Time	Activity
09:00 AM – 09:15 AM	Meet Dean of the Program ▪ Explain aim of the visit ▪ Describe the audit process
09:15 AM – 09:30 AM	Meet HOD of the program
09:30 AM – 10:15 AM	Presentation ▪ Program Goals ▪ Curricula Summary ▪ Faculty Summary ▪ Student Summary ▪ Infrastructure Summary ▪ Alumni Summary ▪ Q/A Members ▪ HOD ▪ All Faculty
10:15 AM – 11:30p AM	Faculty Meeting ▪ Around 10 min per faculty ▪ Graduation ▪ Personal Background ▪ Area of Interest ▪ Perception about the program, Students and peers ▪ Opportunities for professional growth ▪ Research opportunities ▪ Salary perception ▪ Teaching Load
11:30AM – 12:30PM	Infrastructure Visit ▪ Lab Audit ▪ Library ▪ Classrooms ▪ Faculty Offices
12:30 PM - 1:30 PM	Course Audit ▪ Course file ▪ Attendance ▪ Teaching Log ▪ Examination Record

	▪ Sessional Record ▪ Evaluation Instruments ▪ Projects
1:30 PM - 2:00 PM	Zuhar Prayer+Lunch
2:00 PM – 3:00 PM	Faculty Meeting ▪ Around 10 min per faculty ▪ Graduation ▪ Personal Background ▪ Area of Interest ▪ Perception about the program, Students and peers ▪ Opportunities for professional growth ▪ Research opportunities ▪ Salary perception ▪ Teaching Load Classroom Visit ▪ Two classrooms 30 min each ▪ Student Interview ▪ Student Assessment ▪ Student Perception ▪ Student Feedback
3:00 PM – 4:00 PM	Forms Filling
4:00 PM – 4:30 PM	Meeting with Dean / Exit Meeting ▪ Findings ▪ Recommendations
4:30 PM	Compilation of Final Reports by AIC