

Rezone Ahmed Abir

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Fourth-year Political studies student with a minor in management excellent in communication and networking. Access to a large student body due to leading and directing multiple student clubs in recent years. Knowledge of supervising establishments with extensive traffic and fast transactions.

Education & Involvement

University of Manitoba, Winnipeg, MB

Bachelor of Arts in Political Studies

Expected to graduate in December 2024

Excelled in marketing and management courses with a focus on digital marketing and fundamentals of management. Performed well in political studies courses that focused on diplomacy, international relations, and criminology.

- Winnipeg Folk Festival (Traffic Crew), 2019.
- U1 Student Council (Senate Representative), 2020-2021.
- Winnipeg Blue Bombers (Game Day services), 2022.
- University of Manitoba Bangladeshi Student Association (Director of Student Services), 2022-2023.
- St. John's Ravenscourt School (Convocation Day Crew), 2022-2023
- Asper Business Analytics Association (Director of Events), 2023-2024

Work Experiences

Team Supervisor

Chicken Delight • Pembina Hwy Location

2020-2024

- Scheduling shifts for the crew each week and calculating their hours to submit reports to the accountant.
- Placing orders to Melnex and Sysco based on our weekly sales and estimated future sales.
- Organizing inventory to create weekly reports that resonate with the store's weekly sales.
- Providing directions to the rest of the crew during rush hours to maintain the flow of food preparation and service.
- Addressing customer complaints and order mishaps to ensure customer satisfaction.

Food Services Worker

2019-2024

Fresh Food Company • University of Manitoba Dining Services

- Closely adhered to food safety and sanitation procedures established by the company and regulatory agencies.
- Created aesthetically pleasing food arrangements for special orders and party trays.
- Monitored inventory and promptly reported food items requiring reordering.
- Operated kitchen equipment safely and efficiently, including ovens, grills, fryers, and slicers.
- Sanitized and kept work areas tidy by cleaning surfaces, equipment, and floors, removing trash, and maintaining machinery.

Bartender

2023-2024

Hotel Fort Garry

- Prepared and served a wide range of cocktails, mocktails, wines, and beers, ensuring consistency and quality.
- Managed cash transactions, including handling payments, providing change, and processing credit card transactions accurately.
- Upsold menu items and promoted daily specials, resulting in increased sales and revenue.
- Worked efficiently and calmly under pressure during busy periods, maintaining a friendly and composed demeanor.
- Collaborated with the kitchen staff to ensure smooth coordination between food and drink orders.

Server/Bartender

2021-2022

Catering Services • University of Manitoba Dining Services

- Assisted in event planning and coordination, collaborating with clients to ensure all details and requirements were met.
- Set up event spaces according to specifications, including table arrangements, decor, and equipment setup.
- Handled cash transactions, including processing payments, providing change, and reconciling receipts accurately.
- Demonstrated extensive knowledge of the menu, including ingredients, preparation techniques, and dietary restrictions.
- Assisted in post-event cleanup, ensuring all equipment, linens, and decor were properly stored and returned.

Certificates & Achievements

- Smart Choices Liquor Service Certificate
- Fundamentals of Digital Marketing (Google Digital Garage)
- Google Local Guide (level 6)
- Social marketing Certification by Hootsuite
- Email Marketing Certification by HubSpot Academy
- Band 8 in IELTS exam (2019)