

Phase 4 – Process Automation (Admin Side)

Goal:

Automate business workflows.

Validation Rules:

End Date must be after Start Date. Formula: $\text{End_Date_c} < \text{Start_Date_c}$.

Record-Triggered Flow:

Auto-calculate Total Amount = $(\text{End Date} - \text{Start Date} + 1) \times \text{Car Daily Rate}$. If amount > threshold
→ Pending Approval.

Approval Process:

Criteria: Total Amount $\geq 50,000$. Approver: Manager. On approval → Status = Confirmed, send email.

Email Alerts & Tasks:

Send confirmation email to customer. Assign task to Agent to prepare car.

Notifications:

Send in-app notification to Agent after approval.