

# Salah Dannaoui

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Birthday: 15/02/1996

Address: 82 Railway Parade, Condell Park, NSW, 2200.

Languages: English and Arabic

## PERSONAL ATTRIBUTES

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- **A Writer:** Excellent written communication. Highly developed craft in storytelling and stylistic versatility.
- **Researcher:** Invested in learning new skills outside field of experience and gaining a theoretical mastery of them.
- **Effective Communicator:** Articulate, with an aptitude for the different communication styles required when working with team members, clients or customers.
- **Time Manager:** Efficient prioritisation of tasks and management of time.

## WORK EXPERIENCE

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### Horticulture Apprentice

Sep 2022-Oct 2022

Full-Time

### Disability Carer at Ultimate Disability Services

June 2021 -July 2022

Full-Time

- Responsible for the sole, full care of up to three participants who live in group home accommodation.

### Copywriter/Web Design/Advertisement employee at Digimob Adelaide

June 2019 - June 2021

Freelance

- Creating and scheduling visual/text content for social media
- Discussing content (and SEO) strategy with management
- Managing and updating website content
- Designed mock-up websites for new branch (on WordPress with Divi builder)

### Editor for Analyse Lebanon

Feb 2021-Feb 2022

Freelance

- Editing submissions to a multi-disciplinary E-publication founded in Lebanon for young adults to discuss the political and economic crisis...

### Personal Assistant for CFO at Saboun S.A.L (Lebanese Soap Factory).

Oct 2019 - Feb 2021

Full Time

- Data Entry
- Answering phone calls/replying to emails.
- Scheduling appointments and meetings.
- General administration work.
- Translating (English and Arabic) and/or proofreading documents.

### Proofreading and editing for Master's coursework

Jan 2019

Freelance

- Edited an essay and the final thesis for an MBA in Energy & Sustainability Resource Management.

### No Wave

April 2019

Freelance

- Poetry reading at the Wheatsheaf Hotel in Thebarton, SA.

### Proofreading and editing for PhD thesis

Oct 2018

Freelance

- Edited several chapters of a prospective PhD thesis in Media for grammar and meaning.

**Branding and Content Creation (Vspot Pizza Bar).****Aug 2017***Freelance*

- Attended team meetings to discuss business's branding and content.
- Drafted mission and vision statements as well as an 'Our Story' entry for the Website.

**VOLUNTEER WORK**

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**Teaching and caring for children in Syrian refugee camp****June 2017**

- Accompanied the Mass Communications faculty at the University of Balamand to a Syrian refugee camp's school. Provided the children lessons in reading and writing (English and Arabic), as well as arts and crafts and sports days.

**Volunteer to a Senior's home****Sept 2015**

- Worked with a couple of university students to visit and provide moral support for seniors. Engaged in friendly conversation, organised games and a day for haircuts.

**EDUCATION**

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**The University of Adelaide**

Bachelor of Arts (with Honours) in Creative Writing and a second Major in English Literature.

**Achievements**

- First Class Honours in Creative Writing.