

User role EX: Department user,
Stores manager, Purchasing manager

Username (unique)
UserID (Employee ID)
First_name
Last_name
Phone
Email
Department

System Admin

1. Manage / Assign / Edit user roles
2. Search users

DepartmentUser

1. View stock
2. View issued / returned items history under their account.
3. Request items.
4. Request product (New)
5. Reset password / Update profile

DepartmentAdminUser

1. View stock
2. View issued / returned items under department
3. View issued items under department employee_id
4. Approve / cancel requests under department members.
5. Request items.
6. Request product (New)
7. Approve / Cancel request product.
8. Reset password / Update profile

Stores Manager

1. View stock
2. Return / Issue items.
3. Approve / Cancel New product.
4. Request New products.
5. Update / Edit damaged or remaining item count.
6. Check and Accept new products/ no of items.
7. Update stores log (Confirming physically checked the stores.)
8. View issued / returned items under department
9. View issued items under department employee id

Purchasing Manager

1. Add new items when received.
2. View stock
3. Approve / Cancel New product.
4. Request New products.
5. Approve / Cancel Update / Edit damaged or remaining item count.
6. Check and Accept new products/ no of items.
7. Approve stores log (Confirming physically checked the stores.)
8. Prepare and Send purchasing requests after approval.

Top Management

1. Approve / cancel purchasing requests.
2. View stock.
3. Approve new products.
4. Update stores log (Confirming physically checked the stores.)
5. View issued / returned items under department
6. View issued items under department employee id

First time users must insert the relevant details and create a new account. This account will have normal user permission by default. System admin will assign special user permissions.