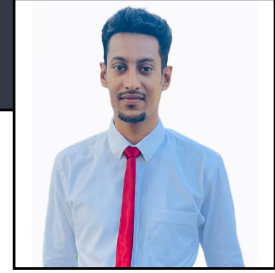


SAJITH KAVINDA KALANSOORIYA

Business Management

PHONE - 0772928395
E-mail - sajithbusiness094@gmail.com
WEBSITE - sajithkavinda99.github.io/sajithkavinda.github.io/
ADDRESS - NO 106 , Temple Road , Palagala



ABOUT ME

Sajith kavinda kalansooriya, A follower of the job seeking pool. Prefers to spend time with the environment and try to use that time productively. When a responsibility comes to me, I try my best to full that responsibility correctly. I can share my knowledge and experience with others and work collaboratively. I try to use all my strengths effectively.

WORK EXPERIENCES

- An Industrial Training at Dialog Axiata PLC from 07 June 2024 to 12 November 2024. I was joined training in Channel Planning under Channel Planning & Control.

Sales Performance Analysis & Review

Assisting in the analysis and review of sales performance across all Quad products, including HBB and DTV, under National Sales.

Performance Action Planning & Execution

Planning and executing targeted actions to address identified issues and trends in sales performance, coordinating closely with regional teams.

Communication & Feedback Management

Maintaining effective two-way communication with regional teams, providing feedback, and ensuring a closed-loop process for resolving identified issues and implemented actions.

Ad Hoc Reporting & Business Analytics

Preparing ad hoc reports as requested by management and conducting business analytics to support decision-making as needed.

PROJECTS

- Dashboard and Churn Analysis Development
Dashboard and churn analysis development based on sales and billing report at Dialog Axiata PLC - Internship Project
Sep 2024 - Nov 2024

Sales Fuction Dashboard for stock Replacement
Contribute to the development of a Sales function dashboard specifically stock replacement, enhance visibillith and efficiency in stock management.

PROFESSIONAL QUALIFICATIONS

- Studing Higher Diploma in Global Hospitality, Tourism and Event Management at TEG INTERNATIONAL COLLEGE in Singapore.
- Course B.Sc. in Management/Bachelor of Science General in Management at Eastern university of Sri Lanka.
- Diploma of Microsoft office , excel , PowerPoint , word at vision tec Internatinal-kakirawa in Sri Lanka
- Foundations of Project Management at University of Moratuwa in Sri Lanka.
Verification Code : VE4DCfAGMg
E-Certificate Verufication Url : <https://open.uom.lk/verify>
- Studied Adobe photoshop , Illustrator , InDesign in graphic design at WestGate Education in Sri Lanka.
- Studied Java Advanced Programming language at Evotech institute in Sri Lanka.
- Studied Relational database management system at Evotech institute in Sri Lanka.





EDUCATION QUALIFICATIONS

- G.C.E.(A/L) Examination 2018
Index number - 2986361 Stream - ARTS
- G.C.E.(A/L) Examination - 2017
(Communication and Information System)
Index number - 2986361
- G.C.E.(O/L) Examination - 2015
Index number - 53785487

PERSONAL QUALIFICATIONS

- Vice prasedent Of sport council in trincomalee campus at 2023.
- Member of student union in trincomalee campus at 2022 - 2023.
- NATIONAL YOUTH CORPS Leadership & Personality Development Training.
- Officer Of The Senior Cadet Team in National Cadet Corp of school level.
- Head prefect of A/palagala maha vidhuhala at 2017.

PROFESSIONAL SKILLS

- Project Management :  85%
- Advance Computer Knowledge :  90%
- Prasentation Skills :  80%
- Speed Of Learning New Software :  82%

LANGUAGES

- ENGLISH :  85%
- SINHALA :  95%

PERSONAL DETAILS

- Full Name : Senarathnage Sajith Kavinda Kalansooriya
- Name With Initials : S S K Kalansooriya
- N.I.C Number : 991283315V
- Age : 26
- Sex : Male
- Nationality : Sri Lanka
- Religion : Buddhist
- Civil Status : Single

REFERENCES

- D.M.G.Dhissanayaka
Principal of Government School
071 821 5337
- MR R.L.Gamege
Government School Teacher
071 876 8731

DETAILS CONFIRMATION

I hereby confirm that all the information provided by me in my resume and during the application proces is accurate, truthful, and complete to the best of my knowledge. I understand that any misrepresentation of false information may result in disqualification from the recruitment process or, already hired, termination of employment. i take full responsibility for the details shared and assure you of my commitment to integrity and transparency throughout the hiring process.

S.S.K. Kalansooriya

.....
Date

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Signature