

1. What are the objectives of good listeners?

→ There are different objectives of a good listener are:-

- Focused and present mentally.
- Active listener.
- Actively participating in communication.

2. How do you establish trust and rapport.

→ There are few things to engage the listener are:-

- Represent reliably
- Topic related content.
- Body language
- eye-contact

3. How do you use tone of voice effectively?

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- Speak Confidently
 - ~~Use~~^{give} pressure on particularly important words.
 - Soft spoken.
 - keep speed when needed according the topic.

4. How do you share feedback effectively?

- We can share effective feedback and review by noticing or observing the proper information.
- By focusing on topic and listening to the content, we can share an effective feedback.