

3. INTERNAL INSPECTOR INITIAL TRAINING RECORD

Organization Name: ABC

Standard: Rainforest Alliance

Name of the Auditor : _____

Scheme Covered :

Reviewed contents of Rainforest Alliance standard ☐

Discussed about the use of applicable checklists ☐

Discussed about the organization structure of Company ☐

Discussed the importance of documenting objective evidence on checklists and non-conformances. ☐

Discussed about the assessment process. ☐

Discussed the use of company reporting/interpretation document ☐

Reviewed the use of Non conformance Reports / Applicable document ☐

Discussed the classification of Critical, Major and Minor non conformance ☐

Discussed opening and closing meetings ☐

Discussed the structure and preparation of NC report & inspection report ☐

Other:

Internal Auditor _____ Date: _____

Trainer: _____ Date: _____

Date:

Place:

Document Version: