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Summary

Results-driven Data Analyst with 6+ years of experience converting complex datasets into strategic business insights. Proficient in SQL, Excel, Tableau, and pipeline optimization, with a proven track record of boosting operational efficiency by 20%. Strong collaborator who partners with cross-functional teams to drive informed decision-making.

Technical Skills

- Data Analysis: Excel (Advanced), SQL, Tableau
- Databases: Salesforce, MongoDB
- Data Processes: ETL, Data transformation, Data modeling
- Tools: Microsoft Office Suite, Jira
- Languages: English (Fluent), Spanish (Native)

Work Experience

Service Offering Manager - North America

Lenovo (Feb 2022 – Present)

- Increased operational efficiency by 20% through systematic analysis and data-driven improvements.
- Improved customer satisfaction by 25% via quarterly data analysis for portfolio optimization.
- Streamlined custom offering creation using optimized data models, significantly reducing time-to-market.
- Established comprehensive data governance standards with 100% team adoption.

Claims Examiner - LATAM

Swiss Re (Mar 2020 – Jan 2022)

- Enhanced claims processing efficiency by 13% through optimized communication workflows.
- Reduced denied claims by 15% through improved document analysis processes.
- Increased financial data accuracy by 25% with enhanced bordereau analysis.
- Managed complex data ETL processes to deliver accurate financial reporting.

FP&A Finance Intern ITO – LATAM

General Electric (Aug 2018 – Feb 2020)

- Improved financial data accuracy by 20% via detailed analysis of Salesforce reports.
- Increased sales data quality by 15% through collaboration with sales leadership.
- Optimized data pipelines, enhancing documentation processing efficiency by 85%.

Controller Intern

Mira Companies (May 2017 – Aug 2018)

- Increased accounts payable efficiency by 20% through ERP system implementation.
- Automated payment processing workflows, achieving a 20% time savings.

Certifications

- Google Data Analytics Certificate (Coursera)
- SQL, Excel for Data Analysis, MongoDB (Codecademy)
- IELTS Academic

Education

Universidad Iberoamericana, Mexico City

Bachelor of Engineering in Industrial Engineering

- Relevant Coursework: Statistics, Data Analysis, Process Optimization
- Track and Field Team Member (2016–2018)