

Dear Applicant,

Thank you for your application to study at Arden University. As part of the application process we need to let you know some essential information so that you are clear about our expectations of our students. This document sets out these expectations and information ensuring you are fully informed before your arrival at the Berlin study center, based within the UE Campus (University of Applied Sciences of Europe). To progress your application further we request that you read this document and sign and return it to [ardengermany@arden.ac.uk](mailto:ardengermany@arden.ac.uk) to confirm that you have read and understood the document.

### **Arden University**

The course that you have applied to study in Berlin is awarded by Arden University, [www.arden.ac.uk](http://www.arden.ac.uk). Arden is a UK University with a study center based in Berlin. The duration of an undergraduate course is 3 years (Full-time), or 4 years (Full-time) if you are joining at Foundation level and the Postgraduate courses are 1 year (Full-time).

### **Attendance**

A minimum of 80% attendance is expected at study center classes alongside spending time on Arden's online learning platform, iLearn <https://moodle.bl.rdi.co.uk/>, where you will have access to your course material. The recommended study hours are 30-35 hours per week, which includes a combination of class attendance and independent online study. You need to have either a laptop or desktop computer along with access to the internet to be able to study in Berlin.

### **Working in Germany -careers service**

Arden has a dedicated Careers Advisor in Berlin that can provide you with guidance and support on a range of career and employability queries. You can contact [berlincareers@arden.ac.uk](mailto:berlincareers@arden.ac.uk) for more information.

### **Travel**

Berlin has an excellent transport service. You can purchase travel cards getting around, however this cost is not included in your tuition fees. You will need to remember to factor in the cost of travel with your living expenses.

### **Accommodation in Berlin**

Arden accommodation service can assist you in the sourcing of student accommodation from initial first enquiry to contract completion. You can contact [berlinaccommodation@arden.ac.uk](mailto:berlinaccommodation@arden.ac.uk) for more information.

### **Fees**

The fees for all of our courses can be found in the Arden website <https://arden.ac.uk/our-courses>. You will be able to find a full list of your fees by following the link and selecting your chosen course.

**ACCEPTANCE OF OFFER**

**STUDENT NAME : Krishna Narayan sah**

**STUDENT NUMBER : STU220164**

**COURSE : Msc. Cyber Security**

**INTAKE : May 2024**

**COURSE FEE : €8000**

**HOLDING FEE REQUIRED: €2,500**

#### SECTION A

- ☒ I wish to accept my place on the above mentioned course/intake
- ☐ I wish to defer my place on the above mentioned course until .....
- ☐ I decline my place on the above mentioned course

#### SECTION B

You are not required to commit to a method of payment for your course fees until the start-date. However, if you have a preference for a particular payment route, please indicate below.

- ☐ I am interested in paying for my course fees for the above level in full
- ☒ I am interested in entering into a payment plan to pay my course fees for this level by way of installments.
- ☐ I am unsure and require further information

#### SECTION C (FOR SELF FUNDING STUDENTS)

In order to secure your place on the Course you are required to pay a holding fee. Please be advised that, to secure your place on the course, you will be required to pay this holding fee once you have submitted your acceptance slip.

- ☐ I confirm that I am happy to pay the holding fee specified above


#### DECLARATION

By accepting an offer to study at Arden University and by signing this declaration I confirm the following:

1. I accept the terms and conditions of business for Arden University Limited which were provided to me with my offer pack and which are set out on the Arden University website at [www.arden.ac.uk/terms-and-conditions](http://www.arden.ac.uk/terms-and-conditions)
2. I agree to abide by the Arden University regulatory framework as set out within the offer pack provided to me
3. I agree to pay the course fees set out above in accordance with the course fee payment policy contained within the offer pack provided to me
4. I confirm my understanding of the essential information and the expectations required on an Arden student.

If you would like to discuss or clarify any of the points above please contact

[ArdenGermany@arden.ac.uk](mailto:ArdenGermany@arden.ac.uk), otherwise please sign and date to confirm your understanding.

Signed:	

Full Name:	Krishna Narayan Sah
Dated:	03/14/2024

Please return the completed form to Arden University