From,

Sports Coordinator

Sigma association

Through,

Dr Gurusiddayya Hiremath  
Sigma Coordinator

CSE(AIML) department

To,

HOD

CSE(AIML) department

Subject: **Requesting funds for Sigma Premier League**

Respected HOD,

As the Sports Coordinator of Sigma Association, I'm reaching out to request funding of 15000 Rs for our upcoming Sigma Premier League. This funding will cover essential expenses for the league. Your support will greatly enhance the success of this event.

Sincerely,

Shrushanth Kumar P

Sports Coordinator

Dr Gurusiddayya Hiremath  
 Asst. Professor

Dr Pushpalatha K  
 HOD

|  |  |  |  |
| --- | --- | --- | --- |
| SI No | Items needed | Count | Amount |
| 1 | Trophies | 4 | 10000 |
| 2 | medals | 40 | 1000 |
| 3 | momentos | 12 | 3000 |
| 4 | Vicky balls | 18 | 1500 |