Use Case:

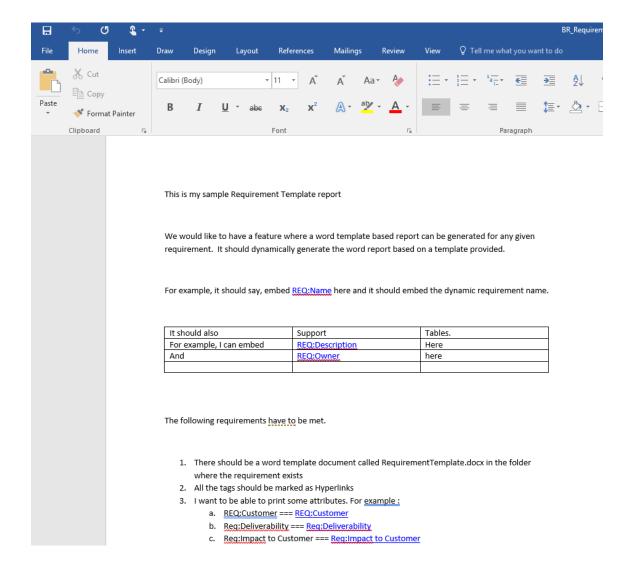
The user would like to have a standard word template, where some hints are embedded as hyperlinks. Example: REQ:Name, Req:Description, Req:Owner, Req:Attribute1Name etc...

This system should be able to make a word document based on the above-mentioned template, and fill the hints with real data from the requirement.

Solution:

Make a standard word document (.docx). Ensure this document has the template you need.

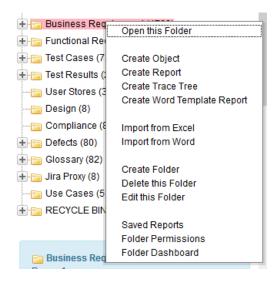
In that document, put your collateral and at critical points embed your hints.



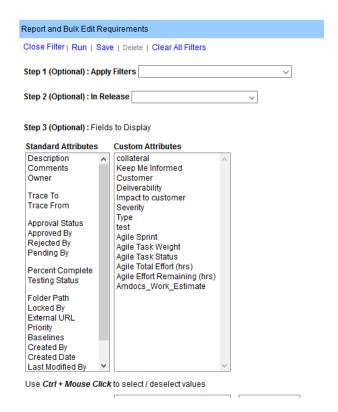
To make a hint use the following technique

Type in REQ:Name or REQ:Description or Req:Owner or Req:Approvers or Req:AttributeName.

A good place to get the hint name is to right click on a folder in the explorer and click 'Create a Report.

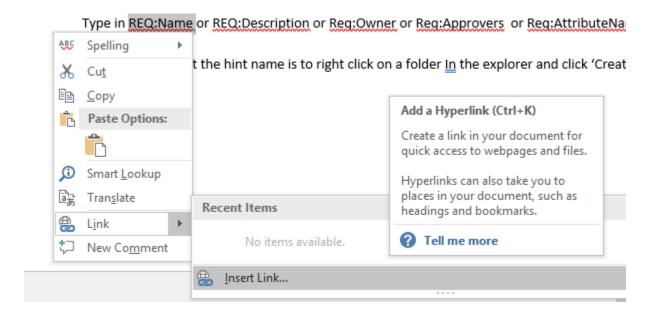


When you look to the right, you will see a list of field names you can use in your REQ:XXX convention.

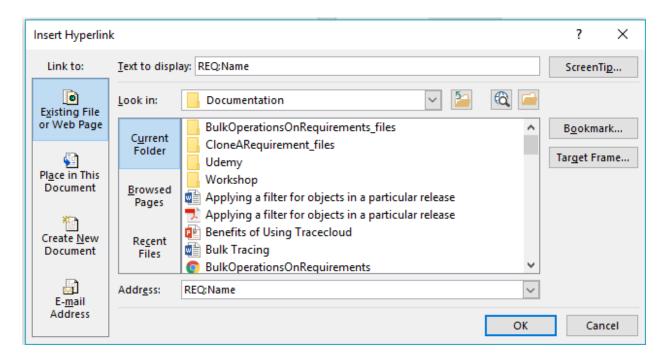


Make a hyperlink

Select the hint, right click



Ensure that the hint name is the same in 'Text to display' and in 'Address' fields

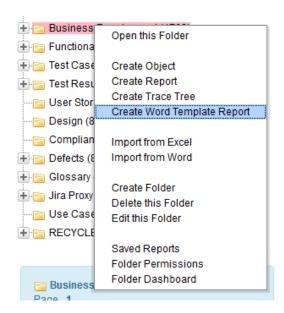


Do the same for all your hints

Save this document, and name the files as 'Something_RequirementTemplate.docx'.

It is critical that your file name has 'RequirementTemplate' In its name and it is saved as a .docx file.

Right click on a folder, and select 'Create A Word Template Report'



Select and upload the file

At this point the setup is done.

Now, right click on any folder, and select 'Create A Report'.

Run Report

For any requirement, use the Action drop down, to generate Req Word Template Report.



If you don't have that word template file in a folder, you will see this. To fix the issue, just create a new word template object in that folder and upload the 'something_RequirementTemplate.docx' file.

