

Northview High School ~ Course Syllabus for Study Skills ~ 2015 - 2016

Teacher: _____ – Please contact me at _____@fultonschools.org

Course description:

This course is designed to help students develop skills that will help them achieve academic success at

Northview. The student and I will work together in the following areas:

- Monitoring class performance across all subjects
- Receiving organizational assistance
- Studying for upcoming tests and quizzes
- Using extended time for tests, quizzes, or assignments
- Completing homework

Grading:

The student's overall course grade will be affected if s/he does not come to class prepared or on time.

Each student MUST bring the following items to class daily:

- Textbooks and/or assigned homework
- Pens or pencils
- Agenda – the school issued one or one the student chooses

The student will earn points each day for bringing work to do, being on task during the class period, and having the agenda filled out with assignments and due dates. There will not be any tests or quizzes, but there will be a final exam, required by the county, that will be a power point presentation that is an overview of the student's academic semester.

I will communicate with the students' teachers to assist them in finding out what work needs to be done and how it is to be done.

Fulton County Policy—Provision for Improving Grades

Opportunities designed to allow students to recover from a low or failing cumulative grade will be allowed when all work required to date has been completed and the student has demonstrated a legitimate effort to meet all course requirements including attendance. Students should contact the teacher concerning recovery opportunities. Teachers are expected to establish a reasonable time period for recovery work to be completed during the semester. All recovery work must be directly related to course objectives and must be completed ten school days prior to the end of the semester. Teachers will determine when and how students with extenuating circumstances may improve their grades.

Northview Recovery Procedure:

1. Recovery is for students who, despite a conscientious effort and communication with their teachers, have failed to demonstrate satisfactory understanding of course standards. It is not for the student who has been failing for many weeks and then wishes to recover during the final days of the course. Opportunities for students to recover from a 74 or below cumulative average will be provided when all work required to date has been completed and the student has demonstrated a legitimate effort to meet all course requirements. Students who have not attempted to complete all course requirements are not eligible for recovery.
2. Students may initiate recovery on major assessments starting with the second major assessment of the semester as long as they have made a legitimate effort to meet all course requirements including attendance. Unexcused absences may prevent this opportunity.
3. So that students stay focused on the content at hand and don't become overwhelmed and fall too far behind, they must initiate recovery on a major assessment within five school days of being informed of the grade on that assessment. Recovery work must be completed within ten school days prior to the end of the semester. The nature and type of recovery assignment is given at the discretion of the teacher. *Grading guidelines for recovery assignments will vary by department. It is the responsibility of the student to fully understand the grading guidelines/highest possible score for completed recovery work.*

Honor code:

As explained in the student handbook, cheating is defined as "the giving or receiving, in any form, information relating to a gradable experience." Violations of the honor code will result in a zero for the assignment, plus an honor code violation form placed in the student's disciplinary file. Read the handbook carefully to fully understand what constitutes a violation.

Northview Study Skills course Plagiarism Statement: Plagiarism is presenting another's words or ideas as though they are entirely one's own.

Plagiarism is an Honor Code Violation:

Acts of plagiarism can include, but are not limited to:

1. using words or ideas from a published source or the internet without proper permission;
2. using the work of another student (e.g., copying another student's homework, composition, or project in entirety or in part;
3. Using excessive editing suggestions of another student, teacher, parent, or paid author. Excessive editing note: Students learn to write well through practice and independent exploration of language manipulation. This effort, like any learning experience, often requires persistence and "perspiration." Well-meaning parents, siblings, tutors, and others who contribute their own ideas, words, phrases, and

revisions to a student's writing, not only cause that student to miss the opportunity to achieve self-reliance, but also inhibit the student from presenting his own voice. Positive ways to help a student grow in his writing process include reading the paper or writing exercise and marking areas that need clarification, punctuation, elaboration, or more precise wording, allowing the student to figure out the error and correct it independently. Oftentimes having the student read the paper aloud will greatly help in error identification. Cues such as, "What exactly do you mean?" or "This sentence seems awkward" are also very appropriate. Plagiarism on any project or paper at Northview High School will result in a zero for the assignment and an Honor Code Violation.

Unless directly stipulated by the teacher, collaboration on written work is not acceptable. Students must communicate with Instructor if the work is a team effort before initiated process in the Study Skills classroom. Students who willingly provide other students with access to their coursework or homework are also in violation of the Honor Code.

Grade reporting schedule:

PARENTS: If you do not see your child's grade report every 6 weeks, please email me to find out his or her grade or call the guidance office for the grades. The school sends progress reports home with your child, not through the mail. Please hold your child accountable for providing you with his or her progress reports.

Student – Parent Handbook Information

To view the full text of the NHS Student-Parent Handbook, go to www.northviewhigh.com.

Please contact me with any questions or concerns that you have. I am looking forward to working with your child this year.