



INSTITUTE OF AERONAUTICAL ENGINEERING (Autonomous)

Dundigal, Hyderabad - 500 043

AERONAUTICAL ENGINEERING

QUESTION BANK

Course Title	PROFESSIONAL COMMUNICATION				
Course Code	AHSD01				
Program	B.Tech				
Semester	I	AE			
Course Type	Foundation				
Regulation	BT 23				
Course Structure	Theory			Practical	
	Lecture	Tutorials	Credits	Laboratory	Credits
	3	-	3	-	-
Course Coordinator	Dr. Jetty Wilson, Associate Professor				

COURSE OBJECTIVES:

The students will try to learn:

I	Standard pronunciation, appropriate word stress, and necessary intonation patterns for effective communication towards achieving academic and professional targets.
II	Appropriate grammatical structures and also using the nuances of punctuation tools for practical purposes.
III	Critical aspect of speaking and reading for interpreting in-depth meaning between the sentences.
IV	Conceptual awareness on writing in terms of unity, content, coherence, and linguistic accuracy.

COURSE OUTCOMES:

After successful completion of the course, students should be able to:

CO 1	Demonstrate the prime necessities of listening skills and communication skills for academic and non-academic purposes.	Understand
CO 2	Communicate effectively in spoken English on issues and ideas with a reasonable degree of fluency and accuracy in different social settings.	Understand
CO 3	Strengthen acceptable language for developing life skills to overcome the challenges at professional platform.	Understand

CO 4	Interpret the grammatical and lexical forms of English and use these forms excellently in specific communicative contexts.	Understand
CO 5	Articulate main ideas and important details of literary text at advanced reading levels.	Understand
CO 6	Extend writing skills for fulfilling academic and work-place requirements of various written communicative functions.	Understand

QUESTION BANK:

Q.No	QUESTION	Taxonomy	How does this subsume the level	CO's
MODULE I				
LISTENING SKILLS				
PART A-PROBLEM SOLVING AND CRITICAL THINKING QUESTIONS				
1	Write a short note about the importance of listening skills for general information and specific information	Understand	Learner to recall the listening process and then, he/she is able to understand the difference between listening for general information and specific information.	CO 1
2	What do you mean by 'assumption' in the communication process and explain with a real-life example?	Understand	Learner to recall the process of communication and then, he/she is able to guess different lexical and syntactical tools according to the context.	CO 1
3	Write the difference between active listeners and superficial listeners with examples.	Understand	Learner to recall the listening process and then, he/she understands to differentiate who are active listeners and who are superficial listeners.	CO 1
4	What are the aspects in improving listening comprehension? Discuss in detail.	Understand	Learner to recall the listening process and then, he/she is able to explain different listening comprehension levels.	CO 1
5	Explain different types of listeners with relevant examples.	Understand	Learner to recall the listening process and then, he/she is able to explain different types of listeners	CO 1

6	Among the different types of the listeners, which one is the bad one and why? What can be done preventing it to become a good listener?	Understand	Learner to recall the listening process and then, he/she understands which model of listening is better.	CO 1
7	Describe elaborately a poor delivery in recent times of a presenter that was impaired your listening ability.	Understand	Learner to recall the listening process and then, he/she understands which model of listening is better.	CO 1
8	What is the significance of English sounds? Explain them with examples.	Understand	Learner to recall the phonemic symbols and then, he/she understands how to pronounce those sounds as per the norms of IPA	CO 1
9	Explain clearly about the key aspects of effective listening.	Understand	Learner to recall the listening process and then, he/she is able to understand difference between listening and effective listening.	CO 1
10	Define the process of communication with your classroom lectures as an example.	Understand	Learner to recall the listening process and then, he/she is able to understand the difference between listening and effective listening.	CO 1
PART-B LONG ANSWER QUESTIONS				
1	Explain the term communication and write about the elements of communication in detail	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it.	CO 1
2	What is communication process and explain the importance of encoding and decoding.	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of encoding and decoding.	CO 1
3	Define soft skills and hard skills. Explain why they are important to engineering students.	Understand	Learner to recall the hard skill and soft skill and then he/she is able to explain the importance of those skills.	CO 3

4	Mention the importance of English language to gain the employment opportunities to engineering students.	Understand	Learner to recall importance of English language at present time and then he/she will be able to understand how this language helps to get the employment.	CO 3
5	Mention different stages of listening and explain about an effective listening.	Understand	Learner to recall the listening process and then, he/she is able to understand difference between listening and effective listening.	CO 1
6	Define the term 'barrier' in listening skills and explain different barriers that obstruct the process of listening.	Understand	Learner will recollect the basic definition of the barrier then he will be able to explain various barriers in the process of listening	CO 1
7	Define the term 'listening' and explain the steps to follow for the effectiveness of listening in your own words.	Understand	Learner to recall the listening process and then, he/she is able to understand difference between listening and effective listening.	CO 1
8	Explain the importance of 'medium' in establishing the process of communication	Understand	Learner to recall the communication process and then, he/she understands importance of the medium.	CO 1
9	Explain how the 'sender' and 'receiver' change the roles in order to establish the 'feedback'.	Understand	Learner to recall the communication process and then, he/she is able to explain the essential roles of sender and receiver.	CO 1
10	Define Phonetics and write phonemic symbols of all vowel sounds with two examples for each sound.	Understand	Learner to to recall the phonemic symbols and then, he/she understands how to pronounce those sounds as per the norms of IPA.	CO 1
11	Explain the importance of phonetics and write the symbols of consonant sounds with two examples for each sound.	Understand	Learner to recall the phonemic symbols and then, he/she understands how to pronounce those sounds as per the norms of IPA.	CO 1

12	What language aspects would you consider while listening to a discussion?	Understand	Learner to recall the communication process and then, he/she is able to explain the essential roles of sender and receiver.	CO 1
13	Explain how 'listening is not the same as hearing'. Elaborate your answer with examples.	Understand	Learner to recall the listening process and then, he/she is able to understand the major difference between listening and hearing.	CO 1
14	Write the misconceptions of listening skills.	Understand	Learner to recall the listening process and then, he/she understands the various major misconceptions.	CO 1
15	Prepare a conversation between you and the principal of your college asking him permission to participate in sports at a state level competition and also you may not be able to attend the classes for one week. For that reason, you have to convince him to provide attendance for one week.	Understand	Learner to recall the communication process and then, he/she is able to develop a dialogue between two people focusing the parameters of introduction, content and conclusion	CO 1
16	Define the term 'fear' and explain various ways to overcome it in order to establish successful communication.	Understand	Learner to recall process of communication and then, he/she is able to develop a dialogue maintaining with the methods of communication.	CO 3
17	Elaborate about the various types of listeners.	Understand	Learner, as he remembers various kinds of listeners, he is able to describe different qualities of listeners	CO 1
18	Define comprehension and explain the various methods to establish effective listening comprehension	Understand	Learner to recall the process of communication and then, he/she understands different methods which are applicable to make the conversation effectively.	CO 1

19	Define the significance of active listening in your own words.	Understand	Learner to recall the process of communication and then, he/she understands the significance of active listening method that plays a crucial role to accelerate comprehension levels.	CO 1
20	What is the importance of learning sounds of English? Write all the Monophthongs with two examples each.	Understand	Learner to recall the phonemic symbols and then, he/she understands how to pronounce those sounds as per the norms of IPA.	CO 1
PART-C SHORT ANSWER QUESTIONS				
1	Define the word 'communication'.	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it.	CO 1
2	List the important elements of communication process.	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it.	CO 1
3	Comment with your own words about 'sender' and 'receiver'.	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it.	CO 1
4	Write a few lines about 'feedback' in the communication process.	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it.	CO 1
5	What is the difference between 'hard skills' and 'soft skills'?	Understand	Choose acceptable language for developing life skills to overcome the challenges at professional platform.	CO 3
6	Explain briefly about LSRW skills.	Understand	Interpret the grammatical aspects effectively in speaking and writing at functional usage.	CO 4

7	Write about the significance of language learning effectively for career development of Engineering students.	Understand	Choose acceptable language for developing life skills to overcome the challenges at professional platform.	CO 3
8	Explain briefly about the communication process.	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it	CO 1
9	Why is it necessary to be a master in English language at present times?	Understand	Choose acceptable language for developing life skills to overcome the challenges at professional platform	CO 3
10	Explain the terms 'encode' and 'decode' in the communication process.	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it.	CO 1
11	What is the significance of listening skill?	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it.	CO 1
12	Write the difference between 'listening' and 'hearing'.	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it.	CO 1
13	Define active listening and write the different stages of active listening.	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it.	CO 1
14	Who are logical listeners and write a few lines about them?	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it	CO 1

15	What are the stages involved in listening process?	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it	CO 1
16	What are the three components of active listening?	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it	CO 1
17	Write a few lines about active listeners?	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it	CO 1
18	How does the gender barrier affect your listening?	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it	CO 1
19	How does body language play an important role in listening skill?	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it	CO 1
20	Define the word 'gist' in the academical learning process?	Understand	Learner to recall the process of the communication and then, he/she is able to explain the essential elements of it.	CO 1

MODULE II				
SPEAKING SKILLS				
PART A-PROBLEM SOLVING AND CRITICAL THINKING QUESTIONS				
1	Narrate critically about the characterization and the incidents in one of your favorite television programs or movies in 250 words.	Understand	The learner will try to recall the essential elements of the narrative techniques and then he/she is able to understand to make explain communication efficiently.	CO 2
2	How are you going to celebrate your birthday this year? elaborate it.	Understand	The learner will try to recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently.	CO 2
3	Do you prefer verbal communication or written communication? Why?	Understand	The learner will try to recall recall the essential elements of the narrative techniques and then, he/she is able to understand to make explain the communication efficiently.	CO 2
4	Describe briefly various difficulties in public speaking.	Understand	The learner will try to recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently. explain	CO 2
5	Imagine a situation in which you request your father to buy smartphone for you. But your father does not like to provide it as it kills your valuable time. So, convince your father to buy it. Write a role-play based on the situation.	Understand	The learner will recall recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently. explain	CO 2

6	Summarize a short note on generating talks based on visual prompts.	Understand	The learner will recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently. explain	CO 2
7	Explain different ways of greeting people in formal and informal situations and discuss how they are matter in communication?	Understand	The learner will recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently.	CO 2
8	Demonstrate the importance of oral presentation in academic and non-academic contexts and discuss the tools which are used in it.	Understand	The learner will recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently.	CO 2
9	Specify the importance of learning roleplays at the undergraduate level?	Understand	The learner will recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently.	CO 2
10	Construct a role play between you and your boss convincing him for the sanction of one-month leave?	Understand	The learner will recall the essential elements of the narrative techniques and then, he/she is able to understand to make the communication efficiently.	CO 2
PART-B LONG ANSWER QUESTIONS				
1	What are the essentials of speaking skills? Explain with examples.	Understand	The learner will recall the speaking process and then, he/she is able to understand different important elements to make the conversation effectively.	CO 2
2	Define the term 'barrier' in speaking. Explain various barriers that obstruct speaking skills.	Understand	The learner will recall the speaking barriers and then, he/she is able to understand how these barriers affect the conversation.	CO 2

3	What is an oral presentation. Explain the important aspects of planning a presentation.	Understand	The learner will recall the prime elements of oral presentation and then, he/she is able to understand to arrange them into a proper meaningful order to make the presentation effectively.	CO 2
4	Explain in detail the various aspects of practicing and presenting parts of an oral presentation.	Understand	The learner will recall the prime elements of oral presentation and then, he/she is able to understand to arrange them into a proper meaningful in order to make presentation effectively.	CO 2
5	Give reasons that 'Oral presentation requires a good planning'.	Understand	The learner will recall the prime elements of oral presentation and then, he/she is able to understand to arrange them into a proper meaningful order to make presentation effectively.	CO 2
6	Do you think one must need speaking skills in professional life?	Understand	The learner will recall the prime elements of oral presentation and then, he/she is able to understand to arrange them into a proper meaningful order to make presentation effectively.	CO 2
7	What is a public speaking? Explaining about addressing a large formal gathering?	Understand	The learner will recall the prime elements of public speaking process and then, he/she is able to understand to make the presentation effectively.	CO 2
8	Define a powerpoint presentation and explain the parameters to make a successful presentation.	Understand	The learner will recall the essential elements in the process of power point presentation and then, he/she is able to understand in order to make presentation effectively.	CO 2

9	Interpret about verbal communication and its significance in detail.	Understand	The learner will recall the essential elements of the verbal communication process and then, he/she is able to understand to make the communication efficiently.	CO 2
10	Differentiate the methods that are followed in oral presentation and powerpoint presentation.	Understand	The learner will recall the methods the verbal communication and then, he/she is able to understand to make the presentation with power-point efficiently.	CO 2
11	What is meant by oral communication? Explain in detail about formal oral communication.	Understand	The learner will recall the the essential elements of the verbal communication process and then, he/she is able to understand to make the communication efficiently.	CO 2
12	Discuss the importance of audience behaviour in public speaking?	Understand	The learner will recall the essential elements of the verbal communication process and then, he/she is able to understand to make the communication efficiently.	CO 2
13	What are the older visual aids that may still be effective in the classroom? Explain.	Understand	The learner will recall the necessity of visual aids and then, he/she is able to understand how they are important in the classroom teaching.	CO 2
14	What are the common visual aids? Explain the purpose of the visual aids using in a classroom teaching.	Understand	The learner will recall the necessity of visual aids and then, he/she is able to understand how they are important in the classroom teaching.	CO 2
15	Mention the various aspects of body language in successful communication.	Understand	The learner will recall the essential elements of the body language and then, he/she is able to understand to make the communication efficiently.	CO 3

16	Discuss the importance of postures and gestures in communication process.	Understand	The learner will recall the essential elements of the body language and then, he/she is able to understand to make the communication efficiently.	CO 3
17	Explain oral presentation and the methods involved in it.	Understand	The learner will recall the essential elements of the body language and then, he/she is able to understand to make the communication efficiently.	CO 2
18	Define the various aspects of facial expressions to make effective use of body language.	Understand	The learner will recall the essential elements of the body language and then, he/she is able to understand to make the communication efficiently.	CO 3
19	Articulate the various ways of preparing powerpoint slides for an oral presentation.	Understand	The learner will recall the essential elements in the process of power point presentation and then, he/she is able to understand to make the presentation effectively.	CO 2
20	What is the role of powerpoint slides when an oral presentation is being delivered?	Understand	The learner will recall the essential elements in the process of power point presentation and then, he/she is able to understand to make the presentation effectively.	CO 2
PART-C SHORT ANSWER QUESTIONS				
1	Define the term 'speaking skills'.	Understand	The learner will recall the definition of Speaking	CO 2
2	Discuss the significance of speaking skills.	Understand	The learner will recall the importance of Speaking	CO 2
3	Mention any four parameters of essentials for effective speaking.	Understand	The learner will recall the essentials of Speaking	CO 2
4	Explain the issues to handle the fear of audience.	Understand	The learner will recall the fear factor of audience	CO 2

5	What are the six words that can change the way we speak?	Understand	The learner will try to recall the words	CO 2
6	Explain the power of laughter at the time of delivering oral presentation.	Understand	The learner will recall about oral presentation	CO 2
7	Define verbal communication.	Understand	The learner will recall the definition	CO 2
8	Define non-verbal communication.	Understand	The learner will recall the definition	CO 3
9	Mention the various elements of nonverbal communication.	Understand	The learner will recall the elements of verbal communication	CO 3
10	Explain briefly the terms postures and gestures.	Understand	The learner will recall about the non-verbal communication	CO 3
11	Explain the various aspects of facial expressions.	Understand	The learner will recall about the non-verbal communication	CO 3
12	Define visual aids.	Understand	The learner will recall about the definition	CO 2
13	Write a short note on slide preparation.	Understand	The learner will recall the preparation of slides	CO 2
14	Explain briefly the preparation of powerpoint presentation.	Understand	The learner will recall the powerpoint preparation	CO 2
15	What are flip charts?	Understand	The learner will recall the film charts	CO 2
16	Explain the utility of OHP and TV in a presentation activity.	Understand	The learner will recall the presentation method	CO 2
17	What are the basic techniques of oral presentation?	Understand	The learner will recall the presentation techniques	CO 2
18	Mention the ways to strengthen your speech.	Understand	The learner will recall the presentation techniques	CO 2
19	Explain the factors of planning while preparing for a presentation.	Understand	The learner will recall the presentation techniques	CO 2
20	Explain the significance of powerpoint presentation.	Understand	The learner will recall the significance of power point presentation	CO 2

MODULE III				
VOCABULARY AND GRAMMER				
PART A-PROBLEM SOLVING AND CRITICAL THINKING QUESTIONS				
1	Write any three methods that are used to establish the process of building vocabulary with examples.	Understand	The learner to recall the significance of vocabulary and then, he/she is able to understand the methods of acquiring lexical items to make the communication effectively.	CO 4
2	Why are idioms and phrases used in English language?	Understand	The learner to recall the significance of idioms and then, he/she is able to understand different lexical items.	CO 4
3	Elaborate the topic 'use of phrases and clauses' in balancing the structure of a sentence.	Understand	The learner to recall types of clauses and then, he/she is able to understand to use them in different contexts.	CO 4
4	Write about the concept of word formation with examples.	Understand	The learner to recall types of clauses and then, he/she is able to understand to use them in different contexts.	CO 4
5	Write about root words from foreign languages and their use in English with suitable examples.	Understand	The learner will try to recall the root words and then, he/she is able to understand the methods of acquiring lexical items to make the communication effectively.	CO 4
6	Comment on the statement. 'Modifiers' when placed wrongly could result in 'confusion'.	Understand	The learner will try to recall types of modifiers and then, he/she is able to understand to use them in different contexts.	CO 4
7	Explain the importance of usage of comma (,) in different contexts with suitable examples.	Understand	Learner will try to recall the importance of punctuation and then, he/she is able to understand how to use written language meaningful	CO4
8	Mention the usage of idioms and phrases in spoken English.	Understand	The learner will try to recall the idioms' significance and then, he/she is able to use them according to the contexts.	CO 4

9	List the punctuation marks that affect the structure of the sentences and discuss about it in detail with relevant examples.	Understand	The learner will try to recall importance of punctuation and then, he/she is able to understand how to use written language meaningful.	CO 4
10	List out any 10 one-word substitutes along with their meaning.	Understand	The learner will try to recall significance of one-word substitutes and then, he/she is able to understand to use them in different contexts.	CO 4
PART-B LONG ANSWER QUESTIONS				
1	Explain the word vocabulary and write in detail about the methods opted for making words in English language.	Understand	The learner will try to recall the significance of vocabulary and then, he/she is able to understand the methods of acquiring lexical items to make the communication effectively.	CO4
2	Write a note on the following: a)derivation b) blending c) neologism	Understand	The learner will try to recall the significance of vocabulary and then, he/she is able to understand different lexical items.	CO 4
3	Write short note on the following: a) acronym b) compounding	Understand	The learner will try to recall the significance of vocabulary and then, he/she is able to understand different lexical items.	CO4
4	Explain how root words can be helpful in improving our vocabulary.	Understand	The learner will try to recall the root words and then, he/she is able to understand the methods of acquiring lexical items to make the communication effectively.	CO 4

5	Write a note on the usage of prefixes and suffixes from foreign languages in English to form derivatives.	Understand	The learner will try to recall the significance of prefixes and suffixes and then, he/she is able to understand the methods of acquiring lexical items to make the communication effectively.	CO 4
6	Define synonyms and antonyms with five examples for each.	Understand	The learner will try to recall the significance of synonyms and antonyms and then, he/she is able to understand the methods of acquiring lexical items to make the communication effectively.	CO 4
7	Define the term punctuation and write a note on its significance.	Understand	The learner will try to recall the importance of punctuation and then, he/she is able to understand how to use written language meaningful.	CO 4
8	Explain in detail about standard abbreviations that are used in formal communication	Understand	The learner will try to recall the significance of standard abbreviations and then, he/she is able to understand different lexical items.	CO 4
9	Explain how idioms are a group of words used for more effective use of language and give examples in support of your argument.	Understand	The learner will try to recall the significance of idioms and then, he/she is able to understand different lexical items.	CO 4
10	Explain the process involved in making one-word substitutes and give suitable examples.	Understand	The learner will try to recall the significance of one-word substitutes and then, he/she is able to understand to use them in different contexts.	CO 4
11	Discuss sentence structure and write about compound and complex sentence formation.	Understand	The learner will try to recall the significance of sentence structure and then, he/she is able to understand to use them.	CO4

12	Discuss elaborately about the use of various types of clauses in sentences.	Understand	The learner will try to recall types of clauses and then, he/she is able to understand to use them in different contexts.	CO 4
13	List the various marks of punctuation and explain them with examples.	Understand	The learner will try to recall the importance of punctuation and then, he/she is able to understand how to use written language meaningful.	CO4
14	Explain the concept of Subject-Verb agreement and mention the rules along with examples.	Understand	The learner will try to recall types of clauses and then, he/she is able to understand to use them in different contexts.	CO 4
15	Explan present prefect tense and its usage. Discuss the rules with examples.	Understand	The learner will try to recall different types of grammatical aspects and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4
16	Discuss whether grammar plays a crucial role while learning a language.	Understand	The learner will try to recall different types of grammatical aspects and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4
17	Define simple present tense and give six examples	Understand	The learner will try to recall different types of grammatical aspects and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4

18	Define simple past tense and write six examples (negative sentences)	Understand	The learner will try to recall different types of grammatical aspects and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4
19	What is a positive degree and give six examples	Understand	The learner will try to recall different types of degrees of comparisons aspects and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4
20	Define preposition and explain the types of prepositions with examples.	Understand	The learner will try to recall different types of aspects and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4

PART-C SHORT ANSWER QUESTIONS				
1	Mention any four methods of word formation.	Understand	The learner will try to recall the significance and formation of the word and then, he/she is able to understand different etymological items.	CO 4
2	Explain comparative degree and give two examples to each	Understand	The learner will try to recall different types of degrees of comparisons aspects and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4
3	Add question tags to the following sentence 1.She is from a small town in Japan,—? 2. They aren't on their way already,—?	Understand	The learner will try to recall different types of question tags and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4
4	Add question tags to the following sentence 1.They will wash the car,—? 2.Ami right,—-? 3.Nobody called,—-?	Understand	The learner will try to recall different types of question tags and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4
5	Mention any two synonyms of the following words: a) Vacant b) True c) Polite	Understand	Learner to recall the significance of synonyms and then, he/she is able to understand the methods of attaining usage of synonyms effectively.	CO 4
6	Mention the antonyms of the following words: a) Generous b) Marvelous c) Professional	Understand	Learner to recall the significance of antonyms and then, he/she is able to understand the methods of attaining usage of antonyms effectively.	CO 4

7	Write any three suffixes that are used to form new words.	Understand	Learner to recall the significance and meaning of suffixes and then, to understand and use the methods of acquiring suffixes that are used to form new words.	CO 4
8	Elaborate the formation of the words with the quoted examples of affixes.	Understand	Learner to recall different types of grammatical aspects to understand to use affixes in different contexts to make the conversation meaningfully.	CO 4
9	Explain the meaning of the word 'abbreviation' and give examples.	Understand	Learner to recall the significance and synonyms of the standard abbreviations and then, he/she is able to understand different lexical items.	CO 4
10	Give the meaning and frame a sentence to the idiom 'to spill the beans'	Understand	Learner to recall the meanings of standard idioms and then, he/she is able to understand and frame sentences accordingly.	CO 4
11	Define Phrase. Mention the types of phrases used in sentences.	Understand	Learner to recall the definition of phrase and then, he/she is able to understand and frame sentences accordingly with suitable phrases.	CO 4
12	Discuss superlative degree with two example sentences	Understand	The learner will try to recall different types of degrees of comparisons aspects and then, he/she is able to understand to use them in different contexts to make the conversation meaningfully.	CO 4

13	Write any three rules of question tags.	Understand	The learner will try to recall different types of degrees of comparisons aspects and then, he/she is able to understand to use them in different contexts to make the conversation meaningful.	CO 4
14	What is a compound sentence?	Understand	Learner to recall the significance of sentence structure and then, he/she is able to understand to use them in different contexts.	CO 4
15	Define subject verb agreement. Give any two examples.	Understand	Learner to recall types of clauses and then, he/she is able to understand to use them in different contexts.	CO 4
16	Mention any three rules related to the subject and verb agreement.	Understand	Learner to recall rules related to subject and verb agreement and then, he/she is able to understand to use them in different contexts.	CO 4
17	Mention any six punctuation marks along with the rules of their use.	Understand	Learner to recall the importance of punctuation along with the rules, so that, he/she is able to understand how to use written language meaningful.	CO 4
18	Comma is the villain of the family of punctuations	Understand	Learner to recall the importance of punctuation along with the rules, so that, he/she is able to understand how to use written language meaningful	CO4
19	Come on let's eat daddy	Understand	Learner to recall the importance of punctuation along with the rules,	CO4
20	A woman without her man is incomplete	Understand	Learner to recall the importance of punctuation along with the rules, so that, he/she is able to understand how to use written language meaningful	CO4

MODULE IV				
READING SKILLS				
PART A- PROBLEM SOLVING AND CRITICAL THINKING QUESTIONS				
1	What are the various reading forms applicable in day-to-day life? Write a brief note about them.	Understand	Learner to recall importance of reading skill and then, he/she is able to understand the written communication meaningfully	CO 5
2	Mention the difference between skimming and scanning	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 5
3	Explain in detail about the techniques of reading and mention your preference and give reasons in support of it.	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language meaningfully.	CO 5
4	Write few methods to improve reading skill and mention a few real-life occasions where they can be applied.	Understand	Learner to recall importance of reading skill and then, he/she is able to use it effectively in day-to-day life.	CO 5
5	Explain how the habit of reading changes the human life significantly.	Understand	Learner to recall importance of reading skill and then, he/she is able to use it effectively in day-to-day life.	CO 5
6	Explain the essentials of reading skill to make it an effective skill for real life situations.	Understand	Learner to recall importance of reading skill and then, he/she is able to understand the written communication meaningfully.	CO 5
7	Explain 'Structure-proposition-evaluation' which is an interesting reading technique with an example.	Understand	Learner to recall importance of reading skill and then, he/she is able to understand the written communication meaningfully.	CO
8	Mention real life aspects where we can apply intensive reading and extensive reading.	Understand	Learner to recall importance of reading skill and then, he/she is able to use it effectively in day-to-day life.	CO 5

9	Explain the application of the following techniques: a) Detailed reading b) Speed-reading	Understand	Learner to recall importance of reading skill and then, he/she is able to use it effectively in day-to-day life.	CO 5
10	Write a note on the lack of reading skills among students and explain the reasons behind it..	Understand	Learner to recall importance of reading skill and then, he/she is able to use it effectively in day-to-day life.	CO 5
PART-B LONG ANSWER QUESTIONS				
1	Explain the importance of reading skill.	Understand	Learner to recall importance of reading skill and then, he/she is able to understand the written communication meaningfully.	CO 5
2	What are the techniques of reading skill? Explain with suitable examples.	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language meaningfully.	CO 5
3	Write a note on the active reading, detailed reading, and speed-reading techniques used in different situations.	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 5
4	Mention the techniques that are used to read your textbook more efficiently.	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language meaningfully.	CO 5
5	Elaborate the statement that 'Reading is a difficult skill'	Understand	Learner to recall importance of reading skill and then, he/she is able to understand the written communication meaningfully.	CO 5
6	Define reading and discuss in detail about the technique of structure proposition-evaluation	Understand	Learner to recall importance of reading skill and then, he/she is able to understand the written communication meaningfully.	CO 5
7	Define preview and write the various aspects of previews to use it for an effective reading.	Understand	Learner to recall importance of reading skill and then, he/she is able to understand to write preview logically.	CO 5

8	What do you mean by reading actively and discuss the various aspects of it?	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively. –	CO 5
9	Write a brief note on: a) Skimming b) Scanning	Understand	Learner will recall the role of skimming and scanning technics in reading skill	CO 5
10	Explain in detail about the technique of preview-read-recall and how it improves reading skills of a student.	Understand	Learner to recall importance of reading skill and then, he/she is able to understand the written communication meaningfully.	CO 5
11	Explain the advantages of Reading skill in day-to-day life.	Understand	Learner to recall importance of reading skill and then, he/she is able to use it effectively in day-to-day life.	CO 5
12	What are the techniques to be used to improve vocabulary? Explain in detail?.	Understand	Learner to recall significance of vocabulary and then, he/she is able to understand the methods of acquiring lexical items to make spoken and written communication effectively.	CO 5
13	Suggest the steps to be followed to read the textbook more effectively?.	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 5
14	Write a note on the lack of reading skills among students and explain the reasons behind it..	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 5
15	Write a note on the lack of reading skills among students and explain the reasons behind it..	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 5
16	Write a note on the lack of reading skills among students and explain the reasons behind it..	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 5

17	Write a note on the lack of reading skills among students and explain the reasons behind it..	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 5
18	Write a note on the lack of reading skills among students and explain the reasons behind it..	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 5
19	Write a note on the lack of reading skills among students and explain the reasons behind it..	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 5
20	Write a note on the lack of reading skills among students and explain the reasons behind it..	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 5
PART-C SHORT ANSWER QUESTIONS				
1	Define reading skills.	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the reading skills effectively.	CO 5
2	What is poor reading skill?	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the reading skills effectively.	CO 5
3	Write about the techniques of reading?	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 5
4	Define skimming.	Understand	Learner to recall different reading techniques and then he/she is able to use it effectively in day-to-day life	CO 5
5	Define scanning.	Understand	Learner to recall different reading techniques and then he/she is able to use it effectively in day-to-day life	CO 5

6	Define intensive reading.	Understand	Learner to recall different reading techniques and then he/she is able to use it effectively to understand the maximum meaning of the text.	CO 5
7	Define extensive reading	Understand	Learner to recall different reading techniques and then he/she is able to use it effectively to understand the general meaning of the text.	CO 5
8	What is active reading skill?	Understand	Learner to recall different reading techniques and then he/she is able to use it effectively to understand the general meaning and evaluation of the text.	CO 5
9	What is reading comprehension?	Understand	Learner to recall different reading techniques and then he/she is able to use it effectively to understand the meaning and interpretation of the text	CO 5
10	What is literal comprehension reading?s	Understand	Learner to recall different reading techniques and then he/she is able to use it effectively to understand the meaning and analyze of the text	CO 5
11	Which technique was suggested by Mortimer Adler	Understand	Learner to recall different reading techniques and then he/she is able to use it effectively to understand the meaning and interpretation of the text	CO 5
12	What are the three steps involved in reading your text more efficiently?	Understand	Learner to recall the different reading techniques and then, he/she is able to understand the written language effectively.	CO 5

13	Briefly discuss about the significance of detailed reading.	Understand	Learner to recall different reading techniques and then he/she is able to use it effectively to understand the meaning and interpretation of the text	CO 5
14	What are the strategies of speed reading?	Understand	Learner to recall different reading techniques and then he/she is able to use it effectively to understand the general meaning of the text.	CO 5
15	What is inferential comprehension reading?	Understand	Learner to recall different reading techniques and then he/she is able to the ability to understand the underlying meaning of the text.	CO 5
16	What is critical comprehension?	Understand	Learner to recall different reading techniques and then he/she is able to use it effectively to understand the general meaning and evaluation of the text.	CO 5
17	Define a tree-diagram in reading comprehension.	Understand	Learner to recall different reading techniques and then he/she is able to the ability to understand a way to organize events and outcomes of the text.	CO 5
18	Discuss about the technique of the Structure-Proposition-Evaluation.	Understand	Learner to recall different reading techniques and then he/she is able to the ability to understand the underlying meaning and to give conclusion of the text	CO 5
19	State four reasons for poor reading comprehension.	Understand	Learner to recall importance of reading skill and then, he/she is able to use it effectively in day-to-day life.	CO 5

20	List the features of inferential comprehension.	Understand	Learner to recall different reading techniques and then he/she is able to the ability to understand the underlying meaning of the text.	CO 5
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MODULE V				
WRITING SKILLS				
PART A-PROBLEM SOLVING AND CRITICAL THINKING QUESTIONS)				
1	Write about the classical piece of writing which serves as an example of persuasive writing.	Understand	Learner to recall different types of writing styles then, he/she will understand the purpose of persuasive writing that intends to convince readers to believe in an idea or opinion and to do an action. Besides, he/she will realize that many writings such as criticisms, reviews, reaction papers, editorials, proposals, advertisements, and brochures to use in different contexts of persuasion to influence readers.	CO 6
2	Write a report on a cultural event that included students' participation in your college.	Understand	Learner to recall the format of formal and informal reports and understands that they are the two most common types of business reports. Then, he/she will be in the position to expand the event without confusion.	CO 6
3	Mention the occasions of writing in real life situations and explain the characteristics of effective written language in your own words.	Understand	Learner to recall the various occasions in real life and understands that English is one of the easiest and simplest natural languages in the world and of course, it's all relative. He/she may have clarity that it depends on the learner's ability and previous language learning experiences.	CO 6
4	Write an essay on the success of Hima Das as the winner of gold medal in 400m final race in the IAAF World Under-20 Athletics Championship with a good introduction and conclusion.	Understand	Learner to recall the introduction and conclusion parameters then, he/she is able to understand how to maintain supporting sentences in logical order effectively	CO 6

5	Write a letter of complaint to the Municipal Commissioner about the menace of stray dogs in your areas	Understand	Learner to recall the format of a formal letter and then, he/she is able to understand the written language effectively.	CO 6
6	Draft an email to the customer complaining about delay in delivering the goods ordered.	Understand	Learner to recall various formats of email writing then, he/she is able to understand how to maintain the narration into a logical order using simple sentences to avoid the confusions	CO 6
7	Write an informal report of an exhibition of books that you visited recently.	Understand	Learner to recall the format of formal and informal reports and understands that they are the two most common types of business reports. Then, he/she will be in the position to expand the event without confusion.	CO 6
8	Write briefly about five Keys to effective written communication in your own words.	Understand	Learner to recall techniques of written communication and then, he/she is able to use them in written communication effectively	CO6
9	Illustrate briefly about the techniques for paragraph development.	Understand	Learner to recall the written language techniques and then, he/she is able to develop a paragraph.	CO6
10	Discuss the format of a formal letter.	Understand	Learner to recall the format of a formal letter and then, he/she is able to understand the written language effectively.	CO6
PART-B LONG ANSWER QUESTIONS				
1	Write briefly about five Keys to effective written communication in your own words.	Understand	Learner recall the techniques of written communication and then, he/she is able to use them in written communication effectively.	CO 6

2	Illustrate briefly about the techniques for paragraph development.	Understand	Learner recall the written language techniques and then, he/she is able to develop a paragraph.	CO6
3	Discuss about the format of a formal letter.	Understand	Learner to recall the process of written communication and then, he/she understands the significance of written language in day-to-day affairs.	CO 6
4	Explain in detail about the types of writing with examples.	Understand	Learner to recall the process of written communication and then, he/she understands different varieties of written communication to fulfil day-to-day affairs in academics and personal.	CO 6
5	Write a short note on: a) Logical bridges b) Verbal bridges	Understand	Learner will recall rubrics of writing by using logical bridges and verbal bridges	. CO 6
6	How to write 'introduction' and 'conclusion' for any piece of good writing? Explain	Understand	Learner to recall various technicalities of 'introduction' and 'conclusion' and then, he/she understands how to maintain supporting sentences in logical order towards achieving meaning effectively	. CO 6
7	Write an inquiry letter to your college regarding transport and hostel facility.	Understand	Learner to recall parameters of 'introduction', 'content' and 'conclusion' and then, he/she understands how to maintain a topic sentence along with supporting sentences in logical order towards achieving meaning.	CO 6
8	What do you mean by effectiveness of writing? Explain	Understand	Learner to recall various tools of written communication and then, he/she is able to use them in written communication process effectively.	CO 6

9	Explain the elements of paragraph writing in detail.	Understand	Learner to recall the elements of paragraph writing and then, he/she is able to understand the coherence to maintain written language process effectively.	CO6
10	What are the general tips for writing emails in English language, Explain.	Understand	Learner to recall various formats of email writing, then, he/she is able to understand how to maintain the narration into a logical order using simple sentences to avoid the confusions.	CO 6
11	Write briefly about three common types of Emails in English.	Understand	Learner to recall various formats of email writing, then, he/she is able to understand how to maintain the narration into a logical order using simple sentences to avoid the confusions.	CO 6
12	Explain about the significance of letter writing.	Understand	Learner to recall significance of letter writing, then he/she is able to understand the role of the letters which play a crucial part in the life	. CO 6
13	What is the main purpose of persuasive writing? Explain	Understand	Learner to recall different types of writing styles, then, he/she will understand the purpose of persuasive writing that intends to convince	CO 6

14	Explain why descriptive writing is considered as the earliest form of writing.	Understand	Learner to recall the various writing styles, then he/she understand the primary purpose of descriptive writing is to describe a person, place or thing in such a way that a picture is formed in the reader's mind. Moreover, capturing an event through descriptive writing involves paying close attention to the details by using all the five senses. This method of writing makes the students will improve their writing by making it more interesting and engaging to read	CO 6
15	Define and discuss the format of report writing	Understand	Learner to recall the various writing styles, then he/she understand the primary purpose of report writing is to describe a person, place or thing by paying close attention to the details by using all the five senses. This method of writing makes the students will improve their writing by making it more interesting and engaging to write	. CO 6
16	Explain in detail about the process of a report writing.	Understand	Learner to recall the report writing, then he/she is able to understand how to maintain the narration in logical order using simple sentences to establish the clarity about an event.	CO 6
17	Write a report on the technical fest in your college that exhibits the technical talent of your institution.	Understand	Learner to recall the report writing, then he/she is able to understand how to maintain the narration in logical order using simple sentences to establish the clarity about an event.	CO 6

18	Mention the differences between formal and informal report writing with examples.	Understand	Learner to recall the format of formal and informal reports and understands that they are the two most common types of business reports. Besides, he/she will have an idea that when a report is highly structured and is relatively long in size, it is called a formal report. On the other hand, when a report is less structured and is short in size, it is called an informal report	. CO 6
19	Write a report on the book exhibition on this year which will conduct regularly in Hyderabad.	Understand	Learner to recall the format of formal and informal reports and understands that they are the two most common types of business reports. Then, he/she will be in the position to expand the event without confusion.	CO 6
20	What do you mean by effectiveness of writing? Explain	Understand	Learner to recall various tools of written communication and then, he/she is able to use them in written communication process effectively.	CO 6
PART-C SHORT ANSWER QUESTIONS				
1	Mention the significance of writing?	Understand	The learner will try to recall the elements of effective writing and then explains the significance of writing	CO 6
2	Outline the factors that stand in support of writing skills.	Understand	The learner will try to recall the elements of effective writing and then explains the factors that stand in support of writing skills	CO 6
3	State any five keys for effective written communication.	Understand	The learner will try to recall the elements of effective writing and then explain keys for effective written communication?	CO 6

4	How to avoid common mistakes in writing?	Understand	The learner will try to recall the elements of writing and then explains how can anyone avoid common mistakes in writing?	CO 6
5	List any four main characteristics of effective language?	Understand	The learner will try to recall the elements of writing and then explains how can anyone get benefited by learning to write good paragraph	CO 6
6	Define paragraph	Understand	The learner will try to recall the elements of writing and then explains to define a paragraph	CO 6
7	How can anyone get benefited by learning to write good paragraph?	Understand	The learner will try to recall the elements of writing and then explain how can anyone get benefited by learning to write good paragraph	CO 6
8	Which things make sure that your paragraph is well-developed?	Understand	The learner will try to recall the elements of writing and then explain when should we start a new paragraph	CO 6
9	When should we start a new paragraph?	Understand	The learner will try to recall the elements of writing and then explains when should we start a new paragraph.	CO6
10	List the conditions to keep it in mind while writing introduction.	Understand	The learner will try to recall the elements of writing and then lists the conditions to keep it in mind while writing introduction.	CO6
11	Define “coherence” in paragraph writing.	Understand	The learner will try to recall the elements of writing and then explains what is coherence in a paragraph?	CO6
12	State what is sensible writing according to Oxford Dictionary?	Understand	-The learner will try to recall the elements of writing and then explains what is sensible writing according to Oxford Dictionary?	CO6

13	List all four types of writing.	Understand	The learner will try to recall the elements of writing and then explain 1 four types of writing	CO6
14	State when we can use expository writing.	Understand	The learner will try to recall the content and state when we can use expository writing.	CO 6
15	Discuss any three main points regarding descriptive writing.	Understand	The learner will try to recall and then discuss the main points regarding descriptive writing	CO 6
16	Mention the elements that we should avoid while writing a letter.	Understand	The learner will try to recall the elements of formal letter writing and then explain what we should avoid while writing a letter	CO 6
17	Differentiate what is formal letter writing and informal letter writing.	Understand	The learner will try to recall the components of formal letter writing and then differentiate between the formal and informal letter	CO 6
18	List all the components that a formal letter should have.	Understand	Learner to recall the components parameters then, he/she is able to understand how to write the components of formal letter writing	CO 6
19	Define email writing?	Understand	The learner will try to recall the Dos and Don'ts of Email writing and then explain the definition	CO 6
20	Write few examples for closing sentences used in formal letter.	Understand	Learner to recall the introduction and conclusion parameters then, he/she is able to understand how to write closing examples used in formal letter writing	CO 6

Course Coordinator:
Dr. Jetty Wilson ,Associate Professor

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