

Graduation Checklist	With Thesis	Non-Thesis
Review the Graduate College website for thesis formatting guidelines and requirements.	<input type="checkbox"/>	Not Required
Discuss embargoing or copyrighting your thesis with your advisor.	<input type="checkbox"/>	Not Required
Submit a letter of support from your advisor if you are going to embargo your thesis.	<input type="checkbox"/>	Not Required
Obtain permission for use of copyrighted materials.	<input type="checkbox"/>	Not Required
Review all Graduate College and departmental requirements for graduation.	<input type="checkbox"/>	<input type="checkbox"/>
Register in the semester in which you plan to graduate. Enrollment must be for a fee-bearing registration (0-2 sh minimum). If you have met all of the requirements of your Plan of Study, you may register for Master's Final or Doctoral Final.	<input type="checkbox"/>	<input type="checkbox"/>
Complete an application for Graduate College Degree on MyUI by the deadline.	<input type="checkbox"/>	<input type="checkbox"/>
Complete the Plan of Study and/or Request for Final Exam forms with your advisor or department graduate coordinator.	<input type="checkbox"/>	<input type="checkbox"/>
Complete your final exam (e.g., dissertation or thesis defense, written exam) and have your department report the results to the Grad College by the deadline via the Report of Final Exam form. This form and the Certificate of Approval form (if you have a thesis) should be at your defense for committee signatures.	<input type="checkbox"/>	<input type="checkbox"/>

Complete all requirements of your plan of study.

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After submitting your first thesis deposit, make all necessary revisions/corrections as specified by the Grad College and resubmit your thesis, along with your signed Certificate of Approval, prior to final deposit deadline.

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Not
Required

If you are a Ph.D. candidate, complete the Graduate College Exit Survey (emailed to you during the semester) and the [Survey of Earned Doctorates](#).

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If you have filed your application for degree, an e-mail regarding commencement will be sent to you one month prior to graduation. Follow the instructions in the e-mail if you wish to participate in commencement ceremony.

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Update your address on [MyUI](#) to ensure proper delivery of your diploma.

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Complete online exit counseling if you borrowed money from the Federal Direct Stafford Loan Program.

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Check with the Billing Office to see if all of your financial obligations have been cleared. (You will not receive your transcript or diploma if you have an outstanding balance on your U-Bill).

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