

English Language and Communication Skills Important questions

Unit 1: COMMUNICATION: THEORY AND TYPES

1. What are the key elements of the communication process?
2. How do verbal and non-verbal communication differ?
3. What are some common barriers to effective communication?
4. Can you provide examples of interpersonal communication strategies?
5. How does group communication differ from individual communication?

Unit 2: SPEAKING SKILLS

1. What are the characteristics of a good dialogue?
2. How can one contribute effectively in a group discussion?
3. What are some common causes of miscommunication?
4. How can miscommunication be resolved?
5. What are the key elements to consider when preparing for an interview?

Unit 3: READING AND UNDERSTANDING

1. What is the importance of close reading in comprehension?
2. How does summarising a text aid in understanding?
3. What is the difference between paraphrasing and summarising?
4. How can one analyse and interpret a text effectively?

Unit 4: WRITING SKILLS

1. What are the key components of a well-documented report?
2. What is the significance of making notes during research or lectures?
3. How does one approach writing a formal letter?
4. What are some effective strategies for report writing?