

Salman Shahzad

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PROFESSIONAL SUMMARY

As a skilled manager with a proven record of successfully leading and delivering complex projects on time and within budget, I am now dedicated to making a strategic career shift into the dynamic fields of **data analysis and business analysis**. **Proficient in project planning, resource allocation**, and risk management, I am adept at aligning project objectives with organizational goals. My experience collaborating with various **multinational** firms such as **ConvertX**, **HighTech**, and **VS** has provided me with a **strong foundation in communication** and cross-functional team collaboration, emphasizing transparency and stakeholder engagement. This experience uniquely positions me to excel as a data analyst and business analyst. My commitment to continuous improvement, coupled with my technical expertise, allows me to leverage my project management skills to drive success in data-driven decision-making and business strategy. With a keen eye for detail and a deep passion for innovation, I bring a strategic, data-driven approach to analysis and insights, focused on delivering actionable solutions and exceeding expectations in the fields of data and business analysis."

WORK EXPERIENCE

Assistant Manager

Aug 2023 - Present

High Tech GB Ltd • Birmingham, Western Sahara

- **Team Management:** Lead and manage warehouse workers, assigning tasks, providing guidance, and ensuring productivity and quality standards are met.
- **Technical Support:** Provide technical expertise and support, including troubleshooting and repairing computer hardware and components.
- **Inventory Management:** Oversee inventory control, tracking, and organization to ensure efficient stock levels and minimize shortages or overstock.
- **Inventory Audits:** Conduct regular inventory audits to reconcile stock levels and identify discrepancies.
- **Vendor Relations:** Maintain relationships with suppliers and vendors, negotiating prices and terms to optimize procurement.
- **Quality Assurance:** Implement quality control procedures to verify the condition and functionality of computer equipment before listing.
- **Order Fulfillment:** Coordinate and facilitate order processing, packing, and shipping to ensure timely and accurate delivery.
- **Product Listings:** Proficiently create eBay listings for a wide range of computer-related products, including laptops, screens, and TFT monitors, ensuring accurate and appealing product descriptions.
- **Safety Compliance:** Enforce workplace safety protocols and standards to promote a safe working environment.

- Customer Service: Address customer inquiries and concerns, providing excellent service to maintain positive feedback and ratings on eBay.
- Data Analysis: Analyze sales data and market trends to optimize pricing strategies and product offerings.

Project Manager

Aug 2022 - Mar 2023

Viral Square • Lahore, Pakistan

- Accomplished Rails Project Manager with a strong record of delivering successful Ruby on Rails projects for **ConvertX (Dubai), CandyPlan (USA Client)**. • Proficient in project planning, team leadership, and client communication, ensuring project success. • Proactively manage risks and maintain quality, consistently meeting project deadlines and budgets. • Cultivate client relationships, deeply understanding and fulfilling their project requirements. • Champion continuous process improvement and promote a collaborative team environment. • Blend technical expertise with project management acumen for seamless project execution.

RUBY ON RAILS ENGINEER

Oct 2021 - Aug 2022

Next Frontier Labs • Lahore, Pakistan

- Accomplished Rails Project Manager with a strong record of delivering successful Ruby on Rails projects (**Italy & USA Client**).
- Proficient in project planning, team leadership, and client communication, ensuring project success.
- Proactively manage risks and maintain quality, consistently meeting project deadlines and budgets.
- Cultivate client relationships, deeply understanding and fulfilling their project requirements.
- Champion continuous process improvement and promote a collaborative team environment.
- Blend technical expertise with project management acumen for seamless project execution.

ASSOCIATE RUBY ON RAILS DEVELOPER

Jul 2020 - Mar 2021

Viral Square • Lahore, Pakistan

- Analyze system requirements specifications and engage with clients to define project requirements .
- Design and develop visually appealing front-end interfaces using HTML5 and CSS3.
- Implement back-end functionality using the Model-View-Controller (MVC) framework in Ruby.
- Identify and address performance bottlenecks and software bugs with effective problem-solving.
- Emphasize effective communication and collaboration with team members and cross-functional departments. • Comprehensive responsibilities include system

ENGINEERING TRANIEE

Mar 2020 - Jun 2020

Viral Square • Lahore, Pakistan

- Actively contributed to the development of web applications as a Ruby on Rails intern at Viral Square.
- Gained hands-on experience in implementing MVC architecture, database management, and UI creation.
- Collaborated with the development team, participated in code reviews and testing, and enhanced understanding of the software development lifecycle.
- Strengthened Ruby on Rails skills and acquired valuable real-world project experience during

the internship.

EDUCATION

BEng Electrical & EElectronics

University of Bradford • Bradford, United Kingdom

Sep 2015 - Dec 2019

Intermediate FSC (Pre-Engineering)

Faugi Foundation Higher Secondary School/College • Attock, Pakistan

Aug 2013 - May 2015

SKILLS

- **Project Managememnt tools:** Trello, Jira, Proficient user of Word, Excel, Powerpoint, Team Viewer
- **SoftSkills:** Effective Communcaiton, Team leader, Team player, Safety Compliance, Vendor Relations Supply Chain Management
- **Programming & Developement tools:** Excel, Python, SQL, PowerBi, Tableau, Ruby on rails, GIT, Github, RESTFUL API, Web Design, Web Development, HTML, CSS Javascript, HAML, SLIM, SQL, (MySQL), postgres, Active Record, postman

VOLUNTEER WORK

Food Drives

Ehsas • Lahore

Dec 2019 - Jan 2023

Went on Ramadan food drives to provide food & clothing to deserving people.

Teaching Mathematics

Namal • Mainwali, Pakistan

Sep 2015 - Mar 2019

Teached Volutarlity Matematics & Science subjects to under priviledged rural children

Blood Donations

Private • Lahore, Pakistan

Aug 2017 - Jan 2023

Regularly donated blood to the hospital so that needy people can have it.