## Peer Facilitation Syllabus Mrs. Stephanie McCall Course Number 35.0410001 Room 438 and Room 788 Peer Facilitation is an honor and privilege that you have earned. The Northview High School faculty is looking forward to working with you in the following assignments: front office, counselors' office, media center or other school placement. You are expected to follow through with all duties. Difficulty in following through with your responsibilities will require you to form a needs improvement plan. If problems persist, there will be a review of your continued participation in the program. You will be expected to sign in daily at your designated location. You will be considered absent if you fail to sign in. If you will be absent, you must let your supervisor and Mrs. McCall know in advance. Being absent without leave or communication with your supervisor and Mrs. McCall is grounds for immediate dismissal from the program and lower evaluation. Violating school rules can also be grounds for dismissal. As such, any student who is ABSENT MORE THAN TEN (10) DAYS PER SEMESTER (excluding field trips or school-sanctioned activities), or who is TARDY/LATE TO THE Assignment Site MORE THAN FIVE (5) TIMES PER SEMESTER FOR ANY REASON, will be removed from the program and placed in the ISS room during the time that s/he would normally work at your assignment for the rest of the semester. Northview expects its students to conduct themselves to the highest standards of decorum and accountability. As such, ANY STUDENT WHO RECEIVES ISS OR OSS WILL BE IMMEDIATELY REMOVED FROM THE PROGRAM and placed in the ISS room during the time that s/he would have normally be in the program for the rest of the semester. Please thoroughly read and agree to all the above terms and conditions of the program including the attendance/tardy policy and behavior requirement. Successful completion of the program is based on the following: Supervisor /Evaluations 50% Projects, Homework, Classroom Assignments: 35% Final Exam <u>15%</u> 100% Classroom Expectations: Students are expected to follow the classroom expectations that are stated in the Northview High School Student Handbook. Students are expected to: Speak/think positively **Follow Directions** • Obey procedures Assume good will Be a team player Have tolerance, respect, and concern for others

Be prepared Use time wisely Strive for success ALL Peer Facilitation students will have assignments due on the following dates through Sell sells **Edmodo** Sept 6, Oct 3, Nov 7, Dec 5. S S (First Monday of each month with the exception of Sept. holiday.) A late grade will be issued for late or Sell sells incomplete assignments Please remember to email your supervisor All Andrews (and copy me) if you are going to be absent from your assignment that day. THIS IS VERY IMPORTANT!! Your evaluation grade will be lowered each time you do not inform me and your supervisor of your absence.