

## **User Persona Worksheet**



;	NAME _Bill INDUSTRY/SEGMENT _Manufacturing
[insert photo]	
	JOB TITLE OR FUNCTION _Accountant REPORTS TO _CFO
	AGE _30 EDUCATION _Advanced YEARS IN THIS JOB _7
	TECHNOLOGY USED _Excel, ERP
Ĺ	TECHNICAL PROFICIENCY
	Novice ProficientX Expert
Situation	
A typical day in the life	fe of your persona
formulas and pivot ta built in the last centur	ers all day long. He has Excel open all day long and is a wiz in Excel. He's a master of bles. The GL/ERP system that his company uses is Oracle, which means it looks like it was ry (late 1990s) and isn't as easy-to-use as any technology built in the last 10 years, but he he needs to do in it, nothing more. He is responsible for reporting accurate financial numbers
A typical interaction v	vith your product
doesn't spend as mu	or software for several hours the last week of every month, entering numbers. Since he ch time in our software as he does in Excel or his ERP, it takes him a few minutes to e it, even though he finds it easier to use than his ERP
A perfect day	
no new entities that E	is when all the numbers come out right the first time, there are no new errors, and there are sill has to report on, he's just adding monthly numbers. Everything he has entered gets ed with nothing coming back to him with corrections or questions.
Top of Mind Issu	ies
Our software is used for new accounting standards, which is unusual since accounting has been your basic debit and credit from its inception. He worries that he's following the standards correctly and wants to successfully get through their audits with no issues. He doesn't have anyone to turn to in the office, since no one else knows the new standards either and he has to rely on what he can find on the internet to answer his questions.	
Other Information	on
What they read online and offline; member associations	
Budget approval levels and ROI expectations	
How the persona is rewarded or motivated (compensation, bonus, commission, other recognitions)	
Written By	Date

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