Name of Company

MASTER SANITATION SCHEDULE

All equipment that does not have to be cleaned daily [Specify, ex: after each use] must be included on the schedule to ensure that it is cleaned when needed or required.

| M = monthly; Q = quarterly; S = semi-annually; Y = yearly | Year: | |
|---|-------|--|
|---|-------|--|

Instructions: initial and date the columns when the cleaning is completed.

| Item | Freq | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|------------|--------|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|-----|
| Area 1 | | | | | | | | | | - | | | |
| Walls, | Υ | | | | | | | | | | | | |
| ceilings | | | | | | | | | | | | | |
| Fixtures | Υ | | | | | | | | | | | | |
| Drains | М | | | | | | | | | | | | |
| Reefer | S Q | | | | | | | | | | | | |
| Shelves | Q | | | | | | | | | | | | |
| Equipment | | | | | | | | | | | | | |
| 1 | | | | | | | | | | | | | |
| Equipment | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| Area 2 | | | | | | | | | | | | | |
| Walls, | Υ | | | | | | | | | | | | |
| ceilings | | | | | | | | | | | | | |
| Fixtures | Y | | | | | | | | | | | | |
| Drains | M | | | | | | | | | | | | |
| Shelves | Q | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| A 0 | | | | | | | | | | | | | |
| Area 3 | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| A 4 | | | | | | - | | | | | | | |
| Area 4 | | | | | | | | | | | | | |
| | | | | | | <u> </u> | | | | | | | |
| | | | | | | <u> </u> | | | | | | | |
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