Sakshi Jadhav

- 📞 +91-8412079902
- ✉️ sakshij291998@gmail.com
- 🔗 linkedin.com/in/sakshi-jadhav-283b04265
- 📍 Mumbai, Maharashtra

📊 Skills

- Python
- Microsoft Excel
- Tableau
- MySQL
- Power BI
- Data cleaning
- Data visualization
- Dashboard Design
- Reporting
- Automation
- Trend analysis
- Healthcare RCM
- Data analysis
- Quality assurance

🗚 Language

- English
- Marathi
- Hindi

👤 Summary

Data Analyst with 3+ years of experience in healthcare RCM, medical billing, and data accuracy. Recently certified in Data Analytics (ExcelR) and completed an internship project in data analytics. Skilled in Python, SQL, Excel, Power BI, and Tableau with expertise in transforming raw data into actionable insights. Experienced in building dashboards, automating reports, and applying statistical analysis to support decision-making and business growth. Strong collaborator and quick learner, passionate about leveraging data to drive evidence-based outcomes across industries.

💼 Experience

Health Prime
Specialist
Mumbai
May 2024 - Present

- Managed charge posting and billing accuracy across multiple US healthcare clients, achieving >98% accuracy in claims.
- Collaborated with QA/QC teams to analyze denial trends, reducing rejections by 15%.
- Developed Excel-based reports to track productivity, error trends, and charge posting efficiency.
- Applied analytical problem-solving to identify inefficiencies and improve claim settlement timelines.

Health Prime
Associate Analyst
Mumbai
Nov 2021 - May 2024

- Supported healthcare billing operations with focus on accuracy and timeliness.
- Prepared daily reports to track process efficiency and highlight errors.
- Worked closely with cross-functional teams to streamline RCM processes.

SRL Diagnostics
Trainee
Mumbai
Mar 2021 - May 2021

- Assisted in laboratory processes and supported healthcare data recording.
- Contributed to operational reporting during training period.

📄 Projects

- CRM Analytics Project: Cleaned and analyzed CRM data using SQL and Excel; built dashboards in Power BI/Tableau to track lead conversion, retention, and sales performance.Python Automation: Automated repetitive reporting tasks to improve efficiency.

✳️ Certifications

- Data Analyst Certification – ExcelR
- Internship Certificate (Data Analytics Project) – Ai Variant

🎓 Education

University of Mumbai
Bachelor's Degree in Biotechnology
Mumbai, Maharashtra
2019

Research Project: Evaluation of Antioxidant Activity and Phenolic Content of Commonly Consumed Millets.