

	NAME OF ORGANIZATION	Doc No: ABC/BRC/SOP/003 Issue No / Revision No: 01/00
	Pest Control	Effective Date: 01.09.2022 Status:

PROCEDURE FOR PEST CONTROL SYSTEMS

1. PURPOSE:

- Purpose of this document is to establish internal procedures for the identification of pest management areas and evaluation of procedures involved.

2. SCOPE:

- It applies to the entire factory including its premises

3. RESPONSIBILITY

- Store house in charge

4. PROCEDURE

Preventing access

- Buildings are kept in good repair and condition to prevent pest access and to eliminate potential breeding sites. Holes, drains and other places where pests are likely to gain access are kept sealed. Wire mesh screens, for example on open windows, doors and ventilators, will reduce the problem of pest entry. Factory personnel have the day to day responsibility of ensuring that the pest management program remains operational and effective.

Information posters

- In addition to training sessions the signages are posted for information at individual workstations or sensitive locations such as rest areas and goods-inwards doorways are done as a reminder of the requirements of the Pest Management Program.

These will remind staff of pest related risks and preventive measures such as:

- Door and window disciplines
- Hygiene and housekeeping
- Stock storage and rotation

Monitoring Hot Spots

Threats to product safety exist both indoors and outdoors and it is essential for facility managers to monitor the facility's pest hot spots: areas where conditions conducive to infestation are commonly found, there are general areas of any structure that require special attention to ensure a pest-free environment.

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Waste Storage: The most common outdoor hotspots develop in dumpster areas due to improper garbage storage and disposal, as inadequate waste management systems are often overlooked.

Entrance and Exit Points: It is easy for employees to mistakenly leave doors open, inviting pests to enter the facility.

Outdoor Lighting Fixtures: Proper outdoor lighting is important because pests are attracted to light.

5 REFERENCES:

None

6 RECORDS

- Pest Sighting log
- Bait station Map