### CAI Contact

Insert name and contact information for the CAI Contract Manager listed on the VectorVMS requirement. For ease of reference, the Contract Managers’ contact information appears below.

**Sherry Mellow**

Phone: 850-228-4035

Email: [Sherry.Mellow@cai.io](mailto:Sherry.Mellow@cai.io)

### INFORMATION TECHNOLOGY MANAGER

### Employment History

• 04/2013 to Current  
• Information Technology Manager Company Name ï¼​ City , State  
• A bankruptcy Trustee office handling Chapter 13 and Chapter 12 cases for the Northern District of Georgia Manages application  
• database/hardware systems used to track Chapter 13 bankruptcy cases, all office technologies,, information systems, and anti-spam/anti-  
• virus servers.  
• Evaluates, recommends, implements, supports, and troubleshoots hardware and software.  
• Maintains LAN/WAN infrastructure, connectivity, and security as well as LAN user documentation.  
• Performs disaster recovery planning.  
• Administers licenses and service contracts; schedules service visits from vendors and suppliers.  
• Defines, documents, assesses, and updates IT-related procedures as needed.

### Education

• Master of Science : Leadership Walden University ï¼​ City , State  
• 2015  
• Master of Science : Information Systems Management Project Management Walden University ï¼​ City , State  
• 2013  
• Bachelor of Science : Information Systems Management Mechanical Engineering Walden University ï¼​ City , State