

# **RESUME**

## **D. SAKTHIVEL**

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## **OBJECTIVE**

- To Seek a Challenging job in your esteemed organization
- To work for the development of your organization with devotion, sincerity and loyalty

## **PERSONAL SKILLS**

- Strong communication
- Willingness to learn and can adopt any kind of environment tech and non-tech
- Accuracy and attention to details

## **EDUCATIONAL QUALIFICATION**

COURSE	INSTITUTION	UNIVERSITY/ BOARD	YEAR OF PASSING	PERCENTA GE
M.B.A (Finance)	Christ Institution of Technology, Puducherry.	Pondicherry University	2023	84
B.Com., (Commerce)	Raak Arts & Science college, Puducherry	Thiruvalluvar University	2021	76.8
HSC	Jawahar Higher Secondary School,Villianur.	Tamilnadu State Board	2018	92
SSLC	Jawahar Vidhya Nikethan High School, Villianur	Tamilnadu State Board	2016	92

## **EXECUTIVE SUMMARY**

- Highly motivated and detail-oriented accounts finance professional with 2 years & 1 month of experience in financial management, Gst, Tds and financial analysis. Proven track record of improving financial efficiency and reducing costs. Skilled in financial reporting, accounts receivable, and financial planning.

## **EXPERIENCE**

- 2 Year experience 1 Month in Accounts
- Thanika Solutions Private Limited  
(Management consultant)
  - Promenade & LeDuplex Puducherry.
- Xemex Pharmaceuticals Private Limited.Chennai

## **ROLES AND RESPONSIBILITIES**

- Processing and recording payments, invoices, and credits.
- Managing and reconciling accounts receivable and sales ledgers.
- Sending invoices, statements, and payment reminders to customers.
- Verifying and processing credit memos and write-offs.
- Maintaining accurate and up-to-date customer account information.
- Meeting monthly targets for cash collection and accounts receivable turnover.
- Bank Reconciliation statement preparation and reporting
- Ensuring compliance with accounting policies, procedures, and regulatory requirements.
- Performing account reconciliations and analyzing discrepancies.

## **PROJECT**

### **1.SAP FICO (S4HANA)-SD-MM**

**\*CONFIGURATION OF GL,AP,AR,HOUSE BANK,ASSET ACCOUNTING IN FI MODULE**

**\*INTEGRATION OF FI-CO-PP-MM-SD**

## **OUTPUT**

**\* Gained hands-on experience in SAP FI integration with SD and MM by**

**configuring account determination, mapping GL accounts, and testing complete business cycles such as Sales Order to Billing and Procure-to-Pay, ensuring accurate FI postings, smooth cross-module data flow, and correct inventory, GR/IR, and revenue accounting**

## **PROCESS IN OUTPUT**

**\*\*\*ORDER TO CASH**

**\*\*\*PROCURE TO PAY**

**\*\*\*INVENTORY MANAGEMENT**

## **2.WEB PORTFOLIO BUILDING AND HOSTING**

**\*CREATED MY OWN WEB PORTFOLIO TO SHOWCASE MY SKILLS AND PROJECTS TO BE VIEWED IN A ATTRACTIVE DIGITAL VIEW MODE**

## **TOOLS USED**

**\*-\*\_\_\*-\*-\*CSS,HTML,JAVA SCRIPT\*-\_\*-\*-\*\_-\***

## **STRENGTH**

- Self Motivated
- Punctuality
- Keep Update In Professionals Fields

## **SKILLS**

- Financial Statement Preparation
- Wealth(Asset) Management
- TCS & TDS-GSTR 1 & 3b FILLING
- Accurately process and record payments, invoices, and credits.
- Manage and prioritize multiple tasks and deadlines.
- Identify and resolve discrepancies and discrepancies.
- Effectively interact with customers, colleagues, and management.
- Handle high-volume workloads.

## **TECHNICAL SKILLS**

- Proficiency in Accounting ERP Software
- Pursuing, SAP FICO Functional module(functional configuration)&ABAP
- Googlesheet
- Focus ERP systems
- IDS Next 70 Client Software
- Marg win erp v.9
- MS office Package (Advance Excel;V Look up , X Look up,H Look up, Sum if, if else,[combination of Match,sumif,if error,choose,columns,rows,position functions in vlookup formulas] )

## **PERSONAL PROFILE**

Name	:	D SAKTHIVEL
Date of Birth	:	22 <sup>nd</sup> Dec 1998
Gender	:	Male
Marital Status	:	Unmarried
Father's Name	:	Dharmalingam
Language Known	:	Tamil, English & Kannada
Nationality	:	Indian
Religion	:	Hindu
Hobbies	:	Capital Market, Options & Futures (deratives) (NSE & BSE)

## **NOTE**

- Willing to Relocate

## **DECLARATION**

I here by declare that the information above is true and correct to the best of my knowledge.

Place : Chennai

Date : 10.12.2025

Yours Faithfully,  
(D. SAKTHIVEL)