A. About ISO 45001 Standard

1. What is ISO 45001-2018

- It is an <u>ISO</u> standard for management systems of <u>occupational health and safety</u> (OHS), published in March 2018. The goal of ISO 45001 is the reduction of occupational injuries and diseases, including promoting and protecting physical and mental health.
- The standard is based on <u>OHSAS 18001</u>, conventions and guidelines of the <u>International Labour Organization</u>, and national standards.

2. What Benefits will the standard bring to business.

- Improve employee safety and Increase productivity
- Lower insurance costs
- Reduce risk
- Gain a competitive advantage
- Engage employees in safety
- Shift from reactive to proactive
- Demonstrate your commitment to safety

3. Standard Applicable to

 It sets the framework for establishing, implementing, and maintaining an occupational health and safety (OH&S) management system, managing OH&S risks and opportunities. Ultimately, its aim is to promote and protect the physical and mental health of workers, a responsibility held by any organization. It is nonprescriptive in nature, being applicable to any organization, regardless of size.

4. Where can I get more information and down load the standard copy

You can visit www.iso.org and purchase a copy of the standard.

B. Steps involved in obtaining ISO 45001:2018 Certification:

1. Standard Copy

(Purchase or download a copy of the Standard from www.iso.org)

2. Gap Analysis

Conduct a gap analysis to identify areas where your organization needs to improve to meet the requirements of the standard with reference to existing documentation & Records

3. Training

Awareness training toHOD's, core team & workers representatives on the requirements of the standard and ensure that they understand their roles and responsibilities in maintaining OH&S standard requirements.

4. OH&S Documentation

Develop OH&S management system documentation like Apex Manual, Common Procedures Manual, Departmental Procedure Manuals and Work Instructions, Record templates in compliance with its operations, and OH&S management system that meets the requirements of the ISO45001:2018

5. Internal Auditors Training

Conduct an internal auditors training to HOD's and core team followed by examination

6. Internal Audit

Conduct an internal audit to ensure that your OH&S management system meets the requirements of the ISO 45001:2018 standard and is being effectively implemented for a minimum period of three months.



Correct any non-conformances identified during the internal audit and take corrective actions to prevent their recurrence.

8. Select a Certification body

Submit the application form to a certification body that is accredited to issue ISO 45001:2018 certification after all non-conformances are closed.

9. Certification body

The certification body will conduct an external audit to assess your organization's compliance with ISO 45001:2018. No of man-days for the audit and fees for certification depends on the number of employees, its processes, unit locations, etc.

10. Certificate

On the closure of all non-conformances, if any are raised during the audit, a certificate will be issued valid for three years. employees, its processes, unit locations, etc

11. Maintain certification

To maintain your ISO 45001:2018 certification, you will need to undergo periodic surveillance audits to ensure you continue to meet the requirements of the standard. Normally once in a year

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