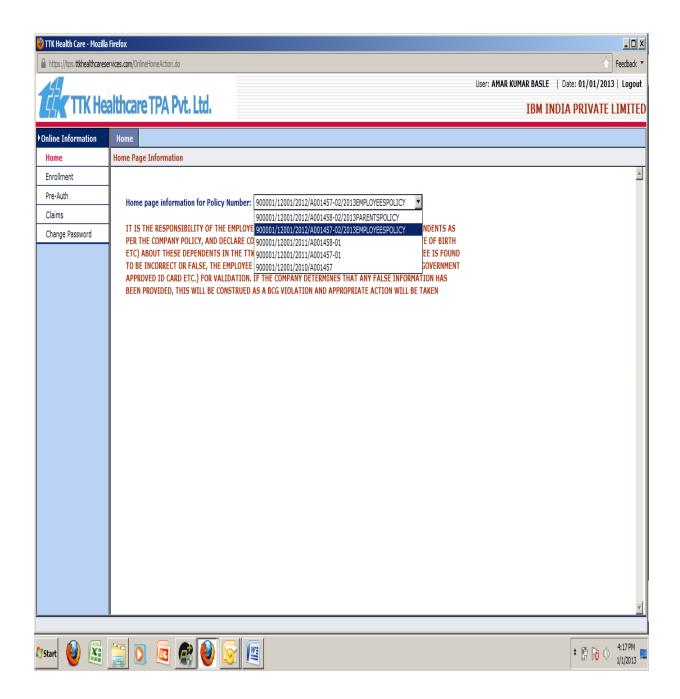


Enrolment of Dependent of SSC policy

Once you login to the system you have to select the policy number from the drop down menu.

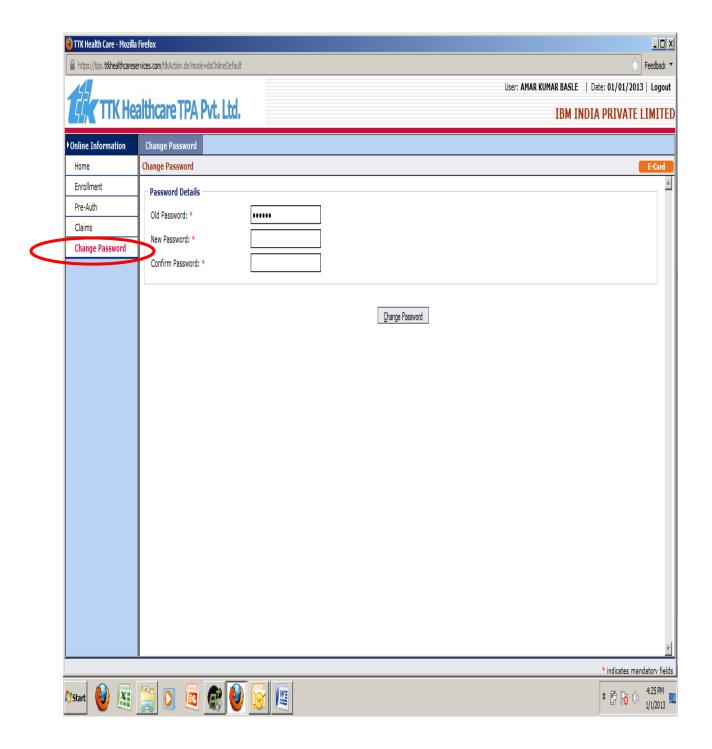
•For enrolling your <u>spouse & children (only first 4)</u> under Policy 1, select the policy number as

"900001/12001/2011/A001457-02/2013 EMPLOYEES POLICY

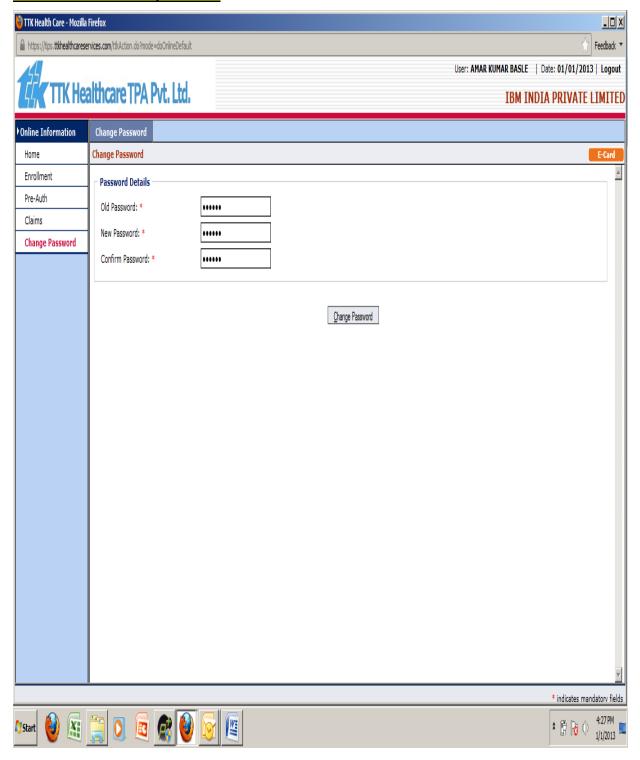


Procedure to change password.

Click on change password after you login

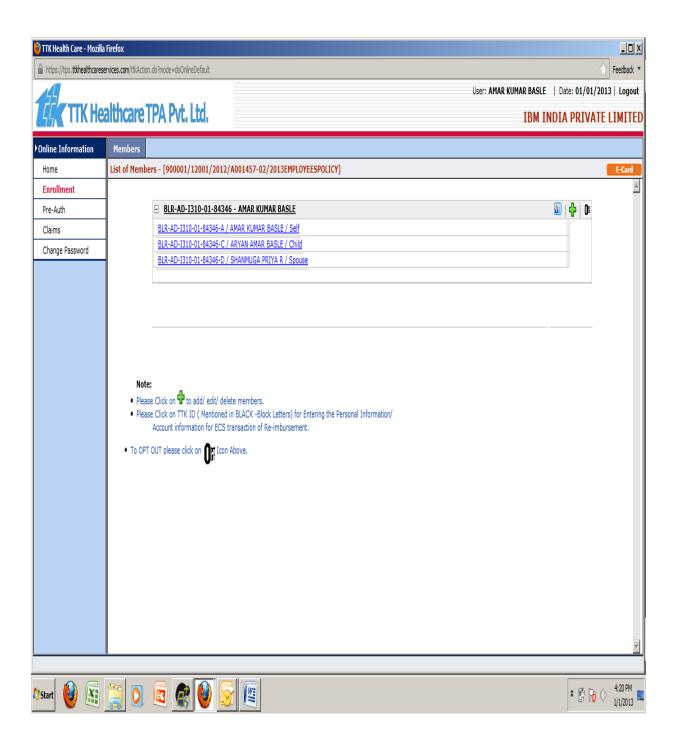


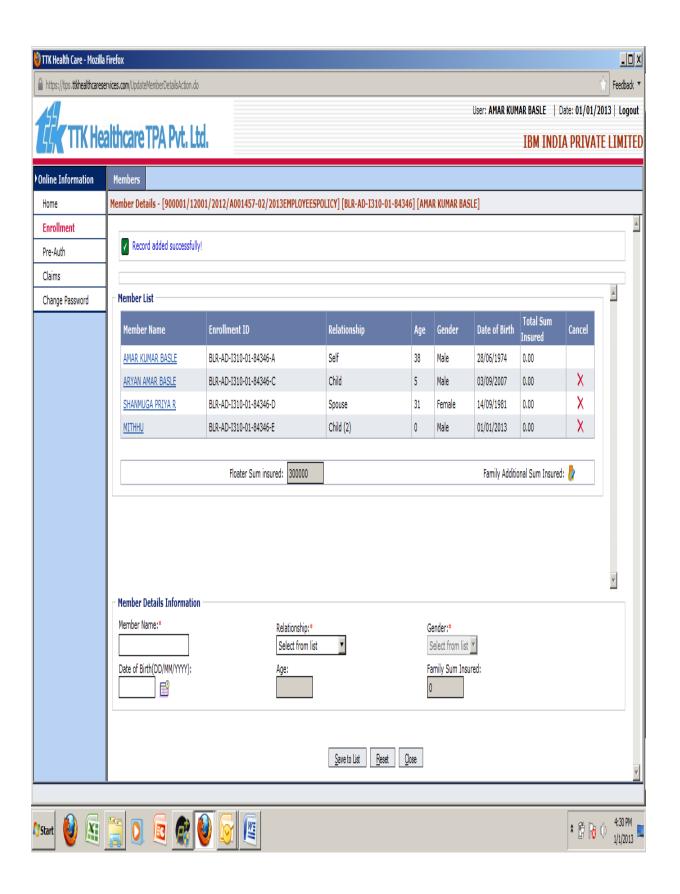
Enter the old and new passwords



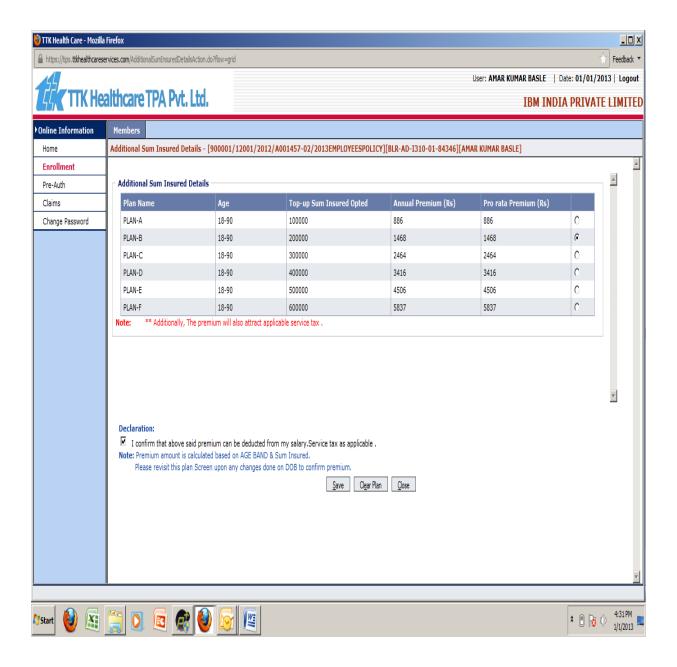
Below steps are to be followed to Add/Edit the Dependent details

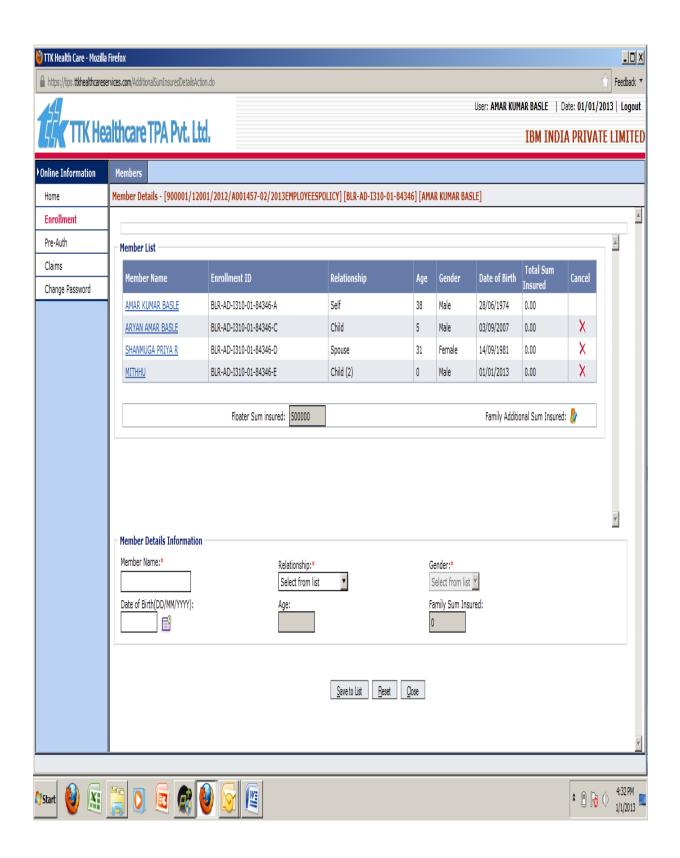
•To add new dependents click on 🖶 button. Fill up the details in the respective columns and click on "Save to list".



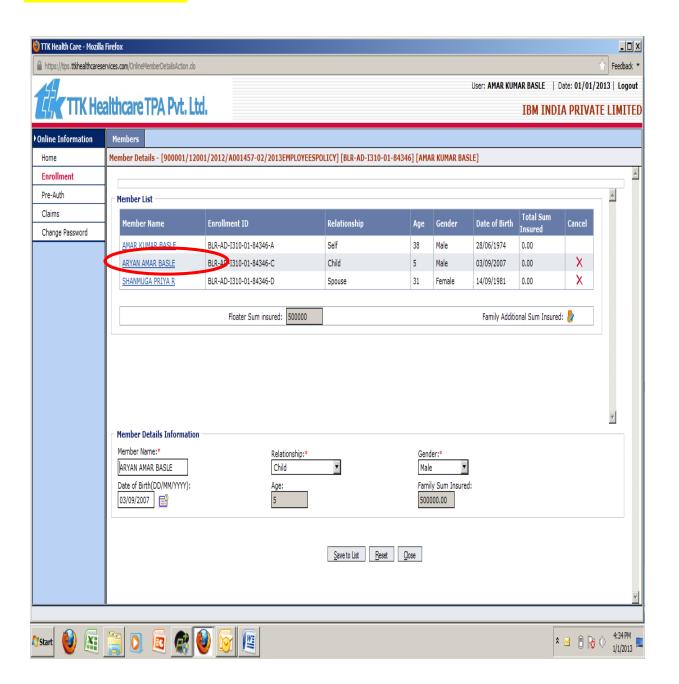


Click on Family additional Suminsured Icon to avail additional Suminsured & confirm on the check box for premium deduction

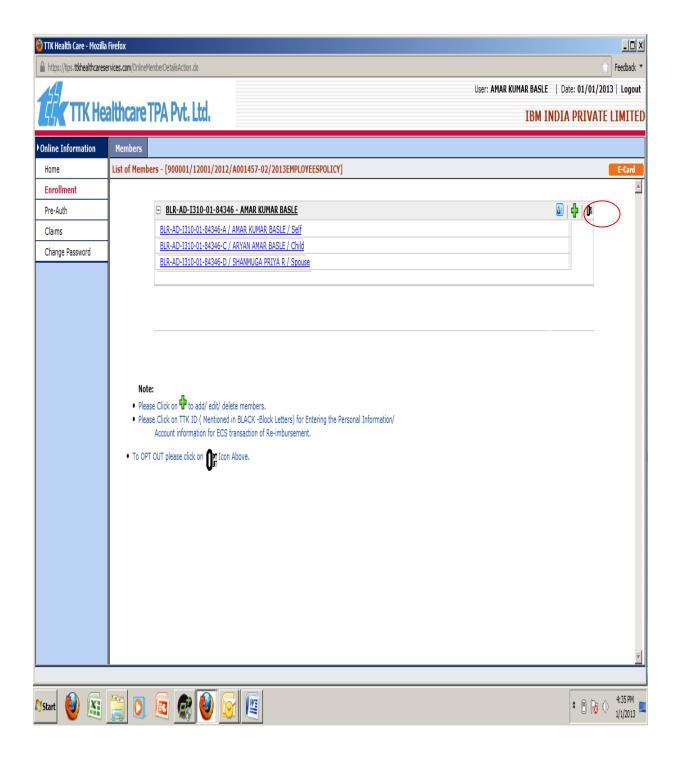


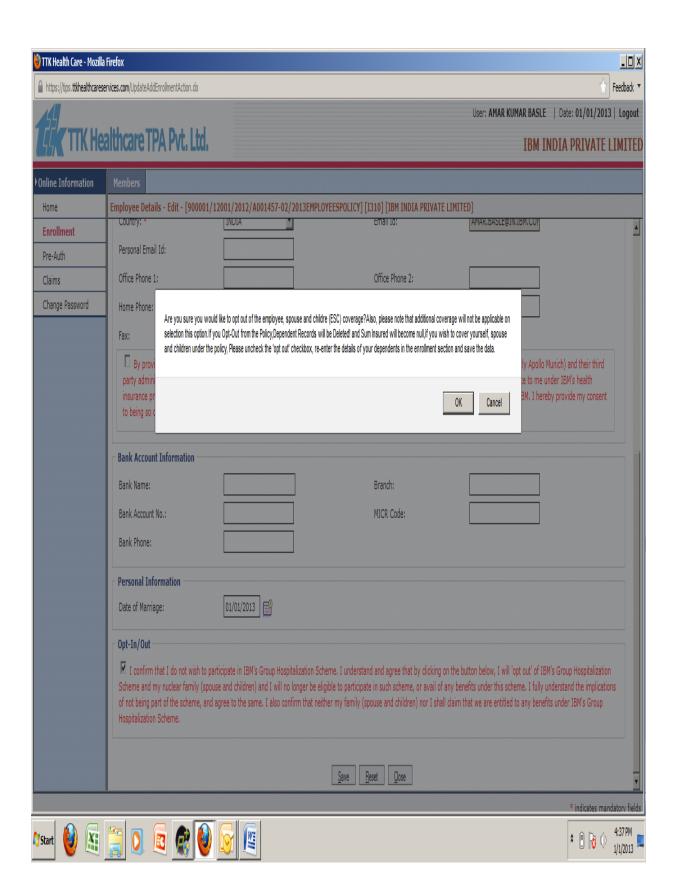


•To modify existing dependents details click on the Member name link and make the necessary changes and click on "save to list".

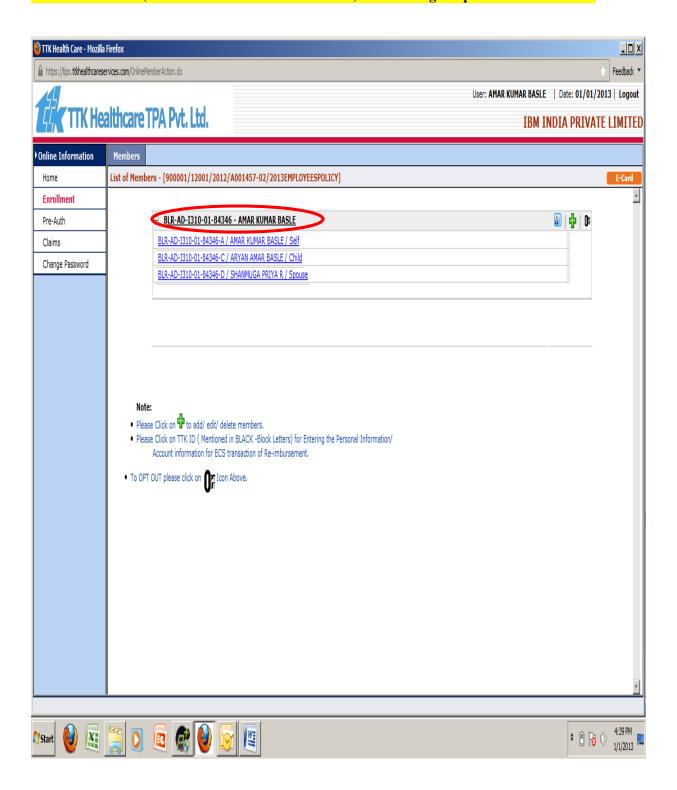


- •Click on OPT OUT ICON, to opt out of the policy
- •Click on the Opt out check box and Ok for the Popup which appears





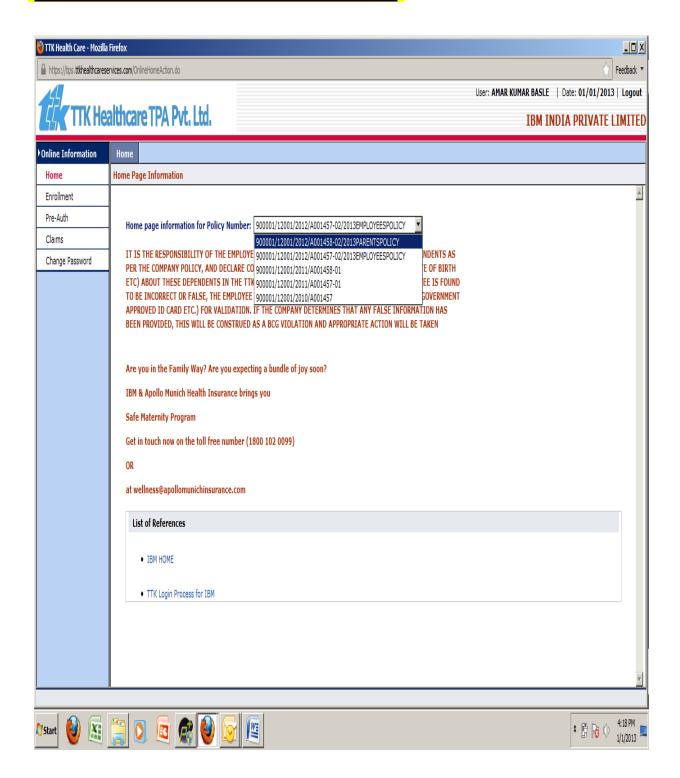
Click on TTK ID (Mentioned in Black-Block letters) for entering the personal information

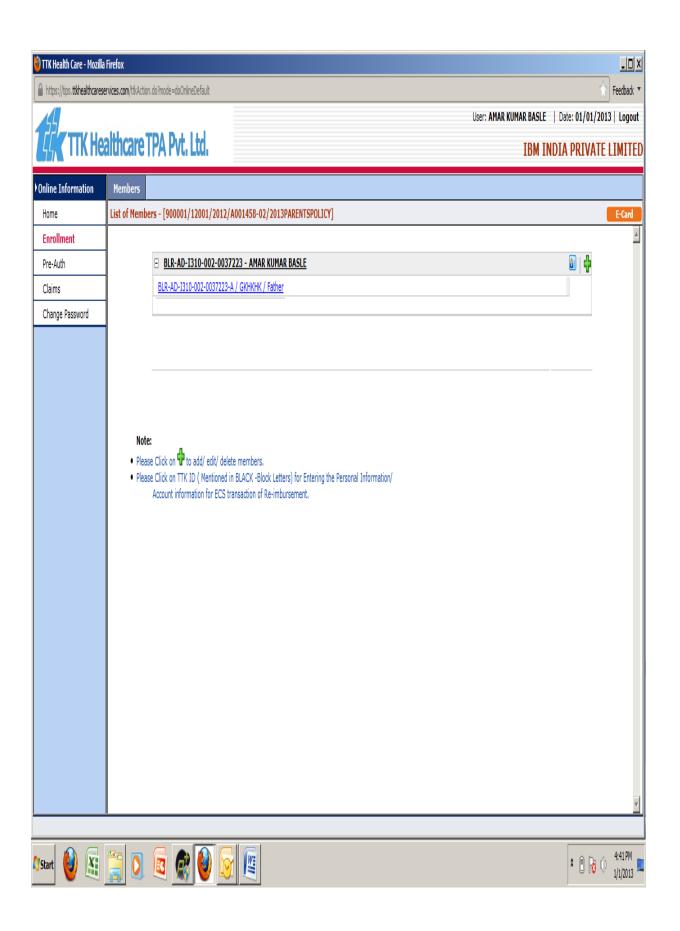


Procedure for Enroling the Parents

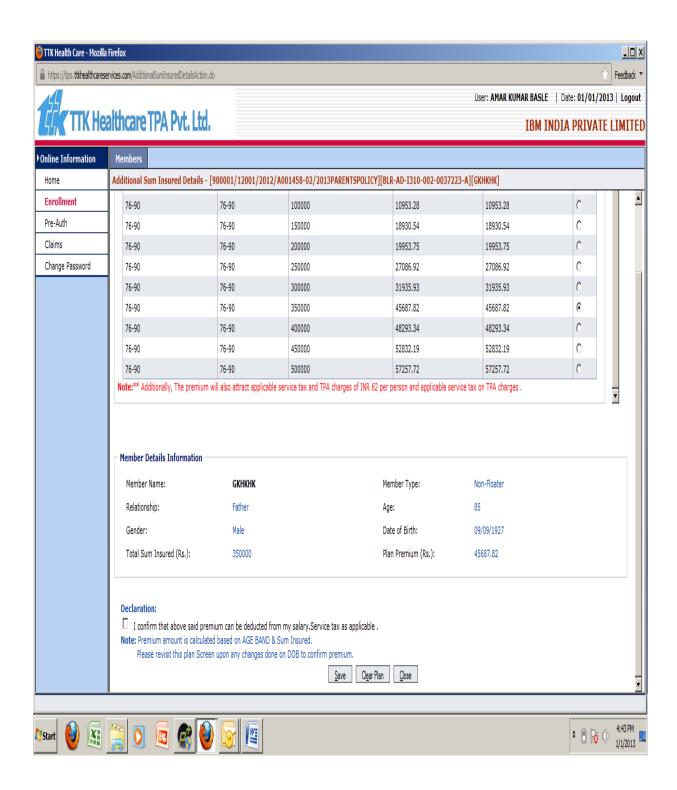
•For enrolling your dependent <u>Parents</u> please select the policy number as

"900001/12001/2012/A001458-02/2013 PARENTS POLICY"





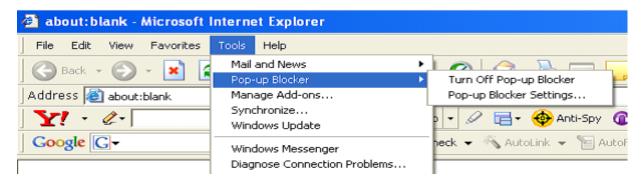
• Please click on the Suminsured for each of the parent & confirm on the premium deduction check box



In case you are not able to login kindly check the popup blocker setting by following the below steps.

Steps for setting the Pop-up Blocker

Open the Internet explorer. Under Tools à Pop-up Blocker, you can notice the following Menu option either Turn Off Pop-up Blocker or Turn On Pop-up Blocker.



Click on the option Turn off Pop-up Blocker. Once done, pop up blocker will be turned off and following settings will be shown.

