

# PAGADALA REDDY CHANDANA

Address: 1-1823, Near Petrol Bunk, Mudigubba ,

Ananthapuram (Dist), Andhra Pradesh, Pincode-51551

Phone: [7416305510] | Email: [seenureddy978@gmail.com]

## Career Objective

A dedicated and enthusiastic individual seeking a school staff/teaching assistant position where I can contribute to a positive learning environment. Strong communication skills, eagerness to support students, and a willingness to learn make me a valuable addition to any educational institution.

## Educational Qualification

Qualification	Institution	Board/University	Year	Percentage/CGPA
B.com in Computers	Seicom Degree College	Sri Venkateswara University	2020	7.20
Higher Secondary (12th)	Padmavathi Junior College	BIEAP	2017	79
Secondary (10th)	SaiSree High School	SSC	2014	6.2

## Key Skills

- Classroom Assistance
- Communication & Interpersonal Skills
- Basic Computer Knowledge (MS Word, Excel, PowerPoint)
- Time Management
- Child-Friendly Attitude
- Event Coordination

## Volunteering Experience (Optional)

Teaching Assistant – [Sri Chaitanya Junior College-Tirupati]

2021– 2024

- - Assisted teachers during class sessions.
- - Helped maintain discipline and manage student queries.

- - Supported staff in organizing school events.

### Personal Details

- Full Name : PAGADALA REDDY CHANDANA
- Date of Birth : 01/03/1999
- Gender : Female
- Nationality : Indian
- Languages Known : Telugu, English, Hindi
- Marital Status : Married
- Address : 1-1823, Mudigubba, Ananthapuramu, Andhra Pradesh - 515511
- Contact Number : 7416305510
- Email ID : seenureddy978@gmail.com

### Declaration

I solemnly declare that the above particulars are true to the best of my knowledge and belief.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**[PAGADALA REDDY CHANDANA]**