

Job Description

Job Title:

Data Analyst (Entry-Level / Fresher)

Job Overview:

We are looking for a highly motivated and detail-oriented Data Analyst (Entry-Level) to join our team. This role is ideal for fresh graduates or individuals with up to 1 year of experience who are passionate about working with data, extracting insights, and supporting decision-making. You will work with datasets, perform basic analysis, create reports, and collaborate with cross-functional teams to drive business outcomes.

Key Responsibilities:

- Collect, clean, and organize raw data from multiple sources.
- Perform exploratory data analysis (EDA) to identify patterns and trends.
- Assist in building dashboards and reports using Excel, Power BI, or Tableau.
- Support senior analysts in data modeling and visualization tasks.
- Generate insights and present findings to internal teams in a clear and simple manner.
- Ensure accuracy, consistency, and security of data across projects.
- Stay updated with industry trends and new data analysis tools.

Required Skills & Qualifications:

- Bachelor's degree in Engineering, Computer Science, Statistics, Mathematics, Economics, or related field.
- Strong knowledge of MS Excel (formulas, pivot tables, charts).
- Basic understanding of SQL for querying databases.
- Familiarity with data visualization tools (Power BI, Tableau, or similar).
- Knowledge of Python or R for data analysis (preferred but not mandatory).
- Strong analytical, problem-solving, and communication skills.
- Ability to work collaboratively in a team environment.

Nice-to-Have (Optional):

- Exposure to machine learning basics.
- Internship or academic project experience in data analytics.
- Knowledge of statistical methods.

What We Offer:

- Mentorship and training opportunities for career growth.
- Exposure to real-world business datasets and projects.
- Friendly and collaborative work environment.
- Opportunity to build a career path in Data Analytics, Business Intelligence, or Data Science.