

## Follow up: Appointment for Software Development

Sukendra Gurubacharya | Trip To Nepal <sukendra@triptonepal.com.np>

Thu, Oct 24, 2019 at

To: sakargopal@gmail.com

Dear Sakar,

This is further to your below email and the demonstration. Thank you for providing the prototype of the software. We have used it and pleased to inform you that we are already liking the progress you have made. You have fulfilled most of our requirements.

After having a meeting with our team, I have a few suggestions before the final handover next month:

Please have a Frequently Asked Questions (FAQs) panel somewhere in the software in case I or my team gets confused. Your prototype is indeed minimalistic and navigable but a little help can go a long way.

Also, as you know we have to remain in frequent contact with the clients we receive and have to follow up on their different queries. Therefore, there must be an email system directly embedded in the software so that communicating with them would be efficient.

Finally, please have the same theme running throughout the software. I didn't like the very bright colours on the buttons and the grey background which looks a bit bland. Try to make it less dull keeping in mind the professionalism theme throughout.

That is everything from us. We are eagerly looking forward to receiving the final complete product asap.

Best regards, Sukendra

## Sukendra Gurubacharya | Trip To Nepal Pvt. Ltd.

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From: Sakar Gopal Gurubacharya <<u>sakargopal@gmail.com</u>>

Reply-To: <sakargopal@gmail.com>

Date: Tuesday, October 22, 2019 at 2:34 PM

To: <sukendra@triptonepal.com.np>

**Subject:** Follow up: Appointment for Software Development

Dear Sir,

As requested, I have sent you the first prototype through drive before the agreed-upon deadline. I will be visiting your office tomorrow at 2 pm for the demonstration. Please inform your colleagues. It will take a maximum of one hour.

Please let me know what you think of it and if you require further modifications, please do not hesitate to contact me. I will provide the final product within the next month.

Sincerely, Sakar Gopal Gurubacharya +977 980 302 7772 Nepal