



Says

What have we heard them say?  
What can we imagine them saying?



Thinks

What are their wants, needs, hopes, and dreams?  
What other thoughts might influence their behavior?

Type your heading...

Mention your name in CAPITAL and BOLD so that you can be easily found

A brief summary of your skills relevant for the job as well as experience with timeline because the employer could give anywhere from 10 seconds to 15 minutes reviewing your CV and deciding if you are eligible for the post or not

Do not miss out on specifying your email address for instance should they wish to contact you for an interview

- Mention nationality and date of birth only if this information is specifically requested
- Add a professional photo, again, only if it is a specific requirement by the employer

Use keywords or phrases that are in the description of the job you are applying for

Must write your key accomplishments related to the obtained skill



RESUME DESIGN

Team Members  
S. Salahudeen  
B. Ramar  
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Different types of the resume profile section and which one to choose to present your best-selling points.

Understand that your interests and activities will reflect your personality

Avoid giving this section a heading such as 'Hobbies' because that could be inferred as unprofessional

Step-by-step formula for writing a resume profile statement that will wow every recruiter.

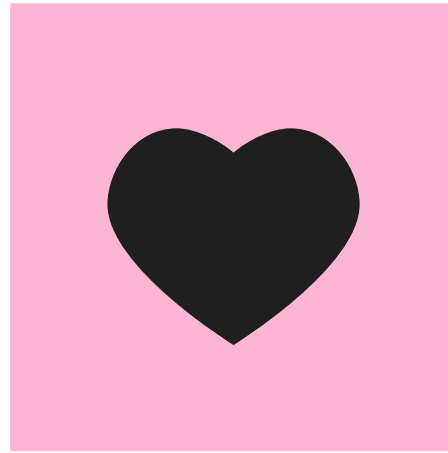
Provide details about any achievement/award with proper sequence

Avoid describing vague interests such as 'reading'- instead specify the kind of books or genre you like reading



Does

What behavior have we observed?  
What can we imagine them doing?



Feels

What are their fears, frustrations, and anxieties?  
What other feelings might influence their behavior?