

From,

Sagin k
SSE/T/TR/PGT
10F00249

To,

Sr.DPO/PGT

(Through Proper channel)

Sir,

Sub: Request for converting Leave to LHAP

I was on leave from 03.06.2022 since I was not feeling well, and had fever on 02.06.2022 night onwards. So samples were submitted for RT PCR test on 03.06.22. the result was positive. Hence as per the current instruction I stayed in home quarantine for 7 days till 09.06.2022.

Here with requesting to kindly arrange to consider the period 03.06.2022 to 09.06.2022, on which I was on home-quarantine, as LHAP.

Sagin K

SSE/T/TR/PGT

PGT

15.06.2022