



BRAC Online Career Hub

Application User Manual (Phase-01)

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Disclaimer

This guide has been validated and reviewed for accuracy. The instructions and descriptions it contains are accurate for Phase-01 of BRAC Online Career Hub application. However, succeeding versions and guides are subject to change without notice.

Revision History

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1 About this Guide

This document will deliberately guide you to use every possible options/features of Online Career Hub application's 1st phase in details.

2 Purpose of this Guide

This document describes the functional and system level features of BRAC Online Career Hub application. However, through this guide users will get conversant with using the application's first phase.

This document contains overview of the application.

User: The primary user for this application would be BRAC employees, trainers and other allotted members/users who would be categorized in the system as:

- Admin;
- Trainers;
- Participants;
- Logistic

3 Typographical Conventions

Type Face	Meaning
Bold	Used to indicate buttons on the screen.
<i>Italic</i>	Used as special instructions/actions/notes and reference to other sections.

4 Contact Information

Name	Designation	Email	Phone
Mujahidul Islam	Senior System Analyst	mujahidul.islam@shebatech.com.bd	01847287625

5 Solution Background – BRAC Online Career Hub

BRAC has been working on creating a workforce through their skills development program (SDP) since 2015. It has a mission of empowering youths through skills development and decent employment so that a competent workforce can lead our nation forward. The program's outcomes are aligned to the SDG (sustainable development goal) which would be ensuring skills for youth and adults for decent employment and entrepreneurship and SDG 8 (promoting sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all).

COVID-19 pandemic has restricted the scopes of physical training. Given the government's embargoes, the educational institutions have been remained closed since 17 March, 2020. On the other hand, nearly 25 million of the global population are anticipated to lose their jobs due to the COVID-19 crisis, according to the recent report of the International Labour Organization (ILO). A staggering increase in the unemployment rate in Bangladesh is also evident. The reasons for this sharp increase in youth unemployment are, restrictions in the new recruitment, sudden job loss and so on. Given these circumstances, skills training through digital platforms is imperative. Since the pandemic caused a massive impact of deduction from the ongoing workforce and their opportunities, the job seekers will need to be competitive in terms of increasing skill sets that would fit most appropriately with the existing market.

Phase-01 of Online Career Hub Solution will enable its users with following key capabilities:

- ✓ User Management;
- ✓ Role Management;
- ✓ Category Management;
- ✓ Content Vault Management;
- ✓ Training Management;
- ✓ Course Survey;
- ✓ Create Course;
- ✓ Upload Course Content;
- ✓ Live Online Class;
- ✓ Take Attendance;
- ✓ Online Quiz;
- ✓ Online Assignments;

- ✓ Course Enrollment;
- ✓ Certificates on Achievement;
- ✓ Logistic supervision;

6 Application Channel

The application will be used by intended users on their PC / Laptops via web.

7 BRAC Online Career Hub Application

Through this document users will get a complete walk through over the application. From Below, each and every module and its underside features, relevant actions and usage criteria are depicted.

7.1 Application Landing Page

The Landing page will provide an overall glimpse of the entire solution. Users from all roles will be able to login using their unique username and password as well as new user will be able to register to the system from this page.

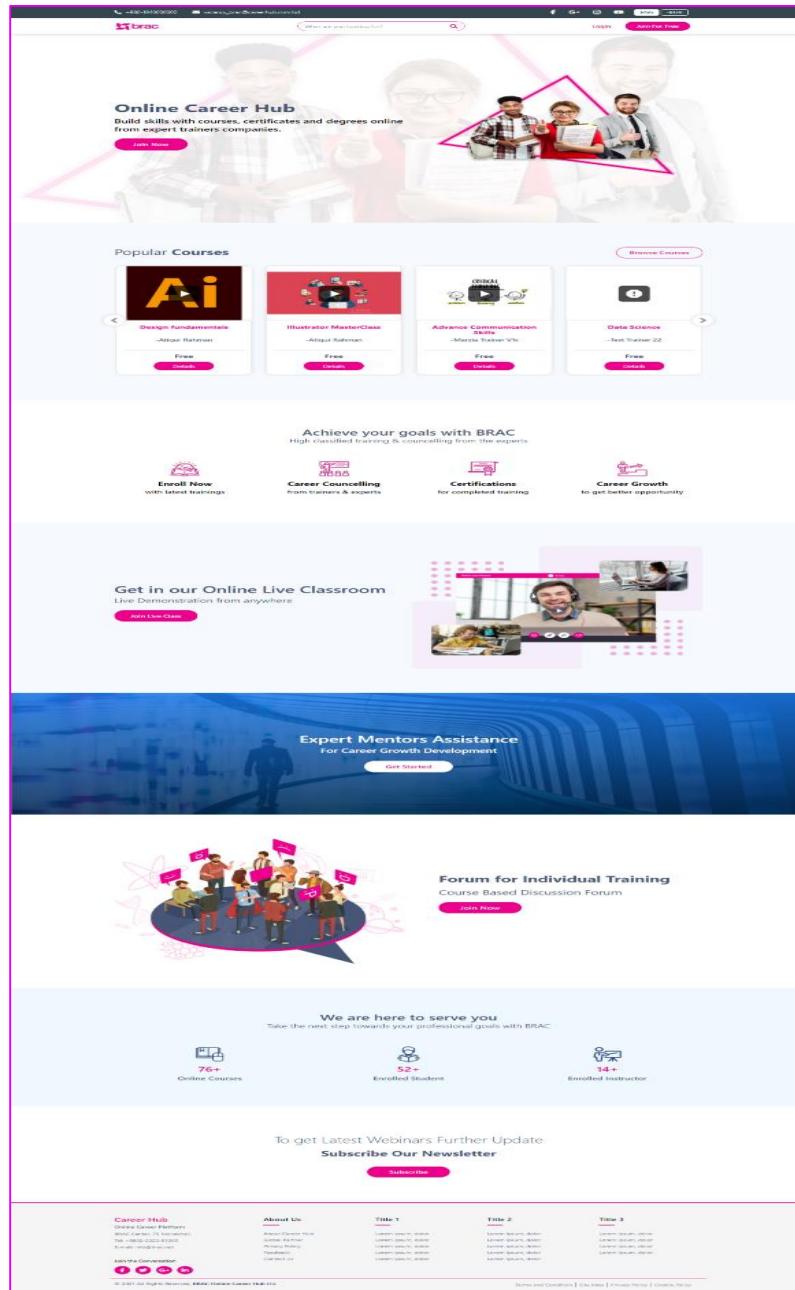


Figure 1: Application Landing Page

- The section Popular Courses will showcase the courses based on participants enrollment count.

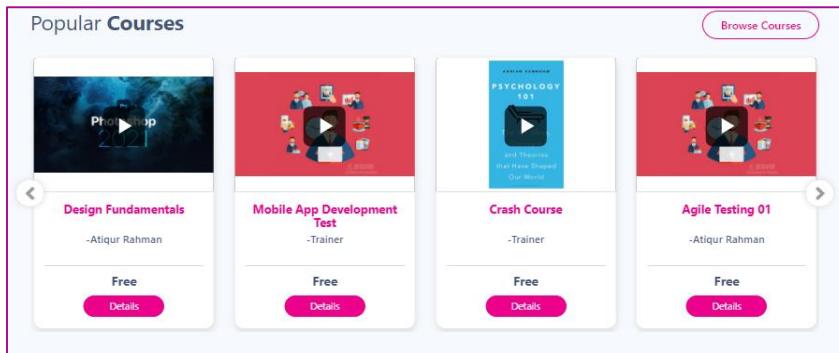


Figure 2: Popular Course in Landing Page

- Users will be able to view online courses, enrolled instructors and participants dynamically from below section of the landing page.

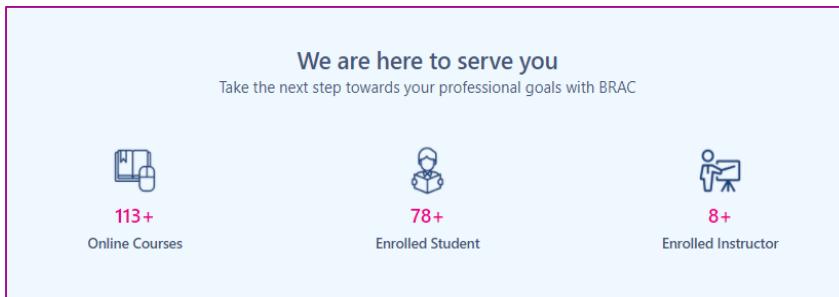


Figure 3: Dynamic enrollment counts of participants & trainers

Table 1: Online Career Hub Landing Page

Field Name/Icon/Button	Description
	Click to go to the Login Page.
	Clicking will redirect to the application registration page.
	Multilingual Toggle Button to interchange application interface language between Bangla and English.
	Clicking Join Now will redirect to user login page.

7.2 Application Registration

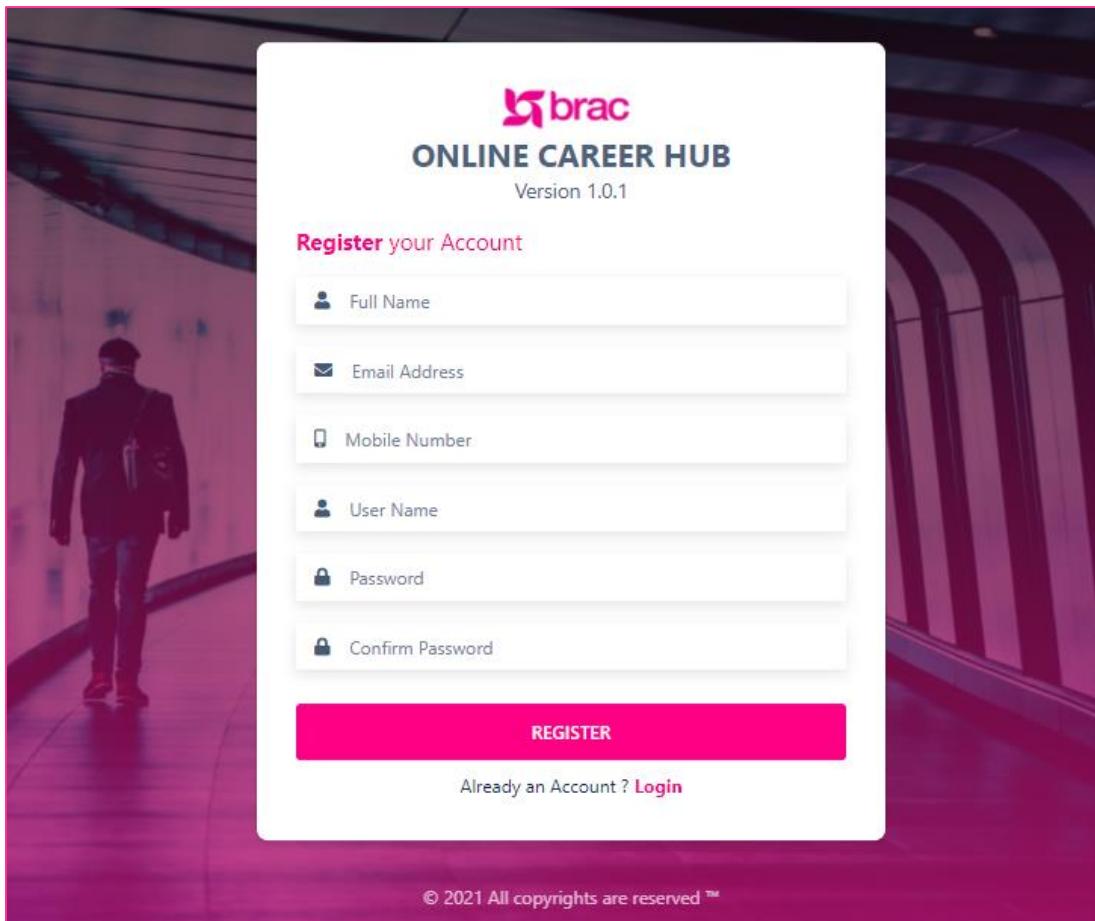


Figure 4: Registration Page

- Through this page user will be able to sign up for Online Career Hub application.

Table 2: Registration Page details

Field Name/Icon/Button	Description
Full Name	Enter user full name
Email Address	Enter user email address
Mobile Number	Enter user mobile number
User Name	Enter user name
Password	Enter user password
Confirm Password	Re-enter / Confirm Password
REGISTER	After filling up all the fields above, click to register
Already an Account? Login	Login for users already having an account

7.3 Login

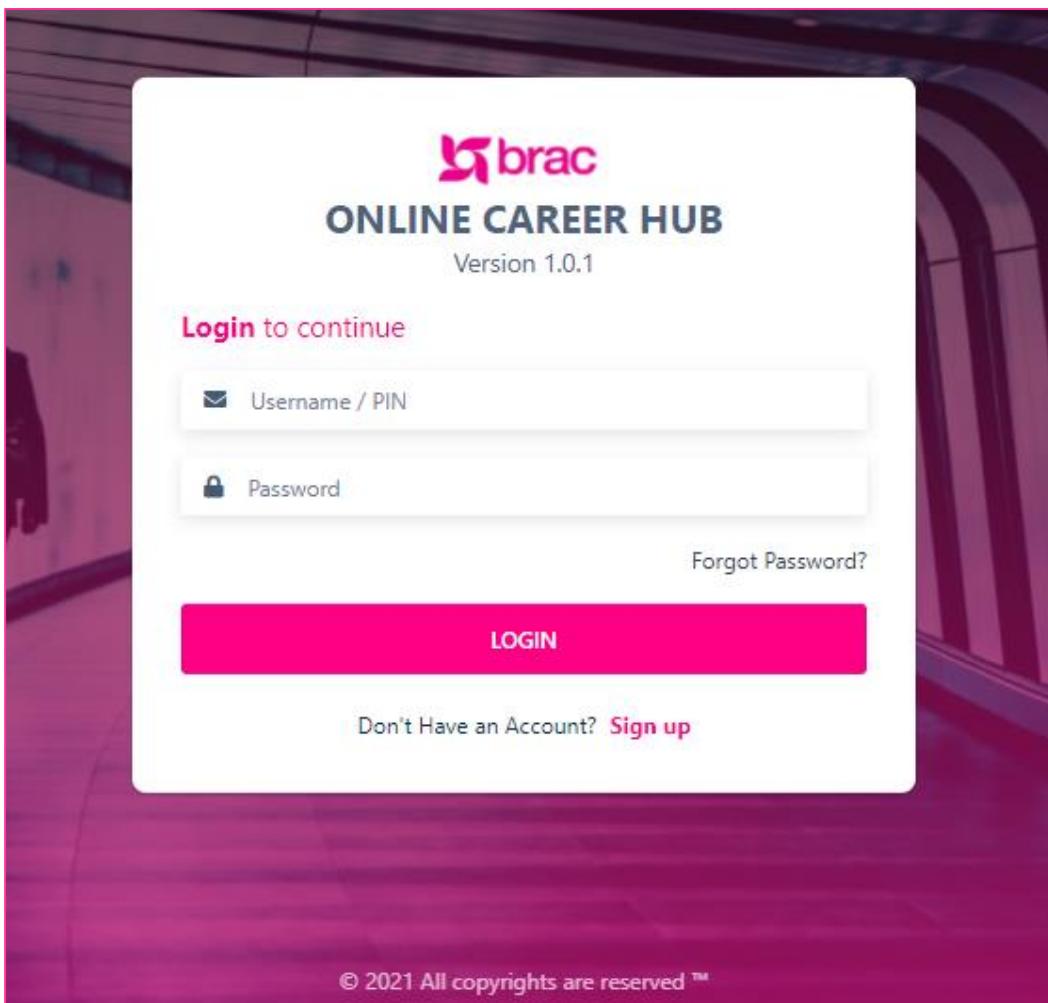


Figure 5 Login page

- Entering username/pin, password and hitting enter will let the user login to the system.

Table 3: Login page details

Field Name/Icon/Button	Description
Username/PIN	Enter username/pin
Password	Enter Password
LOGIN	Hit login to enter the application
Don't Have an Account? Sign up	Click to sign up

8 Admin Module

Admin Module Consists of:

- User Management;
- Role Management;
- Category Management
 - ✓ Category;
 - ✓ Sub-Category;
 - ✓ Lab Management;
- Vault Management;
- Training Management;
 - ✓ Evaluation;
 - ✓ Funding Info;
 - ✓ Signatory Info;

8.1 Admin Dashboard

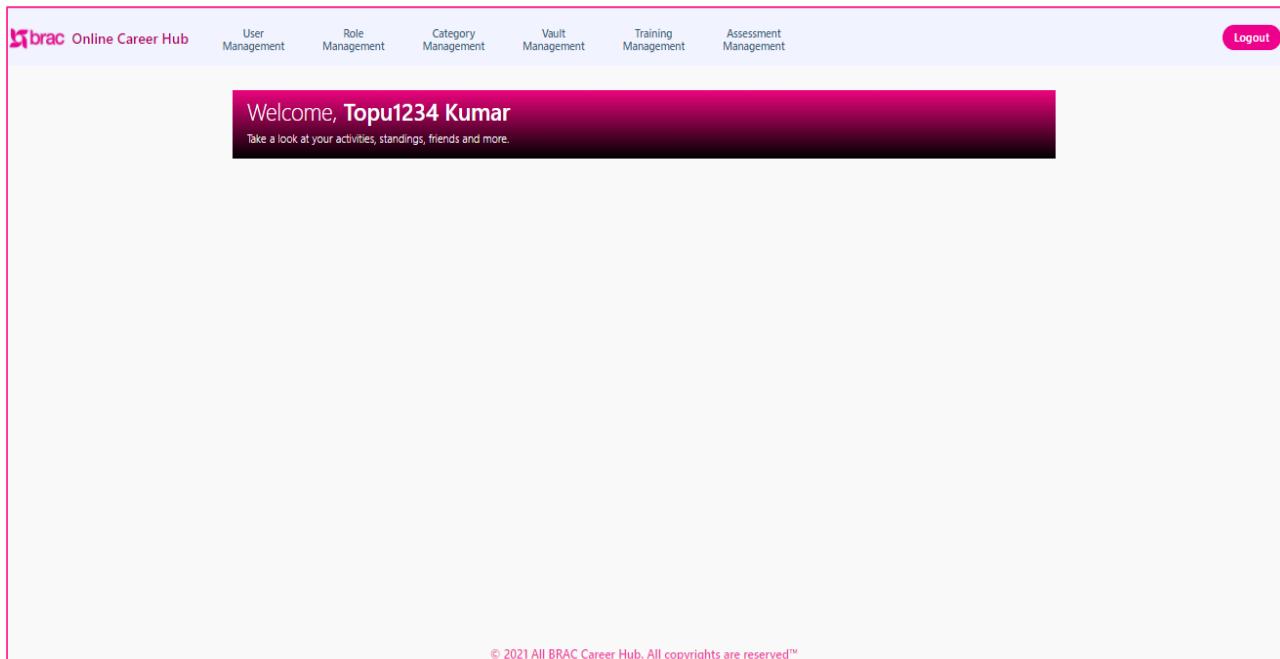


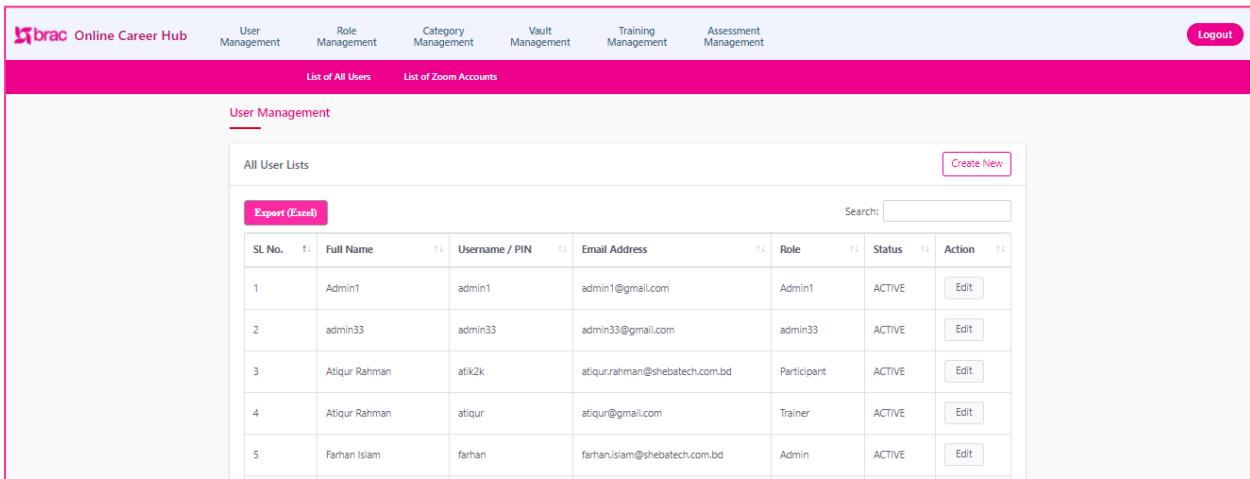
Figure 6: Admin Dashboard

- Admin will be able to access user management, role management, category management, vault management, training management from this page

Table 4: Admin Dashboard page details:

Field Name/Icon/Button	Description
User Management	Click to access User Management
Role Management	Click to access Role Management
Category Management	Click to access Category Management
Vault Management	Click to access Vault Management
Training Management	Click to access Training Management
Logout	Click to Logout

8.2 User Management



SL No.	Full Name	Username / PIN	Email Address	Role	Status	Action
1	Admin1	admin1	admin1@gmail.com	Admin1	ACTIVE	<button>Edit</button>
2	admin33	admin33	admin33@gmail.com	admin33	ACTIVE	<button>Edit</button>
3	Atiqur Rahman	atik2k	atique.rahman@shebatech.com.bd	Participant	ACTIVE	<button>Edit</button>
4	Atiqur Rahman	atiqur	atiqur@gmail.com	Trainer	ACTIVE	<button>Edit</button>
5	Farhan Islam	farhan	farhan.islam@shebatech.com.bd	Admin	ACTIVE	<button>Edit</button>

Figure 7: User Management

- Admin will be able to access list of all users from this page;
- Also Admin can create new users by going through the Create New Button;

Table 5: User Management Page

Field Name/Icon/Button	Description
List of All Users	Clicking this menu will show all the listed users in the system
<button>Create New</button>	Admin will be able to create new users through this button.

8.2.1 List of All Users

All User Lists							Create New
							Export (Excel)
SL No.	Full Name	Username / PIN	Email Address	Role	Status	Action	
1	Admin1	admin1	admin1@gmail.com	Admin1	ACTIVE	Edit	
2	admin33	admin33	admin33@gmail.com	admin33	ACTIVE	Edit	
3	Atiqur Rahman	atik2k	atiqur.rahman@shebatech.com.bd	Participant	ACTIVE	Edit	
4	Atiqur Rahman	atiqur	atiqur@gmail.com	Trainer	ACTIVE	Edit	
5	Farhan Islam	farhan	farhan.islam@shebatech.com.bd	Admin	ACTIVE	Edit	
6	Farzan Hossain	participant3	participant3@gmail.com	Participant	ACTIVE	Edit	
7	Fazlul Karim	participant5	participant5@gmail.com	Participant	ACTIVE	Edit	

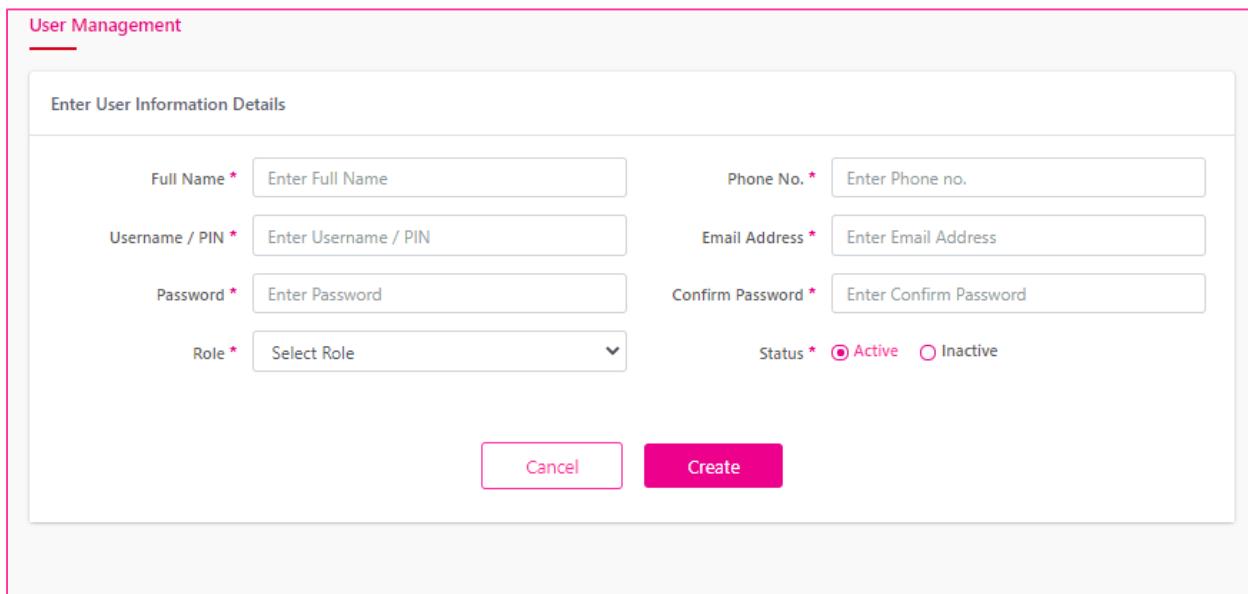
Figure 8: List of all Users

- This page contains list of columns for User's name, Username/Pin, Email address, Role, Status, Action.
- Editing can be done by clicking Edit button under Action column
- Each user's active status can be viewed under status column

Table 6: List of all Users

Field Name/Icon/Button	Description
Export (Excel)	Downloads excel file of users list
Search: <input type="text"/>	Enables admin to search for any user
Edit	Admin can edit any user through clicking Edit button

8.2.1.1 Create New User



The screenshot shows a user management interface for creating new users. The form is titled "User Management" and has a section for "Enter User Information Details". It includes fields for Full Name, Phone No., Username / PIN, Email Address, Password, Confirm Password, Role (dropdown), Status (radio buttons for Active or Inactive), and buttons for Cancel and Create.

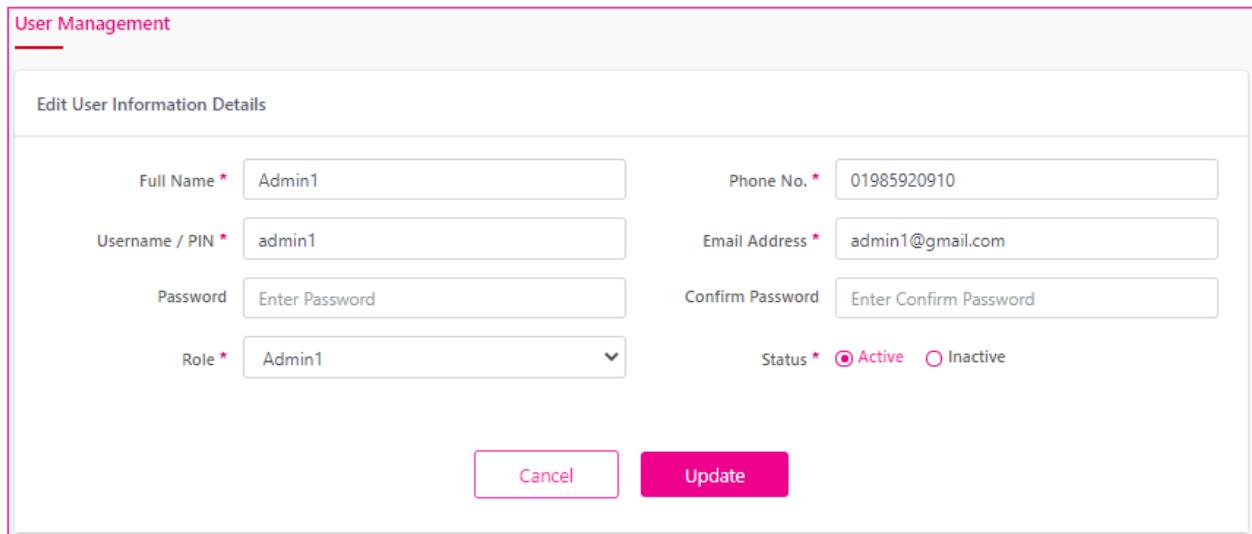
Figure 9: Create New User

- Admin will be able to create new users from this page;
- Need to fill up required fields of Full name, username/pin, password, role, phone no, email address, confirm password, status.

Table 7: Create New User

Field Name/Icon/Button	Description
Enter Full Name	Enter user's full name
Enter Phone No	Enter Phone Number
Enter Username/Pin	Insert a username / pin number
Enter Email Address	Enter user's email address
Enter Password	Enter a password
Enter Confirm Password	Re-enter/confirm the password
Select Role	Choose a role from the dropdown list
Status	Select user status from radio buttons <input checked="" type="radio"/> Active <input type="radio"/> Inactive
Create	Click create after inputting for all the fields above to create a new user
Cancel	Click cancel to exit this page.

8.2.1.2 Edit User



The screenshot shows the 'Edit User Information Details' page. It contains the following fields:

- Full Name *: Admin1
- Phone No. *: 01985920910
- Username / PIN *: admin1
- Email Address *: admin1@gmail.com
- Password: Enter Password
- Confirm Password: Enter Confirm Password
- Role *: Admin1
- Status *: Active Inactive

At the bottom are two buttons: 'Cancel' and 'Update'.

Figure 10: Edit User Page

- Admin will be able to Edit any user's information from this page

Table 8: Edit User Information Details

Field Name/Icon/Button	Description
Enter Full Name	Enter user's full name
Enter Phone No	Enter Phone Number
Enter Username/Pin	Insert a username / pin number
Enter Email Address	Enter user's email address
Enter Password	Enter a password
Enter Confirm Password	Re-enter/confirm the password
Select Role	Choose a role from the dropdown list
Status	Select user status from radio buttons <input checked="" type="radio"/> Active <input type="radio"/> Inactive
Update	Click Update to update/change user's information
Cancel	Click cancel to exit this page.

8.2.2 List of Zoom Account

Zoom Account Information				
All Zoom Account Lists				Create New
SL No.	Email	User ID	Status	Action
1	sdp.zoom@brac.net	xK0YtCpXSCCnFP3yIndKrA	Active	Edit

Figure 11: Zoom Accounts List Page

- Admin will be able to see all the zoom accounts from this list;
- This page contains columns of email, user id, status and action;
- Admin can create new zoom user id through clicking [Create New](#)
- Clicking **Edit** button under action column will enable admin to edit existing user id;

8.2.2.1 Create New Zoom User ID

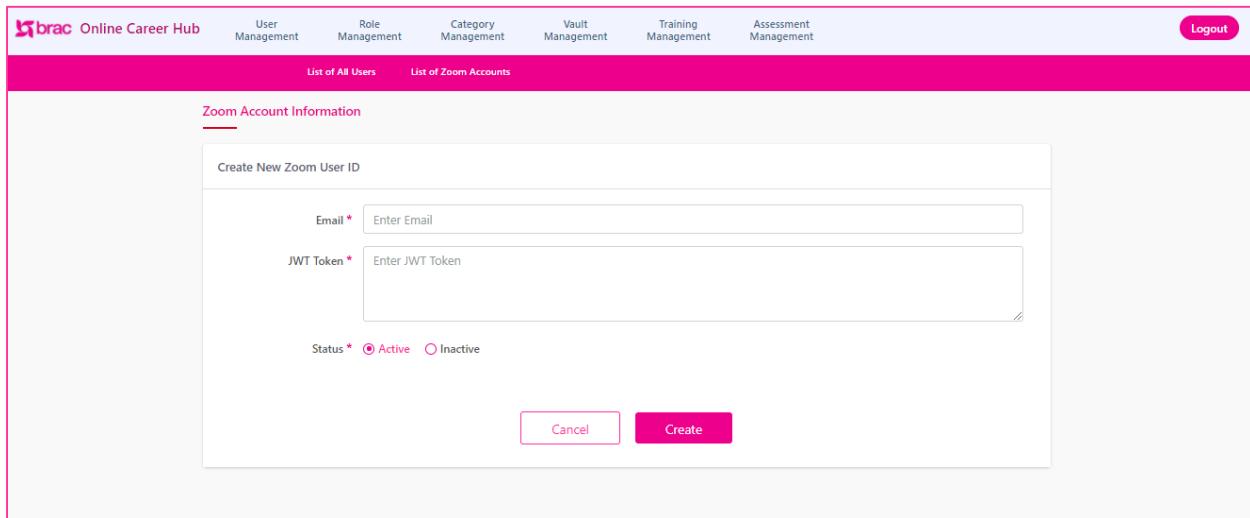


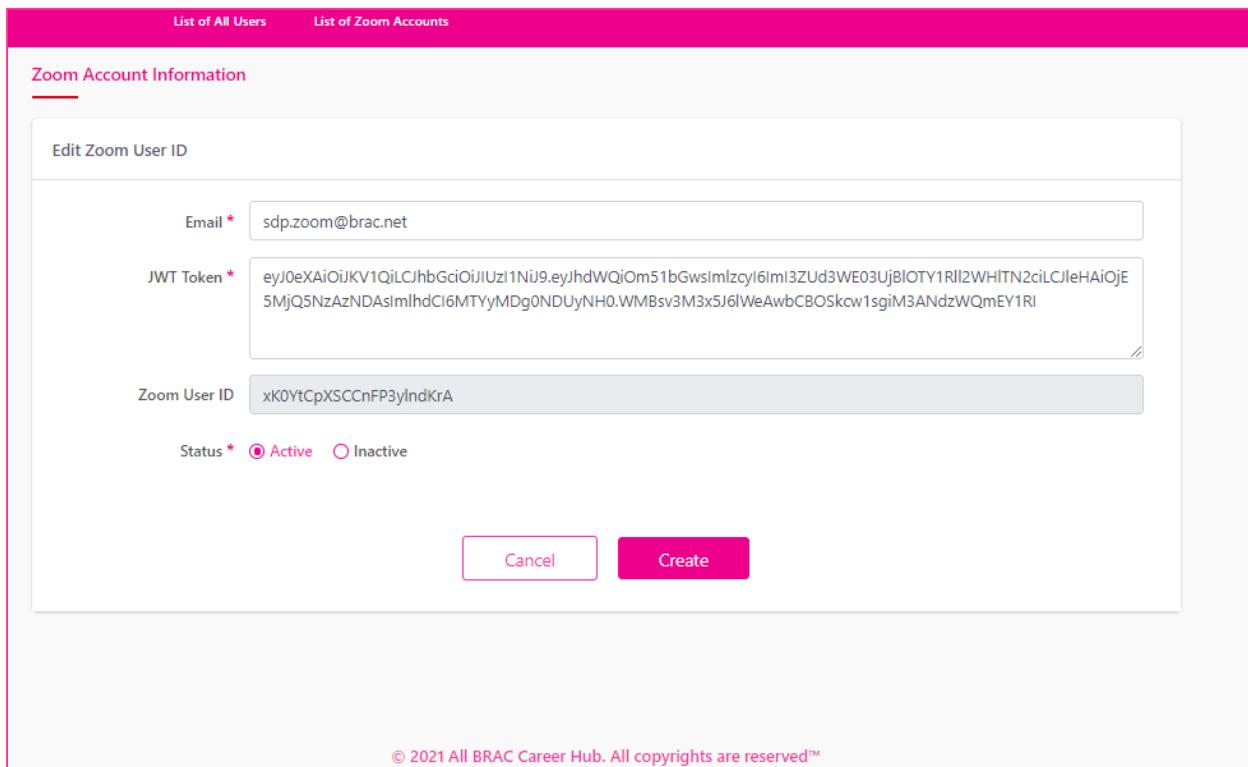
Figure 12: Create New Zoom User ID

- Admin can create new zoom user id from this page;

Table 9: Create New Zoom User ID page Details

Field Name/Icon/Button	Description
Enter Email	Enter registered email address
Enter JWT Token	Enter JWT token from zoom
Status	Select status from <input checked="" type="radio"/> Active <input type="radio"/> Inactive radio buttons
Create	Click create after inputting for all the fields above to create a new zoom user id
Cancel	Click cancel to exit this page.

8.2.2.2 Edit Zoom User ID



Zoom Account Information

Edit Zoom User ID

Email *

JWT Token *

Zoom User ID

Status * Active Inactive

Create

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Figure 13: Edit Zoom User ID

- Admin can edit any existing zoom user id from here by clicking edit button under action column for a specific id in Zoom Account Information Page;

Table 10: Edit Zoom User ID page details

Field Name/Icon/Button	Description
Enter Email	Enter registered email address
Enter JWT Token	Enter JWT token from zoom
Status	Select status from <input checked="" type="radio"/> Active <input type="radio"/> Inactive radio buttons
Update	Click Update to update
Cancel	Click cancel to exit this page.

8.3 Role Management

Admin will be able to create and edit roles from this menu.

8.3.1 List of All Roles

Role Management					
All Role Lists					Create New
		Export (Excel)			<input type="text" value="Search"/> Search
SL No.	Role Name	Permissions	Action		
1	Admin	Create User Edit User Create Role Edit Role Create Category Edit Category Create Sub Category Edit Sub Category Create Lab Edit Lab Accept Vault Reject Vault Download Vault Accept Training Reject Training Details Training Initiate Survey View Participant Survey Details Create Funding Info Edit Funding Info Create Signatory Info Edit Signatory Info Update Improvement Plan Create Skill Edit Skill	Edit		
2	Participant		Edit		
3	Trainer	Create Assessment Edit Assessment Create Question Edit Question Create Improvement Plan	Edit		

Figure 14: All roles list

- All the roles are shown in this page;
- Admin can create and search any role from here;
- This page contains columns of role name, permission and action;
- Admin is able to click and edit any role following by the edit buttons under action column;

Table 11: List of Roles page

Field Name/Icon/Button	Description
	Clicking Create New will enable to create a new role
Search: <input type="text"/>	Any role can be searched through this search field
Export (Excel)	Clicking  downloads excel file of roles list
	Admin can edit any role through clicking Edit button
Previous  Next	User can go back and forth of pages by clicking Next/Previous buttons.
Show  entries	User can decide to view the number of entries of total roles from this drop down list at the bottom left corner of this page.

8.3.2 Create New Role

Create New Role

Role Management

Create New Role

Role Name *

Role Type *

Permissions No Permissions Available

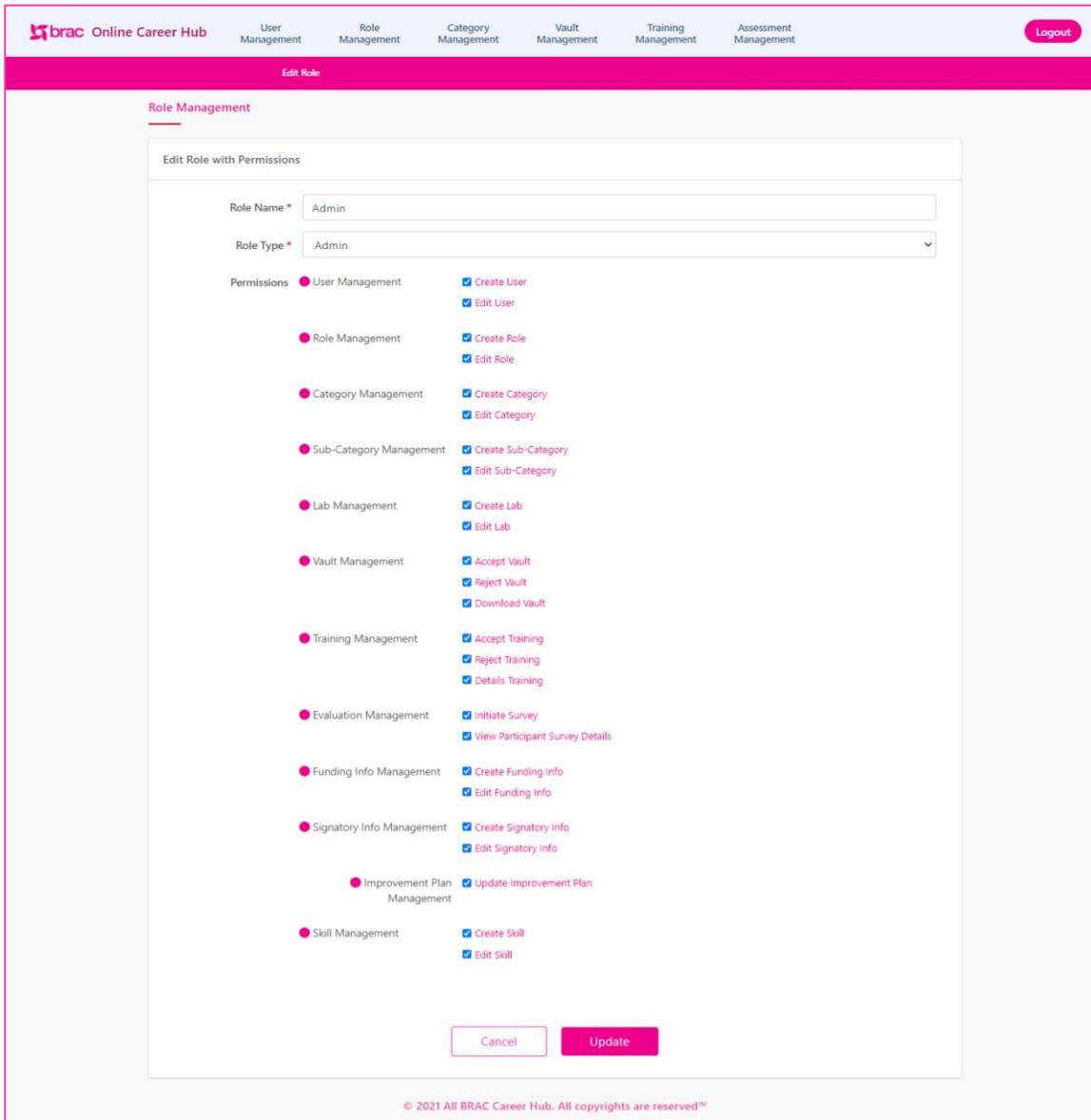
Figure 15: Create New Role Page

- Admin will be able to create new roles from this page
- Role type can be selected from Role Type drop down list for a user;
- Based on role type selection, permission can be added or discarded for a user from permissions section;

Table 12: Fields and Functions of Create New Role Page

Field Name/Icon/Button	Description
Enter Role Name	Enter a role name
Select Role Type	Admin can select a role type from dropdown list
Permissions	Upon selection of a role from the dropdown list, admin will be able to set permission for that specific role
Create	Click create after inputting for all the fields above to create a new role
Cancel	Click cancel to exit this page.

8.3.3 Edit Role



The screenshot shows the 'Edit Role' page of the BRAC Online Career Hub. The top navigation bar includes links for User Management, Role Management, Category Management, Vault Management, Training Management, Assessment Management, and Logout. The main content area is titled 'Edit Role' and 'Role Management'. A sub-section titled 'Edit Role with Permissions' contains the following information:

Role Name *	Admin
Role Type *	Admin
Permissions	● User Management: <input checked="" type="checkbox"/> Create User, <input checked="" type="checkbox"/> Edit User ● Role Management: <input checked="" type="checkbox"/> Create Role, <input checked="" type="checkbox"/> Edit Role ● Category Management: <input checked="" type="checkbox"/> Create Category, <input checked="" type="checkbox"/> Edit Category ● Sub-Category Management: <input checked="" type="checkbox"/> Create Sub-Category, <input checked="" type="checkbox"/> Edit Sub-Category ● Lab Management: <input checked="" type="checkbox"/> Create Lab, <input checked="" type="checkbox"/> Edit Lab ● Vault Management: <input checked="" type="checkbox"/> Accept Vault, <input checked="" type="checkbox"/> Reject Vault, <input checked="" type="checkbox"/> Download Vault ● Training Management: <input checked="" type="checkbox"/> Accept Training, <input checked="" type="checkbox"/> Reject Training, <input checked="" type="checkbox"/> Details Training ● Evaluation Management: <input checked="" type="checkbox"/> Initiate Survey, <input checked="" type="checkbox"/> View Participant Survey Details ● Funding Info Management: <input checked="" type="checkbox"/> Create Funding Info, <input checked="" type="checkbox"/> Edit Funding Info ● Signatory Info Management: <input checked="" type="checkbox"/> Create Signatory Info, <input checked="" type="checkbox"/> Edit Signatory Info ● Improvement Plan Management: <input checked="" type="checkbox"/> Update Improvement Plan ● Skill Management: <input checked="" type="checkbox"/> Create Skill, <input checked="" type="checkbox"/> Edit Skill
<input type="button" value="Cancel"/> <input type="button" value="Update"/>	

At the bottom of the page, a copyright notice reads: © 2021 All BRAC Career Hub. All rights reserved™.

Figure 16: Edit Role Page

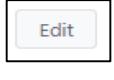
- Admin will be able to edit any role by clicking  button under action column from All Roles List page

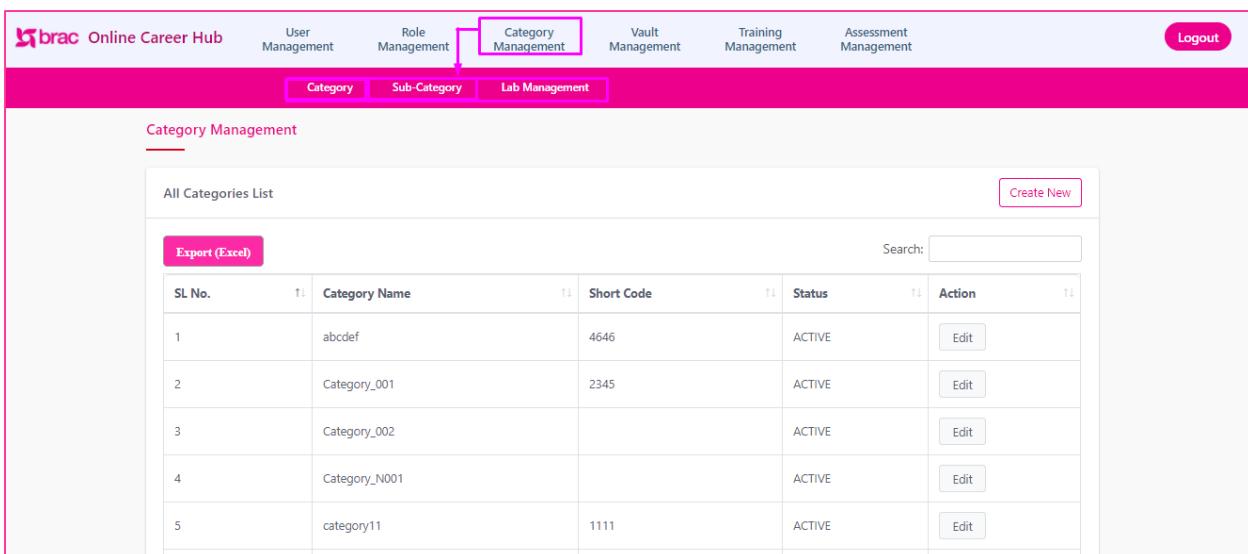
Table 13: Edit a Role

Field Name/Icon/Button	Description
Enter Role Name	Enter a role name
Select Role Type	Admin can select a role type from dropdown list
Permissions	Upon selection of a role from the dropdown list, admin will be able to set permission for that specific role
Update	Click Update to update role
Cancel	Click cancel to exit this page.

8.4 Category Management

In the section Category Management, admin will be able to access the sub modules of:

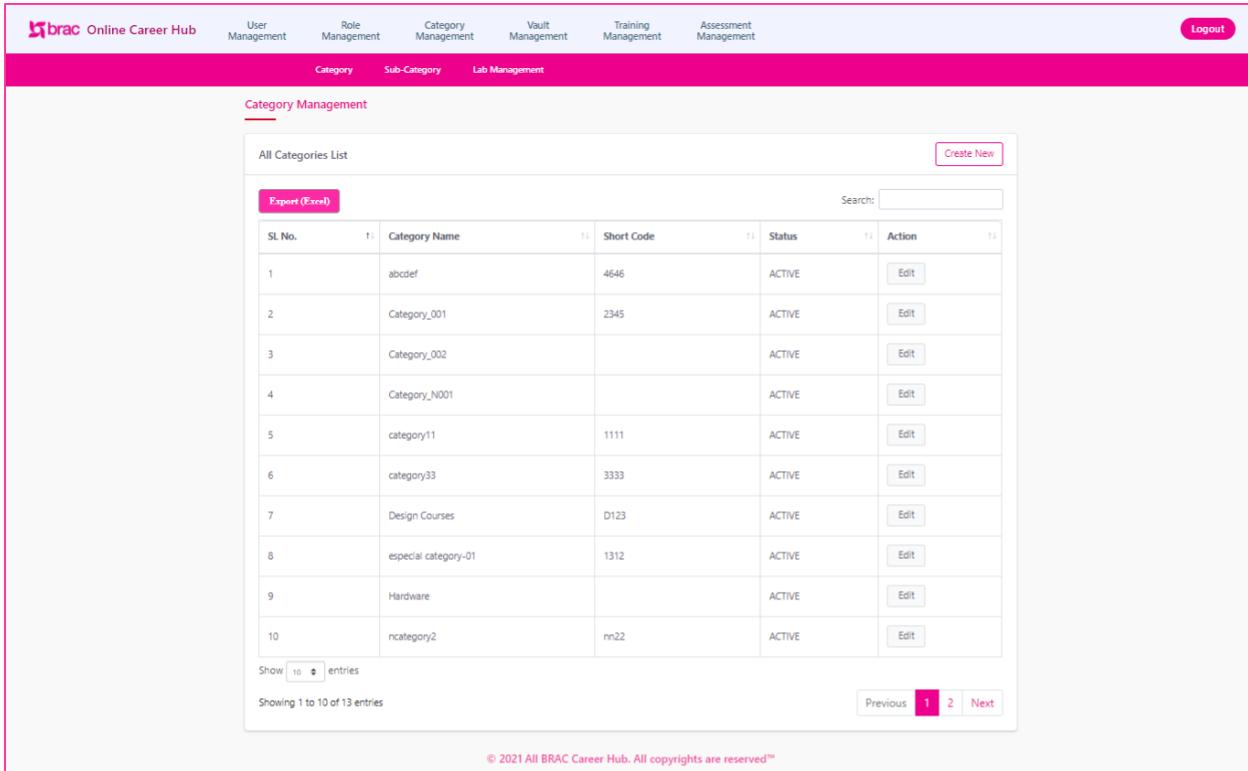
- Category;
- Sub-Category;
- Lab Management;



SL No.	Category Name	Short Code	Status	Action
1	abcdef	4646	ACTIVE	Edit
2	Category_001	2345	ACTIVE	Edit
3	Category_002		ACTIVE	Edit
4	Category_N001		ACTIVE	Edit
5	category11	1111	ACTIVE	Edit

Figure 17: Accessing Category Management

8.4.1 Category



The screenshot shows the 'Category Management' section of the BRAC Online Career Hub. At the top, there are navigation links for User Management, Role Management, Category Management, Vault Management, Training Management, Assessment Management, and a Logout button. Below the navigation, there are tabs for Category, Sub-Category, and Lab Management, with 'Category' being the active tab. A sub-header 'Category Management' is displayed above a table titled 'All Categories List'. The table has columns: SL No., Category Name, Short Code, Status, and Action. The data in the table is as follows:

SL No.	Category Name	Short Code	Status	Action
1	abcdef	4646	ACTIVE	Edit
2	Category_001	2345	ACTIVE	Edit
3	Category_002		ACTIVE	Edit
4	Category_N001		ACTIVE	Edit
5	category11	1111	ACTIVE	Edit
6	category33	3333	ACTIVE	Edit
7	Design Courses	D123	ACTIVE	Edit
8	especial category-01	1312	ACTIVE	Edit
9	Hardware		ACTIVE	Edit
10	ncategory2	nn22	ACTIVE	Edit

Below the table, there are buttons for 'Show 10 entries' and 'Showing 1 to 10 of 13 entries'. At the bottom right, there are buttons for 'Previous', '1', '2', and 'Next'. A small copyright notice at the bottom center reads '© 2021 All BRAC Career Hub. All copyrights are reserved™'.

Figure 18: All Categories List

- The category menu will be shown by default when accessed to Category Management;
- Admin will be able to create new categories from this page;
- This page contains columns of category name, short code, status, action;
- Admin can edit any category by accessing edit button under Action column;
- These categories will be used later on to create the sub categories;

Table 14: Details of Category Page

Field Name/Icon/Button	Description
Create New	Click Create New to open create new category form
Export (Excel)	Click to export excel report of All Categories List page
Search: <input type="text"/>	Any Category can be searched through this search field
Edit	Admin can edit any category through clicking Edit button

8.4.1.1 Create New Category

User Management	Role Management	Category Management	Vault Management	Training Management	Assessment Management
Category	Sub-Category	Lab Management			
Category Management <hr/> <div style="border: 1px solid #ccc; padding: 10px; margin-bottom: 10px;"> <p>Create New Category</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Category Name *</p> <input type="text" value="Enter Category Name"/> </div> <div style="width: 45%;"> <p>Short Code (4 Character) *</p> <input type="text" value="Enter Short Code"/> </div> </div> <p>Status * <input checked="" type="radio"/> Active <input type="radio"/> Inactive</p> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> Cancel Create </div> </div>					

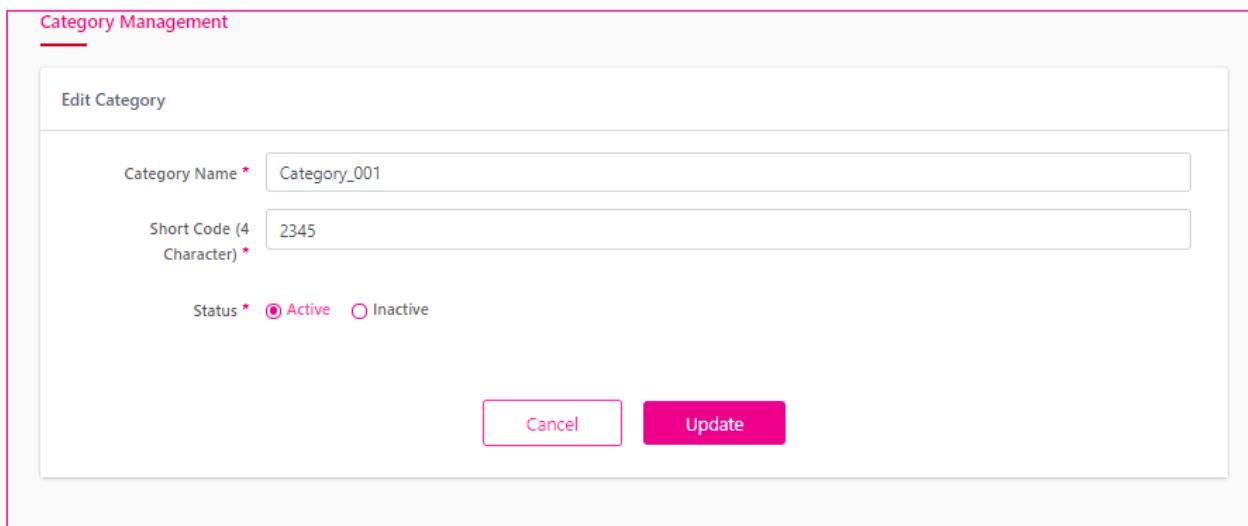
Figure 19: Create New Category

- Admin can create any category from this page;

Table 15: Create Category Page details

Field Name/Icon/Button	Description
Enter Category Name	Enter name of the category
Enter Short Code	Enter any unique short code
Status	Choose Active/Inactive <input checked="" type="radio"/> Active <input type="radio"/> Inactive as category status
Create	Click Create after inputting for all the fields above to create a new category
Cancel	Click cancel to exit this page.

8.4.1.2 Edit Category



The screenshot shows the 'Edit Category' page. At the top left is the 'Category Management' header. Below it is the 'Edit Category' section. Inside this section, there are three input fields: 'Category Name' with the value 'Category_001', 'Short Code (4 Character)' with the value '2345', and a 'Status' field with two radio buttons: 'Active' (selected) and 'Inactive'. At the bottom of the section are two buttons: 'Cancel' and 'Update'.

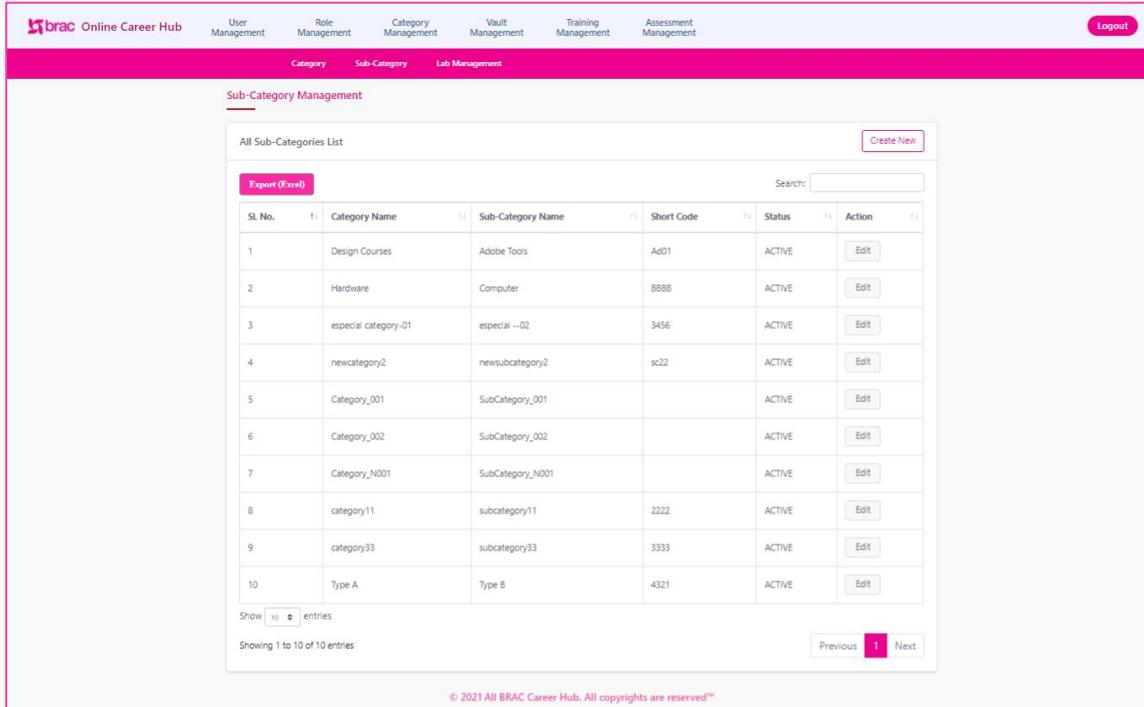
Figure 20: Edit Category

- Editing any category can be done by clicking the **Edit** button under the Action column in All Categories List page;

Table 16: Edit Category page details

Field Name/Icon/Button	Description
Enter Category Name	Update name of the category
Enter Short Code	Enter any unique short code
Status	Choose Active/Inactive <input checked="" type="radio"/> Active <input type="radio"/> Inactive as category status
Update	Click Update button to update category information
Cancel	Click cancel to exit this page.

8.4.2 Sub-Category



The screenshot shows the Sub-Category Management page. At the top, there are tabs for Category, Sub-Category (which is selected), and Lab Management. Below the tabs, a sub-header reads "Sub-Category Management". A "Create New" button is located in the top right corner of the main content area. The main content is a table titled "All Sub-Categories List" containing 10 entries. The table has columns for SL No., Category Name, Sub-Category Name, Short Code, Status, and Action (with an "Edit" button). The entries are as follows:

SL No.	Category Name	Sub-Category Name	Short Code	Status	Action
1	Design Courses	Adobe Tools	A001	ACTIVE	Edit
2	Hardware	Computer	8888	ACTIVE	Edit
3	especial category-01	especial --02	3456	ACTIVE	Edit
4	newcategory2	newsubcategory2	sc22	ACTIVE	Edit
5	Category_001	SubCategory_001		ACTIVE	Edit
6	Category_002	SubCategory_002		ACTIVE	Edit
7	Category_N001	SubCategory_N001		ACTIVE	Edit
8	category11	subcategory11	2222	ACTIVE	Edit
9	category33	subcategory33	3333	ACTIVE	Edit
10	Type A	Type B	4321	ACTIVE	Edit

Below the table, there are buttons for "Show [10] entries", "Search" (with a search input field), and navigation buttons for "Previous" and "Next". The footer of the page includes a copyright notice: "© 2021 All BRAC Career Hub. All rights reserved™".

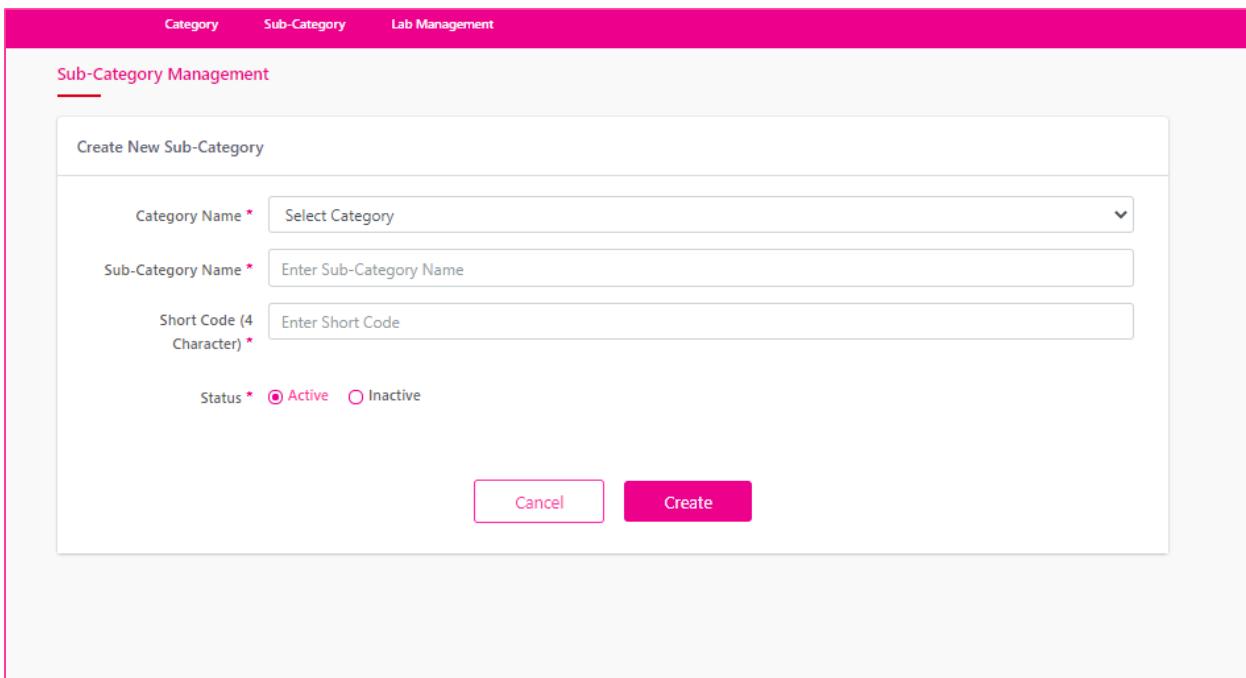
Figure 21: Sub-Category management page Details

- Admin can create sub-category from this page;
- Every sub category will require a category while making;
- This page contains columns of category name, sub category name, short code, status, action;
- Admin can edit any sub-category by accessing edit button under Action column;
- Categories and Sub-Categories are useful to trainers and participants to keep their course/ course contents in and find courses respectively;

Table 17: Details of All Sub-Categories List page

Field Name/Icon/Button	Description
Create New	Click Create New to open create new sub-category form
Export (Excel)	Click to export excel report of All Sub-Categories List page
Search: <input type="text"/>	Any Sub-Category can be searched through this search field
Edit	Admin can edit any sub-category through clicking Edit button

8.4.2.1 Create New Sub-Category



The screenshot shows a 'Sub-Category Management' interface. At the top, there are three tabs: 'Category', 'Sub-Category', and 'Lab Management'. The 'Sub-Category' tab is active. Below the tabs, the title 'Sub-Category Management' is displayed. A sub-section titled 'Create New Sub-Category' is shown. It contains the following fields:

- 'Category Name *' with a dropdown menu labeled 'Select Category'.
- 'Sub-Category Name *' with an input field labeled 'Enter Sub-Category Name'.
- 'Short Code (4 Character) *' with an input field labeled 'Enter Short Code'.
- 'Status *' with radio buttons for 'Active' (selected) and 'Inactive'.

At the bottom of the form are two buttons: 'Cancel' (in a white box) and 'Create' (in a pink box).

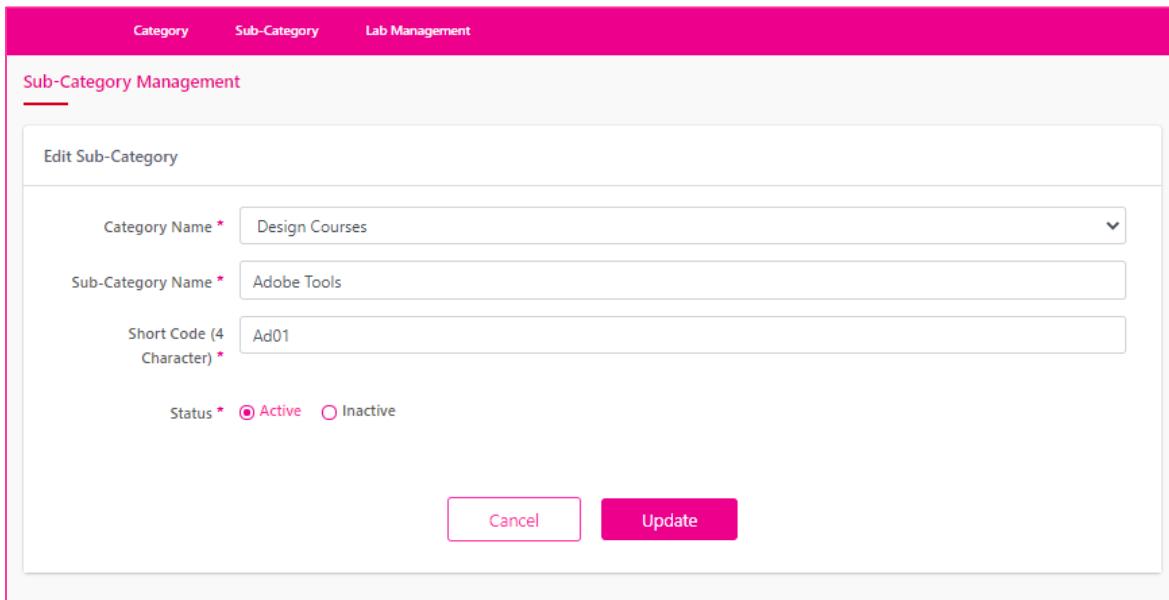
Figure 22: Create New Sub-Category

- Admin can create any sub-category from this page;

Table 18: Create New Sub-Category

Field Name/Icon/Button	Description
Select Category	Select Category from the dropdown list
Enter Sub-Category Name	Enter a sub-category name
Enter Short Code	Enter any unique short code
Status	Choose Active/Inactive <input checked="" type="radio"/> Active <input type="radio"/> Inactive as sub-category status
Create	Click Create after inputting for all the fields above to create a new sub-category under a specific category
Cancel	Click cancel to exit this page.

8.4.2.2 Edit Sub-Category



The screenshot shows the 'Edit Sub-Category' page. At the top, there's a navigation bar with tabs: 'Category', 'Sub-Category', and 'Lab Management'. Below the navigation bar, the title 'Sub-Category Management' is displayed. The main content area is titled 'Edit Sub-Category'. It contains several input fields: a dropdown for 'Category Name' (selected value is 'Design Courses'), a text input for 'Sub-Category Name' (value is 'Adobe Tools'), a text input for 'Short Code (4 Character)' (value is 'Ad01'), and a status selection section with radio buttons for 'Active' and 'Inactive' (Active is selected). At the bottom of the form are two buttons: 'Cancel' and 'Update'.

Figure 23: Edit Sub-Category

- Editing any sub-category can be done by clicking the **Edit** button under the Action column in All Sub-Categories List page;

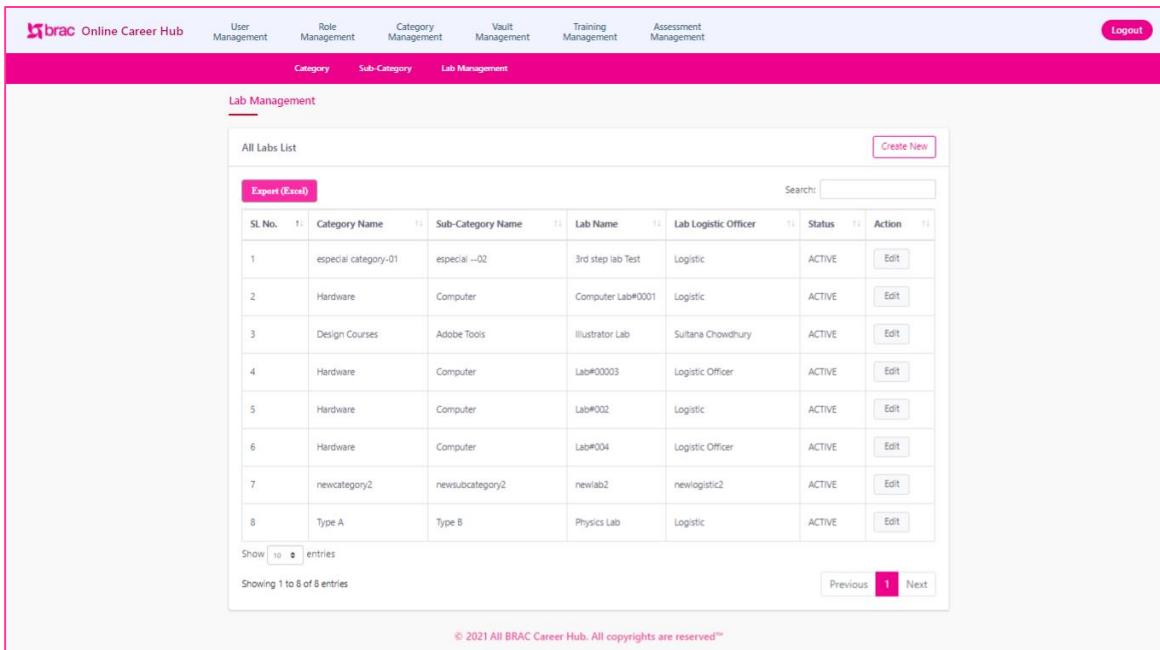
Table 19: Edit Sub-Category page details

Field Name/Icon/Button	Description
Select Category	Update Category from the dropdown list
Enter Sub-Category Name	Update sub-category name
Enter Short Code	Update with any unique short code
Status * <input checked="" type="radio"/> Active <input type="radio"/> Inactive	Update status
<input type="button" value="Update"/>	Click Update button to update sub-category information
<input type="button" value="Cancel"/>	Click cancel to exit this page.

8.4.3 Lab Management

Admin will be able to create new labs and edit existing labs from Lab Management. While creating labs each lab can be assigned with a lab logistic officer.

8.4.3.1 All Labs List



Sl. No.	Category Name	Sub-Category Name	Lab Name	Lab Logistic Officer	Status	Action
1	especial category-01	especial --02	3rd step lab Test	Logistic	ACTIVE	<button>Edit</button>
2	Hardware	Computer	Computer Lab#0001	Logistic	ACTIVE	<button>Edit</button>
3	Design Courses	Adobe Tools	Illustrator Lab	Sultana Chowdhury	ACTIVE	<button>Edit</button>
4	Hardware	Computer	Lab#00003	Logistic Officer	ACTIVE	<button>Edit</button>
5	Hardware	Computer	Lab#002	Logistic	ACTIVE	<button>Edit</button>
6	Hardware	Computer	Lab#004	Logistic Officer	ACTIVE	<button>Edit</button>
7	newcategory2	newsubcategory2	newlab2	newlogistic2	ACTIVE	<button>Edit</button>
8	Type A	Type B	Physics Lab	Logistic	ACTIVE	<button>Edit</button>

Show entries
Showing 1 to 8 of 8 entries

Previous Next

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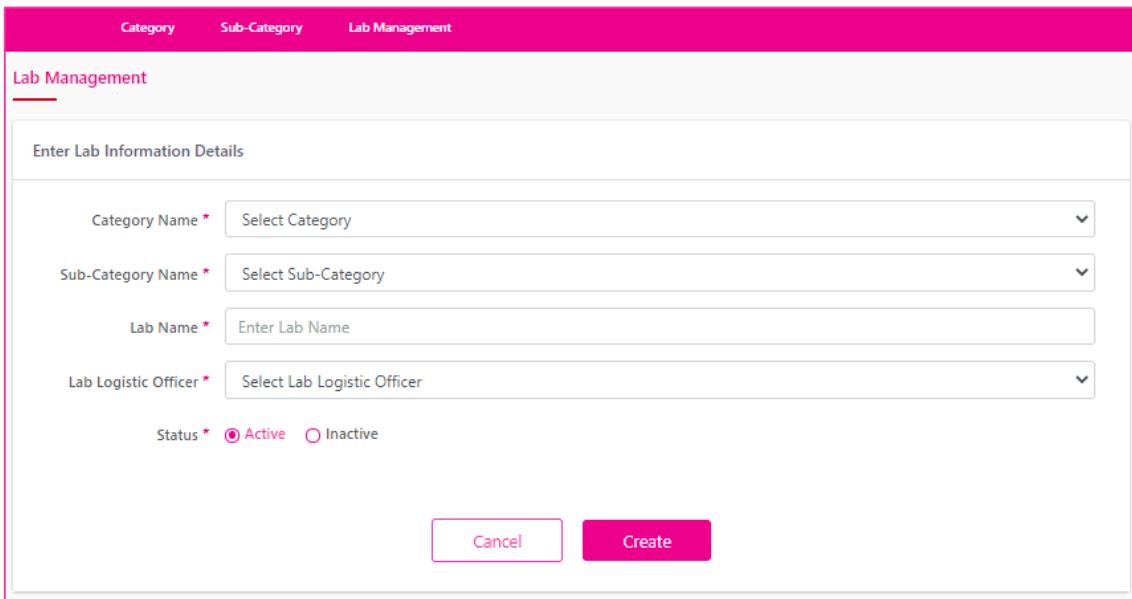
Figure 24: All Labs List page

- Admin can create new labs using create new button from this page;
- Admin will be able to see all the lab names and assigned lab officers in this list;
- This page contains columns of Category Name, Sub-Category Name, Lab Name, Lab Logistic Officer, Status, Action;

Table 20: Labs List Page Details

Field Name/Icon/Button	Description
Create New	Clicking Create New will enable to create a new Lab
Search: <input type="text"/>	Admin can search for any keyword in this page
Export (Excel)	Click to download excel report of labs list
Previous 1 2 Next	User can go back and forth of pages by clicking Next/Previous buttons.
Show 20 entries	User can decide to view the number of entries of total labs from this drop down list at the bottom left corner of this page.
Edit	Clicking edit will enable to edit any lab information

8.4.3.2 Create New Lab



Category Sub-Category Lab Management

Lab Management

Enter Lab Information Details

Category Name * Select Category

Sub-Category Name * Select Sub-Category

Lab Name * Enter Lab Name

Lab Logistic Officer * Select Lab Logistic Officer

Status * Active Inactive

[Cancel](#) [Create](#)

Figure 25: Create New Lab page

- Admin can create new labs from here;
- Each lab can be assigned to a lab logistic officer;

Table 21: Create New Lab Page Details

Field Name/Icon/Button	Description
Select Category	Select category from the dropdown list
Select Sub-Category	Select Sub category from the dropdown list
Enter Lab Name	Enter a Lab Name
Select Lab Logistic Officer	Select a lab logistic officer from the dropdown list
Status * <input checked="" type="radio"/> Active <input type="radio"/> Inactive	Select status from these radio buttons
Create	Hit create after inputting for all the fields above to create a new lab
Cancel	Click cancel to exit this page.

8.4.3.3 Edit Lab

Lab Management

Edit Lab Information Details

Category Name *	<input type="text" value="especial category-01"/>
Sub-Category Name *	<input type="text" value="especial --02"/>
Lab Name *	<input type="text" value="3rd step lab Test"/>
Lab Logistic Officer *	<input type="text" value="Logistic"/>
Status *	<input checked="" type="radio"/> Active <input type="radio"/> Inactive
Cancel Update	

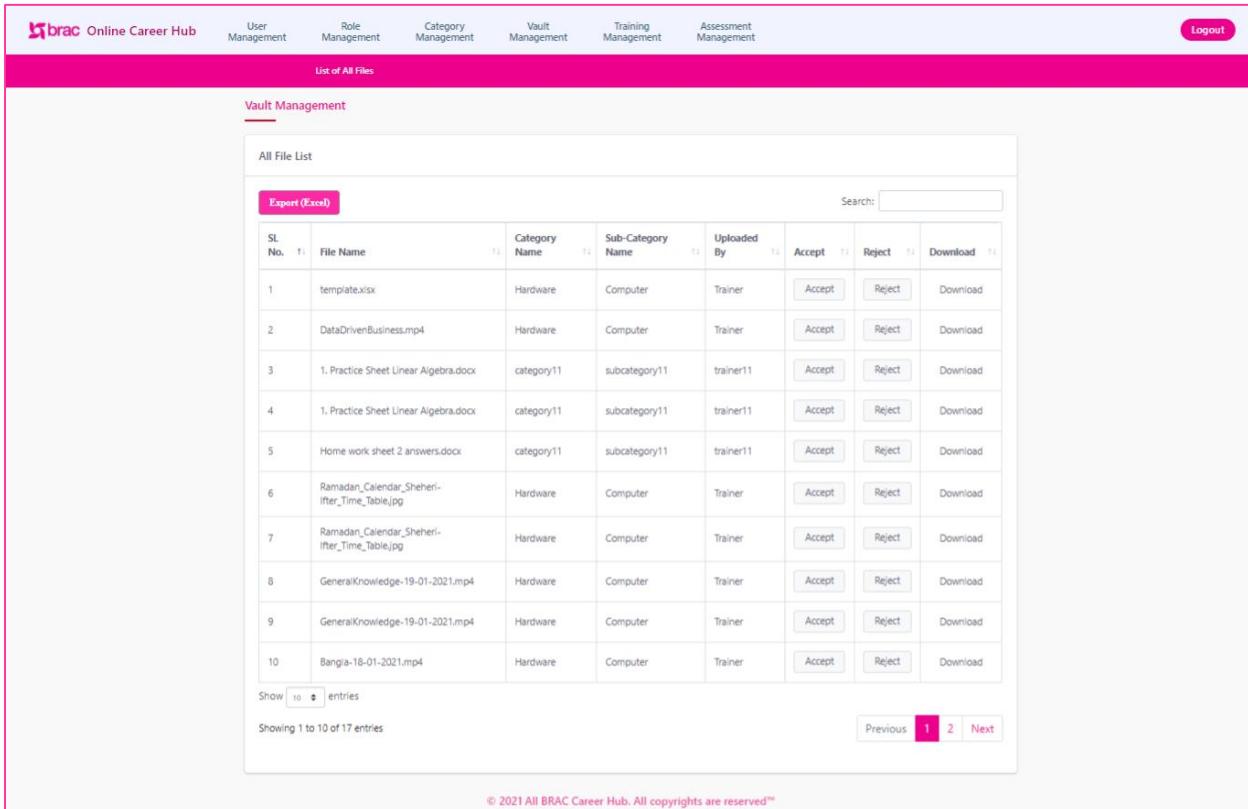
Figure 26: Edit Lab Information Details

- Admin can edit any lab information details from this page;

Table 22: Edit Lab Information Details

Field Name/Icon/Button	Description
Select Category	Select category from the dropdown list
Select Sub-Category	Select Sub category from the dropdown list
Enter Lab Name	Enter a Lab Name
Select Lab Logistic Officer	Select a lab logistic officer from the dropdown list
Status * <input checked="" type="radio"/> Active <input type="radio"/> Inactive	Select status from these radio buttons
Update	Hit update to update information
Cancel	Click cancel to exit this page.

8.5 Vault Management

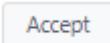
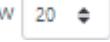


The screenshot shows the 'Vault Management' section of the BRAC Online Career Hub. At the top, there are navigation links for User Management, Role Management, Category Management, Vault Management (which is the active tab), Training Management, and Assessment Management. A 'Logout' button is also present. Below the navigation, a pink header bar says 'List of All Files'. The main content area is titled 'Vault Management' and contains a table titled 'All File List'. The table has columns: SL No., File Name, Category Name, Sub-Category Name, Uploaded By, Accept, Reject, and Download. There are 10 entries listed, each with a file name, category, sub-category, uploaded by (Trainer), and three buttons: Accept, Reject, and Download. At the bottom of the table, there are buttons for 'Show 10 entries' and 'Showing 1 to 10 of 17 entries'. Navigation buttons for 'Previous', '1', '2', and 'Next' are also present. The footer of the page includes the text '© 2021 All BRAC Career Hub. All copyrights are reserved™'.

Figure 27: Vault Management Page

- Vault Management is for validating any content uploaded by trainer;
- Admin can download and check any content uploaded by trainer;
- If admin accepts any content that content will be available to the corresponding trainer who uploaded it;

Table 23: Vault Management Page Details

Field Name/Icon/Button	Description
 Accept	Click to accept content (Course content files uploaded by trainer)
 Reject	Click to reject content
Download	Click to download content
Search: <input type="text"/>	Click to search for any keyword
Export (Excel)	Click to download excel report of this page
Previous  1  Next	User can go back and forth of pages by clicking Next/Previous buttons.
Show  20 entries	User can decide to view the number of entries of total contents from this drop down list at the bottom left corner of this page.

8.6 Training Management

Training Management contains:

- ✓ List of All Training
- ✓ Evaluation
- ✓ Funding Info
- ✓ Signatory Info

8.6.1 List of All Trainings

SL No.	Training Name	Category Name	Sub-Category Name	Uploaded By	Accept	Reject	Details
1	Course8	Hardware	Computer	Trainer1	<button>Accept</button>	<button>Reject</button>	<button>View Details</button>
2	8888	Hardware	Computer	Trainer1	<button>Accept</button>	<button>Reject</button>	<button>View Details</button>
3	6-4 Course01_copy3	Hardware	Computer	Trainer1	<button>Accept</button>	<button>Reject</button>	<button>View Details</button>
4	Training0010	Hardware	Computer	trainer004	<button>Accept</button>	<button>Reject</button>	<button>View Details</button>
5	Training009	Hardware	Computer	trainer004	<button>Accept</button>	<button>Reject</button>	<button>View Details</button>
6	Training008	Hardware	Computer	trainer004	<button>Accept</button>	<button>Reject</button>	<button>View Details</button>
7	Training007	Hardware	Computer	trainer004	<button>Accept</button>	<button>Reject</button>	<button>View Details</button>
8	Training6	Hardware	Computer	trainer004	<button>Accept</button>	<button>Reject</button>	<button>View Details</button>
9	Training6	Hardware	Computer	trainer004	<button>Accept</button>	<button>Reject</button>	<button>View Details</button>
10	Training6	Hardware	Computer	trainer004	<button>Accept</button>	<button>Reject</button>	<button>View Details</button>

Show 10 entries
Showing 1 to 10 of 23 entries
Previous 1 2 3 Next

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Figure 28: List of All Trainings Page

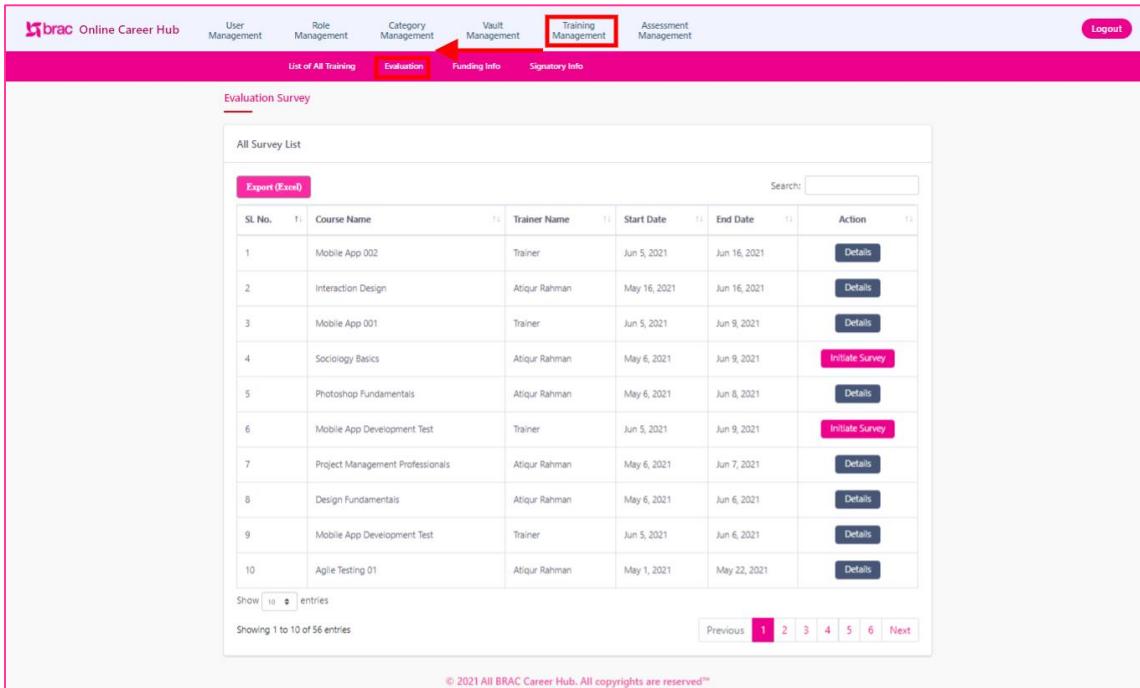
- Admin will be able to see all the trainings published by trainers for approval;
- After publishing a course, trainers and participants will be able to access that course only if admin accepts it from here;
- This page contains columns of training name, category name, sub category name, uploaded by, accept, reject, details

- Admin can review the course details from view details under details column;

Table 24: List of All Training Page Details

Field Name/Icon/Button	Description
	Click to accept Course
	Click to reject Course
	Click to view training details
	Click to search for any keyword
	Click to download excel report of this page
	User can go back and forth of pages by clicking Next/Previous buttons.
Show  entries	User can decide to view the number of entries of total courses from this drop down list at the bottom left corner of this page.

8.6.2 Evaluation



The screenshot shows the 'Evaluation Survey' section of the 'List of All Training' page. The 'Training Management' tab is highlighted with a red box. The page displays a table of survey details:

Sl. No.	Course Name	Trainer Name	Start Date	End Date	Action
1	Mobile App 002	Trainer	Jun 5, 2021	Jun 16, 2021	
2	Interaction Design	Atiqur Rahman	May 16, 2021	Jun 16, 2021	
3	Mobile App 001	Trainer	Jun 5, 2021	Jun 9, 2021	
4	Sociology Basics	Atiqur Rahman	May 6, 2021	Jun 9, 2021	
5	Photoshop Fundamentals	Atiqur Rahman	May 6, 2021	Jun 8, 2021	
6	Mobile App Development Test	Trainer	Jun 5, 2021	Jun 9, 2021	
7	Project Management Professionals	Atiqur Rahman	May 6, 2021	Jun 7, 2021	
8	Design Fundamentals	Atiqur Rahman	May 6, 2021	Jun 6, 2021	
9	Mobile App Development Test	Trainer	Jun 5, 2021	Jun 6, 2021	
10	Agile Testing 01	Atiqur Rahman	May 1, 2021	May 22, 2021	

Showing 1 to 10 of 56 entries

Previous  Next

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Figure 29: Course Evaluation Page

- Admin will be able to initiate survey for a course from this page;
- After initiation the survey details can also be viewed from here;
- The survey for a course should be initiated after a course's completion (After end day of a course);

Table 25: Evaluation Page Details

Field Name/Icon/Button	Description
Initiate Survey	Click to initiate survey
Details	Click to view a course's survey details; (1)
Search: <input type="text"/>	Click to search for any keyword
Export (Excel)	Click to download excel report of this page
Previous 1 2 Next	User can go back and forth of pages by clicking Next/Previous buttons.
Show 20 <input type="button" value="▼"/> entries	User can decide to view the number of entries of total courses from this drop down list at the bottom left corner of this page.

Mobile App 002

All Participants Survey List

Export (Excel)							Search: <input type="text"/>
SL No.	Participants Name	Trainer Name	Course Grade	Status	Action		
1	Rafid	Trainer	Passed	Submitted	View Details		

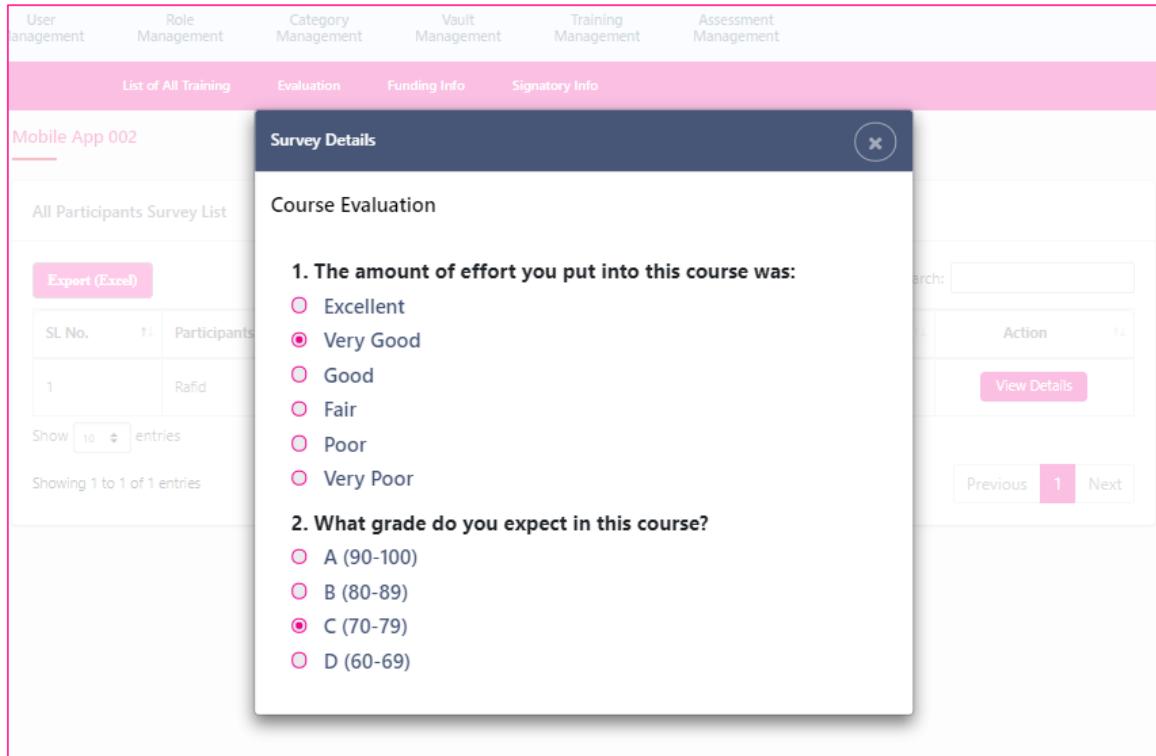
Show 10 entries

Showing 1 to 1 of 1 entries

Previous 1 Next

Figure 30: Click **Details** button under Action column in All survey List Page to see participants detail

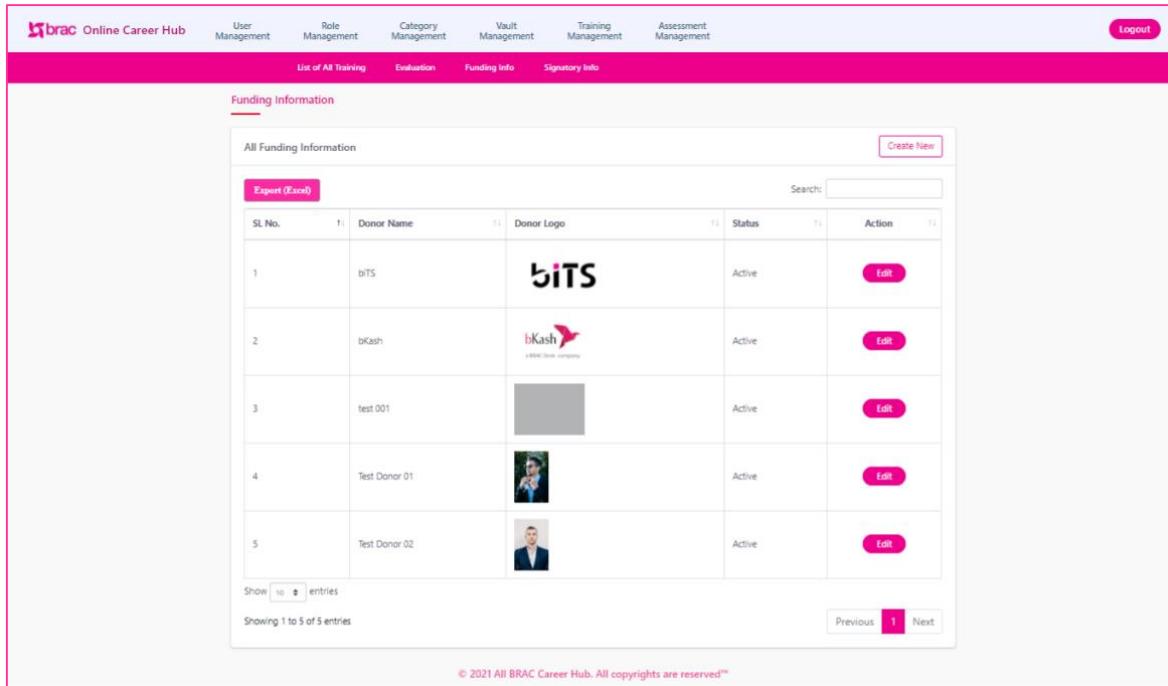
- This page will show the total number of enrolled students in a course;
- The admin will be able to see the survey feedback by clicking **View Details** button(2);



The screenshot shows a user interface for managing training programs. At the top, there are tabs for User Management, Role Management, Category Management, Vault Management, Training Management, and Assessment Management. Below these tabs, a pink header bar contains links for List of All Training, Evaluation, Funding Info, and Signatory Info. The main content area is titled "Mobile App 002" and displays a "Survey Details" modal window. The modal has a dark header with an "X" button. The title "Course Evaluation" is at the top of the modal. The first question asks: "1. The amount of effort you put into this course was:" with five radio button options: Excellent (unselected), Very Good (selected), Good (unselected), Fair (unselected), Poor (unselected), and Very Poor (unselected). The second question asks: "2. What grade do you expect in this course?" with four radio button options: A (90-100) (unselected), B (80-89) (unselected), C (70-79) (selected), and D (60-69) (unselected). The background of the main page shows a table with one entry for "Rafid".

Figure 31: Click **View Details** button to see participant's survey feedback

8.6.3 Funding Info



SL No.	Donor Name	Donor Logo	Status	Action
1	bits		Active	<button>Edit</button>
2	bKash		Active	<button>Edit</button>
3	test 001		Active	<button>Edit</button>
4	Test Donor 01		Active	<button>Edit</button>
5	Test Donor 02		Active	<button>Edit</button>

Show 10 entries
Showing 1 to 5 of 5 entries

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Figure 32: Funding Information Page

- Admin will be able to view donor information in this page;
- Funding Information page has columns of Donor Name, Donor Logo, Status, Action;

Table 26: Funding Information Page Details

Field Name/Icon/Button	Description
<button>Create New</button>	Click Create New Button to go to create new donor page
<button>Edit</button>	Click Edit to edit existing donor information
<input type="text"/> Search:	Click to search for any keyword
<button>Export (Excel)</button>	Click to download excel report of this page
<input type="button"/> Previous 1 2 <input type="button"/> Next	User can go back and forth of pages by clicking Next/Previous buttons.
Show <input type="button"/> 20 <input type="button"/> entries	User can decide to view the number of entries of total donors from this drop down list at the bottom left corner of this page.

8.6.3.1 Create New Donor

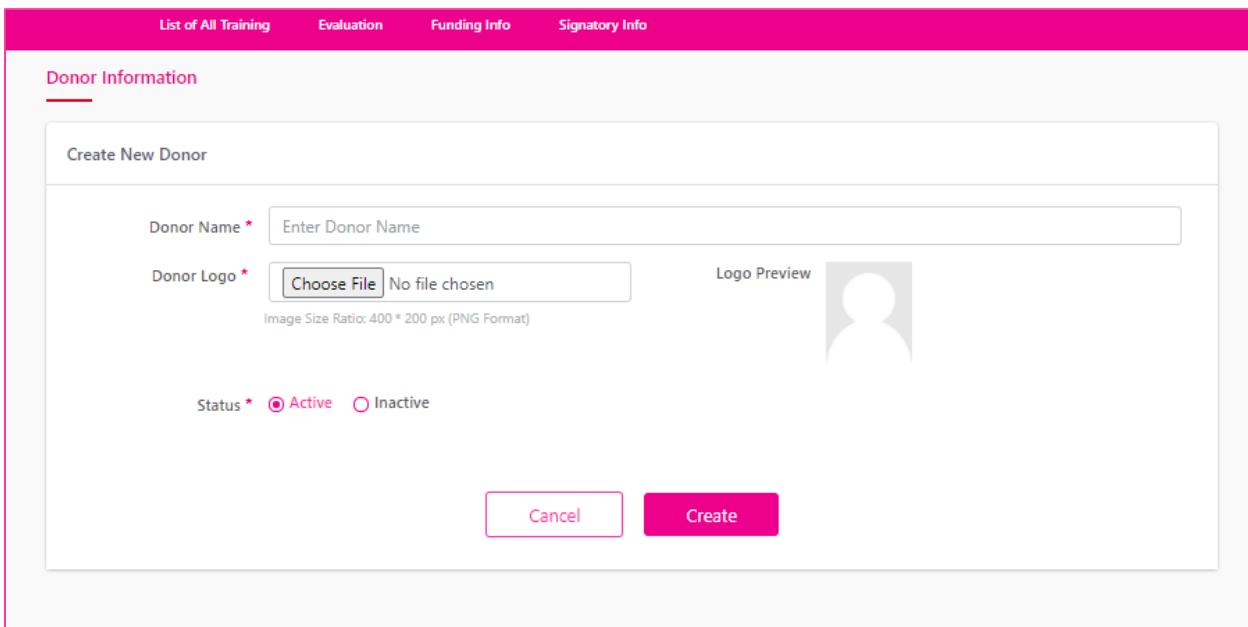


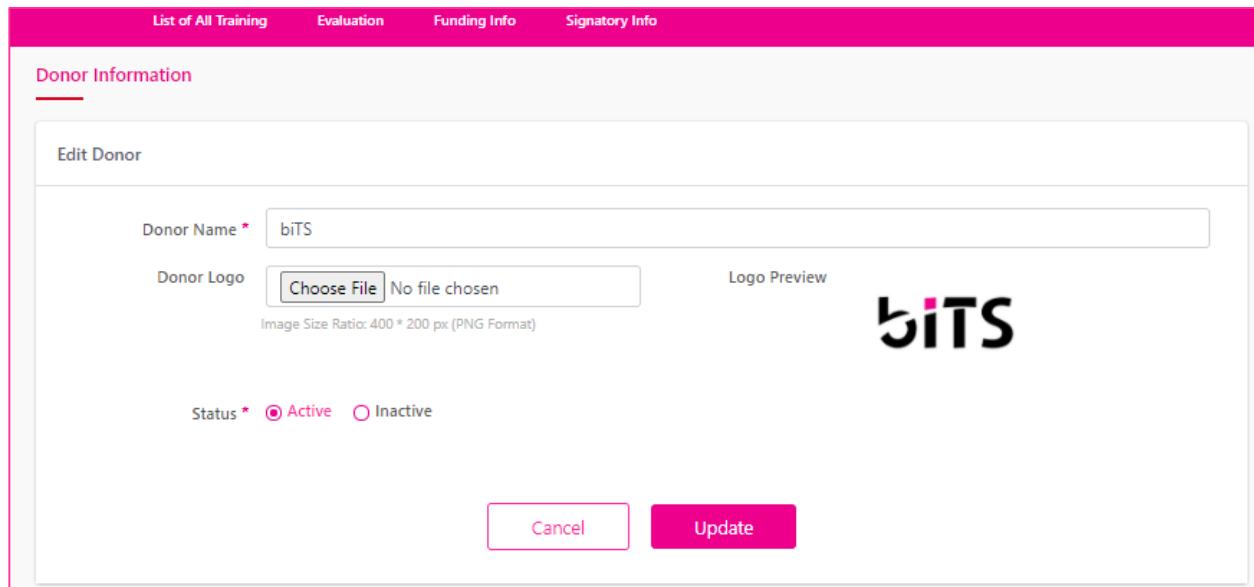
Figure 33: Create New Donor

- Admin can create new donors from this page;

Table 27: Create New Donor page details

Field Name/Icon/Button	Description
Enter Donor Name	Enter Donor's Name
Choose File	Click and select logo from local machine
Status * <input checked="" type="radio"/> Active <input type="radio"/> Inactive	Select status from these radio buttons
Create	Hit create after inputting for all the fields above to create a new donor
Cancel	Click cancel to exit this page.

8.6.3.2 Edit New Donor



Donor Name * biTS

Donor Logo Choose File No file chosen

Logo Preview

Image Size Ratio: 400 * 200 px (PNG Format)

Status * Active Inactive

biTS

Cancel Update

Figure 34: Edit New Donor

- Admin can edit any existing donor information from here

Table 28: Edit donor information page details

Field Name/Icon/Button	Description
Enter Donor Name	Enter Donor's Name
Choose File	Click and select logo from local machine
Status * <input checked="" type="radio"/> Active <input type="radio"/> Inactive	Select status from these radio buttons
Update	Click Update to update donor information
Cancel	Click cancel to exit this page.

8.6.4 Signatory Info

Signatory Information						
All Signatory Information					Actions	
		Signator Name		Signator Text	Digital Signature	Status
SL No.	Signator Name	Signator Text	Digital Signature	Status	Action	
1	biTS	Md. ABC Head of Business (Current in Charge) Brac Business Department		Active	<button>Edit</button>	
2	bKash	Md. XYZ Head of Software (Current in Charge) Brac Software Department		Active	<button>Edit</button>	

Figure 35: All Signatory Information page

- Admin can view all the signatory listed in this page;
- Admin can create and edit signatory;

Table 29: All Signatory Information page details

Field Name/Icon/Button	Description
<button>Create New</button>	Click Create New Button to open create new signatory page
<button>Edit</button>	Click Edit to edit existing signatory information
<input type="text"/> Search:	Click to search for any keyword
<button>Export (Excel)</button>	Click to download excel report of this page
<input type="button"/> Previous 1 2 <input type="button"/> Next	User can go back and forth of pages by clicking Next/Previous buttons.
Show <input type="button"/> 20 <input type="button"/> entries	User can decide to view the number of entries of total signatories from this drop down list at the bottom left corner of this page.

8.6.4.1 Create New Signatory

List of All Training Evaluation Funding Info Signatory Info

Signator Information

Create New Signator

Signator Name *

Signator Text *

Signator text must be within 4 lines!

Digital Signature * No file chosen
Signature Preview
Image Size Ratio: 400 * 200 px (PNG Format)

Status * Active Inactive

Figure 36: Create New Signatory page

- Admin can create new signatory here

Table 30: Create New Signatory page details

Field Name/Icon/Button	Description
Enter Signator Name	Enter Signator's Name
Signator Text	Insert Signator's Text
Digital Signature	Click Choose File to insert digital signature from local machine
Status * <input checked="" type="radio"/> Active <input type="radio"/> Inactive	Select status from these radio buttons
Create	Hit create after inputting for all the fields above to create a new signator.
Cancel	Click cancel to exit this page.

8.6.4.2 Edit Signatory

Signator Information

Update Signator

Signator Name * biTS

Signator Text *

Md. ABC
Head of Business
(Current in Charge)
Brac Business Department

Signator text must be within 4 lines!

Digital Signature No file chosen

Image Size Ratio: 400 * 200 px (PNG Format)

Signature Preview 

Status * Active Inactive

Figure 37: Edit Signator page

- Admin can edit existing signators here;

Table 31: Edit Signator Page

Field Name/Icon/Button	Description
Enter Signator Name	Enter Signator's Name
Signator Text	Insert Signator's Text
Digital Signature	Click Choose File to insert digital signature from local machine
Status * <input checked="" type="radio"/> Active <input type="radio"/> Inactive	Select status from these radio buttons
Update	Click Update to update signator's information
Cancel	Click cancel to exit this page.

9 Trainer Module

Trainer will generally be able to:

- Upload Course Contents;
- Create Quiz;
- Create Courses;
- Save Courses;
- Conduct Live Classes through Zoom;
- Evaluate Participants;
- Generate Certificates;

Including above all the other correlated features are dissected and described below.

9.1 Trainer Dashboard

Welcome back Atiqur Rahman
Check & Explore your Training and Participants Information

Existing Courses

Sociology Basics	Photoshop Fundamentals	Project Management Professionals	Design Fundamentals	Create New Course
2 Participant(s)	1 Participant(s)	1 Participant(s)	1 Participant(s)	

Participants Information

SL No.	Name	Enroll Date	Course No.	Offline Competency	Status
1	Shovon Email: shovon@gmail.com	18 June 2021	Batch - D123Ad010016 01985920910	Not Competent	Status: Running Complete: 100%
2	Nipun Ferdous Email: nipunpt@gmail.com	18 June 2021	Batch - D123Ad010016 01985920910	Competant	Status: Running Complete: 100%

Saved Courses

Design Logic 02	SQA Fundamentals	Create New Course
1 Participant(s)	0 Participant(s)	

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Lorem ipsum, dolor

Title 2
Lorem ipsum, dolor
Lorem ipsum, dolor
Lorem ipsum, dolor
Lorem ipsum, dolor
Lorem ipsum, dolor

Title 3
Lorem ipsum, dolor
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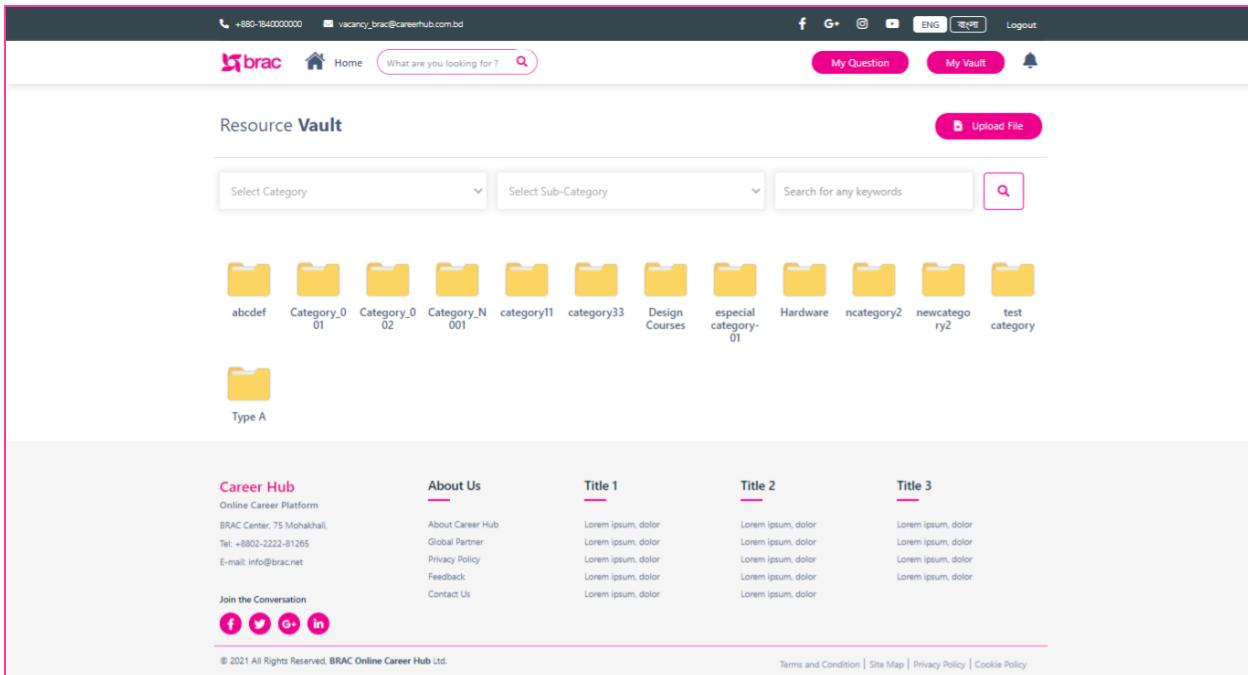
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Figure 38: Trainer Dashboard

Table 32: Trainer Dashboard Page Details

Field Name/Icon/Button	Description
 Home	Click to go to Trainer's Homepage
 My Question	Click to access My Question Page
 My Vault	Click to access Resource Vault
 My Activities	Clicking My Activities will enable to access all the published courses. Trainer then can conduct a course's live class or generate certificates in that section.
 Create New Course	Click to be able to create a new course
 UPDATE	Click update from the Participants Information section to update participant's offline competency
 Export (Excel)	Click to download excel report of participants information section
Search: <input type="text"/>	Search for any keyword in participants information section

9.2 My Vault



The screenshot shows the 'Resource Vault' section of the BRAC Online Career Hub. At the top, there are dropdown menus for 'Select Category' and 'Select Sub-Category', a search bar with placeholder 'Search for any keywords', and a 'Upload File' button. Below these are several folder icons representing different categories: 'abcdef', 'Category_01', 'Category_02', 'Category_N_001', 'category11', 'category33', 'Design Courses', 'especial category_01', 'Hardware', 'ncategory2', 'newcategory2', and 'test category'. A single folder icon labeled 'Type A' is also visible. At the bottom, there are sections for 'Career Hub' (with contact info), 'About Us' (links to About Career Hub, Global Partner, Privacy Policy, Feedback, and Contact Us), and three columns titled 'Title 1', 'Title 2', and 'Title 3', each containing five lines of placeholder text.

Figure 39: Resource Vault Page

- Trainers can upload course contents using **Upload File** button from this page;
- Admin needs to create a Category and subsequent Sub-Category for trainer to upload the contents in;
- After uploading any content by trainer, the admin needs to approve that content from admin's vault management page so that trainer would be able to view that content from Resource Vault or access that content while creating a course;

Table 33: Resource Vault Details

Field Name/Icon/Button	Description
Select Category	Click to open category list
Select Sub-Category	Click to open sub-category list
<input type="text" value="Search for any keywords"/> 	Type and search for any keyword
 Upload File	Click to open file upload page

9.2.1 Upload Files

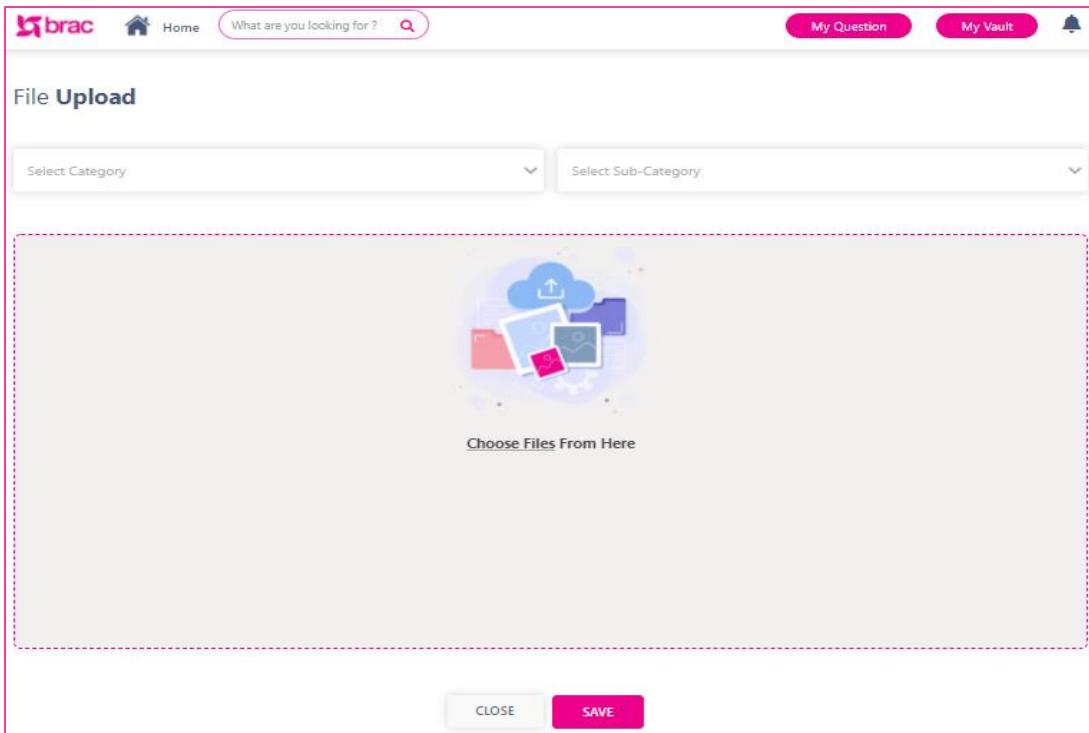


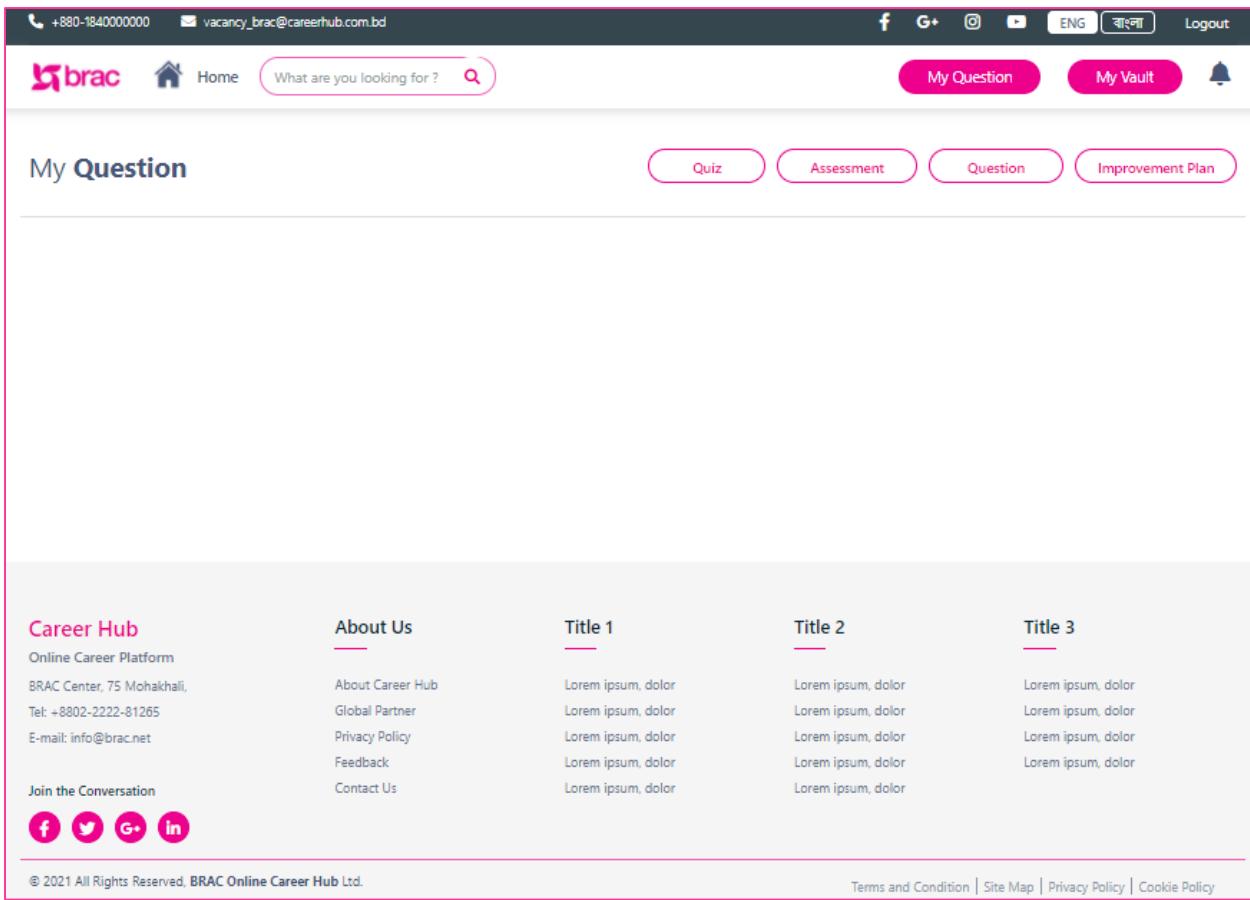
Figure 40: File Upload page

- Trainer will be able to upload course contents from this page;

Table 34: File Upload page details

Field Name/Icon/Button	Description
Select Category	Click to choose category
Select Sub-Category	Click to choose sub-category to upload files in
Choose Files From Here	Click to choose files from local machine
SAVE	Hit save to save files
CLOSE	Click to leave this page

9.3 My Question



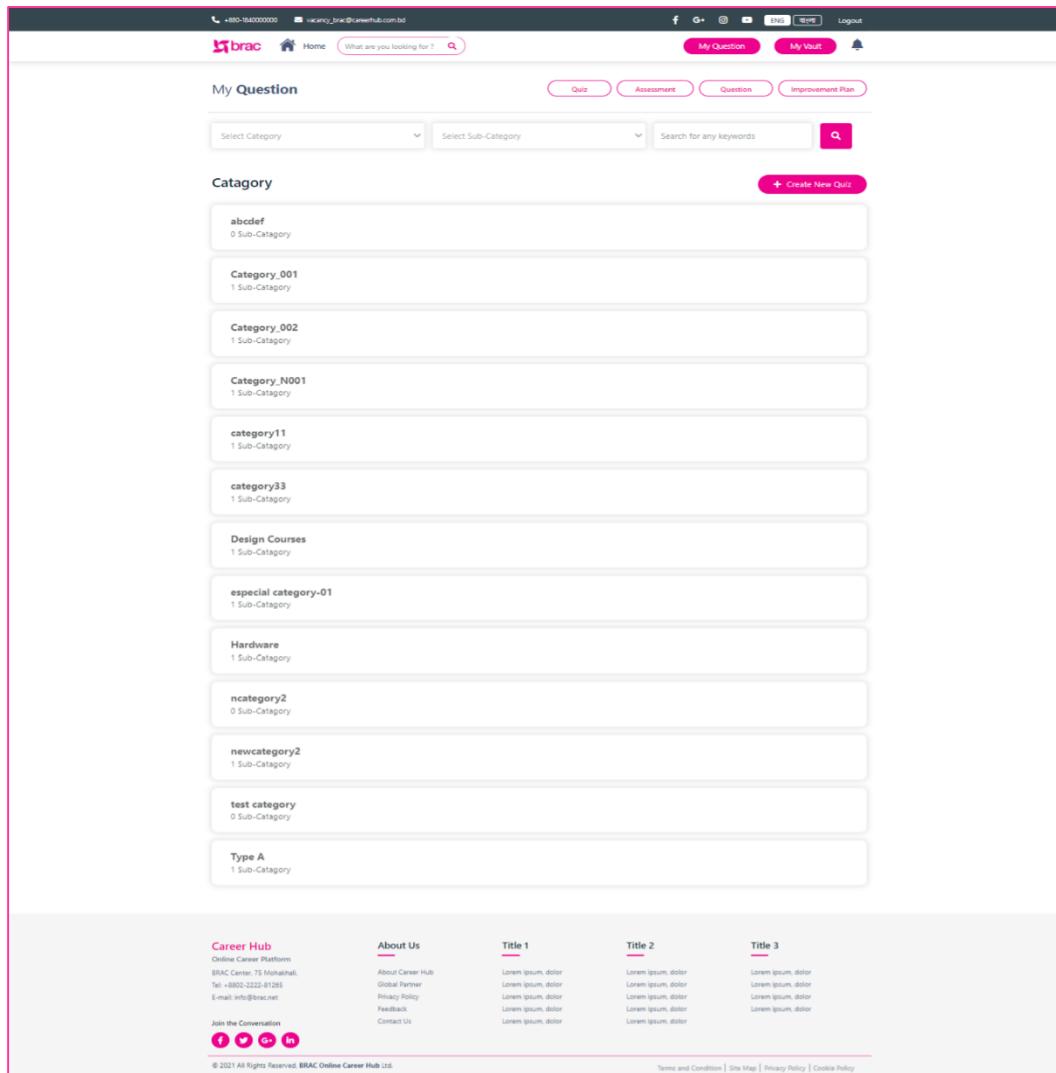
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Figure 41: My Question Page

- Clicking **My Question** from trainer's homepage will enable trainer to access to My Question page;
- Trainer can access to Quiz's Detail page by clicking  button from header section of this page;

9.3.1 Quiz



The screenshot displays the 'My Question' section of the BRAC Online Career Hub. At the top, there are navigation links for 'Home', 'Logout', and several tabs: 'Quiz' (which is highlighted in pink), 'Assessment', 'Question', and 'Improvement Plan'. Below these are search fields for 'Select Category', 'Select Sub-Category', and a general search bar. A pink button labeled '+ Create New Quiz' is visible. The main content area lists various categories with their respective sub-categories:

- abdef (0 Sub-Category)
- Category_001 (1 Sub-Category)
- Category_002 (1 Sub-Category)
- Category_N001 (1 Sub-Category)
- category11 (1 Sub-Category)
- category33 (1 Sub-Category)
- Design Courses (1 Sub-Category)
- especial category-01 (1 Sub-Category)
- Hardware (1 Sub-Category)
- ncategory2 (0 Sub-Category)
- newcategory2 (1 Sub-Category)
- test category (0 Sub-Category)
- Type A (1 Sub-Category)

At the bottom of the page, there is a footer with the following information:

- Career Hub**: Online Career Platform, BRAC Center, 75 Mohorhati, Tel +8802-2222-81265, E-mail: info@brac.net.
- About Us**: About Career Hub, Global Farmer, Privacy Policy, Terms & Conditions, Contact Us.
- Title 1**: Lorem ipsum, dolor.
- Title 2**: Lorem ipsum, dolor.
- Title 3**: Lorem ipsum, dolor.

Below the footer, there are links for 'Terms and Condition', 'Site Map', 'Privacy Policy', and 'Cookie Policy'. Social media icons for Facebook, Twitter, LinkedIn, and YouTube are also present.

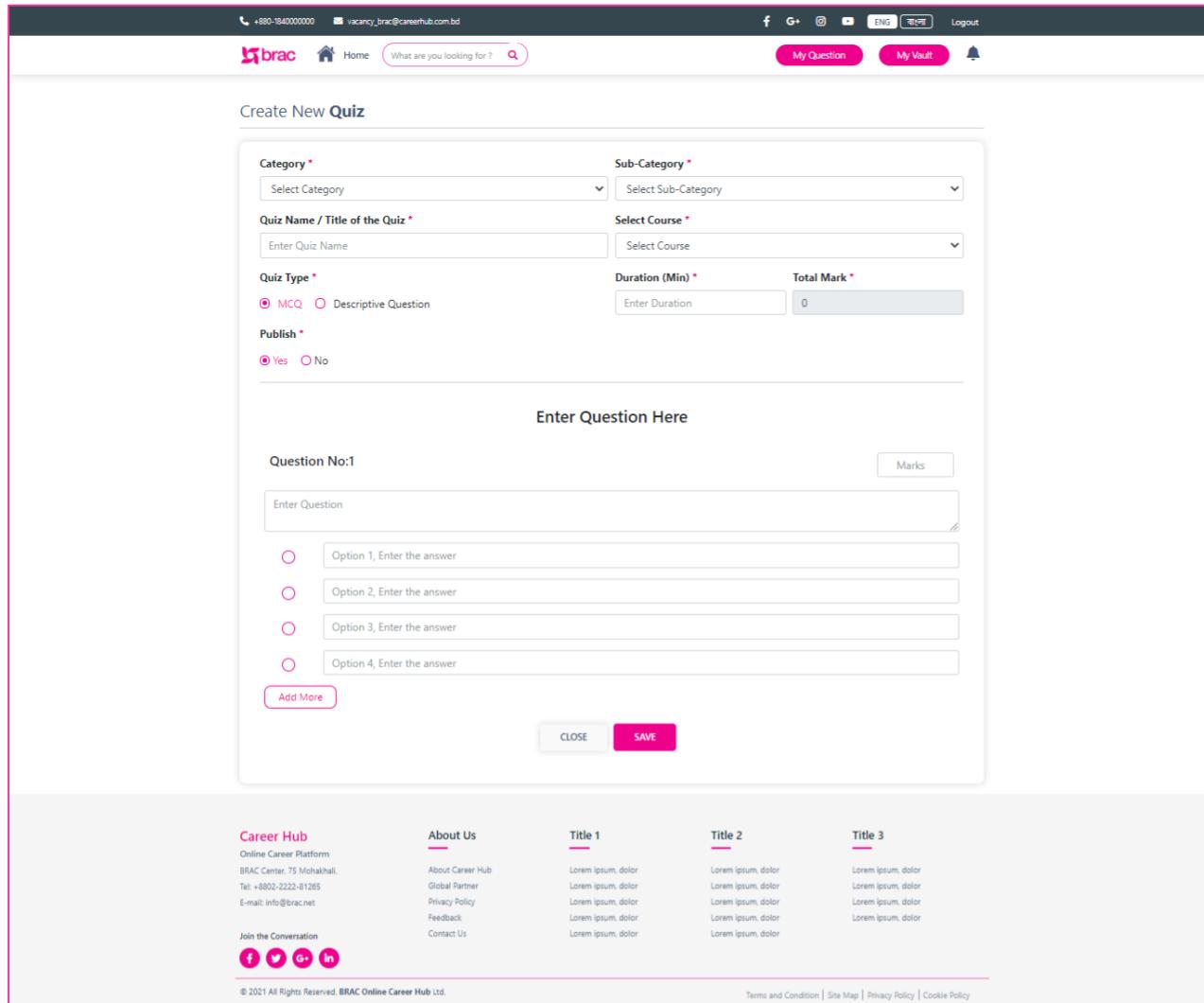
Figure 42: Quiz Page

- Trainer can create a quiz from this page by clicking through **Create New Quiz** button;
- Quiz can be searched through
- Trainer can find existing quizzes by clicking through the existing categories listed in this page;

Table 35: Quiz Page Buttons and Fields

Field Name/Icon/Button	Description
 Create New Quiz	Click to access to Create New Quiz form
Select Category	Click to open category list
Select Sub-Category	Click to open sub-category list
<input type="text" value="Search for any keywords"/> <input type="button" value=""/>	Type and search for any keyword

9.3.2 Create New Quiz



Create New Quiz

Category *	Sub-Category *	
Select Category	Select Sub-Category	
Quiz Name / Title of the Quiz *	Select Course *	
Enter Quiz Name	Select Course	
Quiz Type *	Duration (Min) *	Total Mark *
<input checked="" type="radio"/> MCQ <input type="radio"/> Descriptive Question	Enter Duration	0
Publish *		
<input checked="" type="radio"/> Yes <input type="radio"/> No		

Enter Question Here

Question No:1 Marks

Enter Question

Option 1, Enter the answer
 Option 2, Enter the answer
 Option 3, Enter the answer
 Option 4, Enter the answer

Add More

CLOSE SAVE

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Title 2
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Figure 43: Create New Quiz Page

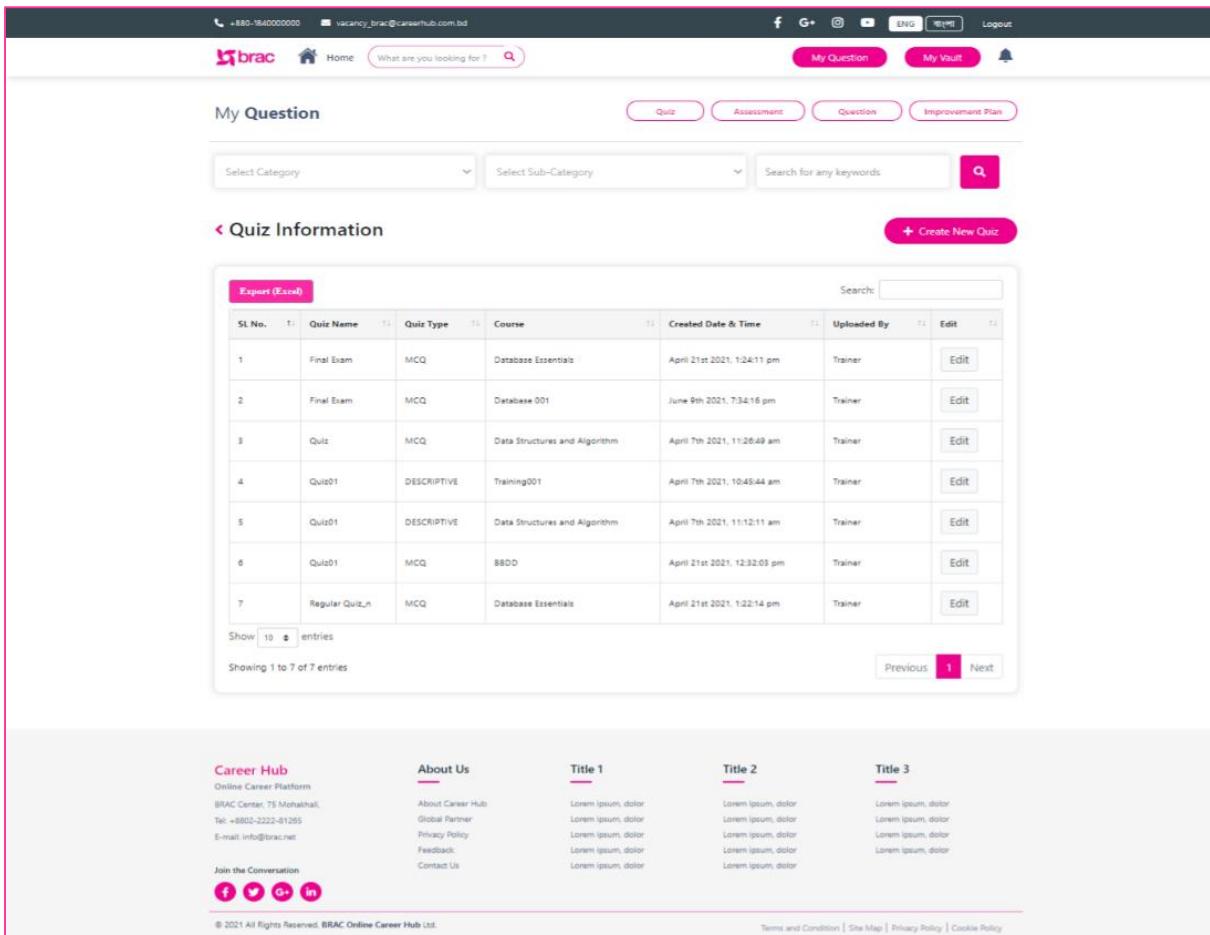
- Trainer can create a new quiz from this page;

Table 36: Create New Quiz Form Details

Field Name/Icon/Button	Description
Select Category	Click and choose category
Select Sub-Category	Click and choose sub-category to link quiz to
Enter Quiz Name	Insert Quiz's name
Select Course	Upon selecting category and sub-category above the course dropdown will appear.

	Click a course from dropdown to select.
Quiz Type	Select MCQ/Descriptive Question type from radio buttons for quiz type
Enter Duration	Enter Quiz Duration
Publish	<input checked="" type="radio"/> Yes <input type="radio"/> No Select Yes/No to publish/ unpublished a quiz
Enter Question	Type and Enter Question
Option, Enter the answer	Enter question answer/options for all the similar fields if Quiz type is selected to MCQ
Add More	Click Add More to add more question's field
Marks	Enter Question Mark
Save	Click to save the question
Close	Click to close this page

9.3.3 Quiz Information



My Question

Quiz Assessment Question Improvement Plan

Select Category Select Sub-Category Search for any keywords

Quiz Information

+ Create New Quiz

Sl No.	Quiz Name	Quiz Type	Course	Created Date & Time	Uploaded By	Edit
1	Final Exam	MCQ	Database Essentials	April 21st 2021, 1:24:11 pm	Trainer	Edit
2	Final Exam	MCQ	Database 001	June 9th 2021, 7:34:16 pm	Trainer	Edit
3	Quiz	MCQ	Data Structures and Algorithm	April 7th 2021, 11:26:49 am	Trainer	Edit
4	Quiz01	DESCRIPTIVE	Training001	April 7th 2021, 10:45:44 am	Trainer	Edit
5	Quiz01	DESCRIPTIVE	Data Structures and Algorithm	April 7th 2021, 11:12:11 am	Trainer	Edit
6	Quiz01	MCQ	BBDD	April 21st 2021, 12:32:09 pm	Trainer	Edit
7	Regular Quiz_n	MCQ	Database Essentials	April 21st 2021, 1:22:14 pm	Trainer	Edit

Show 10 entries

Showing 1 to 7 of 7 entries

Previous 1 Next

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Tel: +8802-2222-8105
E-mail: info@brac.net

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Lorem ipsum, dolor

Title 2

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Lorem ipsum, dolor
Lorem ipsum, dolor

Title 3

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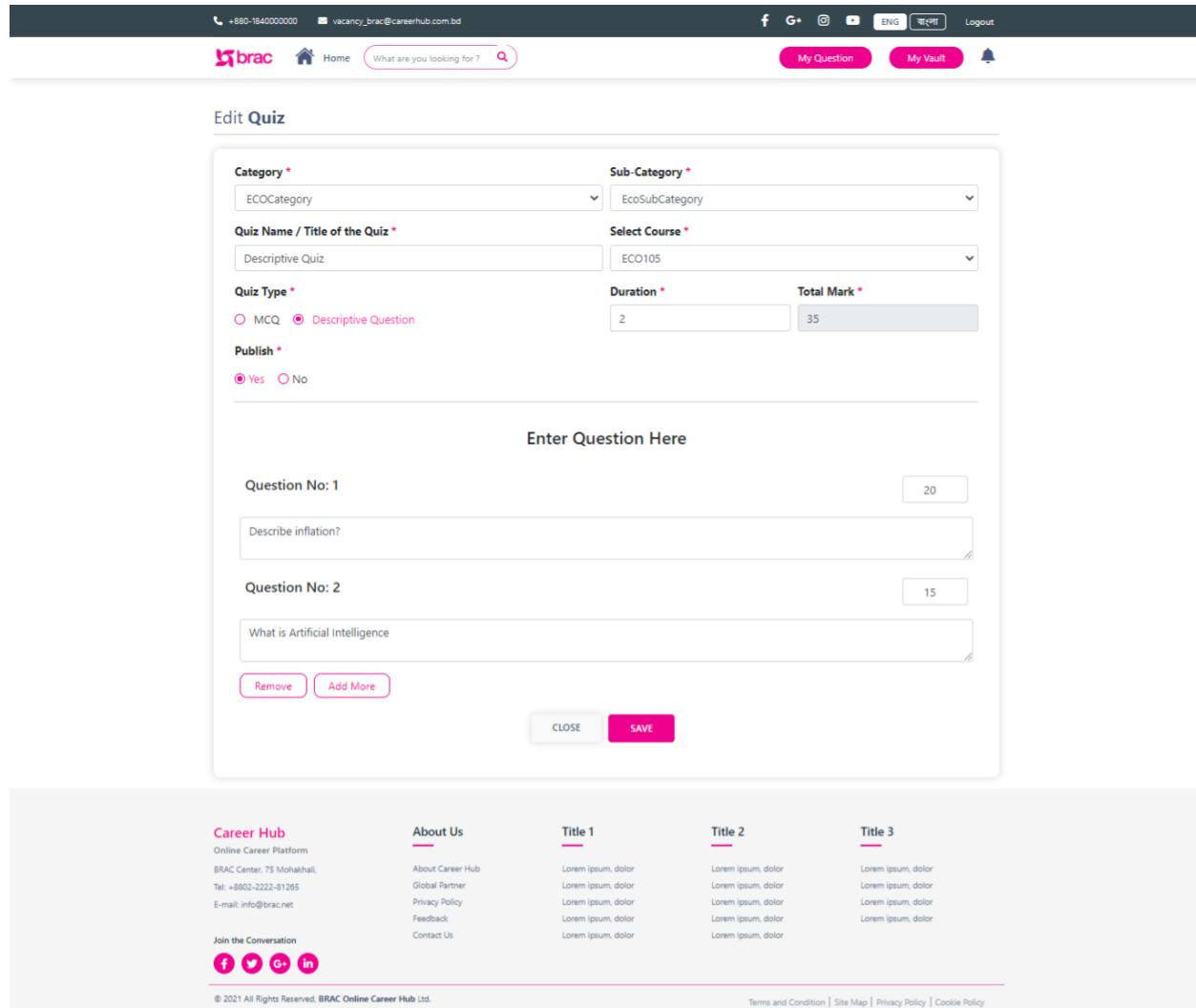
Figure 44: Quiz Information Page

- Trainer can find created quizzes in Quiz Information page by clicking through category and subsequent sub-category folders from **Quiz** tab under My Questions page;
- Quiz Information page contains columns of Quiz Name, Quiz Type, Course, Created Date and Time, Uploaded by, Edit

Table 37: Quiz Information Section detail

Field Name/Icon/Button	Description
	Click to access to Create New Quiz form
	Click to export excel report
Search: <input type="text"/>	Insert and search for any keyword
	Click to edit question
Previous  2 Next	User can go back and forth of pages by clicking Next/Previous buttons.
Show  entries	User can decide to view the number of entries of total quizzes from this drop down list at the bottom left corner of this section.

9.3.4 Edit Quiz



The screenshot displays the 'Edit Quiz' form on the BRAC Online Career Hub. The form includes the following fields:

- Category ***: ECOCategory
- Sub-Category ***: EcoSubCategory
- Quiz Name / Title of the Quiz ***: Descriptive Quiz
- Select Course ***: ECO105
- Quiz Type ***: Descriptive Question (radio button selected)
- Duration ***: 2
- Total Mark ***: 35
- Publish ***: Yes (radio button selected)

Below the form, there is a section titled "Enter Question Here" containing two questions:

- Question No: 1**: "Describe inflation?" (Mark: 20)
- Question No: 2**: "What is Artificial Intelligence" (Mark: 15)

At the bottom of the form are "Remove" and "Add More" buttons, along with "CLOSE" and "SAVE" buttons.

The footer of the page contains links for "Career Hub", "About Us", "Title 1", "Title 2", "Title 3", and social media icons for Facebook, Twitter, Google+, and LinkedIn. It also includes copyright information and links to "Terms and Condition", "Site Map", "Privacy Policy", and "Cookie Policy".

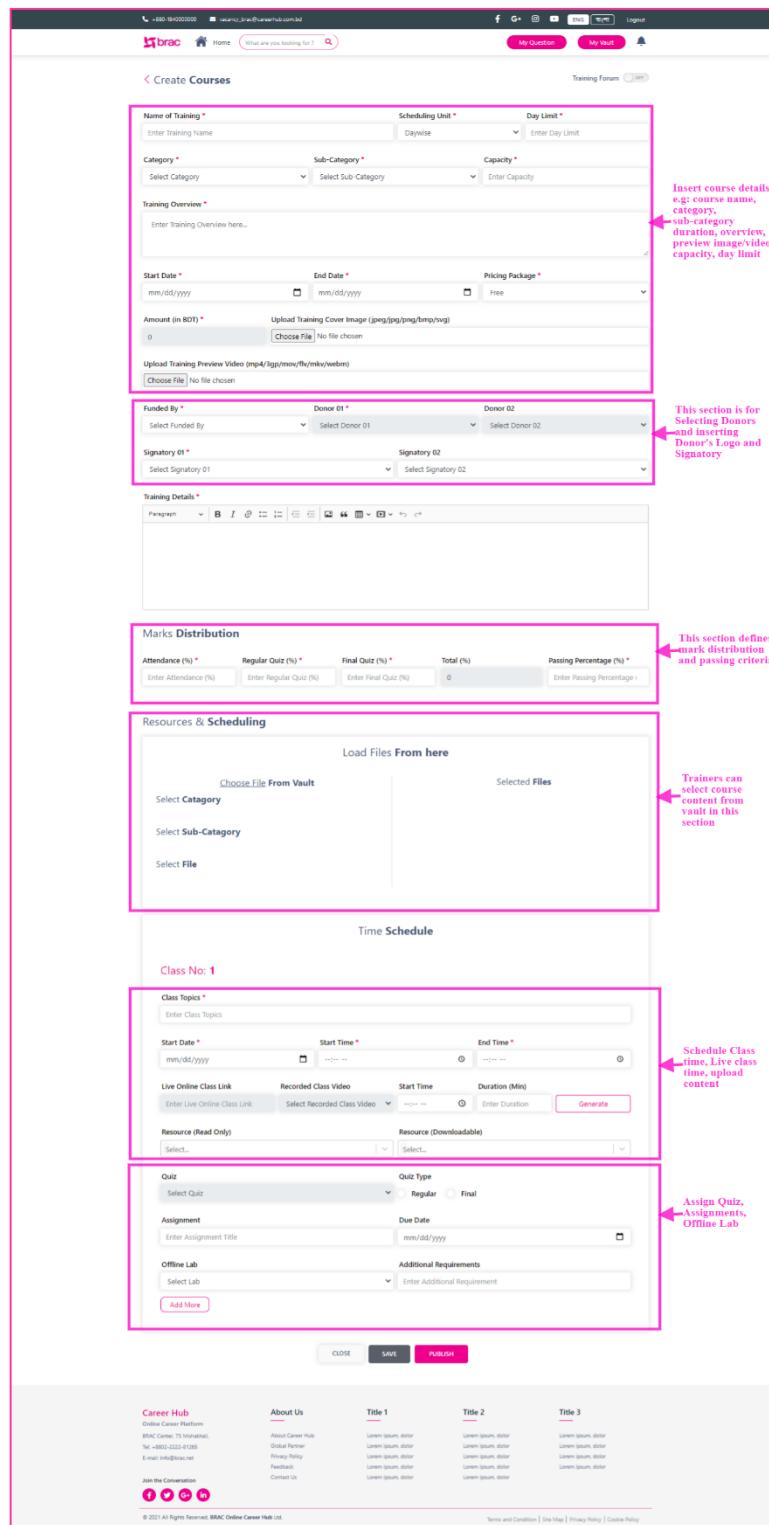
Figure 45: Edit Quiz Page

- Trainer can edit a quiz here;
- Trainer needs to click **Edit** button under edit column for a specific quiz from Quiz information page;

Table 38: Details of Edit Quiz Form

Field Name/Icon/Button	Description
Select Category	Click and choose category
Select Sub-Category	Click and choose sub-category to link quiz to
Enter Quiz Name	Update Quiz's name
Select Course	Upon selecting category and sub-category above the course dropdown will appear. Click a course from dropdown to select.
Quiz Type	Select MCQ/Descriptive Question type from radio buttons for quiz type
Enter Duration	Enter Quiz Duration
Publish	<input checked="" type="radio"/> Yes <input type="radio"/> No Select Yes/No to publish/ unpublished a quiz
Enter Question	Type and Enter Question
Option, Enter the answer	Enter question answer/options for all the similar fields if Quiz type is selected to MCQ
Add More	Click Add More to add more question's field
Marks	Enter Question Mark
Save	Click to save the question
Close	Click to close this page

9.4 Create New Course



Insert course details e.g: course name, category, sub-category, overview, preview image/video, capacity, day limit

This section is for Selecting Donors and inserting Donor's Logo and Signatory

This section defines mark distribution and passing criteria

Trainers can select course content from vault in this section

Schedule Class time, Live class time, upload content

Assign Quiz, Assignments, Online Lab

Figure 46: Create New Course page Details

Creating a New Course will require the trainer to:

- Upload Course contents from My Vault (if requires);
- That course content must be accepted by admin from admin's vault management;
- Trainer could make quizzes to incorporate with a particular day of the course that is being made;
- Funding Info and Signatory Info must be created by admin and available to trainers while creating a course;
- After publishing the course admin must accept it from training management menu to make the course available to the trainer and participants;

Table 39: Create Course Form Details

Field Name/Icon/Button	Description
Enter Training Name	Enter Training's Name
Scheduling Unit	Insert scheduling unit from the dropdown
Day Limit	Insert Day Limit
Category	Select Category from dropdown list
Sub-Category	Select Sub-Category from dropdown list
Capacity	Insert participant capacity
Enter Training Overview Here	Insert a training overview
Start Date	Pick course start date
End Date	Pick course end date
Pricing Package	Select course pricing package
Amount in BDT	Insert pricing amount
Upload Training Cover Image	Click Choose File and upload a training cover image from local machine
Upload Training Cover Video	Click Choose File and upload a training preview video from local machine
Select Funded By	Select from dropdown list, BRAC/DONOR
Donor 01	Select Donor 01 from dropdown
Donor 02	Select Donor 02 from dropdown
Signatory 01	Select Signatory 01 from dropdown
Signatory 02	Select Signatory 02 from dropdown
Training Details	Input Training Details
Enter Attendance(%)	Input attendance percentage
Enter Regular Quiz(%)	Input regular quiz percentage
Enter Final Quiz(%)	Input final quiz percentage
Enter Passing Percentage	Enter passing cut off percentage
Choose File From Vault	Click to choose files/contents from resource vault
Enter Class Topics	Enter class topic
Start Date	Enter class start date
Start Time	Enter class start time
End Time	Input class end time
Recorded Class Video	Click and input recorded class video; This recorded video must be uploaded to vault as well and selected as resources while creating a course

	n.b. A recorded video can only be uploaded when trainer has already created a course and access this page for editing
Start Time	Enter live class start time
Duration(Min)	Enter live class duration
Generate	Click to generate live class link
Resource (Read Only)	Click and select contents as read only
Resource (Downloadable)	Click and select contents as downloadable
Quiz	Select quiz from dropdown list
Quiz Type	Select quiz type as regular/final from radio buttons
Assignment	Enter assignment title
Due Date	Pick a due date for submitting assignment
Offline Lab	Select offline lab from dropdown list
Additional Requirements	Insert additional requirements
Add More	Click to add more classes
PUBLISH	Click to publish course
SAVE	Click to save course
CLOSE	Click to close this page

9.5 Save New Course

Procedures of Saving a Course is similar to [Creating a Course](#). But it requires to click the **SAVE** button at the bottom of Create Courses page instead.

Saved Courses will be reflected in the Saved Courses section in trainer's dashboard.

9.6 Edit Course

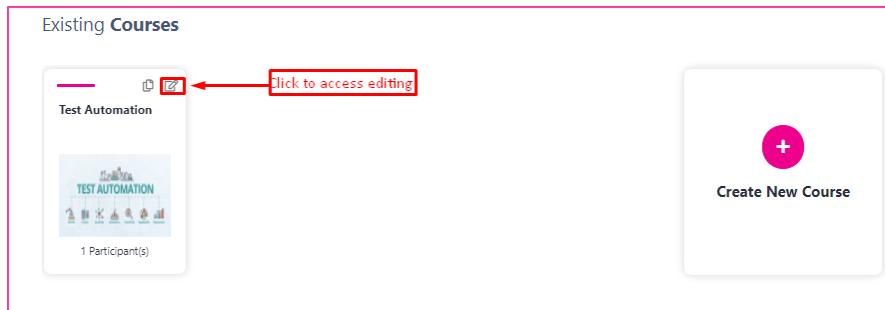


Figure 47: Access Course Editing

- Click the icon marked above to access the edit form;

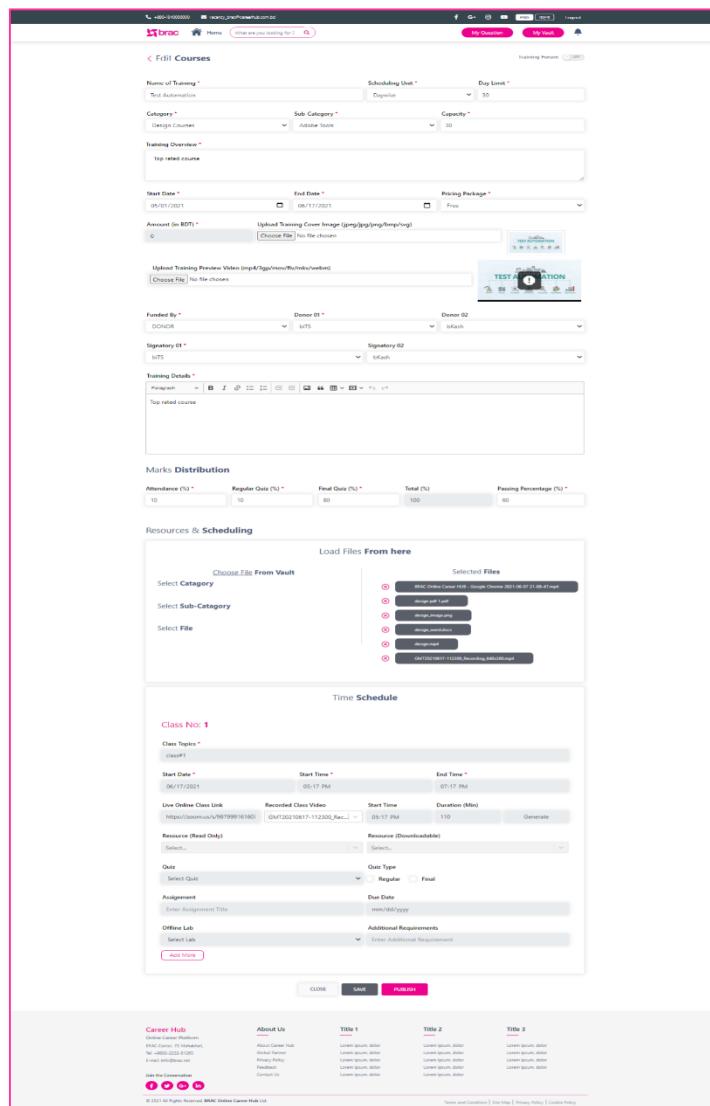


Figure 48: Edit Course Page

- Admin will be able to edit a course through this page;

Table 40: Edit Courses page details

Field Name/Icon/Button	Description
Enter Training Name	Enter Training's Name
Scheduling Unit	Insert scheduling unit from the dropdown
Day Limit	Insert Day Limit
Category	Select Category from dropdown list
Sub-Category	Select Sub-Category from dropdown list
Capacity	Insert participant capacity
Enter Training Overview Here	Insert a training overview
Start Date	Pick course start date
End Date	Pick course end date
Pricing Package	Select course pricing package
Amount in BDT	Insert pricing amount
Upload Training Cover Image	Click Choose File and upload a training cover image from local machine
Upload Training Cover Video	Click Choose File and upload a training preview video from local machine
Select Funded By	Select from dropdown list, BRAC/DONOR
Donor 01	Select Donor 01 from dropdown
Donor 02	Select Donor 02 from dropdown
Signatory 01	Select Signatory 01 from dropdown
Signatory 02	Select Signatory 02 from dropdown
Training Details	Input Training Details
Enter Attendance(%)	Input attendance percentage
Enter Regular Quiz(%)	Input regular quiz percentage
Enter Final Quiz(%)	Input final quiz percentage
Enter Passing Percentage	Enter passing cut off percentage
Choose File From Vault	Click to choose files/contents from resource vault
Enter Class Topics	Enter class topic
Start Date	Enter class start date
Start Time	Enter class start time
End Time	Input class end time
Recorded Class Video	Click and input recorded class video; This recorded video must be uploaded to vault as well and selected as resources while creating a course; n.b. A recorded video can only be uploaded when trainer has already created a course and access this page for editing.
Start Time	Enter live class start time
Duration(Min)	Enter live class duration
Generate	Click to generate live class link
Resource (Read Only)	Click and select contents as read only
Resource (Downloadable)	Click and select contents as downloadable
Quiz	Select quiz from dropdown list

Quiz Type	Select quiz type as regular/final from radio buttons
Assignment	Enter assignment title
Due Date	Pick a due date for submitting assignment
Offline Lab	Select offline lab from dropdown list
Additional Requirements	Insert additional requirements
Add More	Click to add more classes
PUBLISH	Click to publish course
SAVE	Click to save course
CLOSE	Click to close this page

9.7 Copy Course



Figure 49: Access Copy Course

- Click the icon marked above to access copy course from trainer's dashboard;

Copy Training

Name of Training * Test Automation Scheduling Unit * Daywise Day Limit * 30

Category * Design Courses Sub-Category * Adobe Tools Capacity * 30

Training Overview * Top rated course

Start Date * 05/01/2021 End Date * 06/17/2021 Pricing Package * Free

Amount (in BDT) * Upload Training Cover Image (jpeg/png/bmp/svg) 0 Choose File No file chosen TEST AUTOMATION

Upload Training Preview Video (mp4/3gp/mov/flv/mkv/webm) Choose File No file chosen TEST AUTOMATION

Funded By * Donor 01 * bTS Donor 02 * bKash

Signatory 01 * bTS Signatory 02 * bKash

Training Details * Paragraph B I  Top rated course

Marks Distribution

Attendance (%) *	Regular Quiz (%) *	Final Quiz (%) *	Total (%)	Passing Percentage (%) *
10	10	80	100	60

Resources & Scheduling

Load Files From here

Choose File From Vault
Select Category
Select Sub-Catagory
Select File

Selected Files

- BRAC Online Career Hub - Google Chrome 2021-06-07 21-08-47.mp4
- design.pdf.pdf
- design.png.png
- design_word.docx
- design.mp4
- 04f232c06f17-f12300_recording_6ab200.mp4

Time Schedule

Class No: 1

Class Topics * class1

Start Date * 06/17/2021 Start Time * 05:17 PM End Time * 07:17 PM

Live Online Class Link Recorded Class Video Start Time Duration (Min)

Enter Live Online Class Link Select Recorded Class Video 05:17 PM 110 Generate

Resource (Read Only) Resource (Downloadable)
Select... Select...

Quiz Quiz Type
Select Quiz Regular Final

Assignment Due Date
Enter Assignment Title mm/dd/yyyy

Offline Lab Additional Requirements
Select Lab Enter Additional Requirement
Add More

CLOSE SAVE PUSH

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Lorem ipsum, dolor
Lorem ipsum, dolor
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Figure 50: Copy Course page

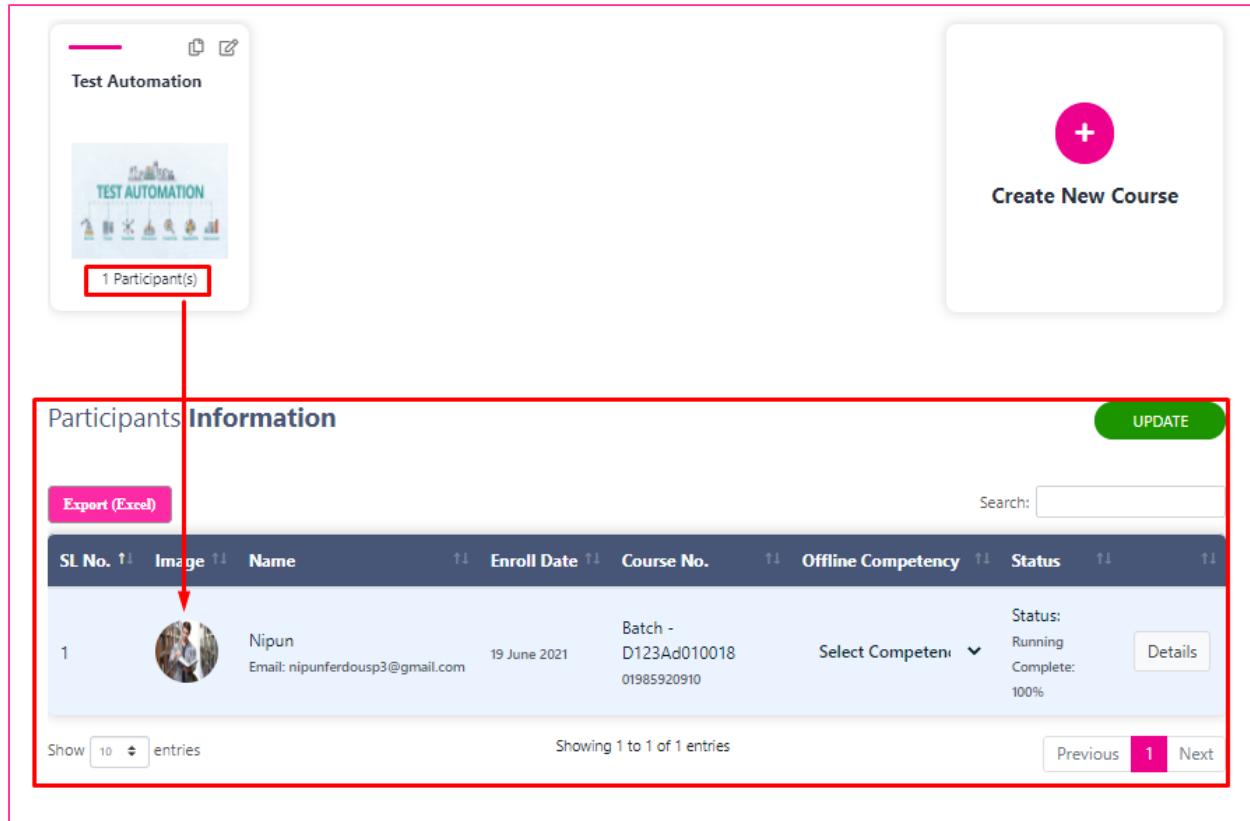
- Trainer can edit and copy a course from here;

Table 41: Copy Training Page details

Field Name/Icon/Button	Description
Enter Training Name	Enter Training's Name
Scheduling Unit	Insert scheduling unit from the dropdown
Day Limit	Insert Day Limit
Category	Select Category from dropdown list
Sub-Category	Select Sub-Category from dropdown list
Capacity	Insert participant capacity
Enter Training Overview Here	Insert a training overview
Start Date	Pick course start date
End Date	Pick course end date
Pricing Package	Select course pricing package
Amount in BDT	Insert pricing amount
Upload Training Cover Image	Click Choose File and upload a training cover image from local machine
Upload Training Cover Video	Click Choose File and upload a training preview video from local machine
Select Funded By	Select from dropdown list, BRAC/DONOR
Donor 01	Select Donor 01 from dropdown
Donor 02	Select Donor 02 from dropdown
Signatory 01	Select Signatory 01 from dropdown
Signatory 02	Select Signatory 02 from dropdown
Training Details	Input Training Details
Enter Attendance(%)	Input attendance percentage
Enter Regular Quiz(%)	Input regular quiz percentage
Enter Final Quiz(%)	Input final quiz percentage
Enter Passing Percentage	Enter passing cut off percentage
Choose File From Vault	Click to choose files/contents from resource vault
Enter Class Topics	Enter class topic
Start Date	Enter class start date
Start Time	Enter class start time
End Time	Input class end time
Recorded Class Video	Click and input recorded class video; This recorded video must be uploaded to vault as well and selected as resources while creating a course; n.b. A recorded video can only be uploaded when trainer has already created a course and access this page for editing.
Start Time	Enter live class start time
Duration(Min)	Enter live class duration
Generate	Click to generate live class link
Resource (Read Only)	Click and select contents as read only
Resource (Downloadable)	Click and select contents as downloadable

Quiz	Select quiz from dropdown list N.B: The quiz needs to be created again since it is a new course now and then quiz could be selected from the dropdown.
Quiz Type	Select quiz type as regular/final from radio buttons
Assignment	Enter assignment title
Due Date	Pick a due date for submitting assignment
Offline Lab	Select offline lab from dropdown list
Additional Requirements	Insert additional requirements
Add More	Click to add more classes
PUBLISH	Click to publish course
SAVE	Click to save course
CLOSE	Click to close this page

9.8 View Participants Information



The screenshot shows the 'Participants Information' section for the 'TEST AUTOMATION' course. The table displays one participant, Nipun, with the following details:

SL No.	Image	Name	Enroll Date	Course No.	Offline Competency	Status
1		Nipun Email: nipunferdousp3@gmail.com	19 June 2021	Batch - D123Ad010018 01985920910	Select Competency	Status: Running Complete: 100%

Below the table, there are pagination controls: 'Show 10 entries', 'Showing 1 to 1 of 1 entries', 'Previous', '1', and 'Next'.

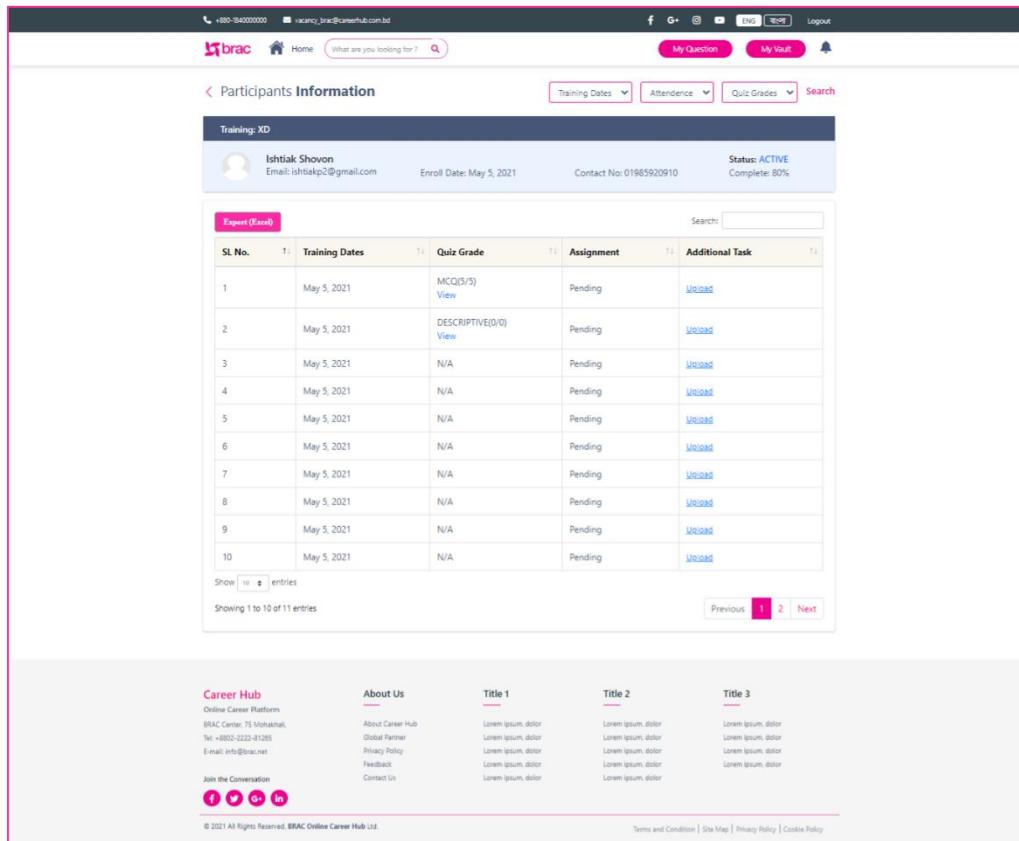
Figure 51: Participant Information Section

- Clicking a course from Existing Courses section will show the participants information enrolled in that course;

Table 42: Participants Information section details

Field Name/Icon/Button	Description
	Click to see details of participant's quiz, assignment, additional task.
	Click to choose Competent /Not Competent for Offline Competency for a participant
	Click to save offline competency status
	Search for a keyword
	Click to download report of this section

9.8.1 Participant's Information Details View



SL No.	Training Dates	Quiz Grade	Assignment	Additional Task
1	May 5, 2021	MCQ(5/5) View	Pending	Upload
2	May 5, 2021	DESCRITIVE(0/0) View	Pending	Upload
3	May 5, 2021	N/A	Pending	Upload
4	May 5, 2021	N/A	Pending	Upload
5	May 5, 2021	N/A	Pending	Upload
6	May 5, 2021	N/A	Pending	Upload
7	May 5, 2021	N/A	Pending	Upload
8	May 5, 2021	N/A	Pending	Upload
9	May 5, 2021	N/A	Pending	Upload
10	May 5, 2021	N/A	Pending	Upload

Figure 52: Participants Information Details View

- Trainer will be able to see a participant's detail status of Quiz, assignments, additional tasks from this page;
- This page contains columns of Training Dates, Quiz Grade, Assignment, Additional Task;

Table 43: Participants Information Details Page

Field Name/Icon/Button	Description
View	Click View under quiz grade column to access participant's submitted quiz feedback. N.B: Trainer can evaluate descriptive quiz through this View Link
Upload	Click Upload/Download under additional task column to add or download additional task
View	Click View under Assignment Column to view submitted assignments. If Assignment is not submitted/assigned, it will show Pending

<input style="width: 150px; border: 1px solid #ccc; height: 25px; margin-bottom: 5px;" type="text"/> Search:	Search for a keyword
Export (Excel)	Click to download report of this section

9.8.1.1 Upload Additional Task

The screenshot shows a modal dialog box titled "Additional Task" for a "Quiz Improvement Task". The dialog has fields for "Assignment *" (with placeholder "Enter Assignment Title") and "Due Date *" (with placeholder "mm/dd/yyyy"). Below these is a "Load Files *" field with a dropdown menu labeled "Select...". At the bottom are "CLOSE" and "SUBMIT" buttons. The background features a grid of training participant information, including names like Nipun Ferdous, training dates, assignment titles (MCQ(10/10), DESCRIPTIVE(19/20)), and status (Submitted, Pending). A sidebar on the right shows quiz grades and a search bar.

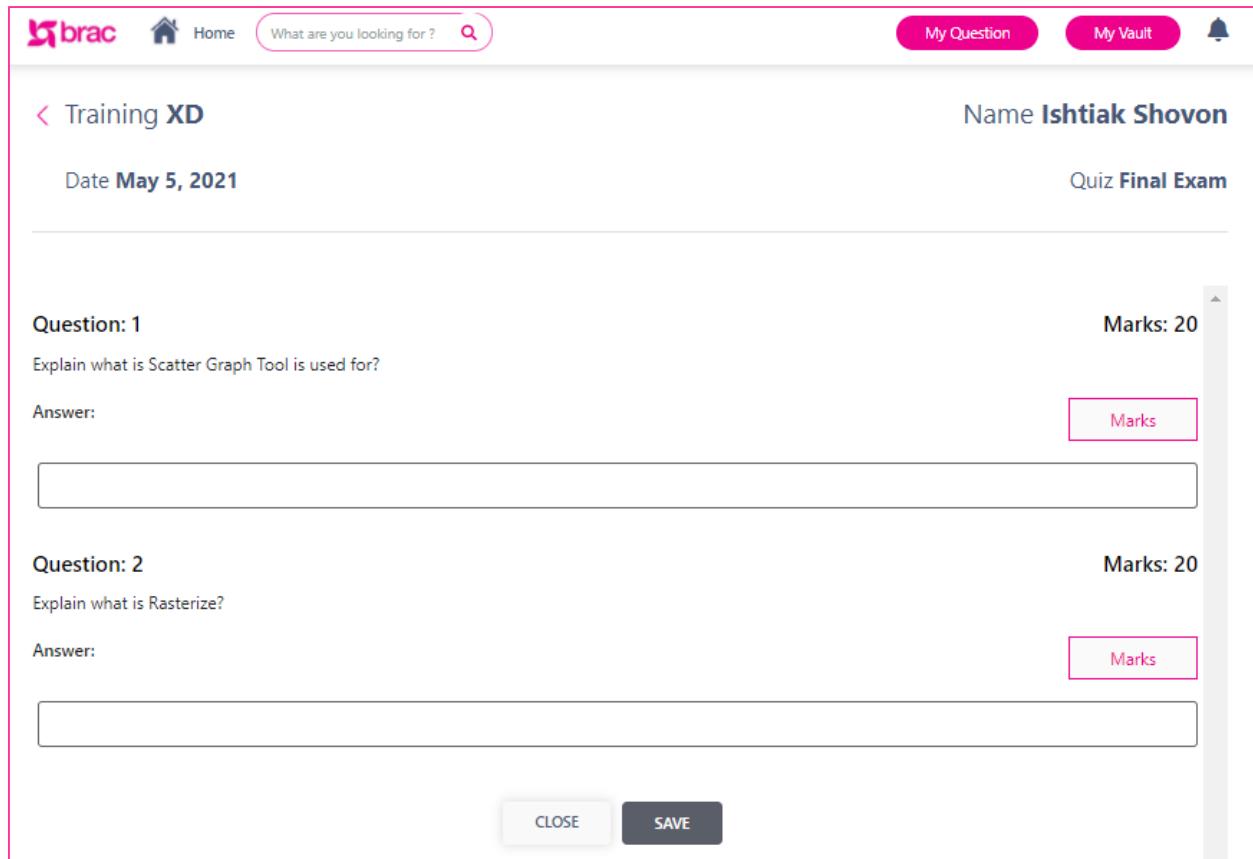
Figure 53: Upload Additional Task

- Trainer can upload additional task from this pop-up form;

Table 44: Additional Task form details

Field Name/Icon/Button	Description
Enter Assignment Title	Enter a title for assignment
Due Date	Pick up due date
Load Files	Click and select files to load. The files must be uploaded through <i>Choose File From Vault</i> section in Course Builder
SUBMIT	Click to submit
CLOSE	Click to close

9.8.1.2 Evaluate Descriptive Quiz



Name Ishtiaq Shovon

Quiz Final Exam

Question: 1 Marks: 20
Explain what is Scatter Graph Tool is used for?
Answer: Marks

Question: 2 Marks: 20
Explain what is Rasterize?
Answer: Marks

CLOSE SAVE

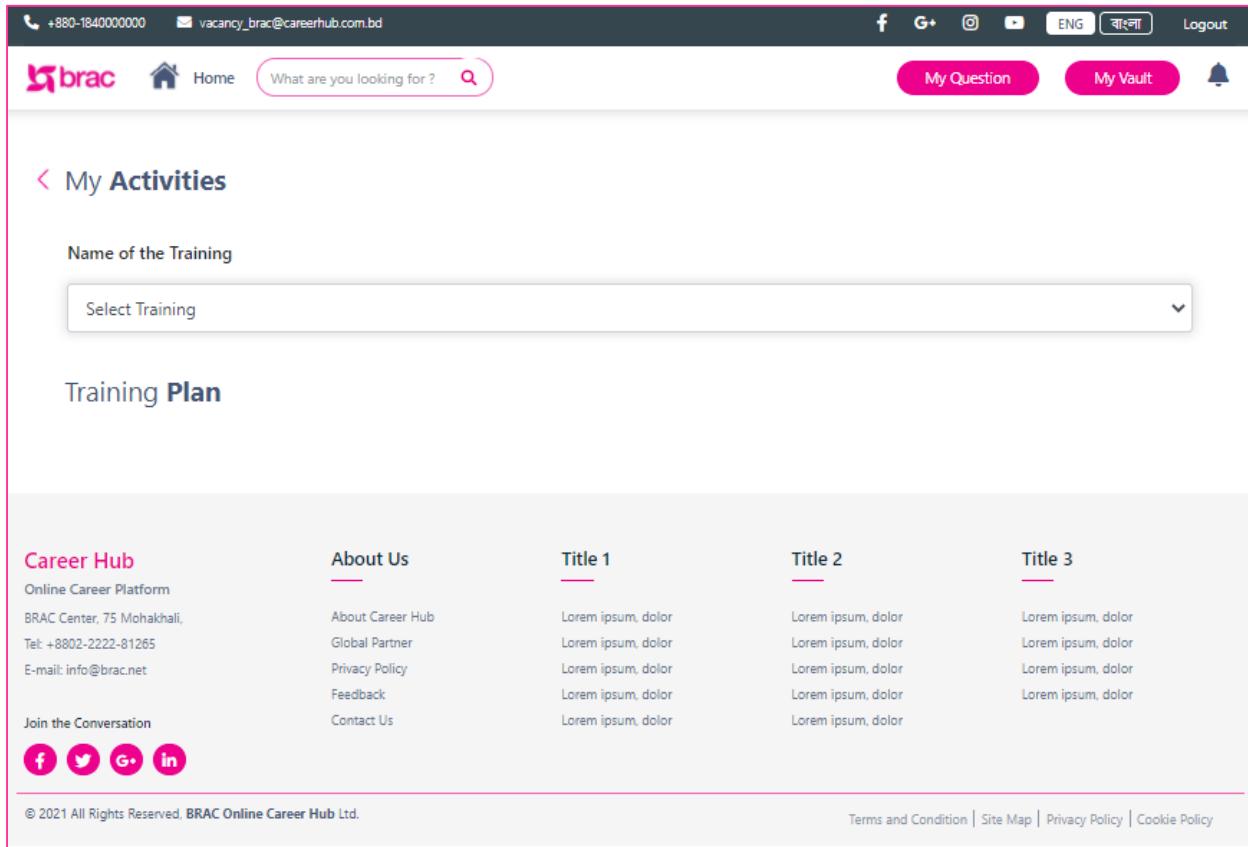
Figure 54: Evaluate Descriptive Quiz Page

- Trainer can view and assess descriptive quizzes;
- This page states Quiz name, Quiz date, participant name of the quiz;

Table 45: Evaluate Descriptive Quiz Page Details

Field Name/Icon/Button	Description
<input type="button" value="Marks"/>	Input marks
<input type="button" value="SAVE"/>	Click to Save
<input type="button" value="CLOSE"/>	Click to close

9.9 My Activities



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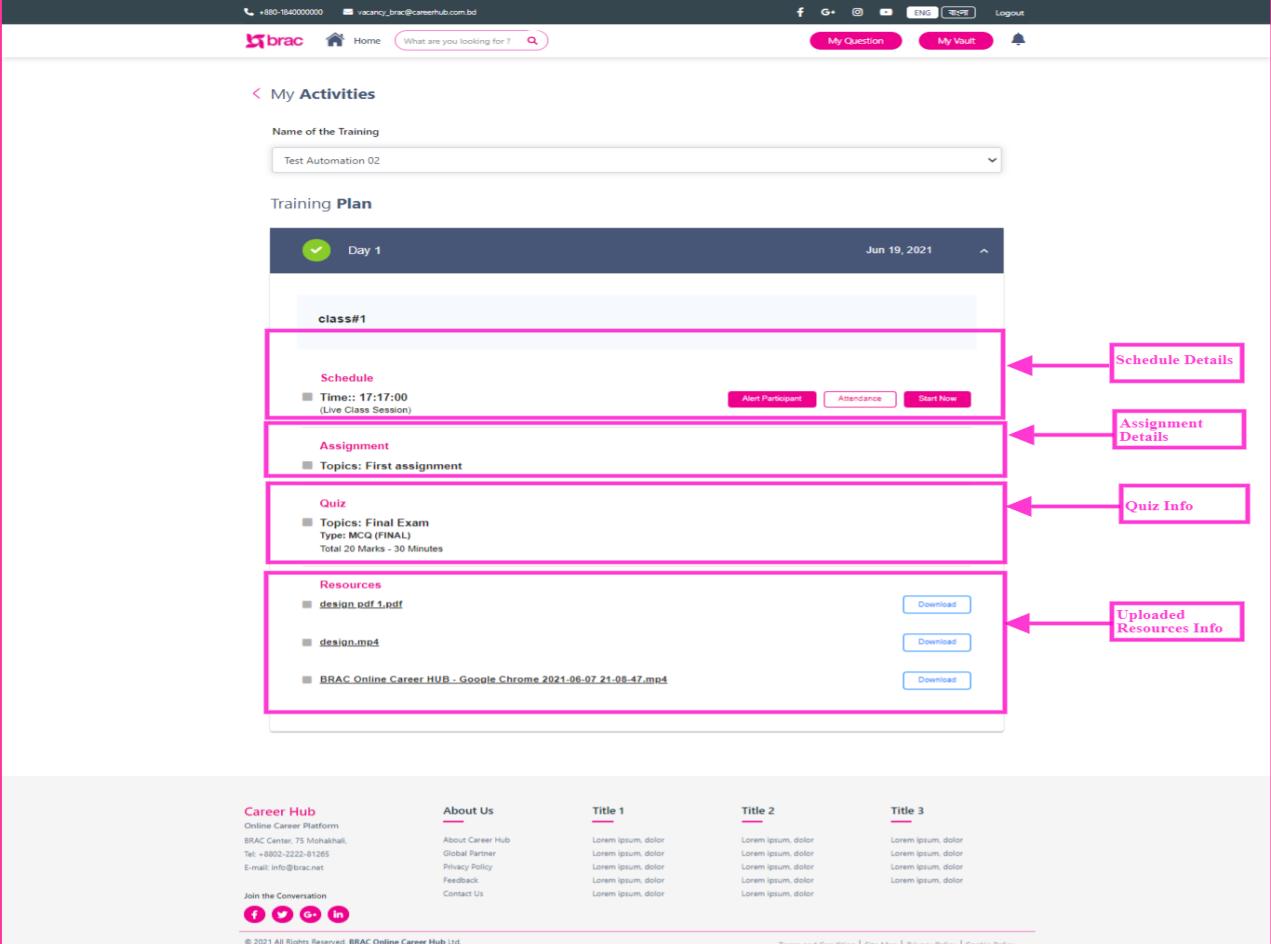
Title 1	Title 2	Title 3
Lorem ipsum, dolor	Lorem ipsum, dolor	Lorem ipsum, dolor
Lorem ipsum, dolor	Lorem ipsum, dolor	Lorem ipsum, dolor
Lorem ipsum, dolor	Lorem ipsum, dolor	Lorem ipsum, dolor
Contact Us		

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Figure 55: My Activities Page

- Clicking **Select Training** will show all the published courses of trainer in a dropdown list;
- Upon selecting a course from that dropdown list will show the course rubrics created by trainer while making a course in Training Plan Section;
- Trainer can conduct online classes, generate certificates here by selecting a course;



Training Plan

Day 1 Jun 19, 2021

Schedule
Time: 17:17:00 (Live Class Session)

Assignment
Topics: First assignment

Quiz
Topics: Final Exam
Type: MCQ (FINAL)
Total 20 Marks - 30 Minutes

Resources
[design.pdf_1.pdf](#) Download
[design.mos](#) Download
[BRAC Online Career HUB - Google Chrome 2021-06-07 21-08-47.mp4](#) Download

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Title 3
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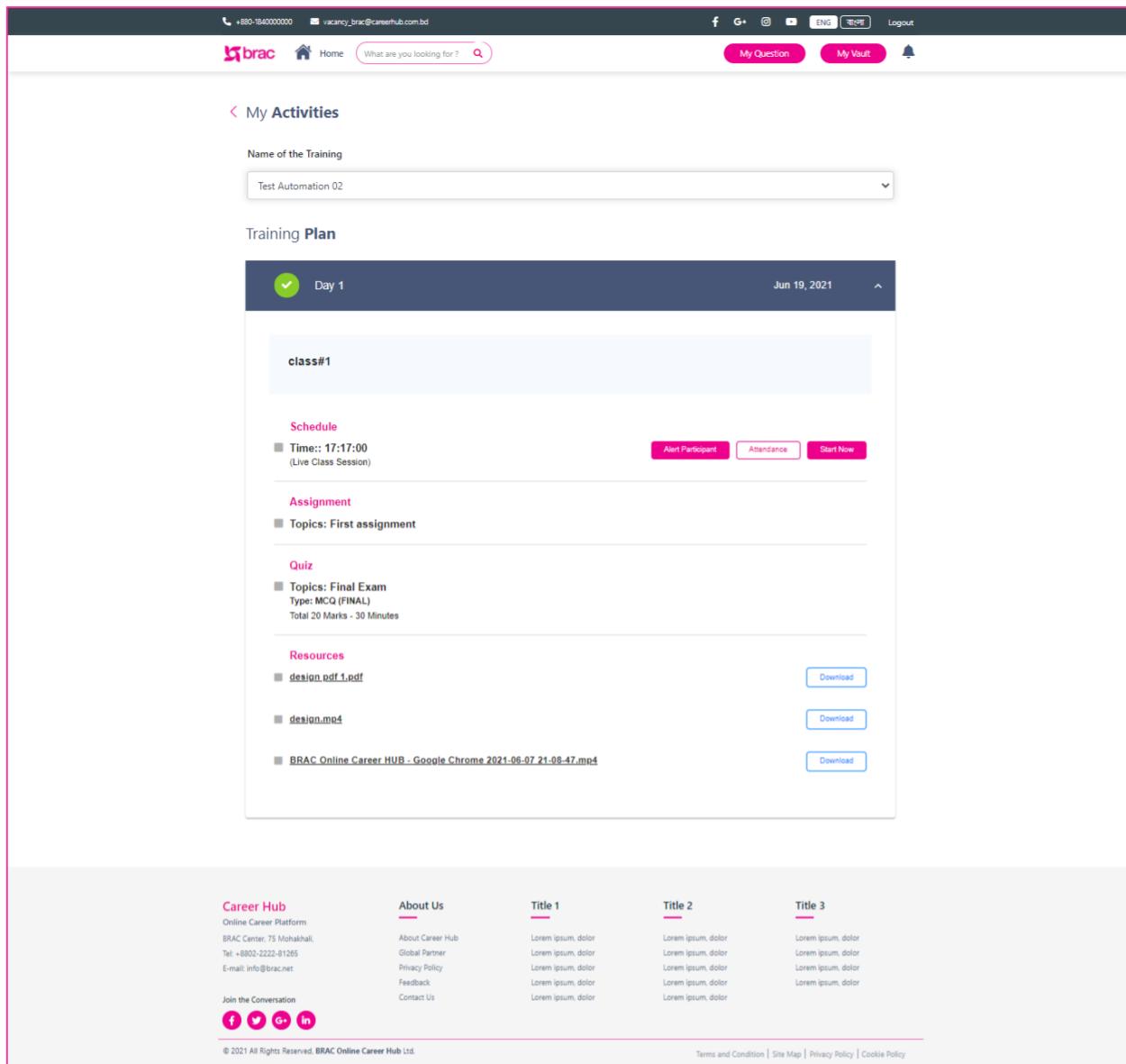
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Figure 56: Training Plan Section

9.9.1 Start Live Online Class & Take Attendance



The screenshot shows the 'My Activities' section of the BRAC Online Career Hub. A live class session for 'Test Automation 02' is displayed. The session is titled 'class#1' and scheduled for Jun 19, 2021, at 17:17:00. The session details include:

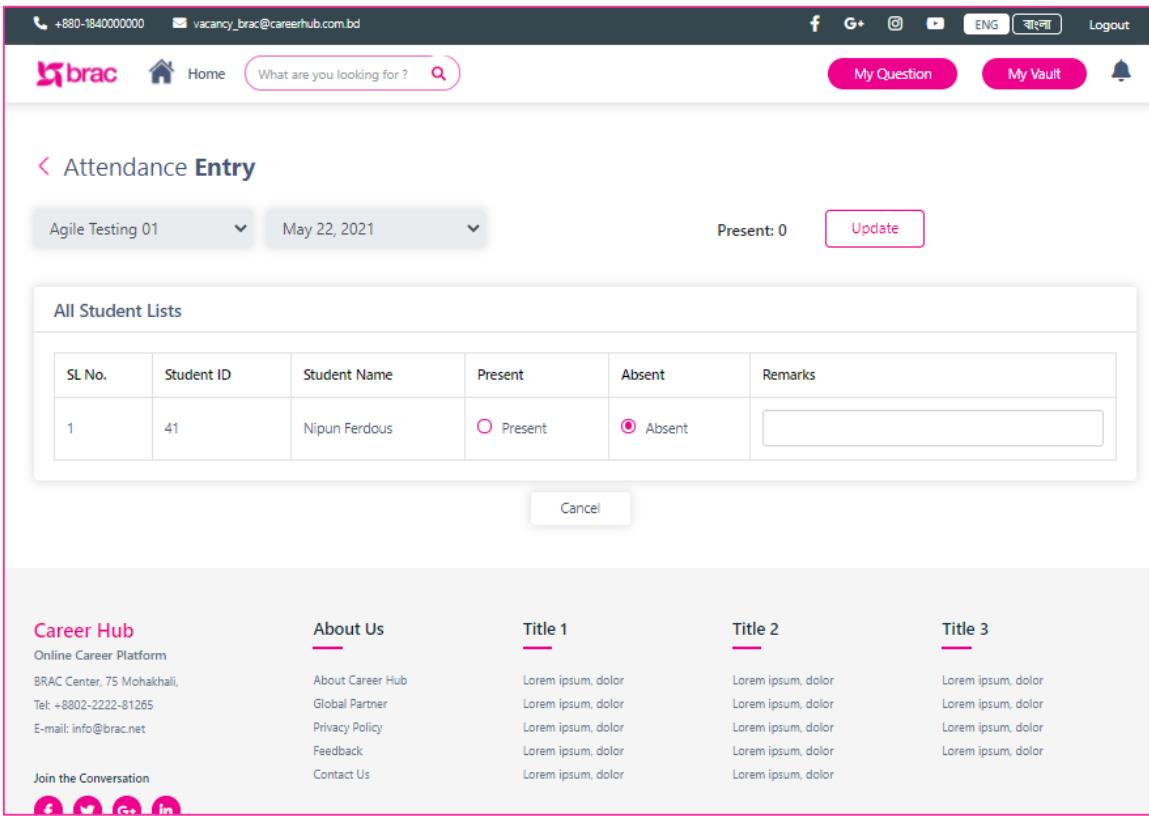
- Schedule:** Time: 17:17:00 (Live Class Session)
- Assignment:** Topics: First assignment
- Quiz:** Topics: Final Exam, Type: MCQ (FINAL), Total 20 Marks - 30 Minutes
- Resources:**
 - design.pdf (Download button)
 - design.mp4 (Download button)
 - BRAC Online Career HUB - Google Chrome 2021-06-07 21-08-47.mp4 (Download button)

At the bottom of the page, there are footer links for Career Hub, About Us, and three sections labeled Title 1, Title 2, and Title 3, each containing placeholder text. Social media icons for Facebook, Twitter, Google+, and LinkedIn are also present.

Figure 57: Start Online Class

- Trainer could first download and install zoom installer;
- Click **Start Now** to start live class;
- After initiating live class click **Alert Participant** to send attendance alert to participants that have joined the class;

9.9.2 Attendance Entry List View



The screenshot shows the BRAC Online Career Hub interface. At the top, there is a header bar with the brac logo, contact information (+880-1840000000, vacancy_brac@careerhub.com.bd), social media links (Facebook, Google+, YouTube), language selection (ENG, বাংলা), and a logout button.

The main content area is titled "Attendance Entry". It displays a table of "All Student Lists" with columns: SL No., Student ID, Student Name, Present, Absent, and Remarks. A single row is shown for "Nipun Ferdous" with "Present" selected.

A modal window is overlaid on the page, containing the same table structure with one row. It includes dropdown menus for "Agile Testing 01" and "May 22, 2021", a "Present: 0" counter, and "Update" and "Cancel" buttons.

At the bottom of the page, there is a footer section with links for "Career Hub", "About Us", and three columns of placeholder text ("Title 1", "Title 2", "Title 3"). There are also social media icons for Facebook, Twitter, Google+, and LinkedIn.

Figure 58: Attendance Entry Page

- Attendance Entry page contains columns of Student ID, Student Name, Present, Absent, Remarks;
- Participant's attendance entry will be showed under Present / Absent column;
- Trainer can input remarks for a particular participant in **Remarks** field under Remarks column;
- Click **Update** to save changes;
- Click **Cancel** to leave this page;

9.9.3 Generate Certificate

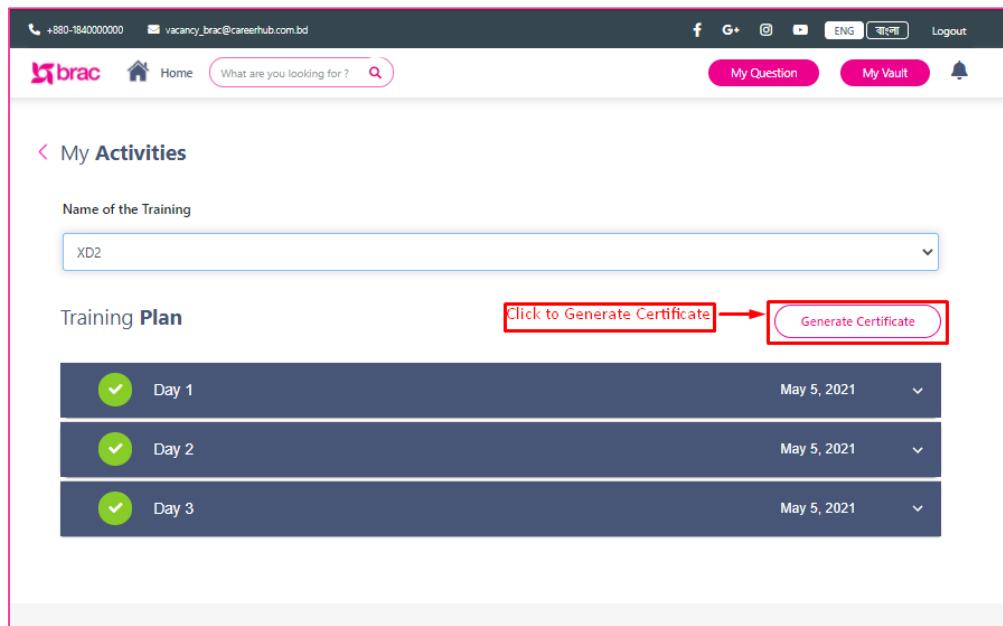


Figure 59: Generate Certificate

- Selecting upon a course from **Name of the Training** dropdown list, **Generate Certificate** button will appear only when admin initiates the survey for that particular course;
- Before clicking **Generate Certificate**, trainer must ensure the Offline Competency column in participants information section(Trainer Dashboard) is checked for the participants of that course;

10 Participant Module

Participants will be able to:

- Create Profile;
- Search for Available Courses;
- Enroll in available courses;
- Participate in Live Online Classes;
- Participate in Survey;
- Get Course Certificates on successful course completion;
- Join Discussion Forum;

10.1 Participant's Dashboard

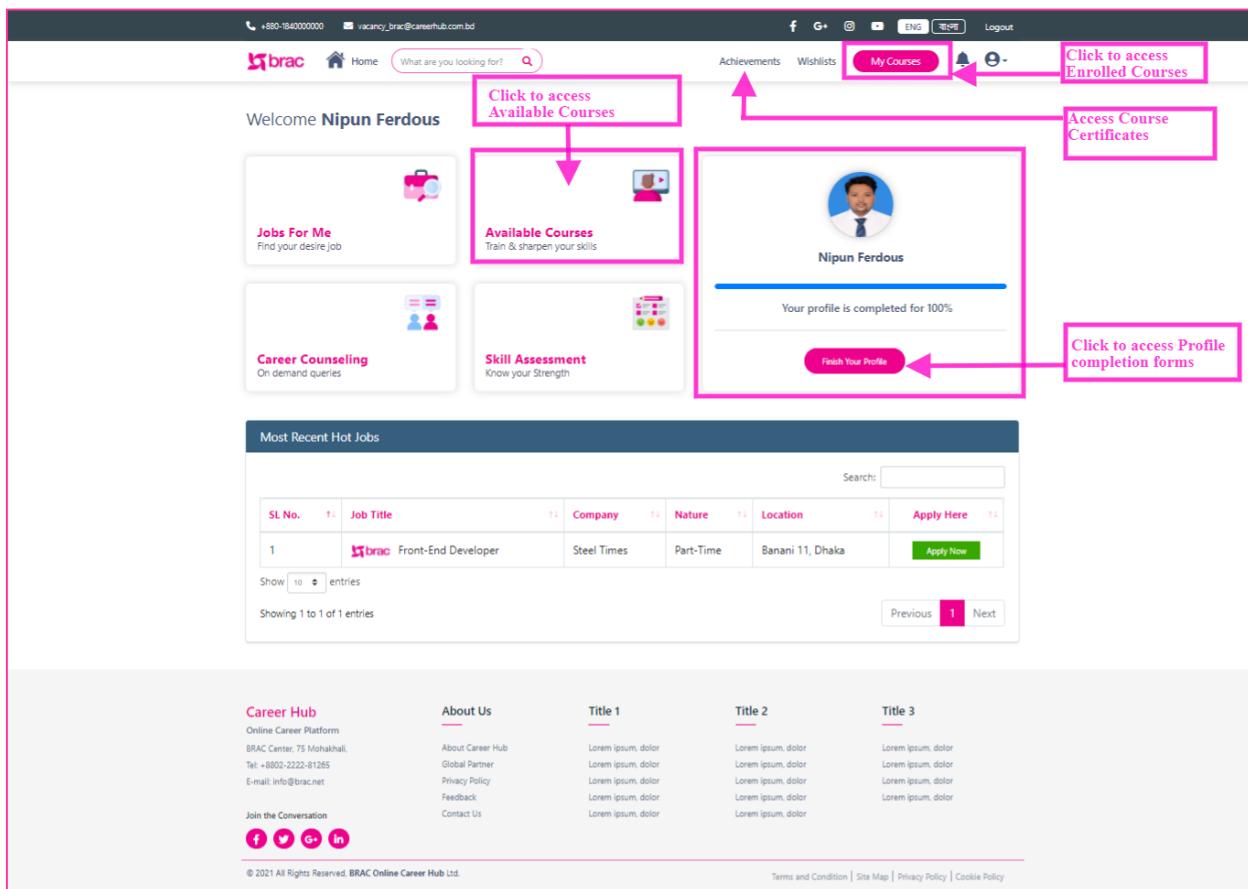


Figure 60: Participant Dashboard

Table 46: Participant Dashboard Details

Field Name/Icon/Button	Description
	Click to access profile details page
	Click to view available courses
	Click to access and view achieved certificates
	Click to view courses that are saved as wish list items
	Access enrolled courses
	This will redirect to participant's profile details page
	Click to be redirected to the home screen

10.2 Finish Your Profile

Participants will be able to see their profile details, edit and save their profile from this section; Detailed instructions are delineated below.

10.2.1 Personal

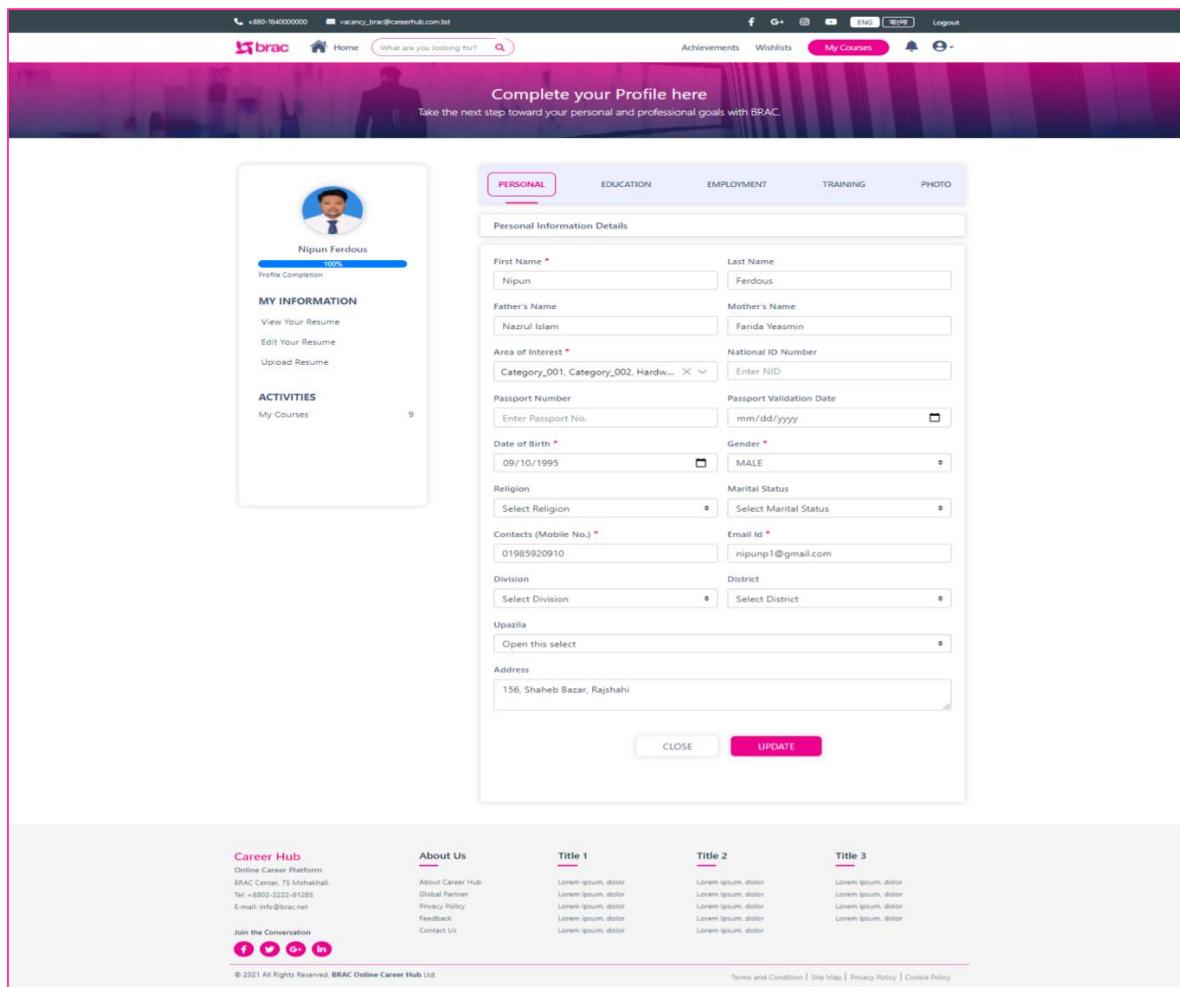


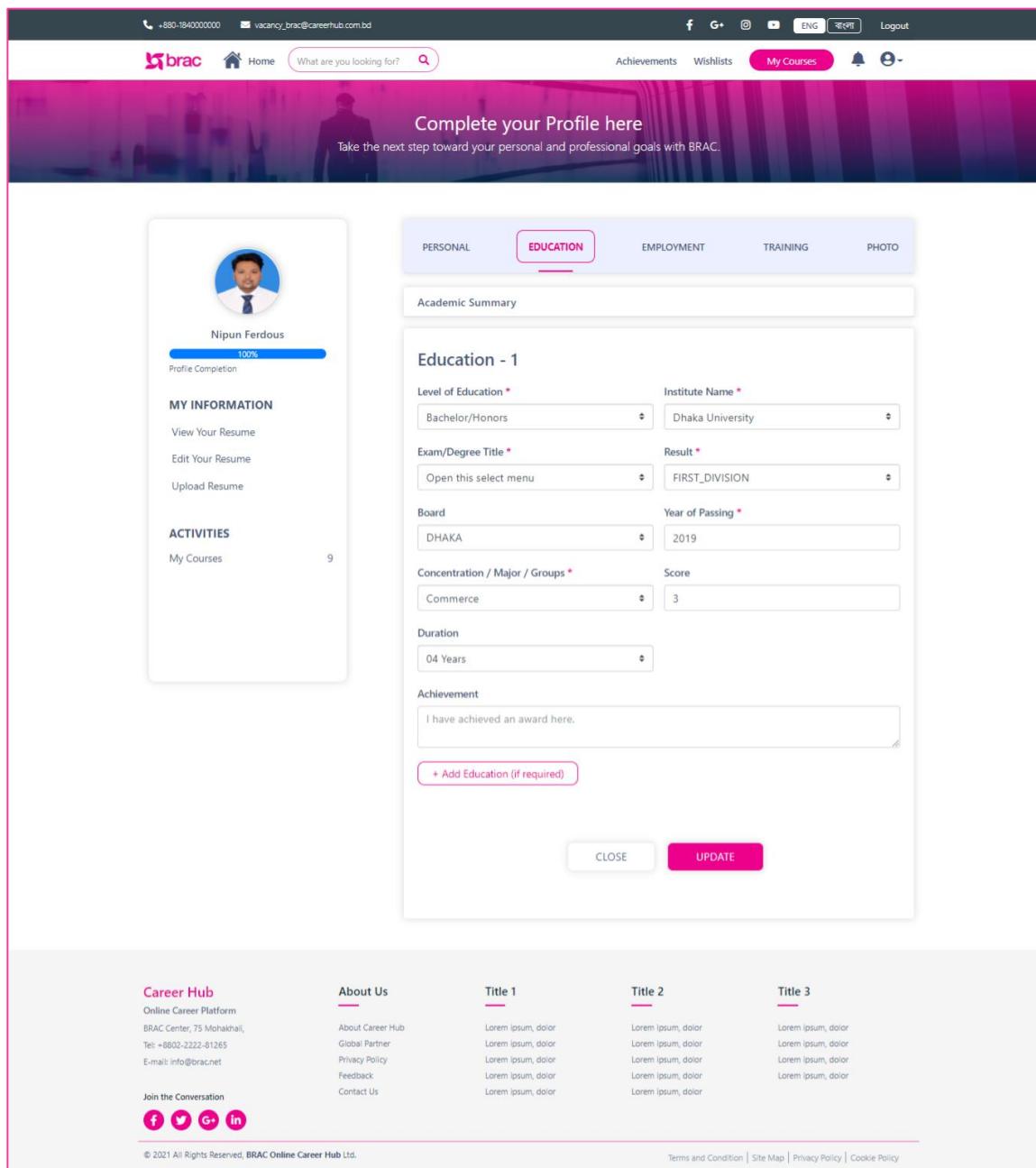
Figure 61: Complete your Profile (PERSONAL)

- Participants will be able to insert and update Personal Information through this form;

Table 47: Personal Information Details

Field Name/Icon/Button	Description
Enter First Name	Insert first name
Enter Last Name	Insert last name
Enter Father's Name	Insert father's name
Enter Mother's Name	Insert mother's name
Area of Interest	Click and Select area of interest from drop down list
Enter NID	Enter NID
Enter Passport No.	Enter password
Passport Validation Date	Enter passport validation date
Date of Birth	Click and pick date of birth
Select Gender	Pick gender from drop down
Select Religion	Click and select religion from dropdown list
Select Marital Status	Click and select marital status from dropdown list
Enter Contacts	Enter phone/mobile number
Enter Email Id	Enter Email address
Select Division	Click and select division from dropdown list
Select District	Click and select district from dropdown list
Select Upazila	Click and select Upazila from dropdown list
Enter Address	Insert Address
UPDATE	Click to update/save information
CLOSE	Click to close this page.

10.2.2 Education



The screenshot displays the BRAC Online Career Hub interface. At the top, there is a navigation bar with links for Home, Achievements, Wishlists, My Courses, and Logout. Below the navigation is a banner with the text "Complete your Profile here" and "Take the next step toward your personal and professional goals with BRAC." On the left side, there is a sidebar with sections for MY INFORMATION (View Your Resume, Edit Your Resume, Upload Resume) and ACTIVITIES (My Courses). The main content area shows a user profile for "Nipun Ferdous" with a 100% completion bar. The "EDUCATION" tab is selected, showing an "Education - 1" form. The form fields include:

- Level of Education: Bachelor/Honors
- Institute Name: Dhaka University
- Exam/Degree Title: Open this select menu
- Result: FIRST_DIVISION
- Board: DHAKA
- Year of Passing: 2019
- Concentration / Major / Groups: Commerce
- Score: 3
- Duration: 04 Years
- Achievement: I have achieved an award here.

At the bottom of the form are "CLOSE" and "UPDATE" buttons.

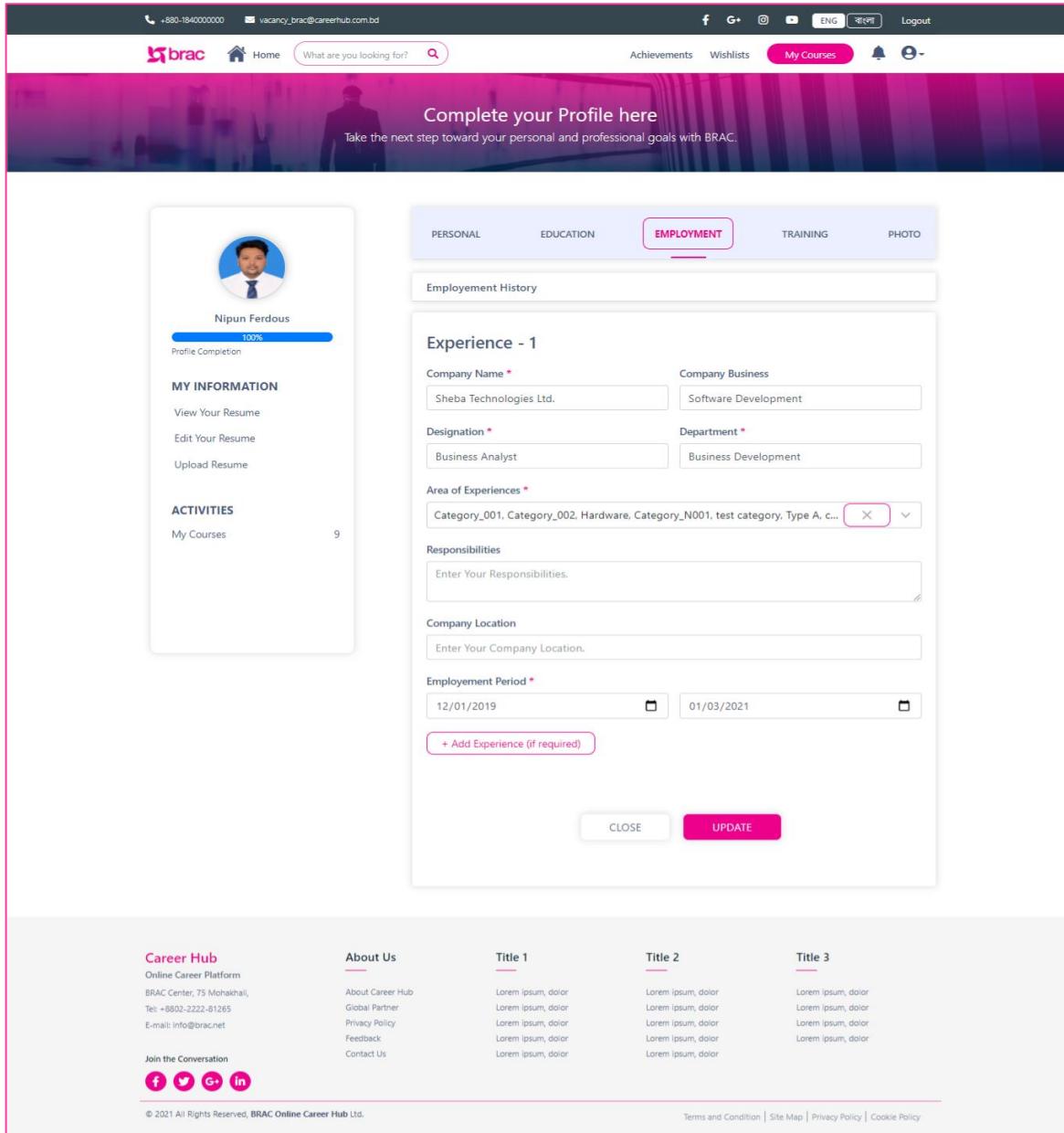
Figure 62: Complete your Profile (Education)

- Participants will be able to update/save education information through this form.

Table 48: Academic Summary Details

Field Name/Icon/Button	Description
Level of Education	Insert Level of education
Institution Name	Click and insert institution name
Exam/Degree Title	Click and select from dropdown list
Result	Click and select from dropdown list
Board	Click and select from dropdown list
Year of Passing	Insert Passing Year
Concentration/Major/Groups	Click and select from dropdown list
Score	Insert obtained score in regarded degree/exam
Duration	Insert duration
Achievement	Insert achievements
+ Add Education (if required)	Click to add more level of education
UPDATE	Click to update/save information
CLOSE	Click to close this page.

10.2.3 Employment



The screenshot shows the 'Employment' tab selected in the navigation bar. The main form area is titled 'Experience - 1'. It contains fields for Company Name (Sheba Technologies Ltd.), Company Business (Software Development), Designation (Business Analyst), Department (Business Development), Area of Experience (Category_001, Category_002, Hardware, Category_N001, test category, Type A, c...), Responsibilities (Enter Your Responsibilities), Company Location (Enter Your Company Location), and Employment Period (12/01/2019 to 01/03/2021). There is also a '+ Add Experience (if required)' button. At the bottom are 'CLOSE' and 'UPDATE' buttons.

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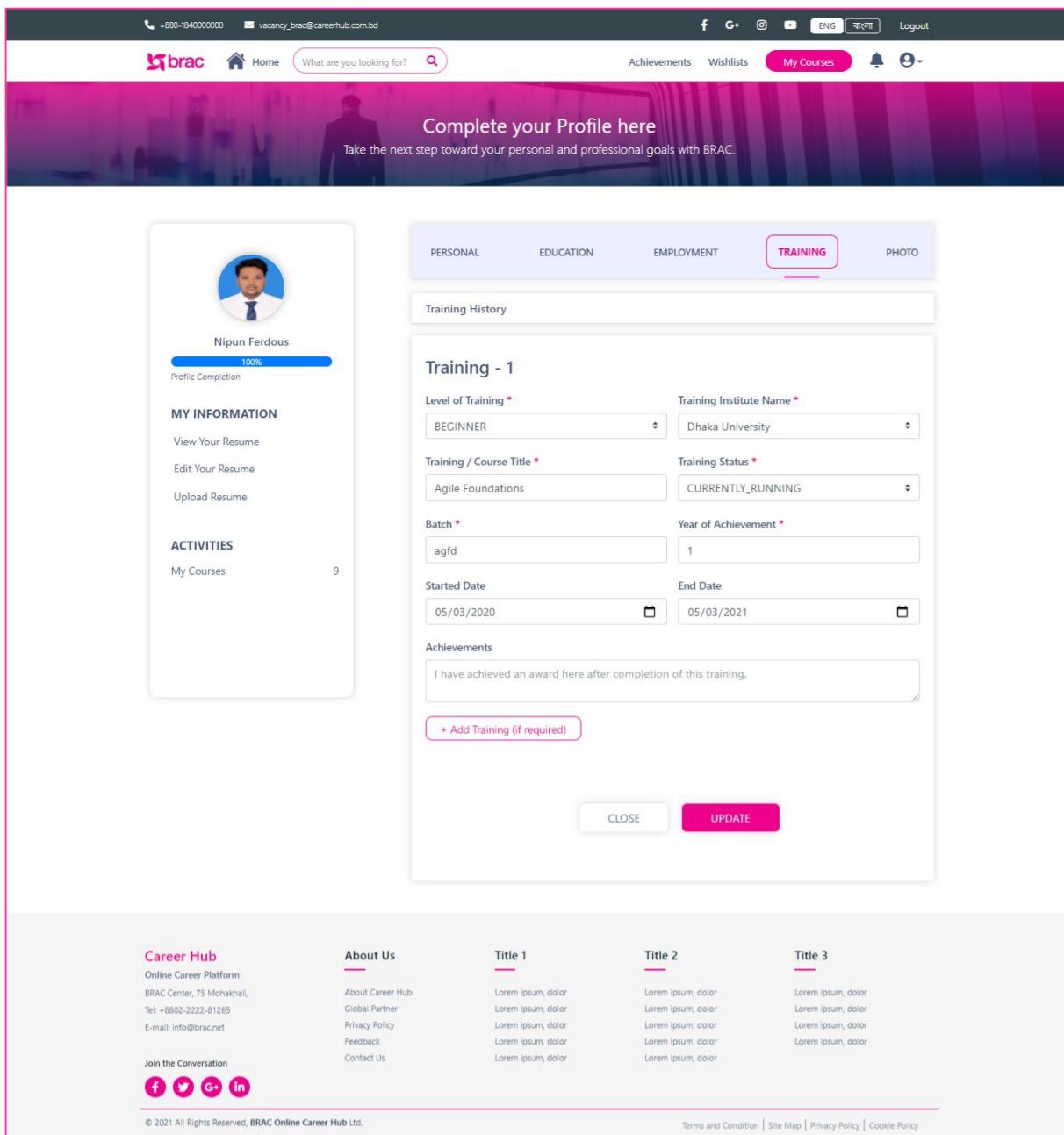
Figure 63: Employment History

- Participants will be able to update/save employment history through this form.

Table 49: Employment History form details

Field Name/Icon/Button	Description
Company Name	Insert Company Name
Company Business	Enter Company Business
Designation	Insert Designation
Department	Insert Department
Area of Interest	Click and select area of interest from dropdown list
Responsibilities	Enter responsibilities at the regarded job
Company Location	Enter location
Employment Period	Pick employment's period
+ Add Experience (if required)	Click and add experience if it requires
UPDATE	Click to update/save information
CLOSE	Click to close this page.

10.2.4 Training



The screenshot shows the 'Training History' section of the BRAC Online Career Hub. On the left, there's a sidebar with a user profile picture of Nipun Ferdous (100% completion), 'MY INFORMATION' links (View Your Resume, Edit Your Resume, Upload Resume), and 'ACTIVITIES' (My Courses). The main area has tabs for PERSONAL, EDUCATION, EMPLOYMENT, TRAINING (which is selected), and PHOTO. The TRAINING tab contains fields for Level of Training (BEGINNER), Training Institute Name (Dhaka University), Training / Course Title (Agile Foundations), Training Status (CURRENTLY_RUNNING), Batch (agfd), Year of Achievement (1), Started Date (05/03/2020), End Date (05/03/2021), and Achievements (I have achieved an award here after completion of this training.). Buttons for CLOSE and UPDATE are at the bottom.

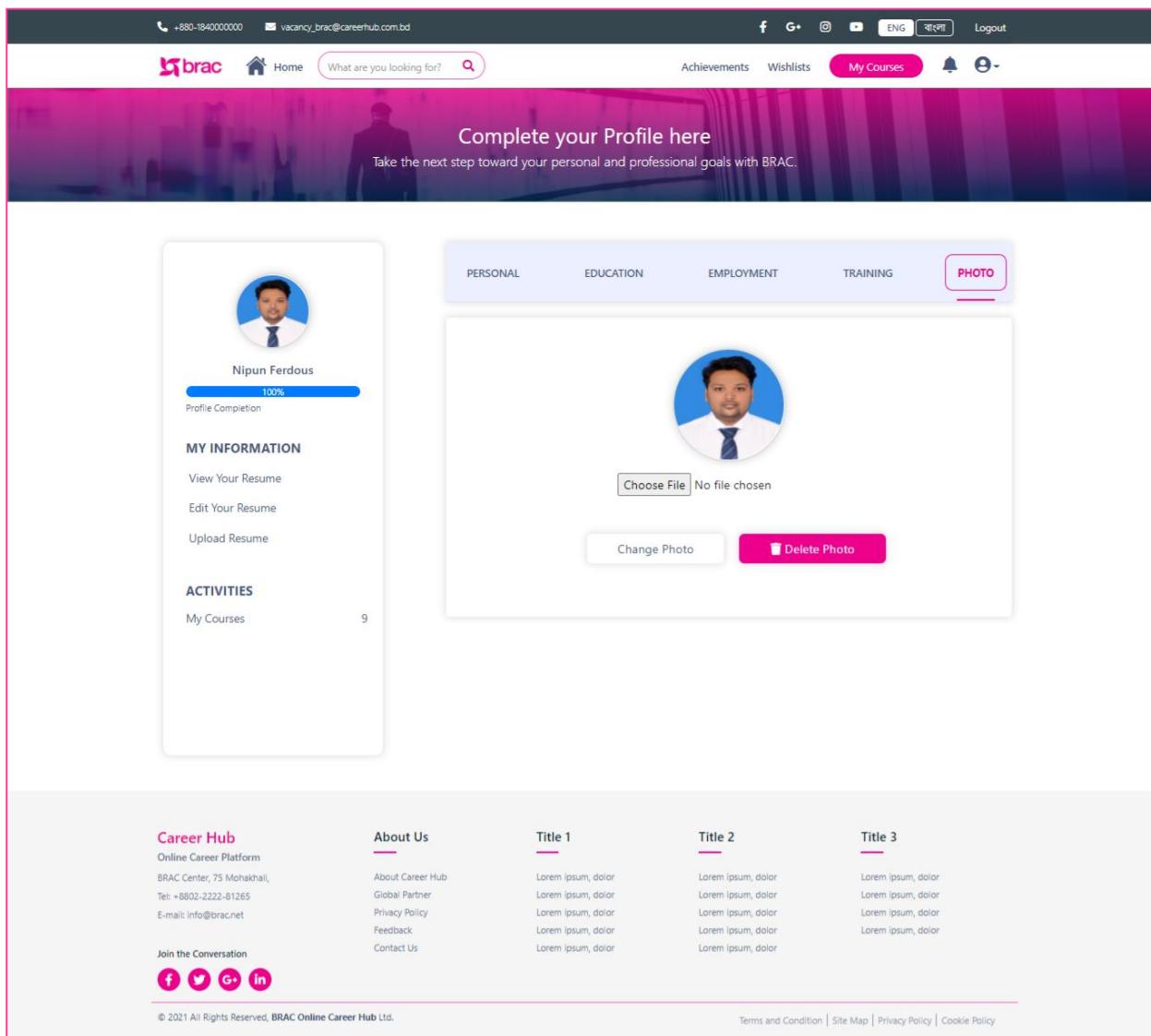
Figure 64: Training History Form

- Participants will be able to update/save training history through this form.

Table 50: Training History Form Details

Field Name/Icon/Button	Description
Level of Training	Click and select Level of Training from dropdown list
Training Institute Name	Click and select from dropdown list
Training/Course Title	Insert Course/Training Title
Training Status	Click and select from dropdown list
Batch	Insert Batch ID/Number
Year of Achievement	Insert total year(s) of achievement
Started Date	Click and pick start date
End Date	Click and pick end date
Achievements	Insert achievement details
+ Add Training (if required)	Click and add Training if it requires
UPDATE	Click to update/save information
CLOSE	Click to close this page.

10.2.5 Photo

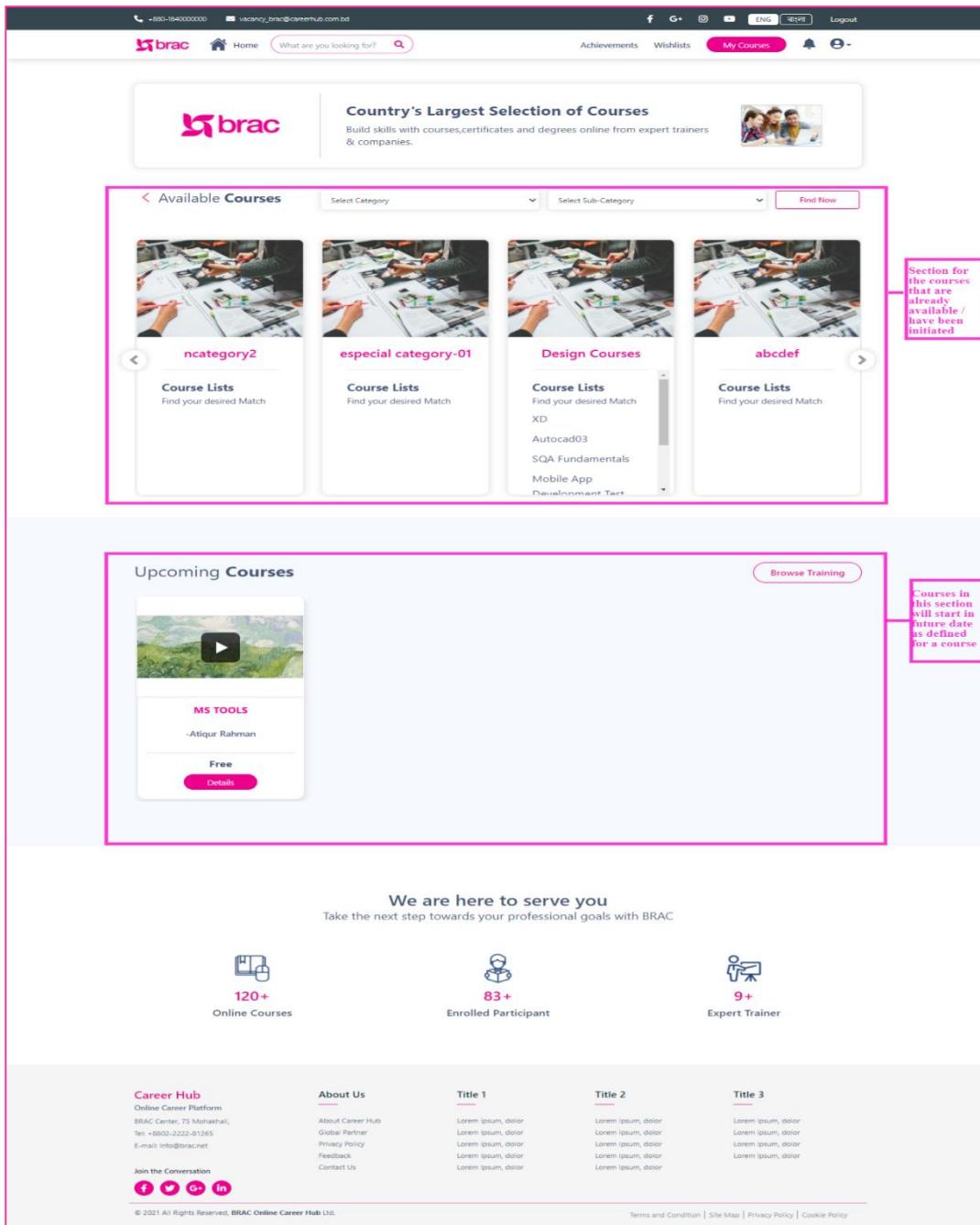


The screenshot shows the BRAC Online Career Hub profile photo selection page. At the top, there's a navigation bar with links for Home, Achievements, Wishlists, My Courses, and Logout. Below the navigation is a banner with the text "Complete your Profile here" and "Take the next step toward your personal and professional goals with BRAC." On the left, a sidebar displays the user's profile picture, name (Nipun Ferdous), and a 100% completion bar. It also includes sections for "MY INFORMATION" (View Your Resume, Edit Your Resume, Upload Resume) and "ACTIVITIES" (My Courses). The main content area shows a placeholder profile picture with a "Choose File" button (No file chosen) and "Delete Photo" and "Change Photo" buttons. Below this are sections titled "Title 1", "Title 2", and "Title 3", each containing placeholder text. The footer includes links for Career Hub, About Us, and various sections like Title 1, Title 2, and Title 3, along with social media icons and copyright information.

Figure 65: Profile Photo Selection Page

- Participant can update/change profile photo from this page;
- Click **Choose File** to pick photo from local machine;
- Click **Delete Photo** to remove profile picture;
- Click **Change Photo** to update profile picture;

10.3 Available Courses



Country's Largest Selection of Courses

Build skills with courses, certificates and degrees online from expert trainers & companies.

Available Courses

Course Lists Find your desired Match

Upcoming Courses

MS TOOLS

-Atiqur Rahman

Free

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120+ Online Courses

83+ Enrolled Participant

9+ Expert Trainer

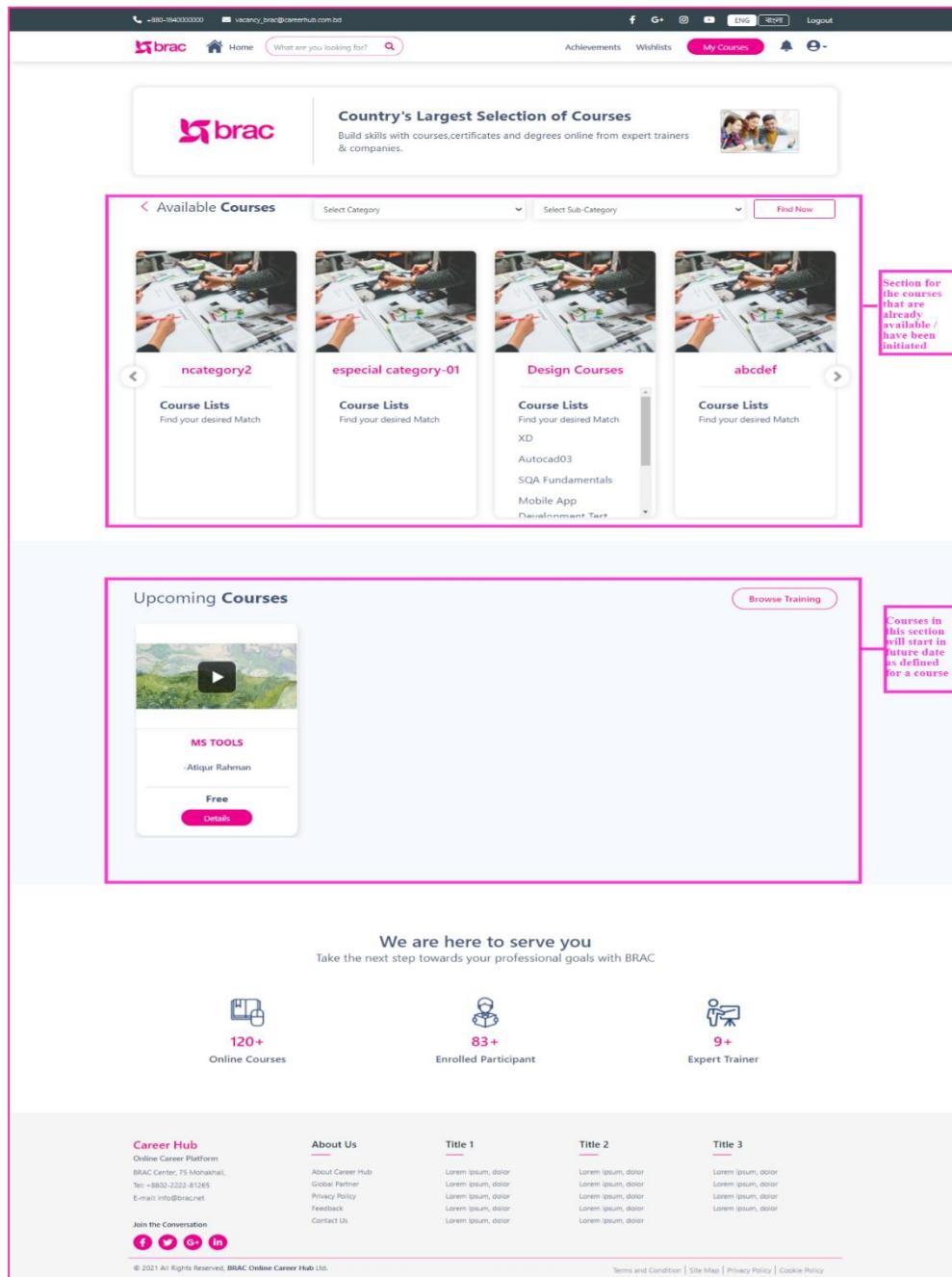
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Figure 66: Available Courses Section

- Participants can view all the available courses under specified categories from the upper marked section;
- Participants can search for courses by Select Category Select Sub-Category
- Clicking on a course from any category will proceed to view course details;

10.4 Upcoming Courses



Country's Largest Selection of Courses
Build skills with courses, certificates and degrees online from expert trainers & companies.

Available Courses

Upcoming Courses

We are here to serve you
Take the next step towards your professional goals with BRAC

Online Courses: 120+
Enrolled Participant: 83+
Expert Trainer: 9+

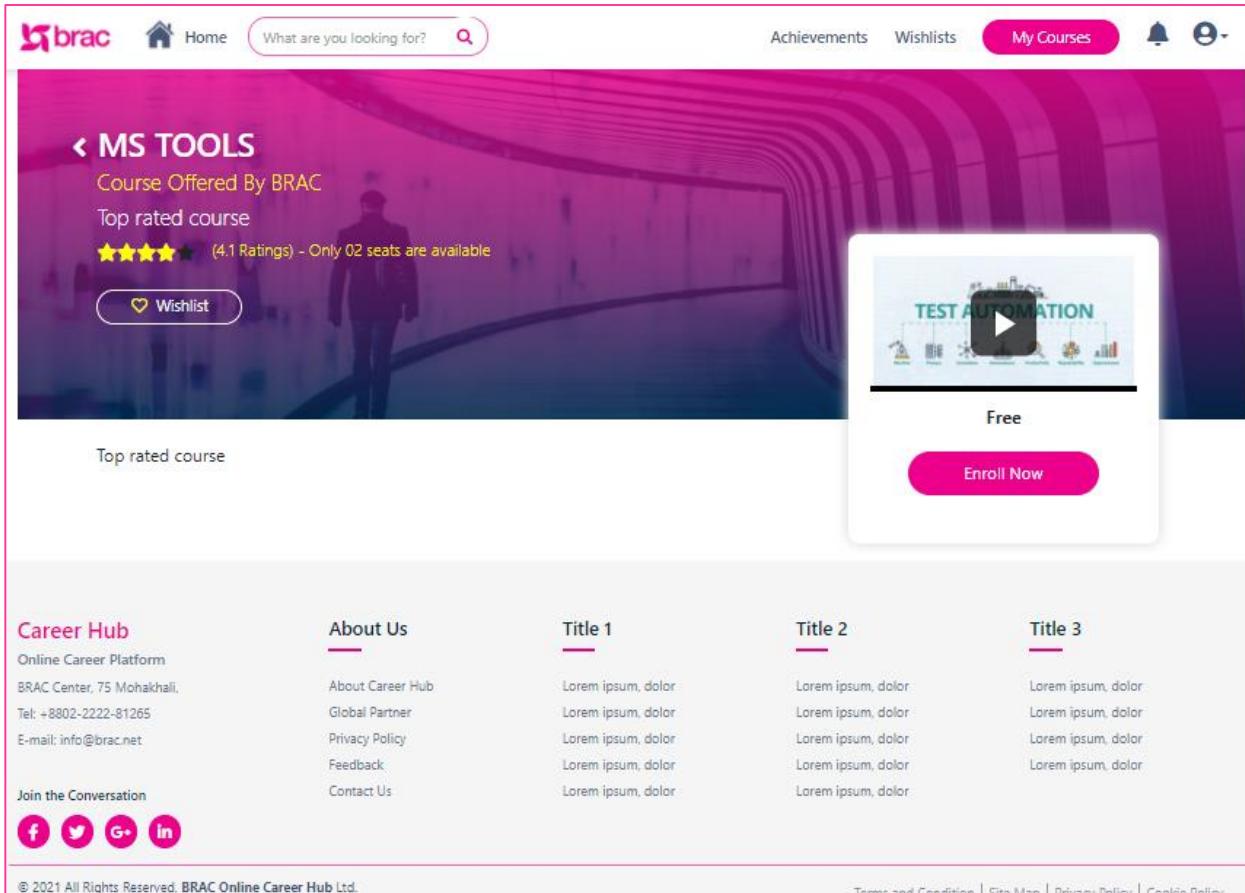
Courses in this section will start in future date as defined for a course

Section for the courses that are already available / have been initiated

Figure 67: Upcoming Course Section

- Courses that will start in a future date will be shown in this section;
- Participants can click **Details** button on a course to see the details information;

10.5 Enroll in a Course



The screenshot shows the course enrollment page for 'MS TOOLS'. At the top, there's a navigation bar with the brac logo, Home, a search bar, Achievements, Wishlists, My Courses (which is highlighted), a bell icon, and a user profile icon.

The main content area features a large banner for 'MS TOOLS' with a background image of a person walking in a modern building. Below the banner, it says 'Course Offered By BRAC' and 'Top rated course'. It has a rating of 4.1 stars and indicates 'Only 02 seats are available'. There's a 'Wishlist' button.

To the right, there's a preview window for a course titled 'TEST AUTOMATION'. It shows a video thumbnail with the title 'TEST AUTOMATION' and some icons. It's labeled 'Free' and has an 'Enroll Now' button.

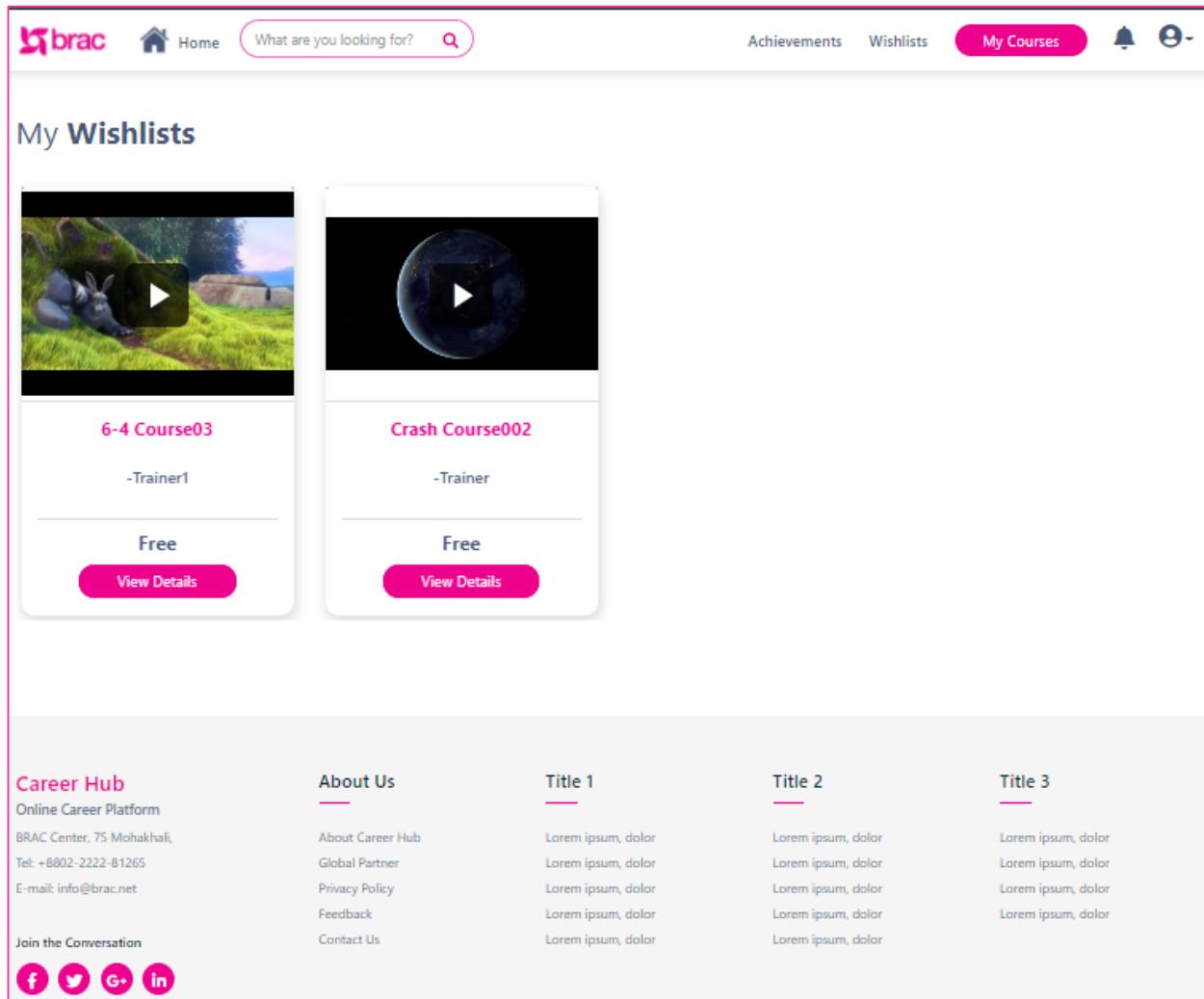
At the bottom, there are sections for 'Career Hub' (with links to Online Career Platform, BRAC Center address, Tel: +8802-2222-81265, E-mail: info@brac.net, and 'Join the Conversation' with social media links for Facebook, Twitter, Google+, and LinkedIn), 'About Us' (with links to About Career Hub, Global Partner, Privacy Policy, Feedback, and Contact Us), and three sample course sections labeled 'Title 1', 'Title 2', and 'Title 3', each with placeholder text.

At the very bottom, there's a footer with copyright information: '© 2021 All Rights Reserved, BRAC Online Career Hub Ltd.' and links to Terms and Condition, Site Map, Privacy Policy, and Cookie Policy.

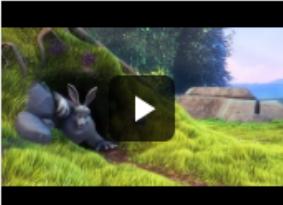
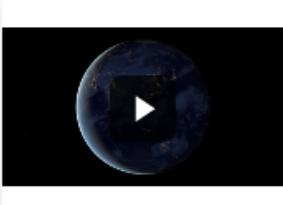
Figure 68: Course Enrollment page

- Clicking/choosing a course from Available Courses / Upcoming Courses section will lead to this page;
- Participants can enroll in a course through clicking  button;
- Click  to view course preview video;
- Click  to add course to wish list section;

10.6 Wish Lists



My Wishlists

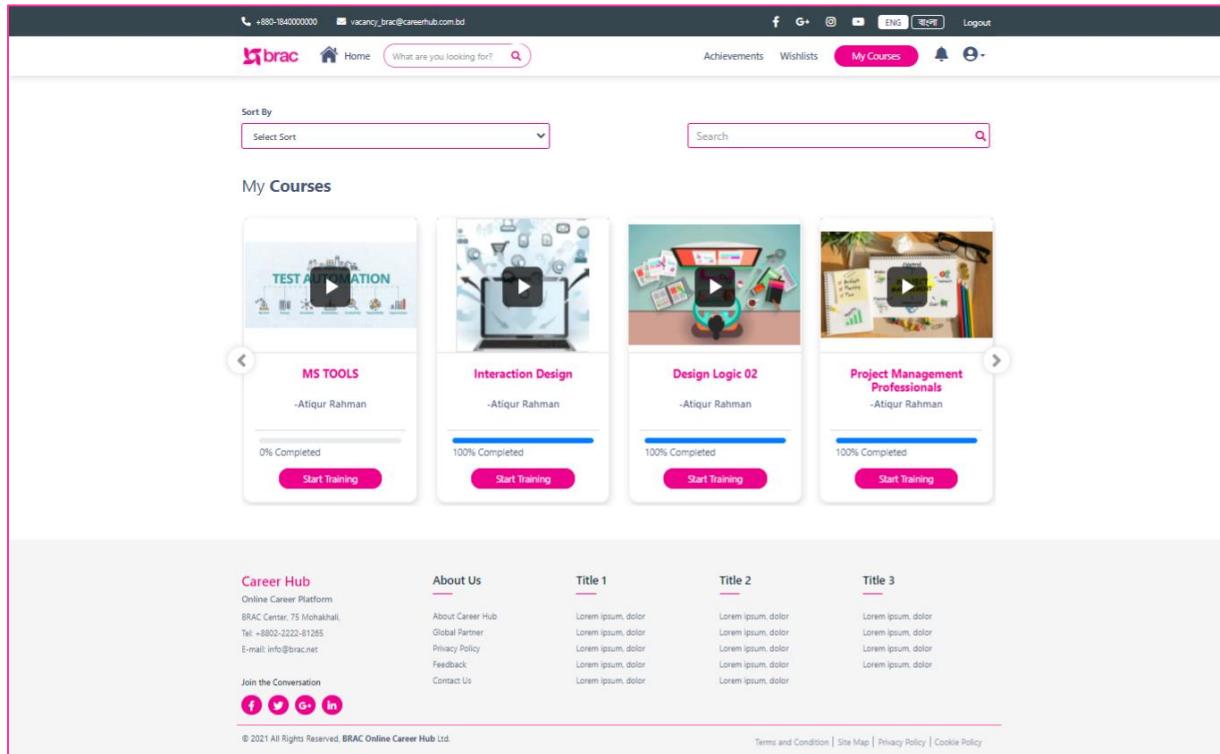
	
6-4 Course03	Crash Course002
-Trainer1	-Trainer
Free	Free
View Details	View Details

Career Hub	About Us	Title 1	Title 2	Title 3
Online Career Platform		Lorem ipsum, dolor	Lorem ipsum, dolor	Lorem ipsum, dolor
BRAC Center, 75 Mohakhali,	About Career Hub	Lorem ipsum, dolor	Lorem ipsum, dolor	Lorem ipsum, dolor
Tel: +8802-2222-81265	Global Partner	Lorem ipsum, dolor	Lorem ipsum, dolor	
E-mail: info@brac.net	Privacy Policy			
Join the Conversation	Feedback			
f t g in	Contact Us			

Figure 69: My Wishlists Pgae

- Courses marked for wish list can be found in this page;
- Participants can access details of a course by clicking [View Details](#) on any course available in this page;
- Participant can wish to remove a course from wish list by clicking the  button again in View Details of a course;

10.7 My Courses



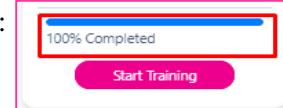
The screenshot shows the 'My Courses' section of the BRAC Online Career Hub. At the top, there are navigation links for 'Home', 'Achievements', 'Wishlists', and 'Logout'. A search bar is also present. The main area displays four course cards:

- TEST AUTOMATION** by Atiqur Rahman, 0% Completed. Includes a 'Start Training' button.
- MS TOOLS** by Atiqur Rahman, 0% Completed. Includes a 'Start Training' button.
- Interaction Design** by Atiqur Rahman, 100% Completed. Includes a 'Start Training' button.
- Design Logic 02** by Atiqur Rahman, 100% Completed. Includes a 'Start Training' button.
- Project Management Professionals** by Atiqur Rahman, 100% Completed. Includes a 'Start Training' button.

Below the courses, there is a footer section with links to 'Career Hub', 'About Us', and three columns of placeholder text.

Figure 70: My Courses Page

- Participants will find all the enrolled courses in this page;
- Click **Start Training** to start training;
- Participants can view course completion status bar:



- Click  to play Course Preview Video;
- Click  to navigate between courses;

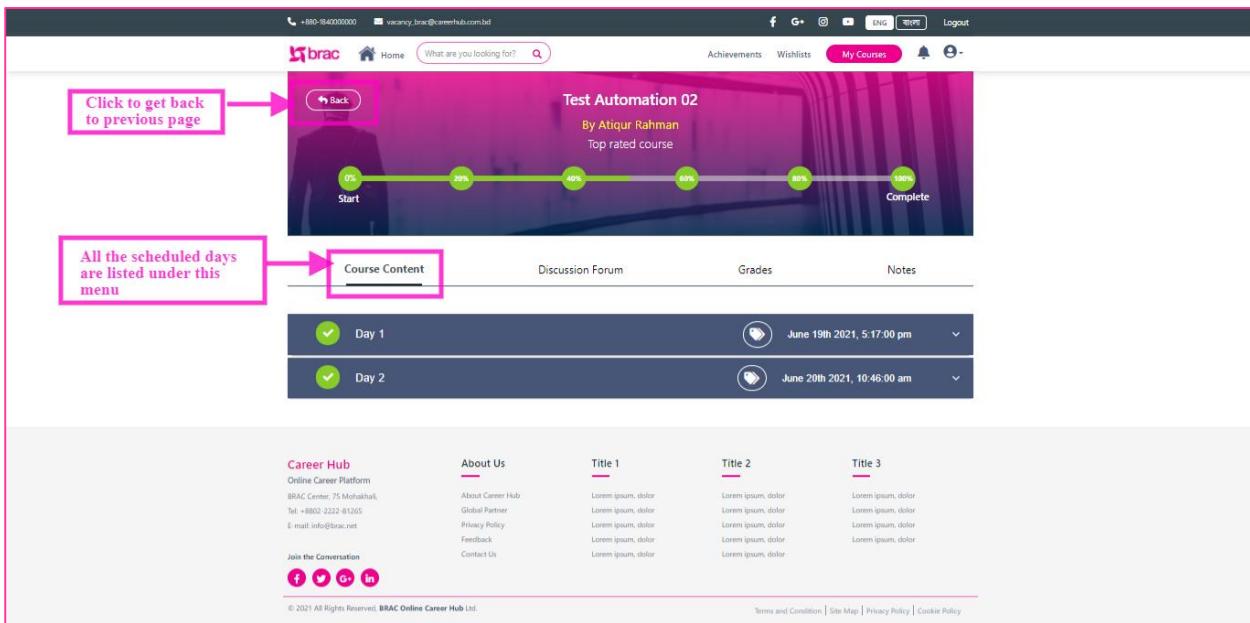
10.7.1 Start Training

The screenshot shows the 'Interaction Design' course page. At the top, there's a navigation bar with 'Home', a search bar, and links for 'Achievements', 'Wishlists', 'My Courses' (which is highlighted in pink), and user profile icons. Below the navigation is a large banner for the 'Interaction Design' course, featuring a silhouette of a person in a suit, the title 'Interaction Design' in bold, and 'By Atiqur Rahman'. A subtitle says 'Learn how to design great user experiences. Design that delights users'. A horizontal progress bar at the bottom of the banner shows completion percentages from 0% to 100%, with green circles at each 20% mark labeled 'Start', '20%', '40%', '60%', '80%', and 'Complete'. Below the banner are four tabs: 'Course Content' (selected), 'Discussion Forum', 'Grades', and 'Notes'. Under 'Course Content', there are two sections: 'Day 1' and 'Day 2', each with a checkmark icon, a circular icon with a play button, and a timestamp: 'June 16th 2021, 1:30:00 pm' and 'June 16th 2021, 12:00:00 am' respectively. At the bottom of the page, there's a 'Career Hub' section with contact information, an 'About Us' section with links to various policies, and three columns of placeholder text under 'Title 1', 'Title 2', and 'Title 3'. The footer contains social media links (Facebook, Twitter, Google+, LinkedIn) and copyright information: '© 2021 All Rights Reserved, BRAC Online Career Hub Ltd.' and links to 'Terms and Condition', 'Site Map', 'Privacy Policy', and 'Cookie Policy'.

Figure 71: Start Training

- After starting a course from *My Courses* page, participants will be redirected to this page;
- Participants can access *Course Content* and *Discussion Forum* menu from this page;
- Participants can view course completion bar from top section of this page;
- Completion of each day of a course will proportionally increase the course completion bar status;

10.7.1.1 Course Content



The screenshot shows a course page for 'Test Automation 02' by Atiqur Rahman. A progress bar at the top indicates completion levels from 0% to 100%. Below the progress bar are tabs for 'Course Content', 'Discussion Forum', 'Grades', and 'Notes'. The 'Course Content' tab is highlighted with a pink box and an arrow pointing to it from the left. Another pink box highlights the 'Click to get back to previous page' link in the top-left corner. Under the 'Course Content' tab, there are two entries: 'Day 1' (checked) and 'Day 2' (unchecked). Each entry has a timestamp and a dropdown arrow.

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Figure 72: Scheduled Days of a Course

- Participant can access each day of a course to view course contents from this page;
- Clicking each day (e.g: Day 2) will open that day's rubric, sample given below:



The screenshot shows a course page for 'Test Automation 02' by Atiqur Rahman, described as a 'Top rated course'. A progress bar at the top indicates completion at 100%. Below the title, there are tabs for 'Course Content', 'Discussion Forum', 'Grades', and 'Notes'. The 'Course Content' tab is selected, displaying a list of daily sections:

- Day 1** (June 19th 2021, 5:17:00 pm):
 - Schedule**: Time: 10:46:00 (Live Class Session), Recorded Class: GMFT20210617-112300_Recording_640x360.mp4. Buttons: Join Now, Watch Now.
 - Assignment**: Topics: Second Assignment (Due Date: Jun 21, 2021). Buttons: Choose File (No file chosen), Upload File.
 - Lab**: Lab: Lab#002. Button: View Assigned Lab Info.
 - Quiz**: Topics: Final Exam, Type: MCQ/Total 20 Marks - 30 Minutes. Result: 0 / 0 (Pending). Buttons: Start Now, View Result.
 - Additional Requirements**: Additional Requirements: Attendance mandatory. Button: View Additional Requirements.
 - Resources**: design_image.png, design.pdf, design_word.docx, design.mp4. Buttons: Download, Read Only, Watch Now.
- Day 2** (June 20th 2021, 10:46:00 am):
 - Schedule**: Time: 10:46:00 (Live Class Session), Recorded Class: GMFT20210617-112300_Recording_640x360.mp4. Buttons: Join Now, Watch Now.
 - Assignment**: Topics: Second Assignment (Due Date: Jun 21, 2021). Buttons: Choose File (No file chosen), Upload File.
 - Lab**: Lab: Lab#002. Button: View Assigned Lab Info.
 - Quiz**: Topics: Final Exam, Type: MCQ/Total 20 Marks - 30 Minutes. Result: 0 / 0 (Pending). Buttons: Start Now, View Result.
 - Additional Requirements**: Additional Requirements: Attendance mandatory. Button: View Additional Requirements.
 - Resources**: design_image.png, design.pdf, design_word.docx, design.mp4. Buttons: Download, Read Only, Watch Now.

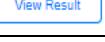
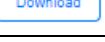
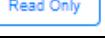
Annotations with arrows point to specific features:

- Annotation 1: Points to the 'Join Now' button in the Day 1 Schedule section. Text: Access Live Class/ Recorded Class from this section.
- Annotation 2: Points to the 'Choose File' button in the Day 1 Assignment section. Text: Access and Submit Assignment here.
- Annotation 3: Points to the 'View Assigned Lab Info' button in the Day 1 Lab section. Text: View Assigned Lab Info.
- Annotation 4: Points to the 'Start Now' button in the Day 1 Quiz section. Text: Participate in Quiz and View Result from this section.
- Annotation 5: Points to the 'View Additional Requirements' button in the Day 1 Additional Requirements section. Text: View Additional Requirements in this section.
- Annotation 6: Points to the 'Download' button in the Day 1 Resources section. Text: Download/View Course Contents from this section.

At the bottom, there are links for 'Career Hub', 'About Us', and three columns of 'Title 1', 'Title 2', and 'Title 3' with placeholder text.

Figure 73: Day wise course details

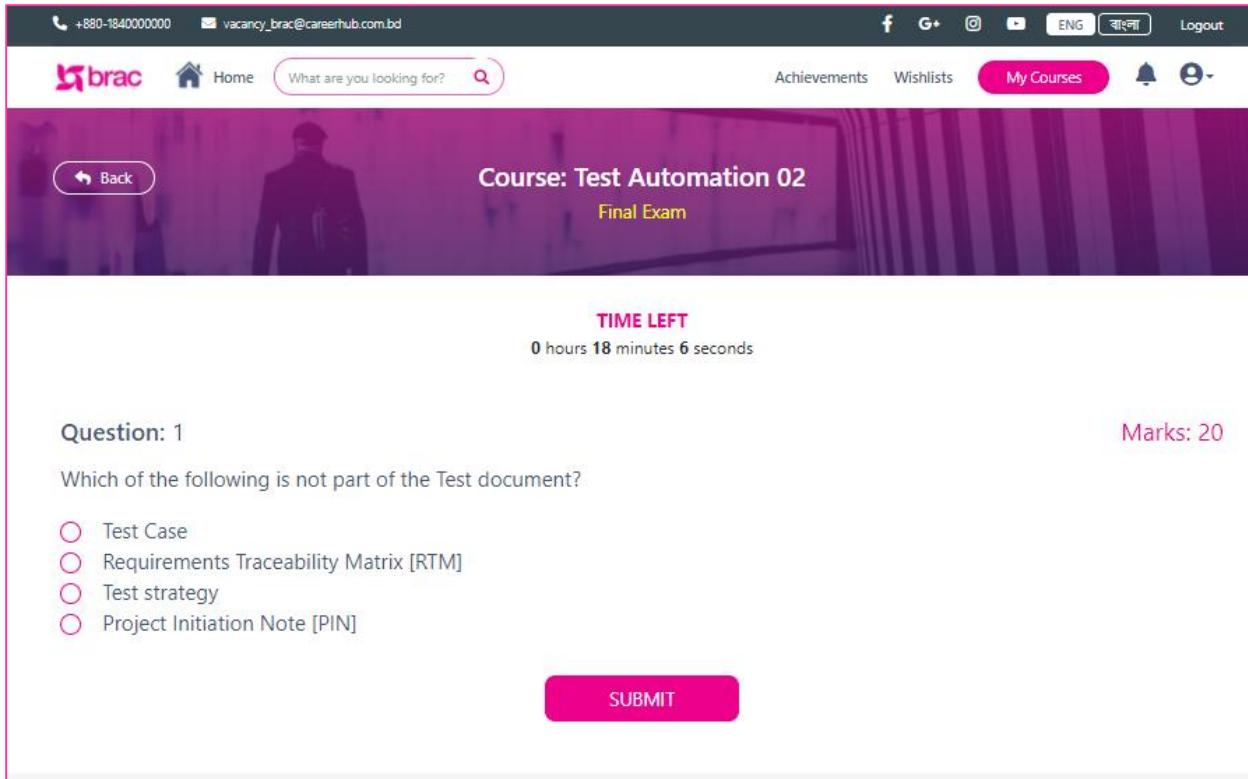
Table 51: Day wise course details page

Field Name/Icon/Button	Description
	Click to join zoom live class N.B: The zoom installer should be installed earlier.
	Click to watch recorded class.
 No file chosen	Click to choose assignment from local machine
	After selecting assignment click Upload to upload
	Click to start quiz
	Click to view result
	Download course content
	Click to open ready only course content
	Click to watch uploaded video content

10.7.1.2 Start Quiz

Participants can start training by clicking [Start Now](#) button from day wise course details page.

10.7.1.2.1 MCQ Quiz



The screenshot shows a quiz interface for 'Course: Test Automation 02' titled 'Final Exam'. At the top, there's a navigation bar with links for Home, Achievements, Wishlists, My Courses, and Logout. A search bar is also present. The main content area displays the quiz title and a timer showing '0 hours 18 minutes 6 seconds' left. Below the timer, a question is displayed: 'Which of the following is not part of the Test document?'. Four options are listed, each preceded by a radio button:

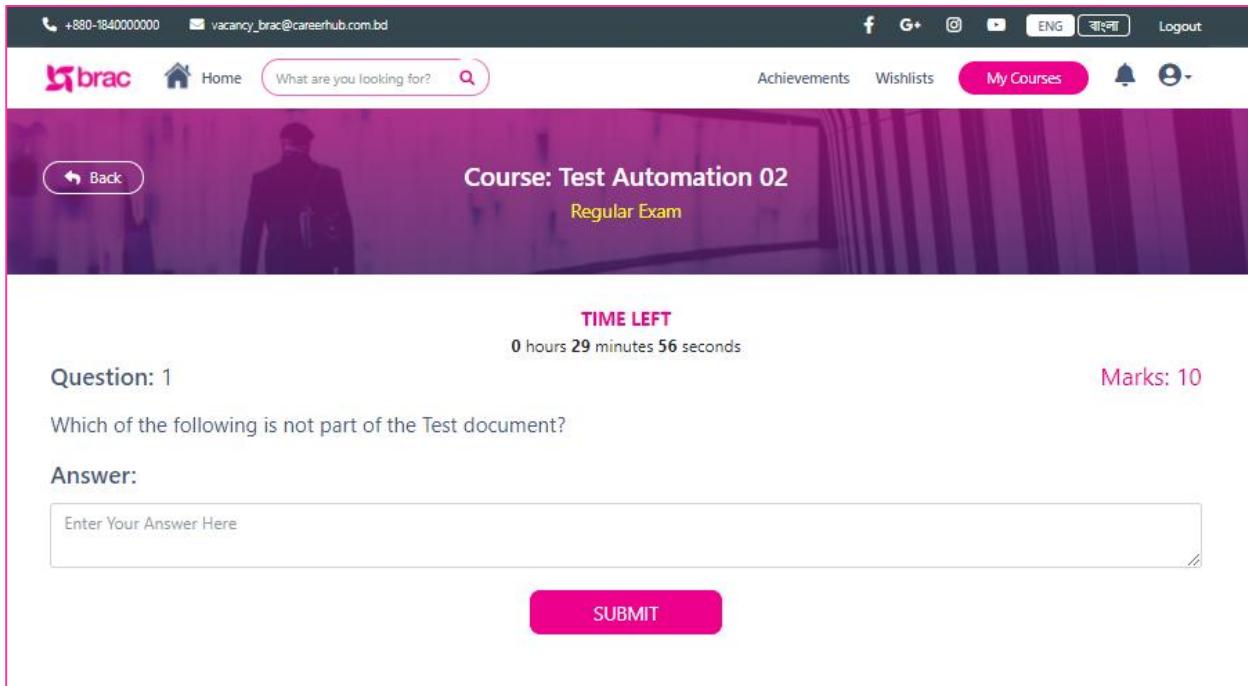
- Test Case
- Requirements Traceability Matrix [RTM]
- Test strategy
- Project Initiation Note [PIN]

A pink 'SUBMIT' button is located at the bottom right of the question area.

Figure 74: Participate in MCQ Quiz

- Choose correct answer from the given radio button;
- Click **SUBMIT** to submit quiz;
- Click [Back](#) to get back to the previous page;

10.7.1.2.2 Descriptive Quiz



The screenshot shows a quiz interface. At the top, there's a header with the BRAC logo, contact information (+880-1840000000, vacancy_brac@careerhub.com.bd), social media links (Facebook, Google+, YouTube), language selection (ENG, বাংলা), and a logout button. Below the header, there's a navigation bar with Home, a search bar, Achievements, Wishlists, My Courses, and notification icons.

The main content area has a purple background image of a person in a suit. It displays the course title "Course: Test Automation 02" and "Regular Exam".

Below the course title, it says "TIME LEFT" followed by "0 hours 29 minutes 56 seconds".

A question is displayed: "Question: 1 Which of the following is not part of the Test document?". To the right, it says "Marks: 10".

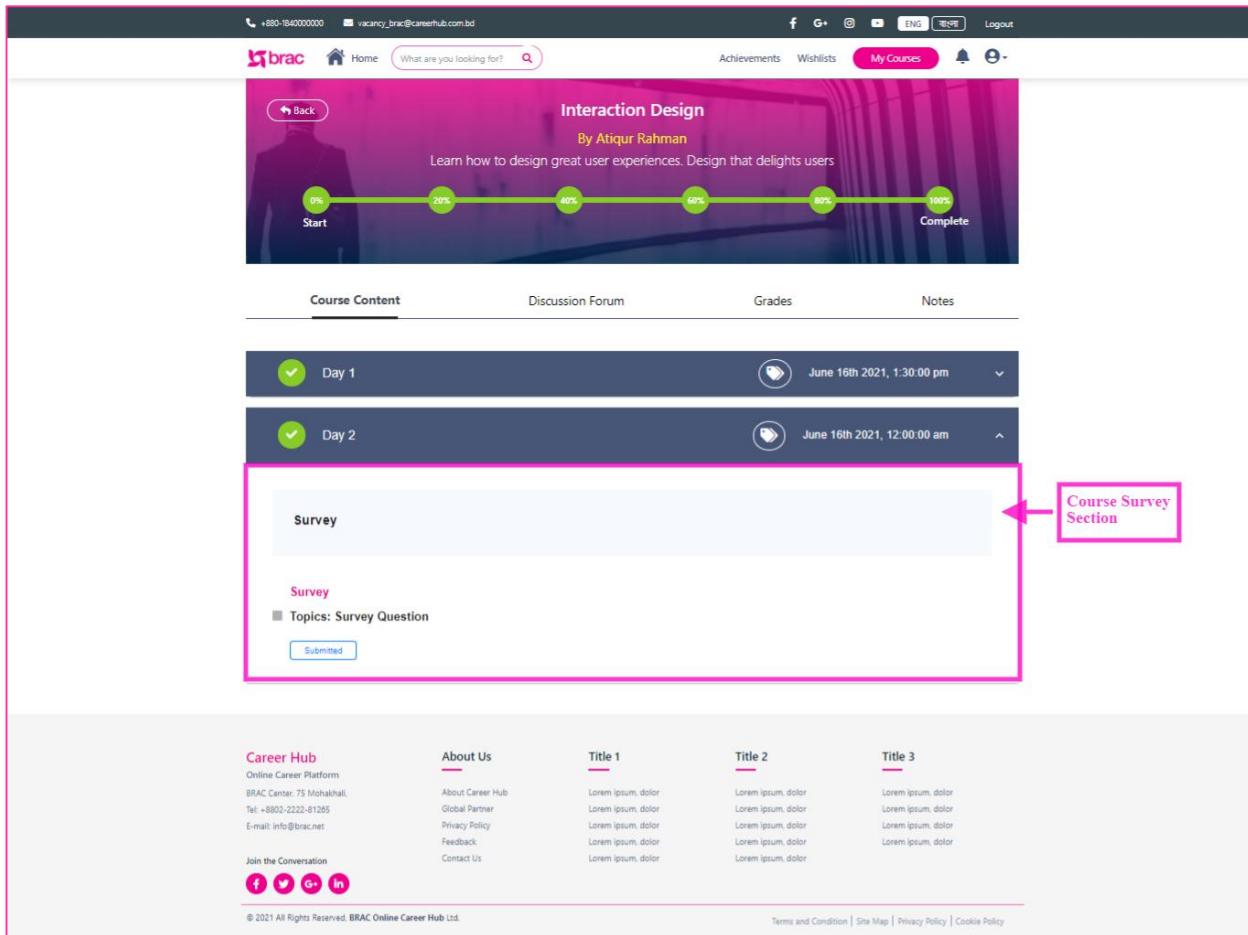
An "Answer:" label is followed by a text input field containing "Enter Your Answer Here".

A pink "SUBMIT" button is located at the bottom of the answer input area.

Figure 75: Participate in Descriptive Quiz

- Input answer in **Enter Your Answer Here** field;
- Click **SUBMIT** to submit answer;
- Click **Back** to get back to the previous page;

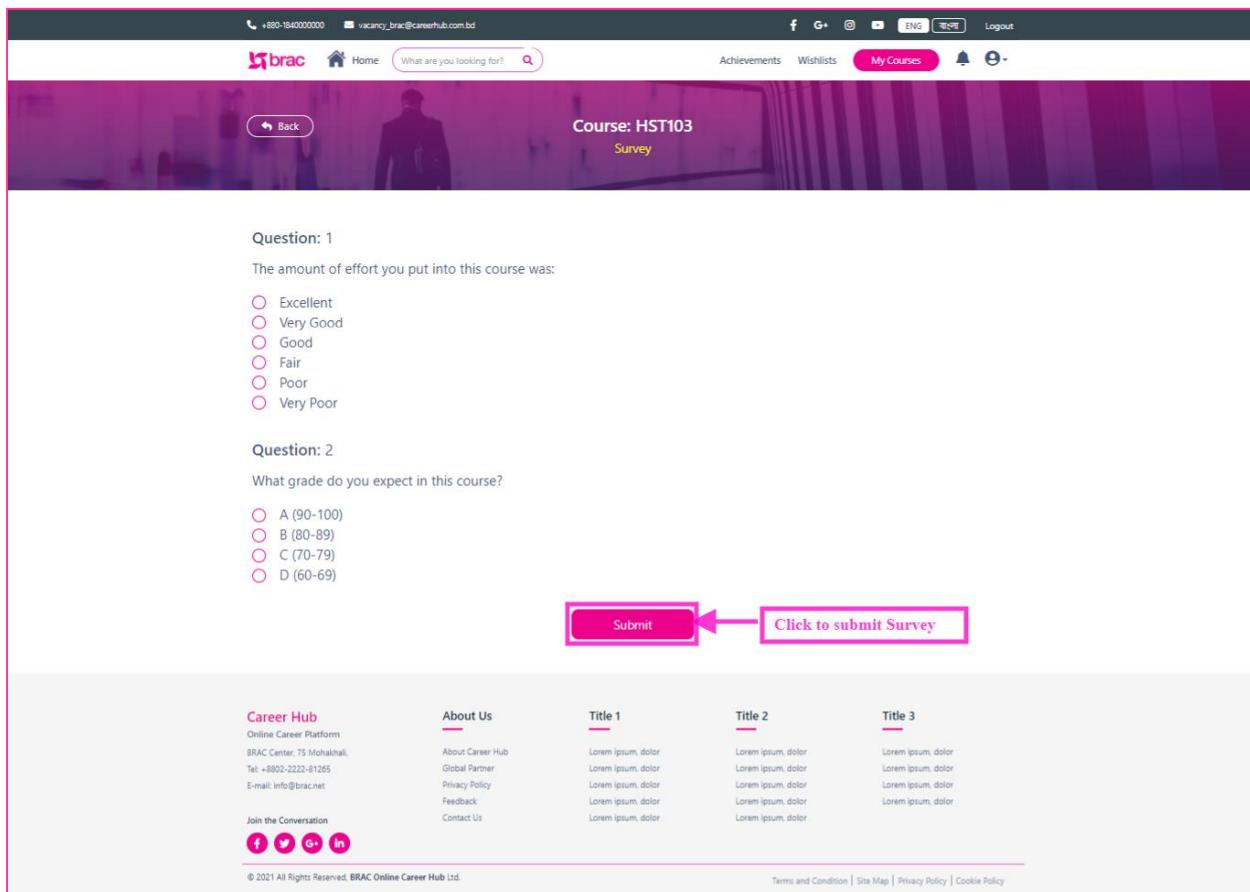
10.7.1.3 Conduct Course Survey



The screenshot shows a course page for 'Interaction Design' by Atiqur Rahman. The page includes a progress bar at the top indicating completion levels from 0% to 100%. Below the progress bar, there are tabs for 'Course Content', 'Discussion Forum', 'Grades', and 'Notes'. Under 'Course Content', there are two sections: 'Day 1' and 'Day 2', each with a timestamp. A pink box highlights the 'Survey' section under Day 2, which contains the text 'Survey Question' and a 'Submitted' button. An arrow points from the text 'Course Survey Section' to this highlighted area. At the bottom of the page, there are footer links for 'Career Hub', 'About Us', and three title sections: 'Title 1', 'Title 2', and 'Title 3', each with five placeholder items.

Figure 76: Course Survey Section

- This section appears when admin initiates survey for a course from Evaluation Survey List;
- Participant can click **Start Now** button to start survey;
- After clicking **Start Now** button, participant will be accessed to below page:



The screenshot shows a survey page for a course named "HST103". The top navigation bar includes links for "Home", "Achievements", "Wishlists", "My Courses", and social media icons for Facebook, Google+, and LinkedIn. A search bar is also present.

Question: 1
The amount of effort you put into this course was:
 Excellent
 Very Good
 Good
 Fair
 Poor
 Very Poor

Question: 2
What grade do you expect in this course?
 A (90-100)
 B (80-89)
 C (70-79)
 D (60-69)

Submit **Click to submit Survey**

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Title 1
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Title 2
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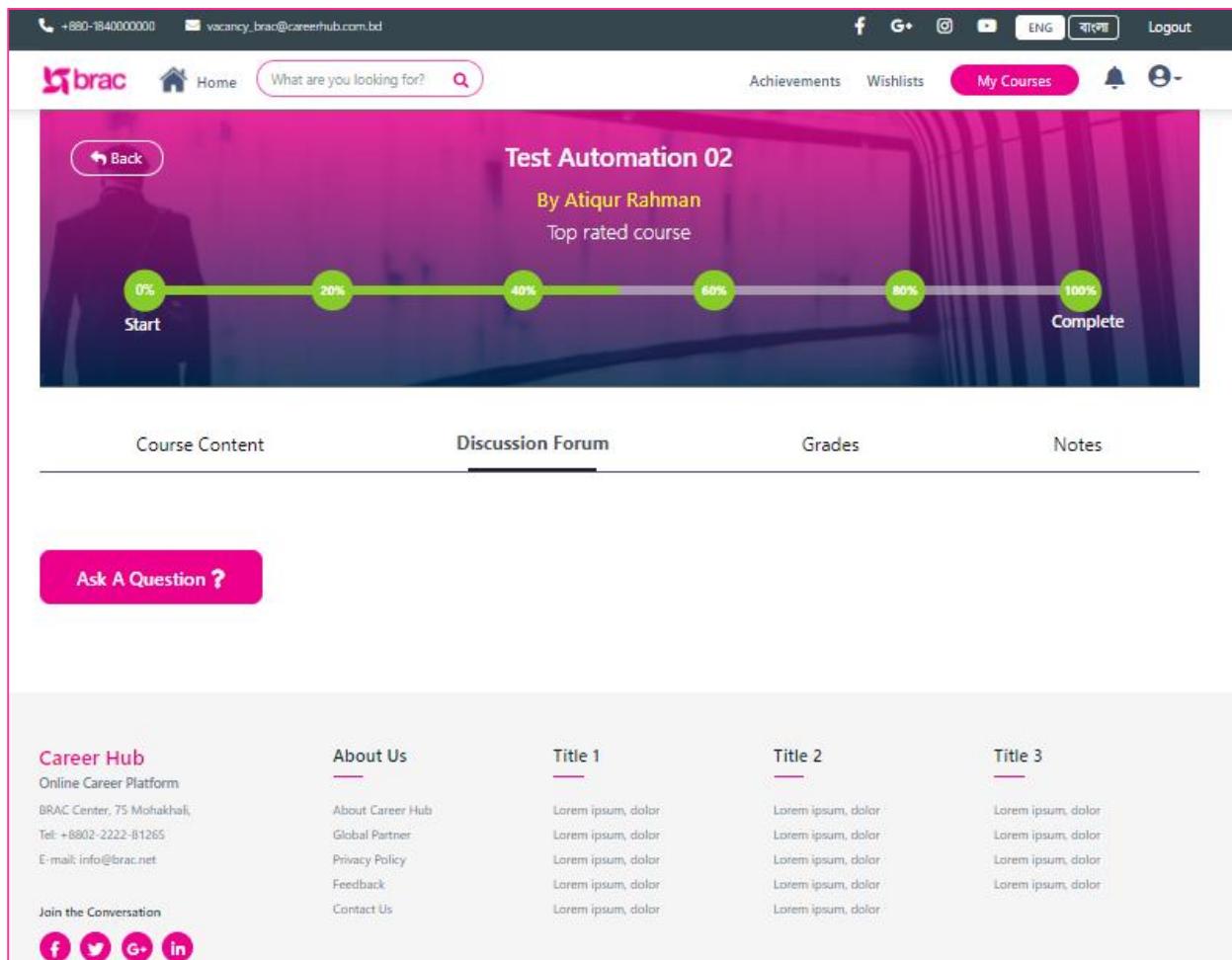
Title 3
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Figure 77: Take Survey

- Participants will take survey in this page;
- After inputting answers through radio buttons, click **Submit** to submit answers;

10.7.1.4 Discussion Forum



The screenshot shows the course details for 'Test Automation 02' by Atiqur Rahman, described as a 'Top rated course'. A progress bar at the top indicates completion levels from 0% to 100%. Below the course title, there are tabs for 'Course Content', 'Discussion Forum' (which is selected), 'Grades', and 'Notes'. A pink button labeled 'Ask A Question ?' is visible. At the bottom, there are sections for 'Career Hub', 'About Us', and three placeholder titles ('Title 1', 'Title 2', 'Title 3') each with five lines of placeholder text.

Career Hub			About Us			Title 1			Title 2			Title 3		
Online Career Platform			About Career Hub			Lorem ipsum, dolor			Lorem ipsum, dolor			Lorem ipsum, dolor		
BRAC Center, 75 Mohakhali, Tel: +8802-2222-81265			Global Partner			Lorem ipsum, dolor			Lorem ipsum, dolor			Lorem ipsum, dolor		
E-mail: info@brac.net			Privacy Policy			Lorem ipsum, dolor			Lorem ipsum, dolor			Lorem ipsum, dolor		
Join the Conversation			Feedback			Lorem ipsum, dolor			Lorem ipsum, dolor			Lorem ipsum, dolor		
			Contact Us			Lorem ipsum, dolor			Lorem ipsum, dolor			Lorem ipsum, dolor		

Figure 78: Discussion Forum Menu

- Participants can ask question in the discussion forum section through clicking **Ask A Question ?** button;
- After clicking **Ask A Question ?** button participant will appear with below given popup window:

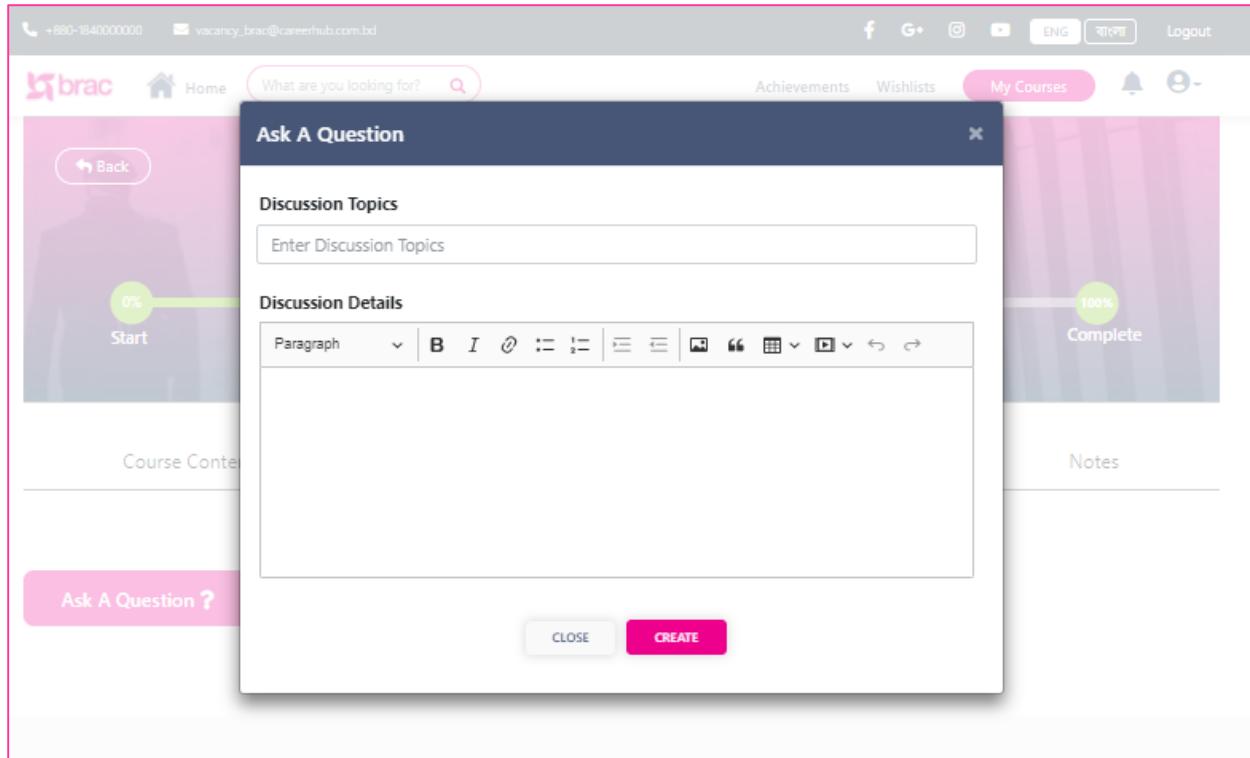


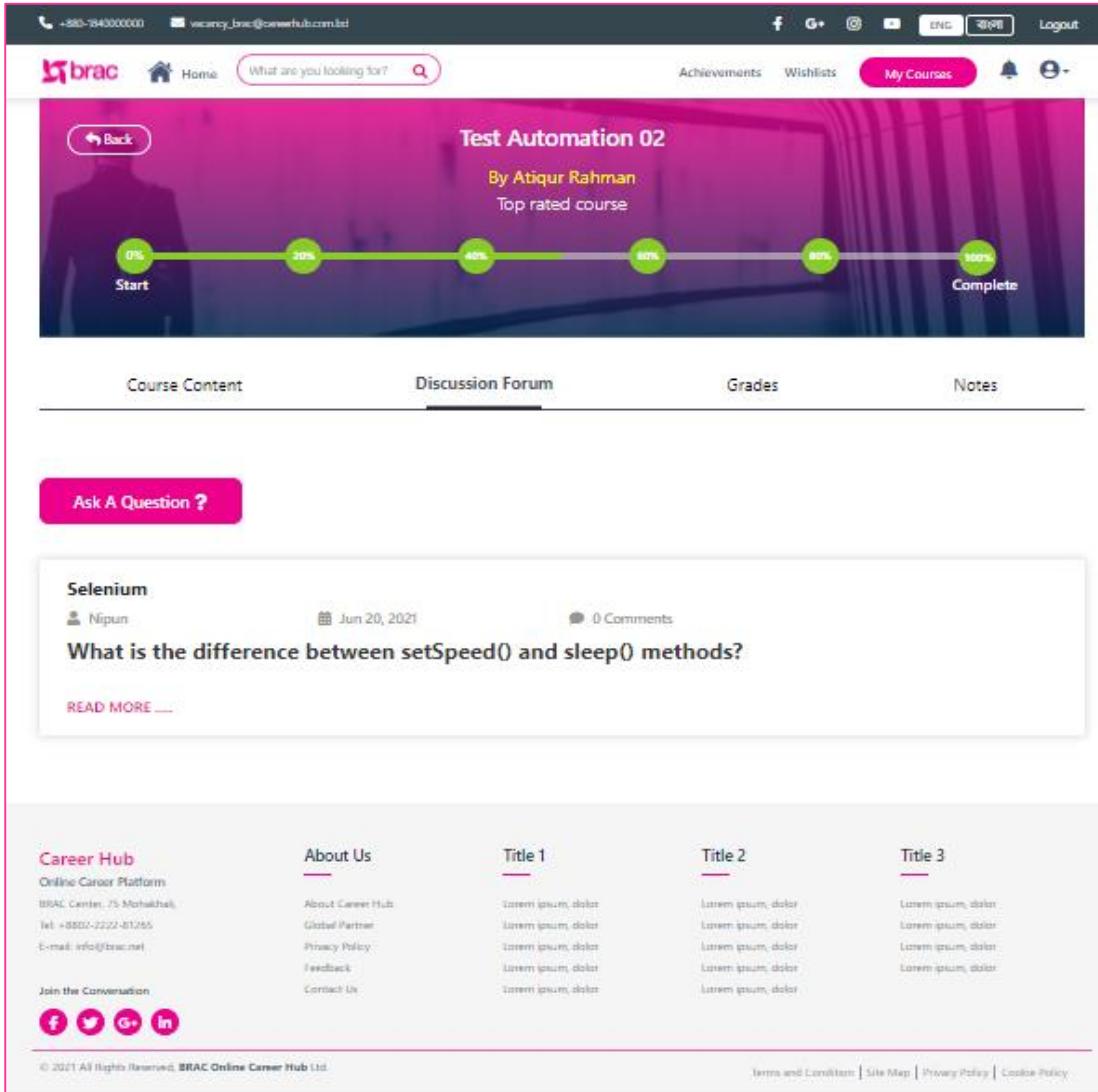
Figure 79: Make a Discussion Forum Question

- Participants will be able to make discussion forum questions/queries through this form;

Table 52: Making Discussion Forum Question Form Details

Field Name/Icon/Button	Description
Enter Discussion Topics	Insert a discussion topic name
Discussion Details	Insert discussion details
CREATE	Click to create discussion
CLOSE	Click to close discussion

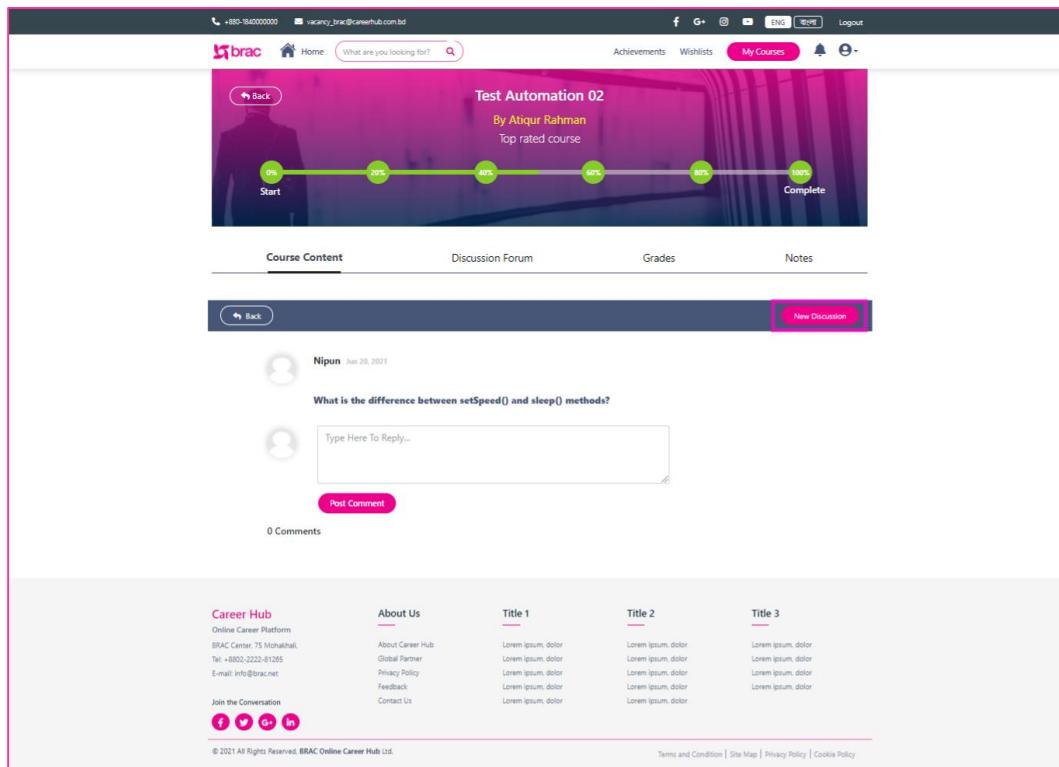
10.7.1.4.1 View a Discussion



The screenshot shows a course titled "Test Automation 02" by Atiqur Rahman, described as a "Top rated course". The course progress bar is at 100% completion. Below the course title, there are four tabs: "Course Content", "Discussion Forum" (which is selected), "Grades", and "Notes". A pink button labeled "Ask A Question ?" is visible. A discussion topic titled "What is the difference between setSpeed() and sleep() methods?" is displayed, posted by Nipun on Jun 20, 2021, with 0 comments. A "READ MORE" link is present. The footer contains links for "Career Hub", "About Us", and three sections titled "Title 1", "Title 2", and "Title 3", each with placeholder text. Social media icons for Facebook, Twitter, Google+, and LinkedIn are at the bottom.

Figure 80: View Discussion Topics/ Questions

- After creating a question, all the participants of the same course will be able to view and access the same question from discussion forum;
- Click **READ MORE** to read the entire discussion;
- After opening a discussion, the below given screen will appear:



The screenshot shows a course progress bar at 100% completion. Below the bar, there are tabs for 'Course Content', 'Discussion Forum', 'Grades', and 'Notes'. The 'Discussion Forum' tab is active, displaying a post from user 'Nipun' dated June 20, 2021. The post asks, "What is the difference between setSpeed() and sleep() methods?". A text input field for replying is shown, along with a 'Post Comment' button. Below the comment area, it says '0 Comments'. At the bottom of the page, there's a footer with links to 'Career Hub', 'About Us', and three sections labeled 'Title 1', 'Title 2', and 'Title 3', each containing placeholder text.

Figure 81: View a Discussion Page

- Participants will be able to view the entire discussion and associated comments in this page;

Table 53: View a Discussion Page Details

Field Name/Icon/Button	Description
Type Here To Reply	Type here to insert a comment
Post Comment	Hit to post that comment
New Discussion	Click to make new discussion
Back	Click to get back to the previous page

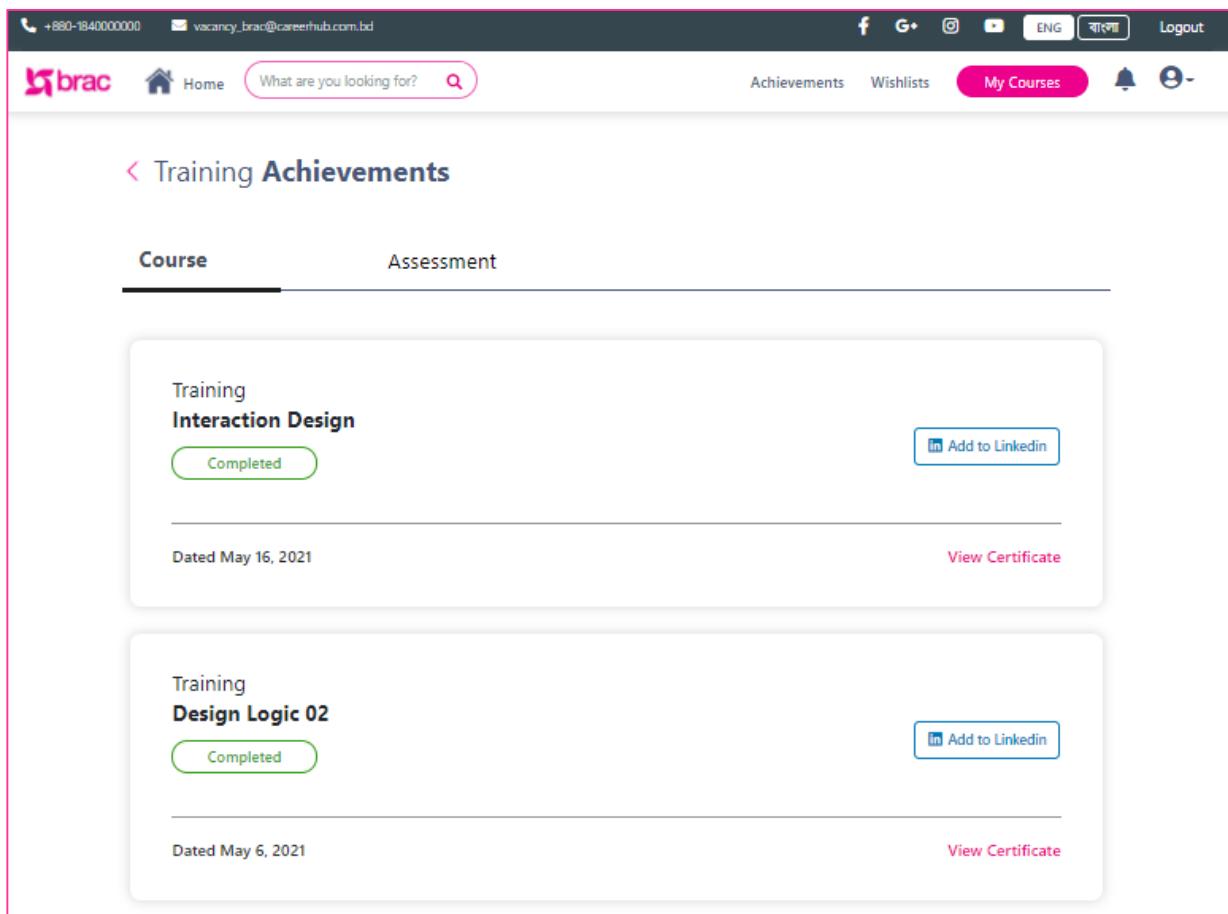
10.8 Achievements

After successful completion of a course, participants will get access to their certificates.

Reminder:

- Certificates can only be generated if participants finish the course survey after completing a course;
- Achievements page can be accessed by clicking *Achievements* link in the top section of participant's homepage;

10.8.1 Course Certificates



The screenshot shows the 'Training Achievements' page on the BRAC Online Career Hub. At the top, there is a header with the BRAC logo, contact information (+880-1840000000, vacancy_brac@careehub.com.bd), social media links (Facebook, Google+, YouTube), language selection (ENG, বাংলা), and a 'Logout' button. Below the header, there are navigation links for 'Home', 'Achievements', 'Wishlists', and a highlighted 'My Courses' button. A search bar with the placeholder 'What are you looking for?' is also present. The main content area displays two completed training achievements in a card format. Each card includes the course name, completion status, date, and a 'View Certificate' button. There is also a 'Add to LinkedIn' button for each course.

Course	Status	Date	Action
Interaction Design	Completed	Dated May 16, 2021	View Certificate
Design Logic 02	Completed	Dated May 6, 2021	View Certificate

Figure 82: Training Achievements List

- Participants can view list of accomplished courses from this page;

Table 54: Training Achievements Page Details

Field Name/Icon/Button	Description
 Completed	Course Completion status can be seen from here;
 View Certificate	Click to view certificate;
 Add to LinkedIn	Click to add certificate to LinkedIn Account

10.8.2 Sample Certificate

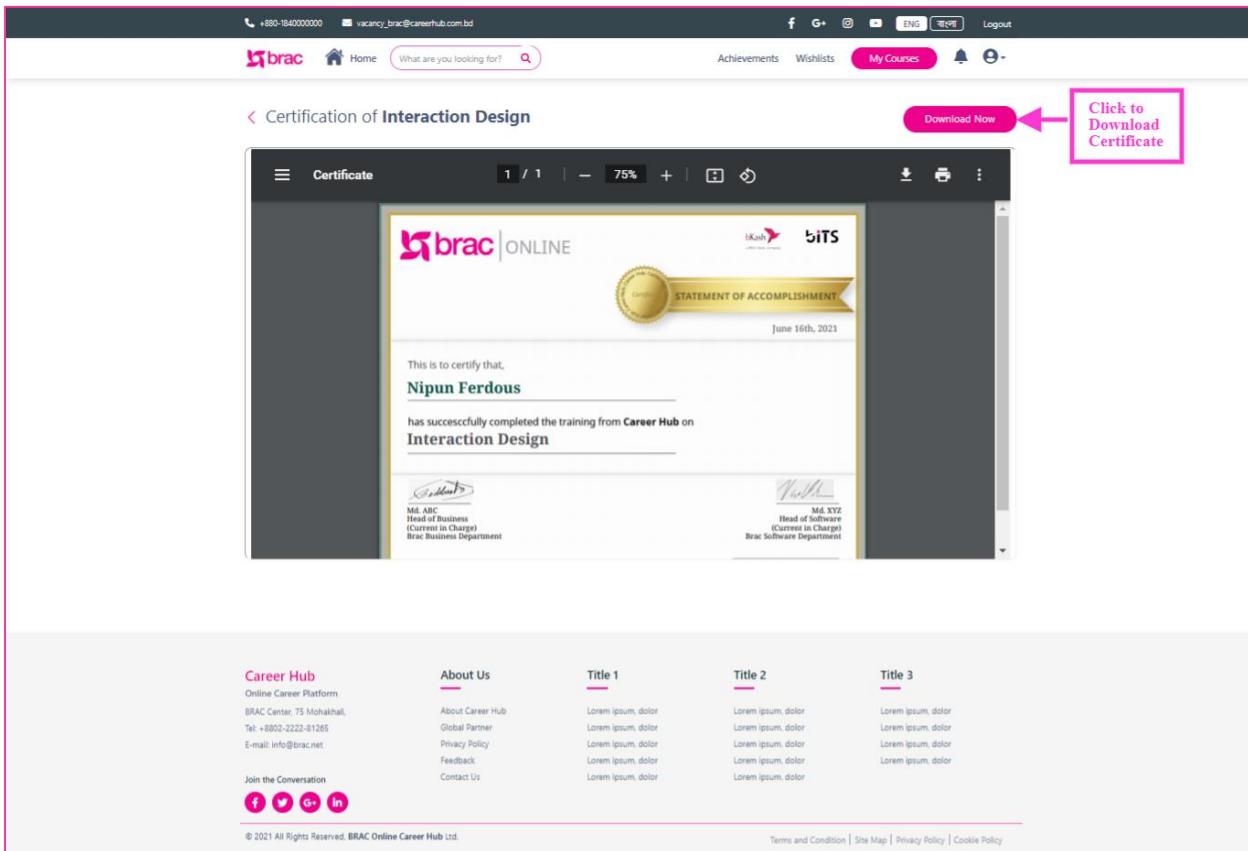


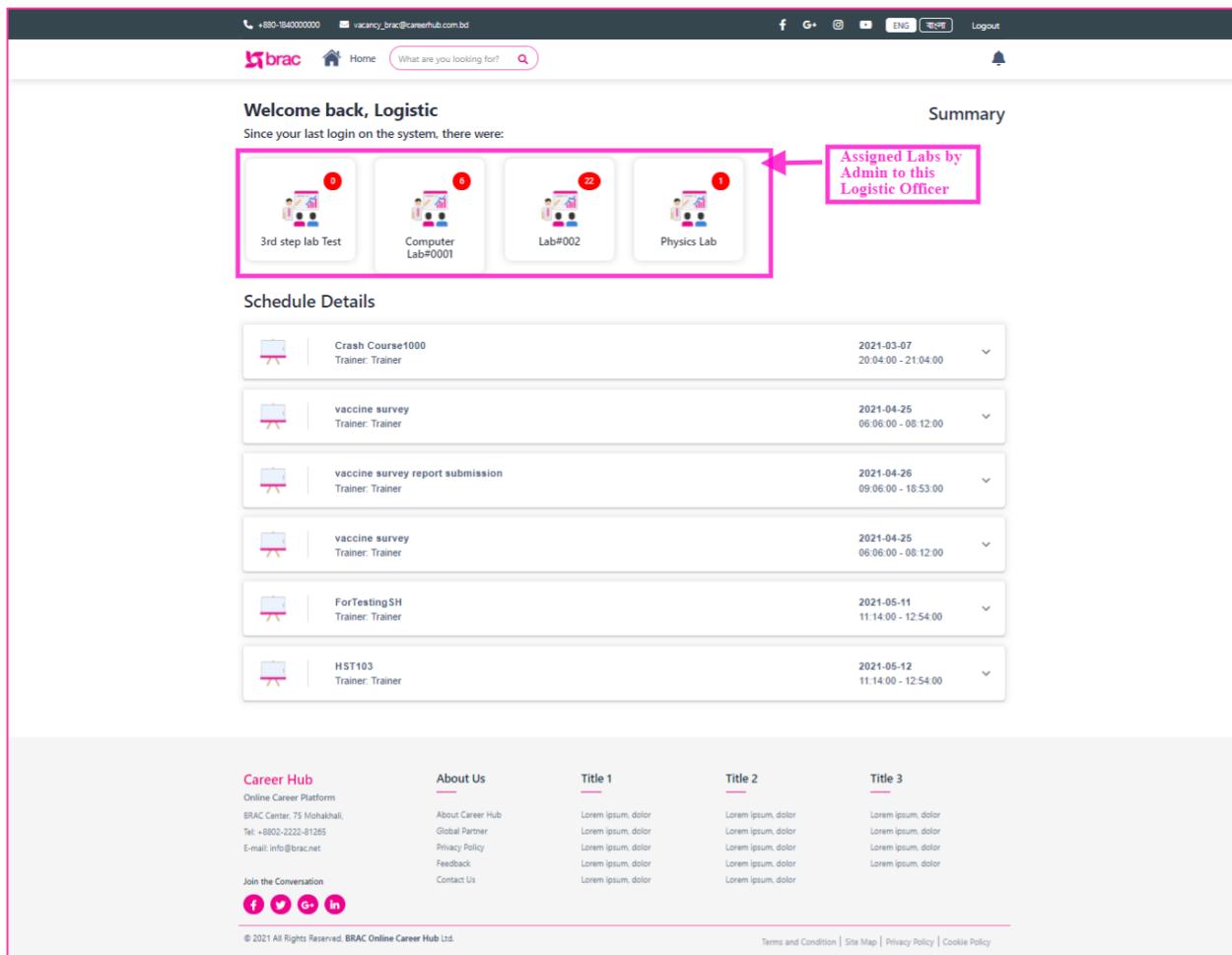
Figure 83: View/Download Certificate

- Click **Download Now** to download certificate.

11 Logistic Module

Logistic officer is responsible for maintaining and managing labs and lab requirements.

11.1 Logistic Dashboard



Welcome back, Logistic

Since your last login on the system, there were:

- 3rd step lab Test (9)
- Computer Lab#001 (6)
- Lab#002 (22)
- Physics Lab (1)

Assigned Labs by Admin to this Logistic Officer

Schedule Details

Crash Course1000	2021-03-07
Trainer: Trainer	20:04:00 - 21:04:00
vaccine survey	2021-04-25
Trainer: Trainer	06:06:00 - 08:12:00
vaccine survey report submission	2021-04-26
Trainer: Trainer	09:06:00 - 10:53:00
vaccine survey	2021-04-25
Trainer: Trainer	06:06:00 - 08:12:00
ForTesting SH	2021-05-11
Trainer: Trainer	11:14:00 - 12:54:00
HST103	2021-05-12
Trainer: Trainer	11:14:00 - 12:54:00

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Lorem ipsum, dolor

Title 3

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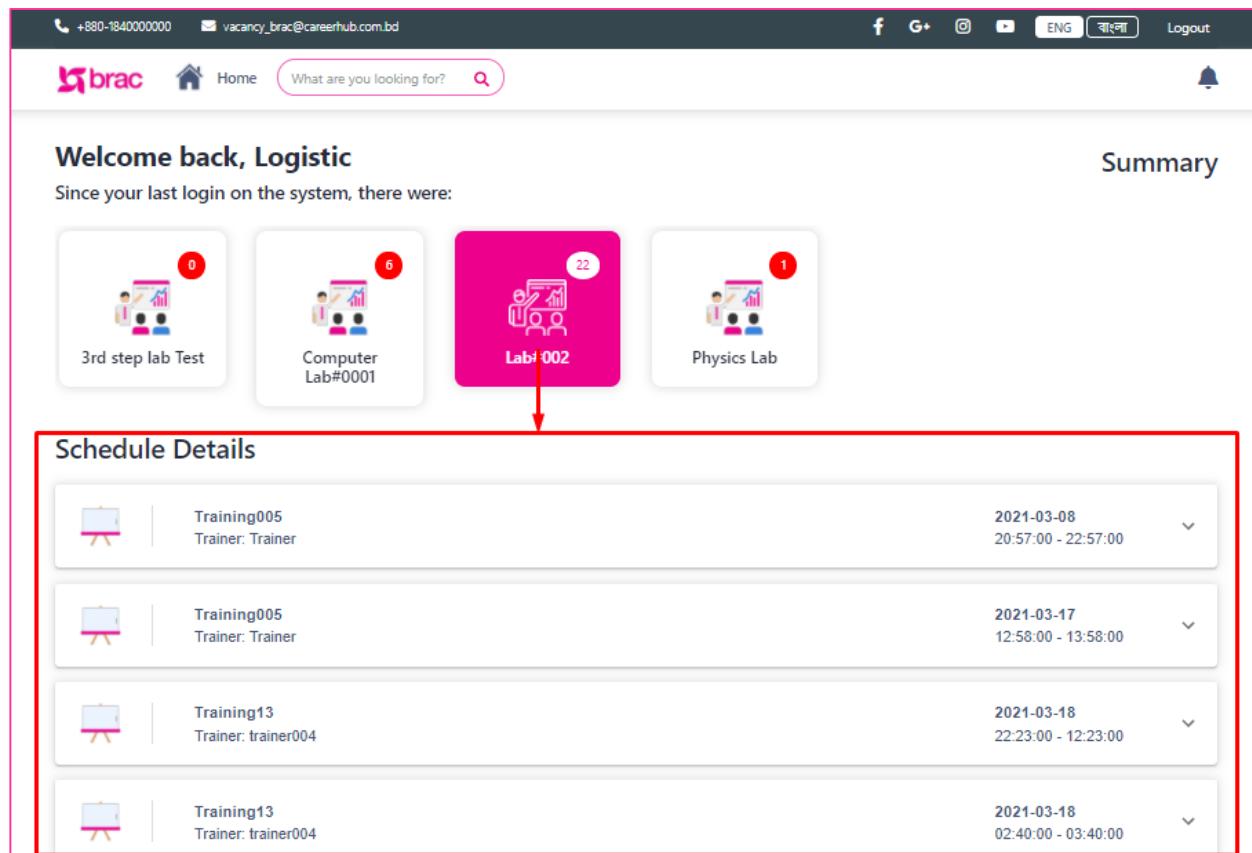
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Figure 84: Logistic Dashboard Page

- After login logistic officer can see the labs assigned to him/her in dashboard's header section;

11.2 Schedule Details



Welcome back, Logistic

Since your last login on the system, there were:

Summary

Lab	Training	Date	Time
3rd step lab Test	Training005 Trainer: Trainer	2021-03-08	20:57:00 - 22:57:00
Computer Lab#001	Training005 Trainer: Trainer	2021-03-17	12:58:00 - 13:58:00
Lab#002	Training13 Trainer: trainer004	2021-03-18	22:23:00 - 12:23:00
Physics Lab	Training13 Trainer: trainer004	2021-03-18	02:40:00 - 03:40:00

Figure 85: Schedule Details Section

- Clicking on any lab will show all the trainings scheduled under that lab;

11.3 Lab Requirement

Welcome back, Logistic

Since your last login on the system, there were:



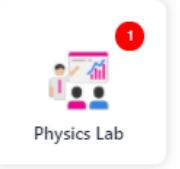
3rd step lab Test



Computer Lab#0001



Lab#002



Physics Lab

Summary

Schedule Details

		Date	Time
	Training005 Trainer: Trainer	2021-03-08	20:57:00 - 22:57:00
	Training005 Trainer: Trainer	2021-03-17	12:58:00 - 13:58:00
	Training13 Trainer: trainer004	2021-03-18	22:23:00 - 12:23:00

Requirement

Printer, Notebook

Figure 86: Lab Requirement Section

- Clicking a course from *Scheduled Details* will show the requirements entered by trainer for that course;