

Participant Information Sheet

**Study title**

Privacy Reminder

**Version number and date**

Version 1.0: 06.12.2020

**Researcher’s name**

Saloni Sandish Salian, Dr. Julia Ive

**Queen Mary Ethics of Research Committee reference number:**

**Invitation paragraph**

*You are being invited to participate in a research study. Before you decide whether or not you wish to participate in this study, it is important for you to understand why the research is being done and what it will involve. Please take time to read the following information carefully and discuss it with others if you wish. Do not hesitate to reach out and ask questions if there is anything that is not clear or if you would like more information.*

**What is the purpose of the study and what would taking part involve?**

The quantity and the sensitivity of information being shared by people online increases with each passing year.  High levels of exposure of Personally Identifiable Information can lead to many risks to individual safety. People who share such information might not always understand the implications of sharing such information nor could they understand the level of dissemination of their information. The advancement of technology has also made it increasingly easier to identify people with less information provided. Research has shown that one of the best ways to inform users about their PII dissemination is to physically show them the evidence of the information posted online

You would only need to be involved for the feedback session and no follow up is needed. The only information collected is your responses on the MS forms. Your responses will be anonymized and after 30/07/24, your information will be destroyed.

**Why am I being invited?**

*You are being invited to participate in this research study because you indicated that you would like to participate on the email.*

**Do I have to take part?**

*This participant information sheet has been written to help you decide if you would like to take part. It is up to you whether you wish to take part. If you do decide to take part you will be free to withdraw at any time without needing to provide a reason, and with no penalties or detrimental effects.*

**What are the possible benefits of taking part?**

You would be contributing towards a project that can help many people preserve their online privacy and teach others about their online safety practices.

**What are the possible disadvantages and risks of taking part?**

There could be a risk to anonymity for the participant if the data is not properly stored. However, the risk is minimal, and you can email [data-protection@qmul.ac.uk](mailto:data-protection@qmul.ac.uk) for extra support.

**Expenses and payments**

None

**What information about me will you be collecting?**

The only information recorded will be your responses to the MS forms.

**How will my data be stored and who will have access to it?**

*Your data will be stored in fully anonymised format in QMUL storage account associated with Saloni Sandish Salian, and only with Saloni Sandish Salian will be able to access it.*

**When and how will my data be destroyed?**

*Your data will be stored until 30/07/2024, and you responses will be deleted from the form.*

**How will my data be used and shared?**

Your responses will be analysed and grouped. It will be included in my final year report. Individual names and identifying information will not be shared.

**Under what legal basis are you collecting this information?**

Queen Mary University of London processes personal data for research purposes in accordance with the lawful basis of ‘public task’.

Please read [Queen Mary’s privacy notice for research participants](http://www.arcs.qmul.ac.uk/media/arcs/policyzone/Privacy-Notice-for-Research-Participants.pdf) containing important information about your personal data and your rights in this respect. If you have any questions relating to data protection, please contact Queen Mary’s Data Protection Officer, Queens’ Building, Mile End Road, London, E1 4NS or [data-protection@qmul.ac.uk](mailto:data-protection@qmul.ac.uk) or 020 7882 7596.

**What will happen if I want to withdraw from this study?**

Participants can ask for access to the information they provide and can request the destruction of that information if you wish at any time prior to 01/02/2024 following which you will not be able to request access to or withdrawal of the information you have provided. At your request, any stored information will be immediately destroyed and your participation will cease after that.

**What should I do if I have any concerns about this study?**

If you have any concerns about the manner in which the study was conducted, in the first instance, please contact the researcher(s) responsible for the study Dr Julia Ive. If you have a complaint which you feel you cannot discuss with the researchers then you should contact the Research Ethics Facilitators by e-mail: [research-ethics@qmul.ac.uk](mailto:research-ethics@qmul.ac.uk). When contacting the Research Ethics Facilitators, please provide details of the study title, description of the study and QMERC reference number (where possible), the researcher(s) involved, and details of the complaint you wish to make.

**Who can I contact if I have any questions about this study?**

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