

July 05, 2017

test test test
test,
Lagos,
Nigeria.

Dear test,

RE: OFFER OF CONTRACT EMPLOYMENT

Reference above subject and the evaluation of your performance for the period under review, we are pleased to advise renewal of your contract for additional twelve (12) months.

DESCRIPTION	FREQUENCY	AMOUNT (N)
BASIC SALARY	PER ANNUM	N166,666.67
RENT	PER ANNUM	N101,212.12
TRANSPORT	PER ANNUM	N15,151.52
LEAVE ALLOWANCE	PER ANNUM	N20,000.00
13TH MTH	PAYABLE YEARLY IN ARREARS	N10,000.00
OTHERS	PER ANNUM	N916,969.69
TOTAL COMPENSATION	.	N1,230,000.00

The renewal is effective July 01, 2017 with a revised package of N1,230,000.00 (One Million Two Hundred & Thirty Thousand Naira) only.

Other terms and conditions as contained in your current contract remain the same.

It is our hope that this renewal will enable you optimize your potentials to the fullest.

Thank you.

Yours faithfully,
For: United Bank for Africa Plc



Olusola Agbeyei
Recruitment Co-ord & Admin



Adebayo Odeyale
Head HR Operations & Shared Services

Acceptance

I _____ hereby confirm my acceptance of the
above stated terms and conditions and will resume my employment effective
_____.

_____	_____	_____
Name	Signature	Date
	(Affix N50 postage stamp here)	