

GlobalG.A.P ALL FARM BASE Version 5.2 Valid From February 2019 Important Records to be prepared and Implemented					
S.NO	G.G Reference	Description	Category	Level	Upload
1	AF 1.1.2	Current records shall provide a history of GLOBALG.A.P production of all production areas	Record	MAJOR	
2	AF 2.1	New applicants in case of first registration to keep 3 months records of all activities covered under certification. Three months will be calculated -Prior to the date of external inspection or from the date of registration with CB ,whichever is longer	Record	MAJOR	
3	AF 4.1.3	Training to workers/subcontractors on health and safety	Record	MINOR	
4	AF 4.2.1	Training record covering training activity, topic covered, trainer, date and list of attendees	Record	MINOR	
5	AF 4.2.2	Record identifying workers who handles or administering chemicals, plant protection products etc	Record	MAJOR	
6	AF 4.3.5	One trained person per 50 workers in first aid	Record	MINOR	
7	AF 4.5.2	Communication between management and workers related to workers health, safety, welfare	Record	MINOR	
8	AF 5.1	Documenting the activities of sub contractors , in case the sub contractor is engaged	Record	MAJOR	
9	AF 7.3.1	Energy use record on the farm and equipment	Record	MINOR	
10	AF 14.1	MASS BALANCE : Sales Record seperately identifying certified and non certified with quantities	Record	MAJOR	
11	AF 14.2	MASS BALANCE : Quantities produced,,stored, purchased recorded with summary	Record	MAJOR	
12	AF 14.3	Coverison ratios and / or loss (input -output calculations of a given production process)	Record	MAJOR	

Note:

1. list of 12 records as indicated above is only tentative and to the best of our judgement . You need to go through the All Farm Base Module clause wise and list out the requirements on your own to avoid non conformances during inspections.(www.globalgap.org)
2. The templates uploaded in this section for your reference ,which are generic and for your understanding only . You need to prepare records, risk assessments, manangement plans and others as applicable to your crop, your quality management system and as per your local conditions
3. Producer or Producer Group is advised to go through the actual/updated requirements of the Standard Requirements: All Farm Base
4. Template Record Preparation Date : September 01st 2022