

Internal Auditor Qualification Matrix based on requirements compliance with reference to

IndG.A.P Section IVA :PR 04 Certification Process for Group Certification

S.No 1	Standard Clause Reference 2	Standard Requirement 3	Inspectors Evaluation 4	
			Inspector 1	Inspector 2
			1	2
	5.2.1	Educational Qualifications :		
		Diploma in Degree or Post Secondary Education in any Stream of Science relevant to Agriculture, Horticulture, Soil Sciences or Agroforestry Areas with basic knowledge on Microbiology, Agronomy, Plant Entomology and pathology and Hygiene Conditions in the production and processing of Horticultural Crops as relevant to the Crops certified		
	5.2.2	Experience		
		<ul style="list-style-type: none"> Two years of Post qualification experience in horticulture or agriculture production. One year only in case of post graduation education relevant to horticulture or agriculture sector. 		
	5.3	Technical Skills and Qualifications		
		<ul style="list-style-type: none"> Practical knowledge on the Quality Management systems and a minimum of internal auditor training on QMS for a minimum duration of 16 hours . 		
	5.4	Food Safety and GAP Training		
	5.4.1	HACCP trainings as part of the formal qualification or by completion of a formal course. This can be one day training conducted by the qualified lead auditor on HACCP or ISO22000 (FSMS).		
	5.4.2	Food Hygiene Training or as a part of the formal qualification or formal training		
	5.5	Crop Specific Training		
	5.5.1	Training in plant protection products fertilizers, integrated pest management as part of the formal course and training from specialist in the respective field.		
	5.6	Working Language Skills:		
		The Inspector shall have practical knowledge on the product; he is inspecting and shall be familiar in the local language or National language or a language which both auditee and inspector can communicate.		
	5.7	Independence and Confidentiality		
		<ul style="list-style-type: none"> The Inspector shall sign confidentiality agreement The inspector shall not do the inspection if he has worked or given consultancy to the Group or farmer during the past 02 years. 		
		Others		
		Auditor experience (in man days)		
		IndG.A.P/GlobalG.A.P		
		HACCP		
		ISO 22000		
		ISO 9001-FOOD INDUSTRIES		
		Witnessed by		
		Final Conclusion on Qualification	Qualified for the crop scopes	

	<p>Notes:</p> <ol style="list-style-type: none"> 1. Only qualified internal auditors as per the above matrix to conduct the internal audit of the producer group using applicable IndG.A.P Control Points and Compliance Criteria check lists. Otherwise the conducted inspection becomes void. 2. Food safety, Food Hygiene trainings can be conducted by the qualified lead auditor trained on HACCP/ISO 22000, in case these are not covered in the subjects of formal qualifications (Diploma or degrees subjects). 3. Training on ISO 19011 can be given by the qualified lead auditor trained on ISO 9000/HACCP/ISO 22000. 4. While doing evaluations under Column 4, put yes in case of compliance and Put no in case of non compliance. 5. Auditor detailed profile and all copies of formal qualifications and training certificates duly attested by the inspectors to be maintained as record by the Group. 6. Records of Profile and formal qualifications of Lead auditors who provided the ISO 9000 /HACCP/ISO 22000 to the inspectors as per the requirements above to be maintained. 7. Always visit the website of quality council of India (www.qcin.org), which is the scheme owner for IndG.A.P for updates on the requirements of Inspectors.
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